



CITY COMMISSION
WEDNESDAY, FEBRUARY 19, 2025 AT 11:15 AM
CITY COMMISSION CHAMBER

ORDER OF BUSINESS

CALL MEETING TO ORDER Mayor Erren Harter

MEMBERS PRESENT

Vice-Mayor Becky Smith
Commissioner Susan Brinkman
Commissioner Tyler Curtis
Commissioner Jamie Sauder

PROCLAMATIONS

Proclamation Recognizing the Month of February as National Career & Technical Education Month

Accepted by: Caron L. Daugherty, President of Flint Hills Technical College

PUBLIC FORUM

The public is invited to make comments at this time. Please limit comments to two (2) minutes each. Please state your name and address prior to making comments.

NEW BUSINESS

- 1) **Resolution No. 3761 Declaring an Intent of the City of Emporia, Kansas to Enter into a Base Lease and a Project Lease Between Itself and City of Emporia, Kansas Public Building Commission Related to the Financing of a Fire Station Facility Project**

Presented by: Mark Detter, Deputy City Manager

Recommended Action: Approve Resolution No. 3761 Declaring an Intent of the City of Emporia, Kansas to Enter Into a Base Lease and a Project Lease Between Itself and the City Of Emporia, Kansas Public Building Commission Related to the Financing of a Fire Station Facility Project: Approving the Forms of Said Base Lease and Project Lease; and Authorizing the Execution Thereof and Certain Related Documents

- 2) **Ordinance No. 25-06 Amending the Parcel Type of Properties Located at 1402, 1408, 1414, 1407, 1401 Michelle Circle, and 912 and 908 Michelle Street from Single-Family Detached to Single-Family Attached**

Presented by: Justin Givens, Planning & Zoning Administrator

Recommended Action: Adopt an Ordinance No. 25-06 Amending the Parcel Type of Properties Located at 1402, 1408, 1414, 1407, 1401 Michelle Circle, and 912 and 908 Michelle Street from Single-Family Detached to Single-Family Attached

- 3) **Final Plat for the XRS Pro Homes Addition**

Presented by: Justin Givens, Planning & Zoning Administrator

Recommended Action: Approve a Final Plat for the XRS Pro Homes Addition

4) **Ordinance No. 25-07 Pertaining to the Community Housing Board; Amending Section 17-63 of City Code**

Presented by: Christina Montgomery, City Attorney

Recommended Action: Ordinance No. 25-07 Pertaining to the Community Housing Board; Amending Section 17-63 of City Code

5) **Lift Station No. 1 Supplemental Agreement No. 6**

Presented by: Dean Grant, Public Works Director

Recommended Action: Approved supplemental agreement #6 with BG Consultants in the amount of \$76,300.00

6) **KDOT CCLIP FY2027 Agreement 1034-24**

Presented by: Jim Ubert, City Engineer

Recommended Action: Accept KDOT CCLIP-SP Agreement for the mill and overlay on K-99 Highway (Commercial Street) from 3rd Avenue to 12th Avenue and US-50 Highway (6th Avenue) from Neosho Street to Mechanic Street project and authorize the Mayor to sign KDOT Agreement 1034-24

COMMUNICATIONS

Presented by Trey Cocking, City Manager.

1) Financial & Permits

CONSENT AGENDA

Presented by Trey Cocking, City Manager.

- 1) Commission Meeting Minutes for February 5, 2025
- 2) Special Commission Meeting Minutes for February 12, 2025
- 3) Ordinance No. 25-08 Authorizing a Beer Garden for Town Royal St. Patrick's Day Celebration
- 4) Tyler Technology Reporting Tool, Work Order, and Asset Management
- 5) Allocation to Emporia Arts Council
- 6) Bids for Replacement of Zoo Visitor Railing/Fencing
- 7) Design of King Vulture Remodel
- 8) Water Treatment Plant Electrical Addition

INFORMATIONAL ITEMS

Presented by Trey Cocking, City Manager.

1) Informational Items

GOVERNING BODY COMMENTS

Mayor Erren Harter

Vice-Mayor Becky Smith

Commissioner Susan Brinkman

Commissioner Tyler Curtis

Commissioner Jamie Sauder

EXECUTIVE SESSION

- 1) Executive Session for 15 minutes inviting pertinent city staff to discuss confidential data of a

third party relating to economic development. The justification for the executive session is provided by K.S.A. 75-4319(b)(4) to protect financial affairs and trade secrets of third parties.

The open meeting will resume in this room at approximately __:____ a.m./p.m.

RECESS

Recess to Conference Room 1AB for Study Session

STUDY SESSION AGENDA ITEMS

- 1) TGT Appropriations Process Review
- 2) FHTC Funding
- 3) Discuss 2025 Street Rehab
- 4) 2024 Financial Review

ADJOURNMENT



PROCLAMATION

WHEREAS, February has been designated Career and Technical Education (CTE) Month by the Association for Career and Technical Education and supported by Flint Hills Technical College; and

WHEREAS, at Flint Hills Technical College, CTE programming offers students the opportunity to gain the academic, technical, and employability skills necessary for career readiness; and

WHEREAS, students in CTE programs at Flint Hills Technical College participate in hands-on, authentic experiences that improve their quality of education and increase engagement achievement; and

WHEREAS, CTE provides students with experiential career opportunities in their college educational experience, which enables students to make informed and beneficial decisions about their academic coursework and pursue established programs of study and career pathways with Flint Hills Technical College and its educational partners; and

WHEREAS, leaders from business and industry nationwide report increasing challenges related to addressing the skills gap and connecting qualified professionals with careers in critical and growing CTE-related fields, such as advanced manufacturing, cybersecurity, energy, healthcare, information technology, and transportation; and

WHEREAS, CTE programs with Flint Hills Technical College prepare students for these and other rewarding careers by offering integrated programs of study that lead to the attainment of certificates, degrees, and industry-recognized credentials; and

NOW, THEREFORE, I, Erren Harter, Mayor of the City of Emporia proclaim the Month of February 2025 as

Career and Technical Education (CTE) Month

in Emporia and urge all citizens in this community to become familiar with the services and benefits offered by Flint Hills Technical College and to support and participate in these CTE programs to enhance their individual skills and productivity

On this 19th Day of February 2025

ATTEST:

Erren Harter, Mayor

Kerry Sull, City Clerk



Commission Action Report

Resolution No. 3761 declaring an intent of the City of Emporia, Kansas to enter into a base lease and a project lease between itself and the City of Emporia, Kansas Public Building Commission.

Title: Resolution No. 3761 declaring an intent of the City of Emporia, Kansas to enter into a base lease and a project lease between itself and the City of Emporia, Kansas Public Building Commission.

Agenda Date: February 19, 2025

Presented By: Mark Detter, Deputy City Manager

Background:

The City of Emporia is currently constructing Fire Station # 1 and will be upgrading Fire Station #2.

Discussion:

The Resolution declaring the City of Emporia's intent to enter into a base lease and project lease completes leasing documents between the City and the PBC. The Resolution will allow the PBC to lease the ground Fire Station #1 will be constructed at 518 Market from the City and the City to lease from the Public Building Commission (PBC) the new Fire Station building.

Financial Considerations:

The Bonds will be issued for a total of \$12,210,000 to include the construction and equipping of Fire Station #1 and design fees for Fire Stations #1 and #2. The City's lease payments to the PBC will be the equivalent of the debt service payments on the PBC Bond issue on a yearly basis. The debt payments start at approximately \$825,000 per year and will be retired in 2044 at \$1,200,000 a year accommodating existing debt service schedules and will mature well within the life of the structure.

Other Considerations:

The City will own the building upon the retirement of the Bonds.

Recommended Action: Approve Resolution No.3761 declaring an intent of the City of Emporia, Kansas to enter into a base lease and a project lease between itself and the City of Emporia Public Building Commission related to the financing of a fire station facility project; Approving the forms of said base lease and project lease; and authorizing the execution thereof and certain related documents.

Attachments:

Resolution No. 3761 declaring the City's intent to enter into a base lease and project lease with the PBC.
Debt Schedule for PBC Revenue Bonds Series A, 2025

RESOLUTION NO. 3761

A RESOLUTION DECLARING AN INTENT OF THE CITY OF EMPORIA, KANSAS TO ENTER INTO A BASE LEASE AND A PROJECT LEASE BETWEEN ITSELF AND THE CITY OF EMPORIA, KANSAS PUBLIC BUILDING COMMISSION RELATED TO THE FINANCING OF A FIRE STATION FACILITY PROJECT; APPROVING THE FORMS OF SAID BASE LEASE AND PROJECT LEASE; AND AUTHORIZING THE EXECUTION THEREOF AND CERTAIN RELATED DOCUMENTS.

WHEREAS, under the authority of K.S.A. 12-1757 *et seq.*, as amended by Charter Ordinance No. 45 (the “Act”), the City of Emporia, Kansas Public Building Commission, a municipal corporation of the State of Kansas (the “PBC”), has heretofore been created by action duly taken by the City Commission (the “Governing Body”) of the City of Emporia, Kansas (the “City”); and

WHEREAS, the PBC has the power and authority under the Act to issue revenue bonds to provide funds for the purpose of paying all or a portion of the costs to construct, furnish and equip a building for the benefit of the City’s use as a fire station facility (the “Improvements”) to be located on a tract of real estate owned by the City and described as

Lot 74 ,the South 35 feet of Lot 76, the North 15 feet of Lot 76, Lot 78, and Lot 80, all on Market Street in the City Emporia Lyon County, Kansas, according to the recorded plat thereof;

(the “Site,” and collectively with the Improvements, the “Project”); and

WHEREAS, the City has adopted a resolution declaring the need to undertake the Project at an estimated cost of \$18,110,000, and requesting that the PBC provide for the financing of the Project in an amount of not to exceed \$18,110,000; and

WHEREAS, the PBC has adopted and published Resolution No. 3560, which declared the intent of the PBC to issue, in one or more series, revenue bonds to finance the Project in an aggregate principal amount not to exceed \$18,110,000, such revenue bonds to be issued in accordance with the provisions of the Act and all other laws of the State of Kansas supplemental thereto or amendatory thereof; and

WHEREAS, in conjunction with the issuance of the such revenue bonds, the PBC will enter into: (a) a Base Lease between the City and the PBC (the “Base Lease”), under which the City will lease the Site to the PBC upon the terms and conditions set forth therein; and (b) a Project Lease between the PBC and the City (the “Lease”), under which the proceeds of the PBC’s revenue bonds shall be used to pay the costs of the Project and pursuant to which the PBC shall lease the Project to the City, in consideration of rentals which are intended to be sufficient to provide for the payment of the principal of, premium, if any, and interest on such revenue bonds as the same become due; and

WHEREAS, for purposes of providing sufficient revenues to make debt service payments on such revenue bonds, the City hereby declares an intent to enter into the Base Lease and the Project Lease with the PBC, subject to the provisions hereinafter set forth.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EMPORIA, KANSAS:

Section 1. Pursuant to the Act, the City hereby finds and determines that: (i) leasing the Site to the PBC pursuant to the Base Lease; (ii) leasing the Project from the PBC pursuant to the Project Lease; and (iii) the issuance of the PBC's Revenue Bonds (Fire Station Facility Project), Series 2025A (the "Bonds"), to finance a portion of the costs of the Project, are necessary, convenient and in furtherance of the governmental purposes of the City.

Section 2. The Governing Body hereby requests that the PBC proceed with the sale of the Bonds and declares its intent to enter into the Base Lease and the Project Lease to provide sufficient rental payments to meet the debt service requirements on the Bonds, provided that: (a) the principal amount of the Bonds not exceed \$12,210,000; and (b) the true interest cost of the Bonds not exceed 5.00%. In the event such parameters are met, the Governing Body authorizes the Mayor and the Clerk to affix their signatures and the seal of the City to the Base Lease and the Project Lease, for and on behalf of the City, with such changes therein as the City Attorney may deem necessary or appropriate.

Section 3. The Mayor, City Manager, Clerk, Director of Finance, City Attorney, and the other officers and representatives of the City are hereby authorized to execute any and all documents and take such actions as they may deem necessary or advisable in order to carry out and perform the intent of this Resolution.

Section 4. All action heretofore taken (not inconsistent with the provisions of this Resolution) by the City or the officials of the City, directed toward the Project, or the leasing of the Project from the PBC, are hereby ratified, approved and confirmed.

Section 5. This resolution shall be effective from and after its adoption by the Governing Body.

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ADOPTED by the Governing Body on February 19, 2025.

(SEAL)

Erren Harter, Mayor

ATTEST:

Kerry Sull, City Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of Resolution No. 3761 of the City of Emporia, Kansas adopted by the City Commission on February 19, 2025, as the same appears of record in my office.

DATED: February 19, 2025.

Kerry Sull, City Clerk

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**EXCERPT OF MINUTES OF A MEETING
OF THE CITY COMMISSION OF
THE CITY OF EMPORIA, KANSAS
HELD ON FEBRUARY 19, 2025**

The City Commission (the "Governing Body") met in regular session at the usual meeting place in the City at 11:00 a.m., the following members being present and participating, to-wit:

Absent:

The Mayor declared that a quorum was present and called the meeting to order.

* * * * *

(Other proceedings)

There was presented a Resolution entitled:

A RESOLUTION DECLARING AN INTENT OF THE CITY OF EMPORIA, KANSAS TO ENTER INTO A BASE LEASE AND A PROJECT LEASE BETWEEN ITSELF AND THE CITY OF EMPORIA, KANSAS PUBLIC BUILDING COMMISSION RELATED TO THE FINANCING OF A FIRE STATION FACILITY PROJECT; APPROVING THE FORMS OF SAID BASE LEASE AND PROJECT LEASE; AND AUTHORIZING THE EXECUTION THEREOF AND CERTAIN RELATED DOCUMENTS.

Commissioner _____ moved that the Resolution be adopted. The motion was seconded by Commissioner _____. Thereupon, the Resolution was read and considered, and, the question being put to a roll call vote, the vote thereon was as follows:

Aye: _____.

Nay: _____.

The Mayor declared the Resolution duly adopted by the Governing Body and the Clerk designated the same Resolution No. 3761.

* * * * *

(Other Proceedings)

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CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the Governing Body of the City of Emporia, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Kerry Sull, City Clerk

SOURCES AND USES OF FUNDS

City of Emporia KS Public Building Commission
Revenue Bonds, Series 2025A
(Fire Station #1 Project)
Final Numbers

Dated Date 03/06/2025
Delivery Date 03/06/2025

Sources:

Bond Proceeds:	
Par Amount	12,210,000.00
	12,210,000.00

Uses:

Project Fund Deposits:	
Project Fund - Fire Station	12,100,000.00
Cost of Issuance:	
Bond Counsel Fee	58,000.00
Municipal Advisor Fee	42,500.00
Lender's Counsel	5,000.00
Miscellaneous	4,500.00
	110,000.00
	12,210,000.00

BOND DEBT SERVICE

City of Emporia KS Public Building Commission
Revenue Bonds, Series 2025A
(Fire Station #1 Project)
Final Numbers

Dated Date 03/06/2025
Delivery Date 03/06/2025

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance	Total Bond Value
03/06/2025						12,210,000	12,210,000
03/01/2026			547,838.96	547,838.96		12,210,000	12,210,000
09/01/2026			277,777.50	277,777.50	825,616.46	12,210,000	12,210,000
03/01/2027			277,777.50	277,777.50		12,210,000	12,210,000
09/01/2027	30,000	4.550%	277,777.50	307,777.50	585,555.00	12,180,000	12,180,000
03/01/2028			277,095.00	277,095.00		12,180,000	12,180,000
09/01/2028	230,000	4.550%	277,095.00	507,095.00	784,190.00	11,950,000	11,950,000
03/01/2029			271,862.50	271,862.50		11,950,000	11,950,000
09/01/2029	315,000	4.550%	271,862.50	586,862.50	858,725.00	11,635,000	11,635,000
03/01/2030			264,696.25	264,696.25		11,635,000	11,635,000
09/01/2030	335,000	4.550%	264,696.25	599,696.25	864,392.50	11,300,000	11,300,000
03/01/2031			257,075.00	257,075.00		11,300,000	11,300,000
09/01/2031	350,000	4.550%	257,075.00	607,075.00	864,150.00	10,950,000	10,950,000
03/01/2032			249,112.50	249,112.50		10,950,000	10,950,000
09/01/2032	365,000	4.550%	249,112.50	614,112.50	863,225.00	10,585,000	10,585,000
03/01/2033			240,808.75	240,808.75		10,585,000	10,585,000
09/01/2033	580,000	4.550%	240,808.75	820,808.75	1,061,617.50	10,005,000	10,005,000
03/01/2034			227,613.75	227,613.75		10,005,000	10,005,000
09/01/2034	605,000	4.550%	227,613.75	832,613.75	1,060,227.50	9,400,000	9,400,000
03/01/2035			213,850.00	213,850.00		9,400,000	9,400,000
09/01/2035	630,000	4.550%	213,850.00	843,850.00	1,057,700.00	8,770,000	8,770,000
03/01/2036			199,517.50	199,517.50		8,770,000	8,770,000
09/01/2036	880,000	4.550%	199,517.50	1,079,517.50	1,279,035.00	7,890,000	7,890,000
03/01/2037			179,497.50	179,497.50		7,890,000	7,890,000
09/01/2037	800,000	4.550%	179,497.50	979,497.50	1,158,995.00	7,090,000	7,090,000
03/01/2038			161,297.50	161,297.50		7,090,000	7,090,000
09/01/2038	885,000	4.550%	161,297.50	1,046,297.50	1,207,595.00	6,205,000	6,205,000
03/01/2039			141,163.75	141,163.75		6,205,000	6,205,000
09/01/2039	925,000	4.550%	141,163.75	1,066,163.75	1,207,327.50	5,280,000	5,280,000
03/01/2040			120,120.00	120,120.00		5,280,000	5,280,000
09/01/2040	970,000	4.550%	120,120.00	1,090,120.00	1,210,240.00	4,310,000	4,310,000
03/01/2041			98,052.50	98,052.50		4,310,000	4,310,000
09/01/2041	1,010,000	4.550%	98,052.50	1,108,052.50	1,206,105.00	3,300,000	3,300,000
03/01/2042			75,075.00	75,075.00		3,300,000	3,300,000
09/01/2042	1,055,000	4.550%	75,075.00	1,130,075.00	1,205,150.00	2,245,000	2,245,000
03/01/2043			51,073.75	51,073.75		2,245,000	2,245,000
09/01/2043	1,095,000	4.550%	51,073.75	1,146,073.75	1,197,147.50	1,150,000	1,150,000
03/01/2044			26,162.50	26,162.50		1,150,000	1,150,000
09/01/2044	1,150,000	4.550%	26,162.50	1,176,162.50	1,202,325.00		
	12,210,000		7,489,318.96	19,699,318.96	19,699,318.96		

BOND DEBT SERVICE

City of Emporia KS Public Building Commission
Revenue Bonds, Series 2025A
(Fire Station #1 Project)
Final Numbers

Dated Date 03/06/2025
Delivery Date 03/06/2025

Period Ending	Principal	Coupon	Interest	Debt Service	Bond Balance	Total Bond Value
09/01/2025					12,210,000	12,210,000
09/01/2026			825,616.46	825,616.46	12,210,000	12,210,000
09/01/2027	30,000	4.550%	555,555.00	585,555.00	12,180,000	12,180,000
09/01/2028	230,000	4.550%	554,190.00	784,190.00	11,950,000	11,950,000
09/01/2029	315,000	4.550%	543,725.00	858,725.00	11,635,000	11,635,000
09/01/2030	335,000	4.550%	529,392.50	864,392.50	11,300,000	11,300,000
09/01/2031	350,000	4.550%	514,150.00	864,150.00	10,950,000	10,950,000
09/01/2032	365,000	4.550%	498,225.00	863,225.00	10,585,000	10,585,000
09/01/2033	580,000	4.550%	481,617.50	1,061,617.50	10,005,000	10,005,000
09/01/2034	605,000	4.550%	455,227.50	1,060,227.50	9,400,000	9,400,000
09/01/2035	630,000	4.550%	427,700.00	1,057,700.00	8,770,000	8,770,000
09/01/2036	880,000	4.550%	399,035.00	1,279,035.00	7,890,000	7,890,000
09/01/2037	800,000	4.550%	358,995.00	1,158,995.00	7,090,000	7,090,000
09/01/2038	885,000	4.550%	322,595.00	1,207,595.00	6,205,000	6,205,000
09/01/2039	925,000	4.550%	282,327.50	1,207,327.50	5,280,000	5,280,000
09/01/2040	970,000	4.550%	240,240.00	1,210,240.00	4,310,000	4,310,000
09/01/2041	1,010,000	4.550%	196,105.00	1,206,105.00	3,300,000	3,300,000
09/01/2042	1,055,000	4.550%	150,150.00	1,205,150.00	2,245,000	2,245,000
09/01/2043	1,095,000	4.550%	102,147.50	1,197,147.50	1,150,000	1,150,000
09/01/2044	1,150,000	4.550%	52,325.00	1,202,325.00		
	12,210,000		7,489,318.96	19,699,318.96		

BOND PRICING

City of Emporia KS Public Building Commission
Revenue Bonds, Series 2025A
(Fire Station #1 Project)
Final Numbers

Bond Component	Maturity Date	Amount	Rate	Yield	Price
2044 Term Bonds:					
	09/01/2027	30,000	4.550%	4.550%	100.000
	09/01/2028	230,000	4.550%	4.550%	100.000
	09/01/2029	315,000	4.550%	4.550%	100.000
	09/01/2030	335,000	4.550%	4.550%	100.000
	09/01/2031	350,000	4.550%	4.550%	100.000
	09/01/2032	365,000	4.550%	4.550%	100.000
	09/01/2033	580,000	4.550%	4.550%	100.000
	09/01/2034	605,000	4.550%	4.550%	100.000
	09/01/2035	630,000	4.550%	4.550%	100.000
	09/01/2036	880,000	4.550%	4.550%	100.000
	09/01/2037	800,000	4.550%	4.550%	100.000
	09/01/2038	885,000	4.550%	4.550%	100.000
	09/01/2039	925,000	4.550%	4.550%	100.000
	09/01/2040	970,000	4.550%	4.550%	100.000
	09/01/2041	1,010,000	4.550%	4.550%	100.000
	09/01/2042	1,055,000	4.550%	4.550%	100.000
	09/01/2043	1,095,000	4.550%	4.550%	100.000
	09/01/2044	1,150,000	4.550%	4.550%	100.000
		12,210,000			

Dated Date	03/06/2025	
Delivery Date	03/06/2025	
First Coupon	03/01/2026	
Par Amount	12,210,000.00	
Original Issue Discount		
Production	12,210,000.00	100.000000%
Underwriter's Discount		
Purchase Price	12,210,000.00	100.000000%
Accrued Interest		
Net Proceeds	12,210,000.00	

BOND SUMMARY STATISTICS

City of Emporia KS Public Building Commission
Revenue Bonds, Series 2025A
(Fire Station #1 Project)
Final Numbers

Dated Date	03/06/2025
Delivery Date	03/06/2025
Last Maturity	09/01/2044
Arbitrage Yield	4.545139%
True Interest Cost (TIC)	4.545139%
Net Interest Cost (NIC)	4.550000%
All-In TIC	4.637958%
Average Coupon	4.550000%
Average Life (years)	13.481
Duration of Issue (years)	9.987
Par Amount	12,210,000.00
Bond Proceeds	12,210,000.00
Total Interest	7,489,318.96
Net Interest	7,489,318.96
Total Debt Service	19,699,318.96
Maximum Annual Debt Service	1,279,035.00
Average Annual Debt Service	1,010,941.53
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	
Total Underwriter's Discount	
Bid Price	100.000000

Bond Component	Par Value	Price	Average Coupon	Average Life
2044 Term Bonds	12,210,000.00	100.000	4.550%	13.481
	12,210,000.00			13.481

	TIC	All-In TIC	Arbitrage Yield
Par Value	12,210,000.00	12,210,000.00	12,210,000.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount			
- Cost of Issuance Expense		-110,000.00	
- Other Amounts			
Target Value	12,210,000.00	12,100,000.00	12,210,000.00
Target Date	03/06/2025	03/06/2025	03/06/2025
Yield	4.545139%	4.637958%	4.545139%

BOND SOLUTION

City of Emporia KS Public Building Commission
Revenue Bonds, Series 2025A
(Fire Station #1 Project)
Final Numbers

Period Ending	Proposed Principal	Proposed Debt Service	Existing Debt Service	Total Adj Debt Service
09/01/2025				
09/01/2026		825,616	810,100	1,635,716
09/01/2027	30,000	585,555	816,750	1,402,305
09/01/2028	230,000	784,190	622,350	1,406,540
09/01/2029	315,000	858,725	554,750	1,413,475
09/01/2030	335,000	864,393	548,650	1,413,043
09/01/2031	350,000	864,150	547,100	1,411,250
09/01/2032	365,000	863,225	545,000	1,408,225
09/01/2033	580,000	1,061,618	307,350	1,368,968
09/01/2034	605,000	1,060,228	308,550	1,368,778
09/01/2035	630,000	1,057,700	309,450	1,367,150
09/01/2036	880,000	1,279,035	65,000	1,344,035
09/01/2037	800,000	1,158,995	67,600	1,226,595
09/01/2038	885,000	1,207,595		1,207,595
09/01/2039	925,000	1,207,328		1,207,328
09/01/2040	970,000	1,210,240		1,210,240
09/01/2041	1,010,000	1,206,105		1,206,105
09/01/2042	1,055,000	1,205,150		1,205,150
09/01/2043	1,095,000	1,197,148		1,197,148
09/01/2044	1,150,000	1,202,325		1,202,325
	12,210,000	19,699,319	5,502,650	25,201,969

PROOF OF ARBITRAGE YIELD

City of Emporia KS Public Building Commission
Revenue Bonds, Series 2025A
(Fire Station #1 Project)
Final Numbers

Date	Debt Service	Present Value to 03/06/2025 @ 4.5451386382%
03/01/2026	547,838.96	524,089.75
09/01/2026	277,777.50	259,830.81
03/01/2027	277,777.50	254,057.19
09/01/2027	307,777.50	275,240.36
03/01/2028	277,095.00	242,295.18
09/01/2028	507,095.00	433,557.05
03/01/2029	271,862.50	227,272.59
09/01/2029	586,862.50	479,705.78
03/01/2030	264,696.25	211,556.91
09/01/2030	599,696.25	468,653.20
03/01/2031	257,075.00	196,435.93
09/01/2031	607,075.00	453,569.95
03/01/2032	249,112.50	181,986.12
09/01/2032	614,112.50	438,663.53
03/01/2033	240,808.75	168,188.65
09/01/2033	820,808.75	560,540.81
03/01/2034	227,613.75	151,986.35
09/01/2034	832,613.75	543,613.84
03/01/2035	213,850.00	136,520.23
09/01/2035	843,850.00	526,737.02
03/01/2036	199,517.50	121,772.84
09/01/2036	1,079,517.50	644,228.52
03/01/2037	179,497.50	104,739.26
09/01/2037	979,497.50	558,850.00
03/01/2038	161,297.50	89,982.98
09/01/2038	1,046,297.50	570,727.47
03/01/2039	141,163.75	75,290.05
09/01/2039	1,066,163.75	556,005.61
03/01/2040	120,120.00	61,250.75
09/01/2040	1,090,120.00	543,514.62
03/01/2041	98,052.50	47,800.94
09/01/2041	1,108,052.50	528,176.32
03/01/2042	75,075.00	34,990.87
09/01/2042	1,130,075.00	515,000.35
03/01/2043	51,073.75	22,758.25
09/01/2043	1,146,073.75	499,337.85
03/01/2044	26,162.50	11,145.56
09/01/2044	1,176,162.50	489,926.49
	19,699,318.96	12,210,000.00

Proceeds Summary

Delivery date	03/06/2025
Par Value	12,210,000.00
Target for yield calculation	12,210,000.00

FORM 8038 STATISTICS

City of Emporia KS Public Building Commission
Revenue Bonds, Series 2025A
(Fire Station #1 Project)
Final Numbers

Dated Date 03/06/2025
Delivery Date 03/06/2025

Bond Component	Date	Principal	Coupon	Price	Issue Price	Redemption at Maturity
2044 Term Bonds:						
	09/01/2027	30,000.00	4.550%	100.000	30,000.00	30,000.00
	09/01/2028	230,000.00	4.550%	100.000	230,000.00	230,000.00
	09/01/2029	315,000.00	4.550%	100.000	315,000.00	315,000.00
	09/01/2030	335,000.00	4.550%	100.000	335,000.00	335,000.00
	09/01/2031	350,000.00	4.550%	100.000	350,000.00	350,000.00
	09/01/2032	365,000.00	4.550%	100.000	365,000.00	365,000.00
	09/01/2033	580,000.00	4.550%	100.000	580,000.00	580,000.00
	09/01/2034	605,000.00	4.550%	100.000	605,000.00	605,000.00
	09/01/2035	630,000.00	4.550%	100.000	630,000.00	630,000.00
	09/01/2036	880,000.00	4.550%	100.000	880,000.00	880,000.00
	09/01/2037	800,000.00	4.550%	100.000	800,000.00	800,000.00
	09/01/2038	885,000.00	4.550%	100.000	885,000.00	885,000.00
	09/01/2039	925,000.00	4.550%	100.000	925,000.00	925,000.00
	09/01/2040	970,000.00	4.550%	100.000	970,000.00	970,000.00
	09/01/2041	1,010,000.00	4.550%	100.000	1,010,000.00	1,010,000.00
	09/01/2042	1,055,000.00	4.550%	100.000	1,055,000.00	1,055,000.00
	09/01/2043	1,095,000.00	4.550%	100.000	1,095,000.00	1,095,000.00
	09/01/2044	1,150,000.00	4.550%	100.000	1,150,000.00	1,150,000.00
		12,210,000.00			12,210,000.00	12,210,000.00

	Maturity Date	Interest Rate	Issue Price	Stated Redemption at Maturity	Weighted Average Maturity	Yield
Final Maturity	09/01/2044	4.550%	1,150,000.00	1,150,000.00		
Entire Issue			12,210,000.00	12,210,000.00	13.4808	4.5451%

Proceeds used for accrued interest	0.00
Proceeds used for bond issuance costs (including underwriters' discount)	110,000.00
Proceeds used for credit enhancement	0.00
Proceeds allocated to reasonably required reserve or replacement fund	0.00



Commission Action Report

Adopt an Ordinance No. 25-06 Amending the Parcel Type of Properties Located at 1402, 1408, 1414, 1407, 1401 Michelle Circle, and 912 and 908 Michelle Street from Single-Family Detached to Single-Family Attached

Title: Adopt an Ordinance No. 25-06 Amending the Parcel Type of Properties Located at 1402, 1408, 1414, 1407, 1401 Michelle Circle, and 912 and 908 Michelle Street from Single-Family Detached (SF-D) to Single-Family Attached (SF-A)

Agenda Date: February 19, 2025

Presented By: Justin Givens, Planning & Zoning Administrator

Background:

The owners of the property located on Michelle Street and Michelle Circle have requested that the property be reclassified as Single-Family Attached. The property was previously rezoned under the former zoning classification to R-2 Medium Density Residential but was inadvertently reclassified to Single-Family Detached parcel type when the new zoning map was adopted.

The Planning Commission, at their January 21, 2025 meeting made a recommendation for approval to the City Commission. The Planning Commission recommended that the maximum lot coverage be reduced to 40% as that was the maximum lot coverage when the property was previously rezoned.

Discussion:

There are drainage and stormwater concerns about the area in which these properties are located. During the Public Hearing, several residents and Planning Commissioners alike expressed concerns about the impact that additional impervious surfaces could have on stormwater management in the area.

Following the public hearing, the Planning Commission delayed any action until more information from the City Engineer could be provided on drainage in the area. At the January 21st meeting, city staff provided additional information on drainage in the area. The Commission concurred with staff, that limiting the maximum lot coverage and allowing the City Engineer to approve final floor elevations for each structure, as well as designing Michelle Circle to direct stormwater away from Michelle Street, would allow the properties to be developed in a manner that they had been previously approved for, and limit the impact any new development would have on drainage issues in the area.

The Governing Body, when considering a recommendation from the Planning Commission on a Rezoning Application may; 1) Adopt the ordinance as presented or with conditions that the Governing Body sees fit; 2) Override the Planning Commission's recommendation by a 2/3 majority vote of the entire City Commission; 3) Table the request for further study; 4) Return the application to the Planning Commission, giving reasons for doing so.

Financial considerations:

The cost of publishing the ordinance is borne by the City.

Recommended action:

Adopt an Ordinance No. 25-06 Amending the Parcel Type of Properties Located at 1402, 1408, 1414, 1407, 1401 Michelle Circle, and 912 and 908 Michelle Street from Single-Family Detached (SF-D) to Single-Family Attached (SF-A)



Commission Action Report

Adopt an Ordinance No. 25-06 Amending the Parcel Type of Properties Located
at 1402, 1408, 1414, 1407, 1401 Michelle Circle, and 912 and 908 Michelle
Street from Single-Family Detached to Single-Family Attached

Attachments:

Ordinance Amending the Parcel Type

Excerpt of Minutes from January 21, 2025 Planning Commission Meeting

Aerial Map

Zoning Map

ORDINANCE NO. 25-06

AN ORDINANCE REZONING LAND IN THE CITY OF EMPORIA, KANSAS FROM SINGLE-FAMILY DETACHED (SF-D) PARCEL TYPE TO SINGLE-FAMILY ATTACHED (SF-A) PARCEL TYPE AND AMENDING THE OFFICIAL ZONING MAP TO CONFORM WITH SAID ZONING

BE IT ORDAINED by the Governing Body of the City of Emporia, Kansas:

Section 1. The following described property is hereby rezoned from Single-Family Detached (SF-D) Parcel Type to that of Single-Family Attached (SF-A) Parcel Type to wit:

Lots 15, 16, 17, 18, 19, 20, and 21, Eastwood 3rd Addition, Emporia, Lyon County, Kansas

And generally located: 1402, 1408, 1414, 1407, and 1401 Michelle Circle; and 912 and 908 Michelle Street. , Emporia, KS

Section 2. The maximum lot coverage for said properties shall be limited to 40% and the City Engineer shall approve the finished floor grade for all structures built on the properties.

Section 3. This ordinance shall become effective upon publication in the official city newspaper.

PASSED AND APPROVED this 19th day of February 2025.

ERREN HARTER, Mayor

ATTEST:

KERRY SULL, City Clerk

EXCERPT OF MINUTES- 01/21/2025
EMPORIA PLANNING COMMISSION

The Planning Commission met in a regular session on Tuesday, January 21, 2025, with Chair Rogers presiding. Commissioners Ogle, Bucklinger, Thomas, Fowler, Lingenfelter, Reed were present.

City staff: Justin Givens, Planning & Zoning Administrator, was present. City Engineer, Jim Ubert, was also in attendance.

Chair Rogers called the meeting to order.

2. Consider PC-2024-17 – A Request to for Rezoning of Property Located at 1402, 1408, 1414, 1407, and 1401 Michelle Circle, and 912 and 908 Michelle Street.

Chair Rogers asked if proper notice had been given. **Givens** confirmed that proper notice was provided to the newspaper for the original public hearing date.

Chair Rogers asked if any Commissioners needed to recuse themselves or report any ex-parte communications. No ex-parte communications or conflict of interests were reported.

Givens provided the Updated Staff Report.

UPDATED STAFF REPORT

Application #: PC 2024-17

Applicants: City of Emporia

Owners: CM2 Development

Requested Action: Consider a request to rezone property from Single-Family Detached (SF-D) to Single-Family Attached (SF-A)

Purpose: Rezoning to correct misclassification on recently adopted zoning map.

Address: 1402, 1408, 1414, 1407, and 1401 Michelle Circle; and 912 and 908 Michelle Street.

Legal description: Lots 15, 16, 17, 18, 19, 20, and 21, Eastwood 3rd Addition, Emporia, Lyon County, Kansas

Lot Size: 50' x 170' 8,500 sq. ft.

Existing Zoning: Single-Family Detached

Future Zoning in ELC Comp. Plan: Single-Family Detached

Surrounding Zoning:

North – Commercial / Multi-Family

East – Single-Family Detached

South – Park

West – Single-Family Detached / Single-Family Attached

Surrounding Actual Uses:

North – Vacant Property / Multi-Family Apartment Complex

East – Railroad Tracks / Large Lot Single-Family Homes

South – Whittier Park

West – Single-Family Attached & Detached Homes

Updated Analysis: These lots were previously rezoned as part of an overall rezoning of property on the east side of Michelle Street. The subject lots abut the rail spur and are not necessarily conducive to single-family detached units. The property owner approached staff about the rezoning to facilitate the sale of the properties to a potential developer, who intended on building duplexes on the properties. Staff discussed the possibility of the developer applying for Conditional Use Permits for each duplex, but for ease of process it was determined that rezoning the property back to Single-Family Attached as it was previously zoned would be best.

Each lot exceeds the required square footage necessary for single-family attached dwellings. The proposed cul-de-sac would be required to be built prior to any building permits being issued if the rezoning was granted. All utilities are present in the area.

The development of the property to the north of this is in limbo and staff is supportive of approving the rezoning for these properties independent of any future development plans for the northern properties.

Following the meeting in December, staff discussed drainage issues along Michelle, Mary and 9th Street with the City Engineer. There is a ridge to the north of the subject property that divides run-off from the north and south. The run-off that travels south enters into storm drains on East 9th. That water is conveyed to the drainage ditch that runs behind the subject properties.

Water that flows north of the ridge travels along Mary and Michelle to an inlet and then to 12th. The redesign of stormwater for Whittier Apartments will assist in decreasing the amount of runoff in this area, but will not elevate all of the drainage issues.

Engineering staff feels that any additional run-off created by the new duplexes could be handled by designing Michelle Circle so that it tilts towards the east and not discharging water onto Michelle Street. Grading of the lots to direct run-off towards the ditch will also be required for stormwater management.

When the property was originally rezoned from the former R-1 to R-2 districts under the previous zoning code, the allowed lot coverage for each district was 40% which is shown in the attached table. Based on the concern of increased run-off and drainage issues in the area, staff would recommend that a condition of the rezoning be that no lot exceed 40% lot coverage. This would allow for two-family dwellings to still be built on the property, but limit the amount of impervious surface and reduce the amount of run-off that would be created.

Staff is still supportive of the rezoning, as it was previously rezoned to allow two-family dwellings and only mapping errors have created a situation in which the owners have to request the rezoning of the property to Single-Family Attached now. Additionally, proper design of the road and lot grading will minimize the amount of run-off placed onto Michelle St and not add run-off to the existing inlets at 9th and Michelle.

Considerations: 9.8.3.a.8. Factors to be Considered for a Rezoning:

When a proposed amendment would result in a change of the zoning classification of any specific property, the recommendation of the Planning Commission, accompanied by a copy of the record of the hearing, shall contain statements as to the present classification, the classification under the proposed amendment, the reasons for seeking such reclassification, a summary of the facts presented, and a statement of the factors upon which the recommendation of the Planning Commission is based using the following guidelines: **Staff Commentary in Bold**

1. Whether the change or approval would be consistent with these regulations; **The change would be consistent with the zoning regulations. Each lot meets the minimum size for development of single-family attached homes. The building envelope is appropriate as well for single-family attached homes.**
2. The character and condition of the neighborhood and its effect on the proposed change; **The existing neighborhood is a mix of owner-occupied and rental single-family detached homes and single-family attached homes. The homes are older in the area and these new homes will not have a negative impact on the character or condition of the neighborhood.**
3. The zoning and uses of properties nearby; **The area is mixed with single-family attached and detached homes. The detached homes are a mix of owner occupied and rental property. The additional homes whether they**

are owner occupied or rental property will not have a negative effect on the area.

4. The suitability of the subject property for the uses to which it has been restricted; **The property is conducive to single-family detached and single-family attached homes. The property has been vacant since platting in 1978. The adjacent rail, staff would maintain, makes it difficult to develop the property as owner occupied single-family detached homes. Allowing single-family attached homes while still impacted by the proximity to the rail spur will be more easily marketable.**
5. The extent to which removal of the restrictions will detrimentally affect nearby property; **Staff does not anticipate any negative impacts to the nearby property. The area is already a mix of single-family detached and attached and a blend of owner occupied and rental property. By not removing the restrictions of strictly single-family detached homes the property would most likely continue to remain vacant.**
6. The length of time the subject property has remained vacant as zoned; **The property has been zoned single-family residential in some form until it was rezoned to single-family attached in 2022. It has been vacant since being platted, and only now, as what was thought to be single-family attached zoning was there interest in developing the property.**
7. The relative gain to the public health, safety, and welfare by the destruction of the value of plaintiff's property as compared to the hardship imposed upon the individual landowner public services, including transportation, exist or can be provided to serve the uses that would be permitted on the property if it were reclassified or granted a conditional use; **There would be no gain in the public health, safety, and welfare if the rezoning were denied. Existing services are available with minimal impact on extending services to this area. The existing hardship imposed on the property owner would continue and most likely this property would remain undeveloped.**
8. The recommendations of a permanent or professional planning staff; **Staff is supportive of the rezoning.**
9. The conformance of the requested change to Plan ELC; **Plan ELC promotes adaptive uses and reuses of existing infill properties and the regulations have been put in place to accommodate a wide array of housing options. The proposed rezoning would help to meet the housing goals set out in Plan ELC**
10. Such other factors as are deemed relevant by the Planning Commission or Governing Body.

Neighborhood Communications: At the original public hearing, several area residents expressed concerns about drainage and additional homes in the area. Minutes from the public hearing are attached with this report.

Recommendation: Staff recommends the Planning Commission make a motion of approval for the Rezoning to the Governing Body based on the following;

- 1) The request is consistent with the Comprehensive Plan;
- 2) The request conforms to the intent of the Zoning Regulations
- 3) There would not be a negative impact on the existing neighborhood
- 4) Approval would reaffirm the previous actions of the Planning Commission

Attachments: Aerial Map with Utilities | Current Zoning Map | Excerpt of Minutes

Givens discussed the original lot coverage ratio from the previous zoning code and the differences with the new regulations. He stated that under the previous code, which the property was rezoned originally, 40% was the maximum lot coverage, which would reduce the amount of runoff created by any new development.

Commissioner Fowler expressed his concerns about the drainage overall in the area, not necessarily with any building that could be built on the property.

Jim Ubert, City Engineer, addressed the Planning Commission. He discussed the factors that go in to helping minimize stormwater and issues that created some of the drainage issues in the area.

Ubert felt, that with proper planning and design, the developer could reduce the amount of stormwater that would go on to Michelle Street. Titling the road design for Michelle Circle to the east and by ensuring that lot grading directed stormwater to the north and east would reduce the amount of runoff from this property adding to the existing stormwater issues.

Commissioner Rogers made a motion to recommend approval of the Rezoning with conditions that the maximum lot coverage be 40% and that the City Engineer approve the final floor elevations for each building. Commissioner Lingenfelter seconded the motion. The motion carried 7-0.

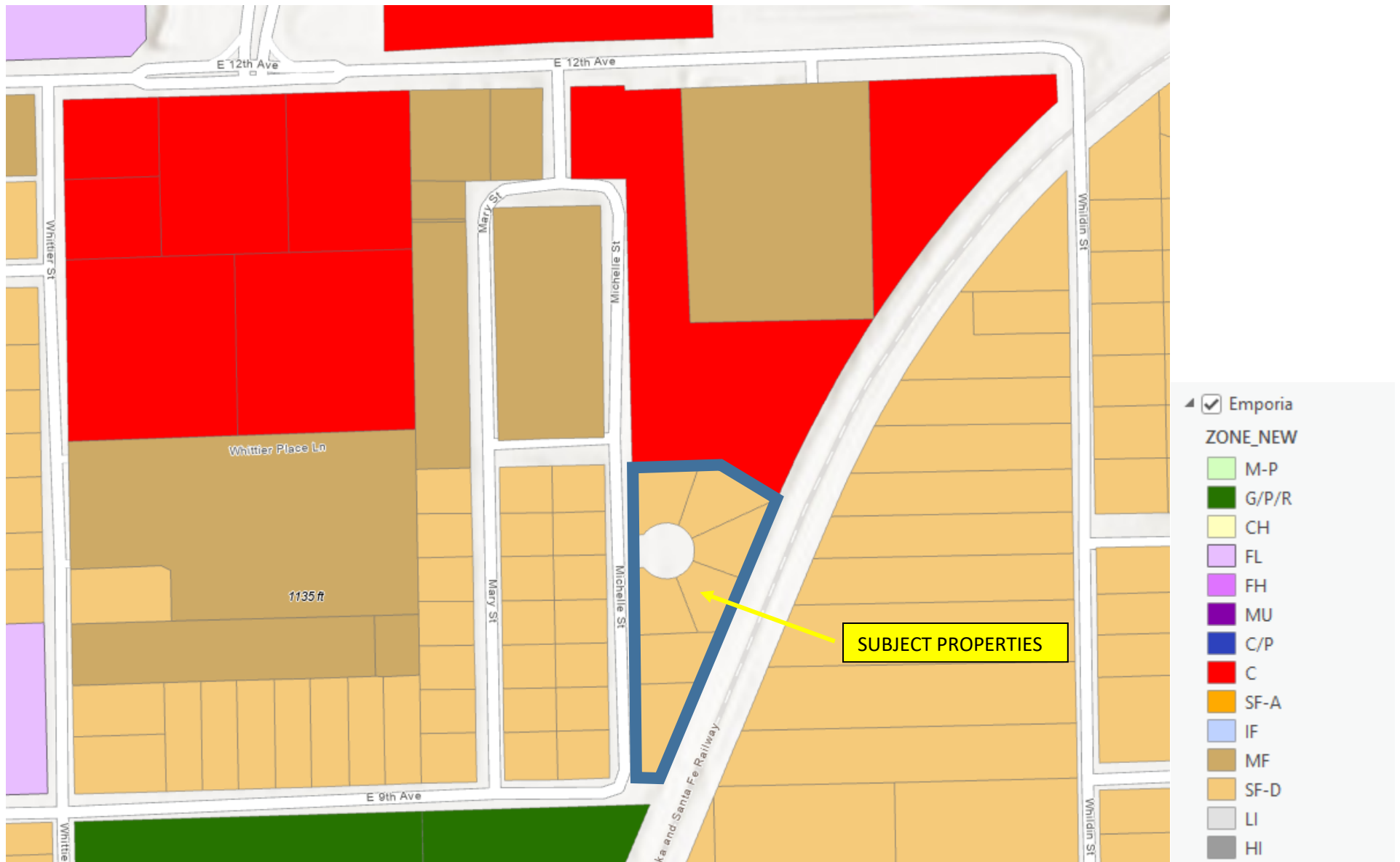
AREA MAP
UTILITY LAYOUT



- Parcels
- City Limits
- Water Lines**
 - ABANDONED
 - ACTIVE MAINS
 - ACTIVE OTHER
 - PRIVATE/SERVICE LINES
- Sanitary Sewer Lines**
 - ABANDONED
 - ACTIVE
 - PROPOSED
- Storm Sewer Points**
 - CURB INLET
 - ▲ DROP INLET
 - ◆ END SECTION OR HEADWALL
 - MANHOLE

[show all values...](#)
- Storm Sewer Lines**
 - ABANDONED
 - ACTIVE
 - PRIVATE

**MICHELLE ST REZONING
ZONING MAP**





Commission Action Report

Approve a Final Plat for the Lockwood Addition

Title: Approve a Final Plat for the XRS Pro Homes Addition

Agenda Date: February 19, 2025

Presented By: Justin Givens, Planning & Zoning Administrator

Background:

The owners of property located at the northeast corner of E. South Ave. and Carter St. have requested that a minor plat be approved for the property. The property is currently a single .90 acre lot (39,000 +/- sq. ft.) with the proposed plat splitting the lot into three separate parcels.

The Planning Commission, at their January 21, 2025 meeting made a recommendation for approval to the City Commission. The plat was recommended for approval after being revised from an earlier proposal that called for 5 lots.

Discussion:

The applicant has revised the plat from the original five lots that were proposed based on initial feedback from the public hearing and Planning Commission. The initial design called for 4 lots less than 6,000 square feet and on larger lot. The revised plan calls for three 11,000 square foot lots that will fit within the character of the existing neighborhood.

The Governing Body, when considering a recommendation from the Planning Commission on a Final Plat may; 1) Approve the Plat; 2) Disapprove the Plat; 3) Accept or Refuse any Dedications of Land for Public Purposes within 30 days; 4) Defer any Action for 30 days for the Applicant to Modify or Comply with any Additional Requirements; 5) Return the application to the Planning Commission, giving reasons for doing so and request reconsideration.

Financial considerations:

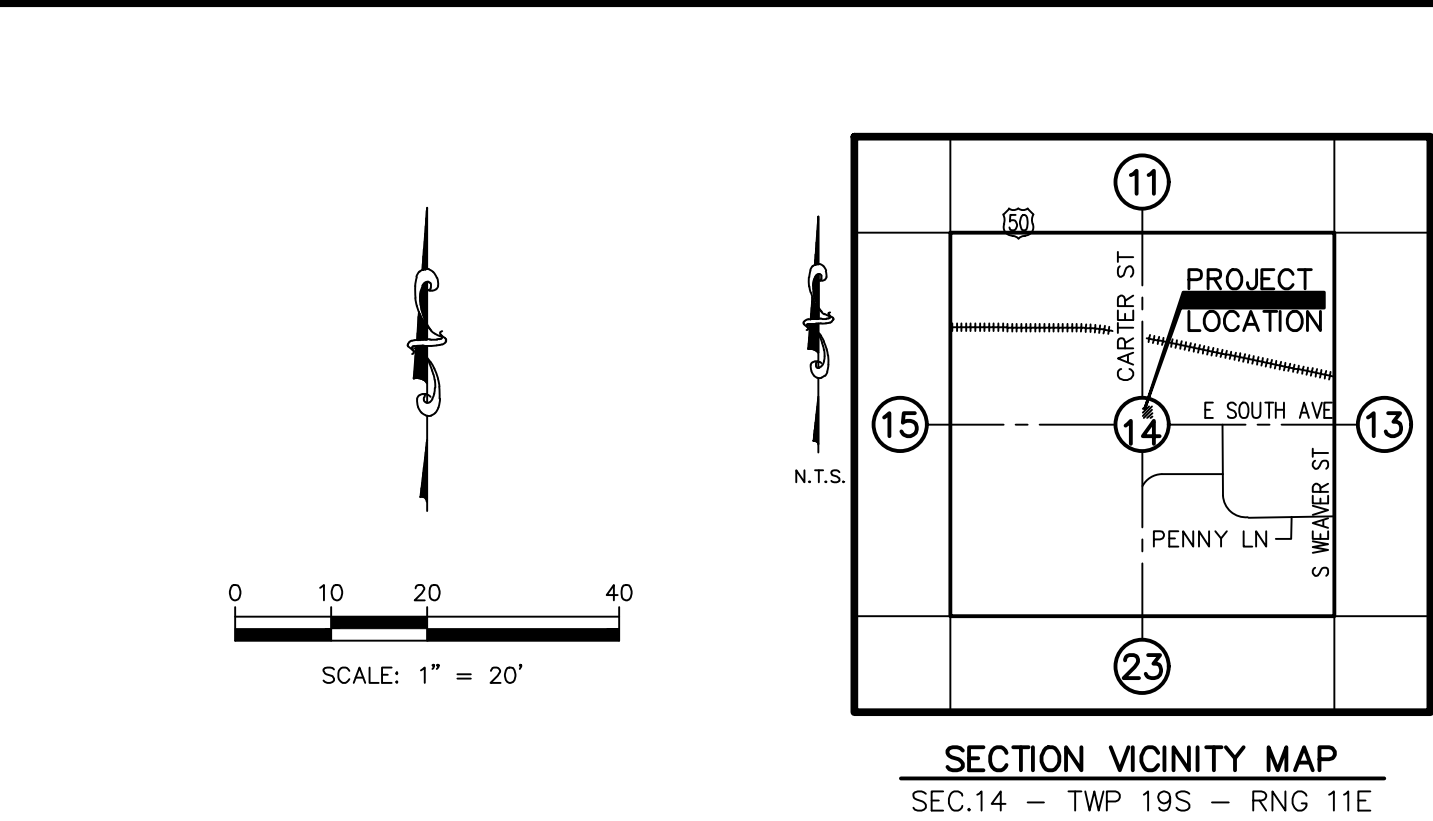
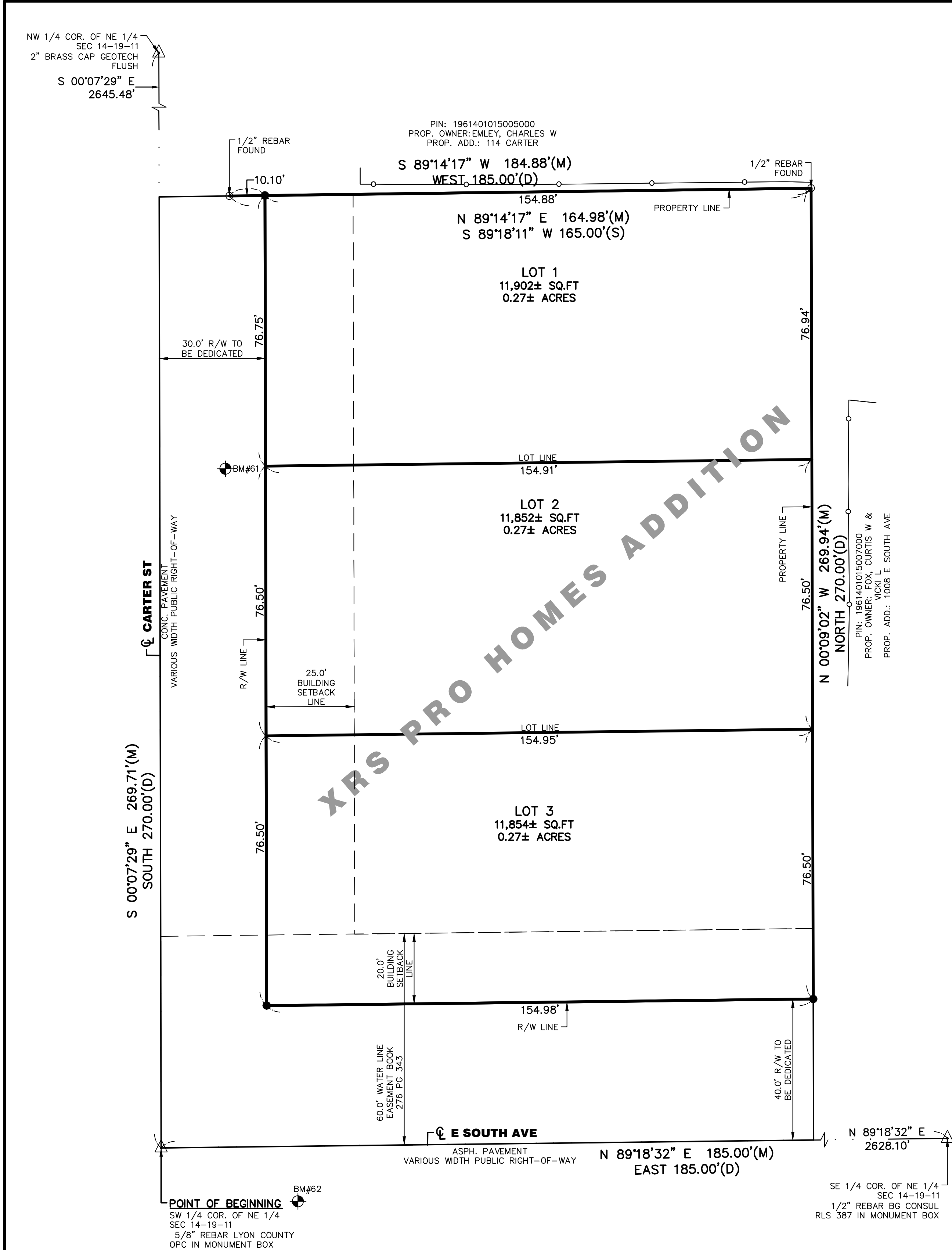
No city funds are required for the approval of the plat

Recommended action:

Approve a Final Plat for the XRS Pro Homes Addition

Attachments:

XRS Pro Homes Addition Final Plat
Excerpt of Minutes from Planning Commission meeting including the Staff Report
Aerial Location Map
Area Zoning Map



RECORD DESCRIPTION (WARRANTY DEED 2024-01764):
A TRACT OF LAND COMMENCING AT THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OF SECTION 14, TOWNSHIP 19 SOUTH, RANGE 11 EAST OF THE 6TH P.M., LYON COUNTY, KANSAS, THENCE EAST 185 FEET, THENCE NORTH 270 FEET, THENCE WEST 185 FEET TO THE WEST LINE OF SAID NE 1/4, THENCE SOUTH 270 FEET TO THE PLACE OF BEGINNING. EXCEPT THAT PORTION ON THE SOUTH AND WEST SIDES THEREOF TAKEN FOR ROAD PURPOSES.

GENERAL NOTES:

- THIS SURVEY WAS EXECUTED IN ACCORDANCE WITH LAWS AND MINIMUM STANDARDS FOR THE STATE OF KANSAS.
- ADDRESS: 1002 E SOUTH AVE, EMPORIA, KANSAS 66801.
- GROSS LAND AREA: 35,608 SQ.FT/ 0.82 ACRES
- THE PROPERTY HAS DIRECT ACCESS TO CARTER STREET AND EAST SOUTH AVE, BOTH DEDICATED PUBLIC STREETS.
- KANSAS ONE CALL TICKET # 24244773

SURVEY REFERENCE:

- KANSAS WARRANTY DEED 2024-01764, DATE RECORDED 07/02/2024
- LOT SPLIT BOUNDARY SURVEY PERFORMED BY MILES ENGINEERING SURVEYING. P.A., WITH PROJECT NUMBER 84-97, DATED 5-9-84.

FLOOD STATEMENT:
THE ACCURACY OF ANY FLOOD HAZARD DATA SHOWN HEREON IS SUBJECT TO MAP SCALE UNCERTAINTY AND TO ANY OTHER UNCERTAINTY IN LOCATION OR ELEVATION ON THE REFERENCED FLOOD INSURANCE RATE MAP. THE SURVEY PARCEL LIES WITHIN FLOOD HAZARD ZONE "X-NONSHADED" IS DEFINED AS AREA OF MINIMAL FLOOD HAZARD" AS SAID PARCEL PLOTS BY SCALE ON THE FLOOD INSURANCE RATE MAP FOR THE CITY OF EMPORIA, KANSAS. COMMUNITY PANEL NO. 20111C0243E, EFFECTIVE ON 6/15/2022.

BASIS OF BEARINGS:
ALL BEARINGS HEREIN ARE BASED ON A SURVEYED BEARING OF S 0°07'29" E ON THE WEST LINE OF THE NORTHWEST QUARTER OF SECTION 14, TOWNSHIP 19, RANGE 11 EAST OF THE 6TH PRINCIPAL MERIDIAN, PER VOLUME 409 PAGE 425, LYON COUNTY KANSAS REGISTER OF DEEDS.

OWNER'S CERTIFICATE

STATE OF KANSAS } SS
COUNTY OF

THIS IS TO CERTIFY THAT THE UNDERSIGNED ARE THE OWNERS OF RECORD OF THE LAND HEREIN DESCRIBED AND THAT WE HAVE CAUSED THE SAME TO BE SURVEYED AND SUBDIVIDED AS INDICATED FOR THE USES AND PURPOSES HEREIN SET FORTH, AND HERBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE INDICATED. ALL STREET RIGHT OF WAYS AS SHOWN ON THIS PLAT NOT PREVIOUSLY DEDICATED ARE HEREBY DEDICATED. AN EASEMENT OR LICENSE TO THE PUBLIC TO LOCATE CONSTRUCTION AND MAINTAIN UTILITY POLES, WIRES, CONDUITS AND PIPELINES UNDER, OVER OR UPON THE AREAS MARKED FOR UTILITY EASEMENTS ON THIS PLAT IS HEREBY GRANTED.

GIVEN UNDER MY HAND AT EMPORIA, KANSAS, THIS _____ DAY OF _____, 20__.

GAVINO PULIDO, OWNER,
XRS PRO HOMES LLC

REVIEW SURVEYOR'S CERTIFICATE

STATE OF KANSAS } SS
COUNTY OF LYON

I HEREBY CERTIFY THIS PLAT IS IN ACCORDANCE WITH THE LAND SURVEY ACT, K.S.A. 58-2001, ET SEQ. APPROVED THIS _____ DAY OF _____, 20__.

LYON COUNTY SURVEYOR,
WARREN CHIP WOODS
REGISTRATION NO. 603

DATE

SURVEYOR'S CERTIFICATE

STATE OF KANSAS } SS
COUNTY OF GEARY

I, THE UNDERSIGNED, DO HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR IN THE STATE OF KANSAS, WITH EXPERIENCE AND PROFICIENCY IN LAND SURVEYING; THAT THE HERETOFORE DESCRIBED PROPERTY WAS SURVEYED AND SUBDIVIDED BY ME OR UNDER MY DIRECT SUPERVISION; THAT ALL SUBDIVISION REGULATIONS OF THE CITY OF EMPORIA, KANSAS, HAVE BEEN COMPLIED WITH IN THE PREPARATION OF THIS PLAT; THAT THIS PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE KANSAS MINIMUM STANDARDS FOR BOUNDARY SURVEYS, AND THAT ALL THE MONUMENTS SHOWN HEREIN ACTUALLY EXIST AND THEIR POSITIONS ARE CORRECTLY SHOWN TO THE BEST OF MY KNOWLEDGE AND BELIEF.

GIVEN UNDER MY HAND AND SEAL AT JUNCTION CITY, KANSAS, THIS _____ DAY OF _____, 20__.

DATE OF SURVEY: AUGUST 29, 2024

XRS PRO HOMES ADDITION

NE 1/4, SEC 14, T-19-S, R-11-E
EMPORIA, LYON COUNTY, KANSAS

NOTARY CERTIFICATE

STATE OF } SS
COUNTY OF

BE IT REMEMBERED THAT ON THIS _____ DAY OF _____, 20__, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, CAME _____

TO ME PERSONALLY KNOWN TO BE THE SAME PERSON WHO EXECUTED THE FOREGOING INSTRUMENT OF WRITING AND DULY ACKNOWLEDGED THE EXECUTION OF SAME. IN TESTIMONY WHEREOF I HAVE HEREUNTO SET MY HAND AND AFFIXED MY NOTARIAL SEAL THE DAY AND YEAR ABOVE WRITTEN.

NOTARY PUBLIC
MY COMMISSION EXPIRES _____

COUNTY TREASURER CERTIFICATE

STATE OF KANSAS } SS
COUNTY OF LYON

I HEREBY CERTIFY THAT THE TAXES ON THE INCLUDED TRACTS ARE CURRENT.

LYON COUNTY TREASURER, SHARON GAEDE DATE

CERTIFICATE OF CITY COMMISSION

STATE OF KANSAS } SS
COUNTY OF LYON

THE DEDICATIONS SHOWN ON THIS PLAT ARE HEREBY ACCEPTED BY THE CITY OF EMPORIA, THIS _____ DAY OF _____, 20__.

ATTEST

MAYOR, ERREN HARTER CITY CLERK, KERRY SULL

CERTIFICATE OF REGISTER OF DEEDS

STATE OF KANSAS } SS
COUNTY OF LYON

THIS IS TO CERTIFY THAT THIS INSTRUMENT WAS FILED FOR RECORD IN THE REGISTER OF DEEDS OFFICE ON THE _____ DAY OF _____, 20__, IN BOOK _____, PAGE _____.

LYON COUNTY REGISTER OF DEEDS, DEPUTY,
WENDY WEISS

ENTERED ON TRANSFER RECORD THIS _____ DAY OF _____, 20__.

LYON COUNTY CLERK, AMIE JACKSON JONES

EMPORIA - LYON COUNTY METROPOLITAN AREA PLANNING COMMISSION CERTIFICATE

STATE OF KANSAS } SS
COUNTY OF LYON

THIS PLAT OF XRS PRO HOMES ADDITION HAS BEEN SUBMITTED TO AND APPROVED BY THE EMPORIA - LYON COUNTY METROPOLITAN AREA PLANNING COMMISSION, LYON COUNTY, KANSAS.

DATED THIS _____ DAY OF _____, 20__.

BY _____ CHAIR, RAYMOND ROGERS

ATTEST _____ SECRETARY, JUSTIN GIVENS

DATE OF PREPARATION: 11/25/2024

FOR REVIEW

ALAN ZUMBRUNN
1734
zumbrunn@kveng.com

PROJECT: 1002 E SOUTH AVENUE
EMPORIA, KS 66801

PREPARED FOR: NEXT LEVEL BUILDERS, LLC
12 S CONSTITUTION ST
EMPORIA, KS 66801

KAW VALLEY ENGINEERING, INC. IS AUTHORIZED TO OFFER SURVEYING SERVICES BY KANSAS STATE CERTIFICATE OF AUTHORIZATION NO. LS-20. EXPIRES 12/31/24

PROJECT NO. A24S1911
DRAWN BY SS
CHECKED BY AZ
CEN 1911TOPO
SHEET 1 OF 2

EXCERPT OF MINUTES- 01/21/2025
EMPORIA PLANNING COMMISSION

The Planning Commission met in a regular session on Tuesday, January 21, 2025, with Chair Rogers presiding. Commissioners Ogle, Bucklinger, Thomas, Fowler, Lingenfelter, Reed were present.

City staff: Justin Givens, Planning & Zoning Administrator, was present. City Engineer, Jim Ubert, was also in attendance.

Chair Rogers called the meeting to order.

. Consider PC-2024-11 – A Request to Approve a Minor Plat – XRS Pro Homes Addition.

Chair Rogers asked if proper notice had been given. **Givens** confirmed that proper notice was provided to the newspaper and property owners for the original public hearing.

Chair Rogers asked if any Commissioners needed to recuse themselves or report any ex-parte communications. No ex-parte communications or conflict of interests were reported.

Givens provided the Staff Report.

UPDATED STAFF REPORT

Application #: PC 2024-11

Applicants: Alex Trujillo, Next Level Builders
Owners: XRS Pro Homes LLC

Requested Action: Approval of a Minor Plat

Purpose: Applicants desire to plat an approximately 1-acre tract of land for the purpose of building single-family detached homes.

Address: 1002 E South Ave.

Legal description: A TRACT OF LAND COMMENCING AT THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OF SECTION 14, TOWNSHIP 19 SOUTH, RANGE 11 EAST OF THE 6 TH P.M., LYON COUNTY, KANSAS, THENCE EAST 185 FEET, THENCE NORTH 270 FEET, THENCE WEST 185 FEET TO THE WEST LINE OF SAID NE 1/4, THENCE SOUTH 270 FEET TO THE PLACE OF BEGINNING. EXCEPT THAT PORTION ON THE SOUTH AND WEST SIDES THEREOF TAKEN FOR

ROAD PURPOSES.

Area Size: 1 Acre +/- | 39,600 sq. ft.

Existing Zoning: Single-Family Detached

Surrounding Zoning:

North- Single-Family Residential

East- Single-Family Residential

South- Light Industrial

West – Single-Family Residential

Surrounding Actual Uses:

North – Single-Family Homes

East – Single-Family Homes

South – Vacant Industrial Property

West –Single-Family Homes

Future Zoning in ELC Comp. Plan: Single-Family Detached

Updated Analysis: Based on feedback from the Planning Commission and the public hearing, the applicant is now proposing to create three lots on the property located at the northeast corner of E South Ave. and Carter St. All three of the lots will take access from Carter St. as was suggested by the Planning Commission during the original hearing.

Each lot now exceeds not only the infill minimum lot size, but also the greenfield standard. Each lot is in excess of 11,000 sq. ft., and should be more in line with the larger lots within the area. This tract is unique in that all utilities are existing in the area and will not require the extension of any service line for the developer.

The increased lot size, will allow the developer to build either larger homes on the property or maintain smaller homes with more lot space than a traditional development.

1. **Plat Name:** The minor plat is proposed to be named XRS Pro Homes Addition, which meets requirements.
2. **Legal Description:** The legal description shown on the plat meets requirements.
3. **Lots:** The minor plat proposes three lots.

Lot #	Square Footage	Front Building Setback Infill Standard	Front Building Setback Greenfield Standard
Lot 1	11,902	15'	25'
Lot 2	11,852	15'	25'
Lot 3	11,854	15'	25'

The proposed plat reflects the infill building standard front setback of 15'. Based on the increased lot size, this could be adjusted to accommodate the larger lots or remain at 15'. The increased standard of 25' would be more reflective of properties in the area.

4. **Blocks:** No blocks are proposed, which is acceptable for a plat such as this.

5. **Streets and Access:** The development is adjacent to E South Ave. and Carter St.

- No access control is necessary for this addition. Lot 3's driveway will be required to be out of the easement and the engineering department will approve of the location of the drive when a building permit is pulled for the property.
- Formal dedication of right of way for E. South Ave. and Carter St. will be given if the plat is approved. E. South Ave will have a right of way set at 40 ft. due to its collector status. A 30 ft. right of way will be granted for Carter St., which is the typical width of a residential street.

6. **Building Setbacks:**

- A 15 ft. front building setback has been provided. Lot 3 has an additional side yard setback of 15 feet as is typical with corner lots. There is also an easement that all permanent structures must stay out of.
- No rear or side yard setbacks are shown on the plat which is typical. Side and Rear Yard setbacks are 5' and 20' for either infill or greenfield development.

7. **Easements:**

- No new easements are necessary for this development.
- A 60 ft. water line easement exists between the center-line of E South Ave. going north. This easement will increase the setback of any permanent structure on Lot 3.

8. **Reserves:** No reserves are shown or are necessary.

9. **Drainage:** This development is not subject to stormwater regulations based on the size of the development.

10. **Public & Private Improvements:** No new public or private utilities will be necessary for this development as all are in place and existing.

11. **Plat Binder:** A plat binder, identifying all property interests and encumbrances shall be submitted prior to submittal to the City Commission for final approval.

12. **Miscellaneous:**

- The applicant shall revise the plat prior to submittal to the City Commission with updated signature blocks to reflect changes in elected and appoint officials since the plat was originally drawn.

Neighborhood Communications: Several property owners expressed concerns during

the public hearing on the proposed size of the original lots. Staff has included the minutes from the original meeting for review.

Recommendation: Staff recommends approval of the Revised Minor Plat subject to Staff and Planning Commission comments, and that a correct (if any) Revised Minor Plat be submitted and approved by Staff prior to submittal to the City Commission.

Attachments: Minor Final Plat / Minor Preliminary Plat / Minutes from Original Meeting / Aerial Map / Zoning Map

Robert Trujillo, XRS Pro Homes, spoke on behalf of his company, stating that they were fine with reducing the number of lots from five to three, and the 25 foot setback was acceptable. He also stated that they were ready to start building once the plat was approved.

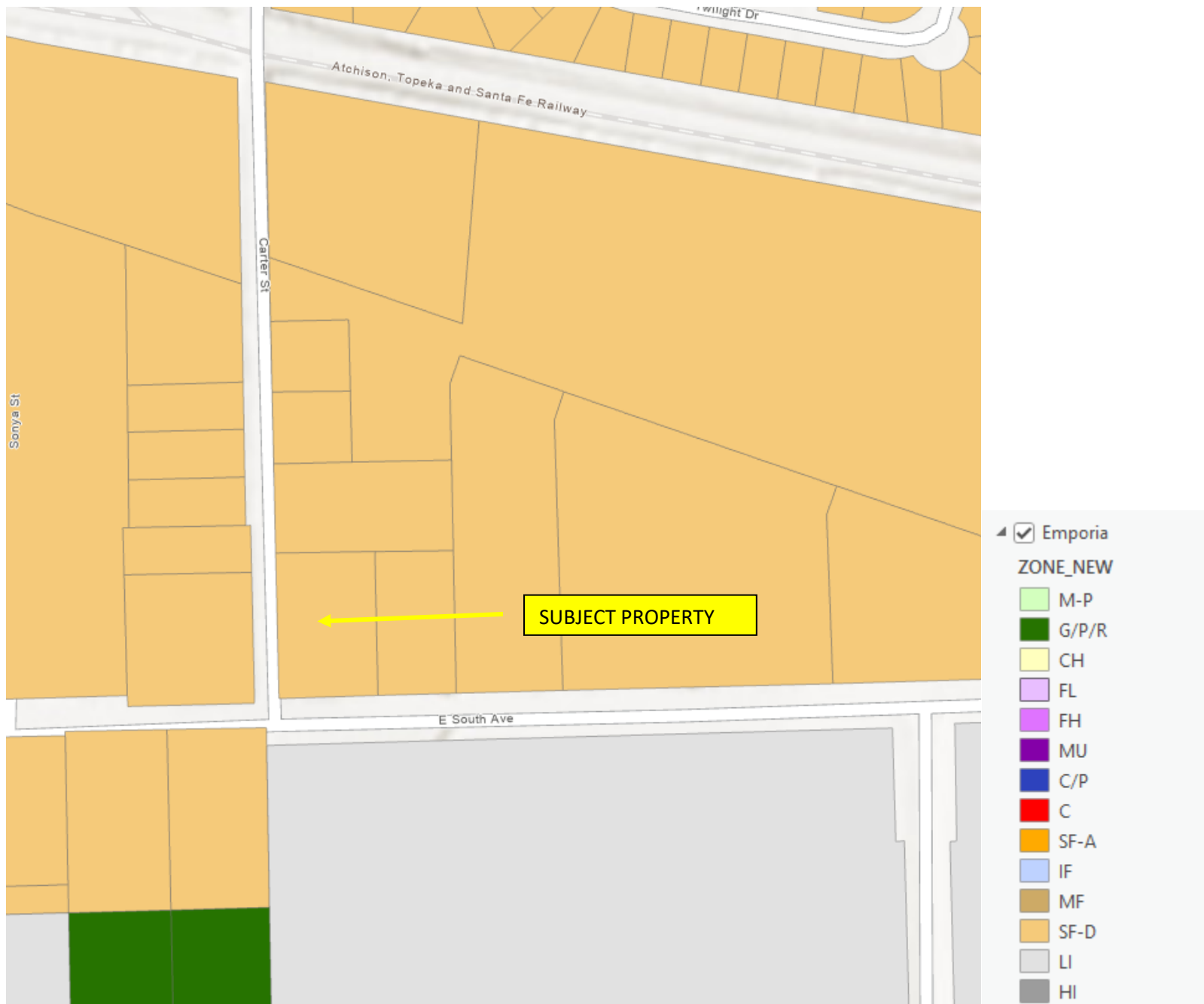
Commissioners discussed the differences in the 15 foot and 25 foot front building setback.

Commissioner Bucklinger made a motion to recommend approval of the Minor Plat with an adjusted front building setback to 25 feet, based on staff recommendation. Commissioner Ogle seconded the motion. The motion carried 7-0.

XRS PRO HOMES
Aerial Photo



**XRS PRO HOMES
ZONING MAP**





Commission Action Report

Community Housing Board Quorum Amendment

Title: Ordinance No. 25-07 Pertaining to the Community Housing Board;
Amending Section 17-63 of City Code

Agenda Date: February 19, 2024

Presented By: Christina Montgomery, City Attorney

Background:

Members of the Community Housing Board also serve as the Emporia Land Bank. Board members requested a text update to make quorum requirements identical for both boards. Staff recommends additional updates to formatting and language to modernize and enhance clarity.

Discussion:

Ordinance 25-07 has been restructured to include clarifying sections and subsections. The ordinance includes the following substantive updates:

- Subsection (a)7 anti-discrimination language updated to reflect current legal requirements
- Subsection (b) authorizes the board chair or public officer to call a special meeting
- Subsection (d)1 authorizes the establishment of bylaws
- Subsection (d)2 quorum definition modified to "a majority of the board"
- Subsection (d)5 conflict of interest language modified to mirror state law requirements
- Appointment eligibility modified to residents of the City of Emporia

Financial considerations:

The city will pay the cost of publication in the official city newspaper.

Recommended action:

Approve Ordinance No. 25-07 Pertaining to the Community Housing Board; Amending Section 17-63 of City Code

Attachments:

Ordinance No. 25-07 Pertaining to the Community Housing Board; Amending Section 17-63 of City Code

ORDINANCE NO 25-07

AN ORDINANCE PERTAINING TO THE COMMUNITY HOUSING BOARD; AMENDING SECTION 17-63 OF THE CODE OF THE CITY OF EMPORIA, KANSAS AND REPEALING SAID SECTION AS IT EXISTED PRIOR TO ADOPTION OF THIS ORDINANCE.

BE IT ORDAINED by the Governing Body of the City of Emporia, Kansas;

Section 1. That Section 17-63 of the Code of the City of Emporia, Kansas, is hereby amended to read as follows:

“Sec. 17-63 Community Housing Board, Purposes:

(a) **Community Housing Board.** A Community Housing Board is hereby established to oversee various housing and community improvement initiatives. The board will have the following responsibilities:

1. Interpret the intent of the City of Emporia Property Maintenance Code;
2. Conduct hearings on appeals from orders and decisions of city officials concerning building and property maintenance and the CDBG Program for housing rehabilitation;
3. Serve as an oversight body for housing grants and programs;
4. Oversee certain community improvement and clean-up efforts;
5. Provide recommendations to the City Commission regarding housing and neighborhood improvements;
6. Provide oversight of general activities of the CDBG Program for housing rehabilitation, including:
 - i. Approval of contractor guidelines,
 - ii. Approval of housing rehabilitation plan, and
 - iii. Financial management including expenditures, project selection, and accounting;
7. Review and approve contractors to participate in the City’s housing rehabilitation program
 - i. Contractor approval shall be based upon staff recommendations, price, ability to perform, experience, technical expertise, and availability
 - ii. No applicant or contractor shall be discriminated against based on race, color, religion, age, national origin, ancestry, familial status, sex, sexual orientation, gender identity, or disability.

(b) **Meetings.** The Board will meet once per month unless there are no appeals or business to conduct. The Board will meet no less than once every calendar quarter. Special meetings may held upon the call of the board chair or public officer.

(c) **Membership.**

1. **Appointment.** The Community Housing Board shall consist of seven (7) members appointed by the governing body and residing within the boundaries of the City of Emporia, Kansas.
2. **Term.** Board appointments shall be for a three-year term, with no Board member serving more than two consecutive three-year terms. After completing two consecutive terms, a board member may continue to serve until a successor is appointed. A Board member who has completed two consecutive terms shall not be reappointed to the Board until at least one year has passed since their last term.
3. **Public Officer.** The Board will be supported by a public officer, appointed by the city manager, to administer the relevant programs.

(d) **Organization.**

1. **Bylaws.** The board shall have the authority to establish bylaws consistent with the provisions of this ordinance and applicable laws.
2. **Quorum.** A majority of the board shall constitute a quorum for the transaction of business. No action of the board shall be binding unless taken at a meeting at which at least a quorum is present.
3. **Voting.** All decisions require an affirmative vote from a majority of board members present.
4. **Insufficient Membership.** If, at any time, fewer than four (4) members are appointed to the board, the governing body may appoint additional special members for the purpose of conducting an appeal.
5. **Conflicts.** The members of the Board shall be subject to the provisions of the laws of the state of Kansas which relate to conflicts of interest of city officers and employees, including, but not limited to, K.S.A. 75-4301, et seq., and amendments thereto.

(e) **Appeal.**

1. **Notice.** Anyone found to be in violation of the minimum property maintenance code will be advised, within the notice of violation or other written decision of the public officer and the right to appeal a determination or interpretation under the code to the Community Housing Board. A notice of appeal must be in writing and submitted to the public officer within ten (14) days of the date of the decision or notice of violation.
2. **Hearing.** The Community Housing Board shall schedule a hearing no later than thirty (30) days from the date of the notice of appeal. The hearing shall not be extended except to avoid substantial injustice. A written decision shall be served on the property owner by mail to his or her last known address. The decision of the Community Housing Board is final.
3. **Immediate Hazard.** In the event the City inspector deems a violation to be an immediate threat to public health, safety and welfare, repairs shall be made within twenty-four (24) hours or longer as may be determined necessary by the City inspector. Owners may subsequently appeal the decision of the inspector

and, in the event the Board determines the violation was not an emergency, may order that the owner be reimbursed for all or some of the costs of mitigation of the emergency costs only.

- (f) **Abatement.** Notwithstanding other enforcement actions that have been undertaken pursuant to the Code of the City of Emporia, the city may enter onto the property and cause the conditions that create the public nuisance or hazardous buildings or structures to be abated by city personnel or private contractor. Notice of the total costs of such abatement shall be provided to the owner, occupant or agent in accordance with the provisions of Section 17-36 of this article. If the assessed costs of removal, including administrative costs, are not paid within thirty (30) days of the date when the assessment comes due, the costs will be added to the property tax as a special assessment to be collected as taxes are collected upon the owner's building, structure, premises, or real estate, to include vacant land.

(Ord. 96-3 § 1, 3-24-1996; Ord. 02-04 § 13, 3-6-2002; Ord. 13-08 §1, 3-6-2013; Ord. 15-28 § 1; Ord. 25-07 § 1, 2-19-2025)”

Section 2. That Section 17-63 of the Code of the City of Emporia, Kansas as it existed prior to the adoption of this ordinance is hereby repealed.

Section 3. The provisions of this ordinance shall be included and incorporated in the Code of Ordinances of the City of Emporia, Kansas as an addition or amendment thereto and shall be appropriately renumbered to conform to the uniform numbering system of the Code.

Section 4. This ordinance shall take effect upon its publication in the official city newspaper.

PASSED AND APPROVED by the Governing Body of the City of Emporia, Kansas,
this 19th day of February 2025.

Erren Harter, Mayor

ATTEST:

Kerry Sull, City Clerk



Commission Action Report

Lift Station #1 Supplemental Agreement #6

Title: Lift Station #1 Supplemental Agreement #6

Agenda Date: February 19, 2025

Presented By: Dean Grant, Director of Public Works

Background:

Due to a significantly higher-than-expected bid, and receiving only one (1), there will need to be some changes to the scope and design of lift station #1 prior to re-bidding the project. With the expectation of saving money, we will rehabilitate the existing structures and electrical, as well as add peak flow storage.

Discussion:

Staff would like to execute supplemental agreement #6 with BG Consultants to make the needed changes to the project for rebidding.

Financial Considerations:

This project is being funded with bond money.

Recommended Action:

Approved supplemental agreement #6 with BG Consultants in the amount of \$76,300.00

Attachments:

Supplemental Agreement #6

**Supplemental Agreement No. 6
to
Engineering Services Agreement
Between
City of Emporia, KS and BG Consultants, Inc.
for
20-1235E City of Emporia Lift Stations 1, 2 & 15 Rehabilitation and Replacement
Improvements
Preliminary Engineering Services**

The purpose of this Supplement No. 6 is to define additional professional services requested by the **City of Emporia**, hereinafter called the **CLIENT**, to be provided by **BG Consultants, Inc.**, hereinafter called the **CONSULTANT**. This agreement is a supplement to the **City of Emporia Lift Stations 1, 2 & 15 Rehabilitation and Replacement Improvements AND BG CONSULTANTS, INC., DATED May 9, 2020**.

SECTION I – SCOPE OF SERVICES

Under the terms of Supplement No. 6, the **CLIENT** and **CONSULTANT** agree to modify the scope of services **Preliminary Engineering** Item A.5 as follows:

1. Preliminary Engineering
 - a. Design lift station 1 rehabilitation improvements as outlined in February 12, 2025 Memo (attached)
 - i. Design mechanical screen, pump replacement, piping, valves and electrical improvements.
 - ii. Design with an approximately 18,000 gal peak flow storage structure, rehabilitate the existing wet well, and mechanical odor control treatment processes.

SECTION II – COMPENSATION

As compensation for the additional services described in Section I, the **CLIENT** agrees to pay the **CONSULTANT** a lump sum fee of \$76,300.00 Dollars. Furthermore, all billings will be made on a monthly basis for the prior month's work.

SECTION III – OTHER MATTER

It is mutually agreed and understood that all terms of the original Agreement, not specifically revised by this Supplement No. 6, shall remain unchanged and in full force.

IN WITNESS WHEREOF, the parties have executed this Supplement No. 6 on this
____ day of _____, 2025.

City of Emporia, KS
CLIENT

By _____

Title _____

Date _____

BG Consultants, Inc.
CONSULTANT

By 
Bruce Boettcher, P.E.

Title Vice President

Date 2/13/25



Commission Action Report

KDOT CCLIP FY2027 Agreement 1034-24

Title: KDOT CCLIP FY2027 SP Mill and Overlay on K-99 Highway (Commercial Street) from 3rd Ave. to 12th Ave. and US-50 Highway from Neosho St. to Mechanic St. Agreement, Agreement No. 1034-24

Agenda Date: February 19, 2025

Presented By: James Uberty, City Engineer

Background:

The City of Emporia application for the mill and overlay project on K-99 Highway was awarded to the City by KDOT on July 17, 2024.

Discussion:

The mill and overlay project will provide needed maintenance and repair for this portion of K-99 Highway (Commercial Street) from 3rd Avenue to 12th Avenue and on US-50 Highway (6th Avenue) from Neosho Street to Mechanic Street.

Financial considerations:

KDOT has allocated \$400,000.00 for construction and construction engineering. The City will be responsible for all preliminary Engineering, Right of Way, and Utility Costs, 10% of approved costs up to the \$400,00.00, and all other costs over that amount.

Recommended action:

Accept KDOT CCLIP-SP Agreement for the mill and overlay on K-99 Highway (Commercial Street) from 3rd Avenue to 12th Avenue and US-50 Highway (6th Avenue) from Neosho Street to Mechanic Street project and authorize the Mayor to sign KDOT Agreement 1034-24.

Attachments:

Award Letter
KDOT Agreement 1034-24.

PROJECT NO. 56 U-2558-01
CCLIP (SP) RESURFACING PROJECT
CMS CONTRACT NO. _____
CITY OF EMPORIA, KANSAS

AGREEMENT

This Agreement is between the **Secretary of Transportation**, Kansas Department of Transportation (KDOT) (the “Secretary”) and the **City of Emporia, Kansas** (“City”), **collectively**, the “Parties.”

RECITALS:

- A. The City has applied for and the Secretary has approved a CCLIP (SP) Resurfacing Project.
- B. The Secretary and the City are empowered by the laws of Kansas to enter into agreements for the construction and maintenance of city connecting links of the State Highway System through the City.
- C. The City desires to construct a street resurfacing Project on US-50 and K-99, City Connecting Links for the State Highway System, in the City.
- D. The Secretary desires to enter into an Agreement with the City to participate in the cost of the Project by use of state and local funds.

NOW THEREFORE, the Parties agree as follows:

ARTICLE I

DEFINITIONS:

As used in this Agreement, the capitalized terms below have the following meanings:

1. **“Agreement”** means this written document, including all attachments and exhibits, evidencing the legally binding terms and conditions of the agreement between the Parties.

2. **“CCLIP (SP) Resurfacing Program”** means a City Connecting Link Improvement Program (CCLIP (SP)) that is a part of the KDOT Local Partnership Program with cities and counties. The state’s participation in the cost of construction and construction engineering will be one hundred percent (100%) for cities with a population between 0 to 2,499, ninety-five percent (95%) for cities with a population between 2,500 to 4,999, ninety percent (90%) for cities with a population between 5,000 to 24,999, eighty-five percent (85%) for cities with a population between 25,000 to 49,999, eighty percent (80%) for cities with a population between 50,000 to 99,999, and seventy-five percent (75%) for cities with a population equal to or greater than 100,000, up to a maximum of \$400,000.00 per fiscal year of state funds. The CCLIP (SP) Resurfacing Program is for contract maintenance only.

3. **“City”** means the City of Emporia, Kansas, with its place of business at 111 East 6th Avenue, P.O. Box 928, Emporia, KS 66801.

4. **“City Connecting Link”** means a route inside the city limits of a city which: (1) connects a state highway through a city; (2) connects a state highway to a city connecting link of another state highway; (3) is a state highway which terminates within such city; (4) connects a state highway with a road or highway under the jurisdiction of the Kansas Turnpike Authority; or (5) begins and ends within a city’s limits and is designated as part of the national system of Interstate and defense highways.

5. **“Construction”** means the work done on the Project after Letting, consisting of building, altering, repairing, improving, or demolishing any structure, building or highway; any drainage, dredging, excavation, grading or similar work upon real property.

6. **“Construction Engineering” or “CE”** means inspection services, material testing, engineering consultation and other reengineering activities required during Construction of the Project.

7. **“Consultant”** means any engineering firm or other entity retained to perform services for the Project.

8. **“Contractor”** means the entity awarded the Construction contract for the Project and any subcontractors working for the Contractor with respect to the Project.

9. **“Design Plans”** mean design plans, specifications, estimates, surveys, and any necessary studies or investigations, including, but not limited to, environmental, hydraulic, and geological investigations or studies necessary for the Project under this Agreement.

10. **“Effective Date”** means the date this Agreement is signed by the Secretary or the Secretary’s designee.

11. **“Eligible / Participating Bid Items”** means all bid items that pertain to Project resurfacing and striping along the connecting link only. Items eligible for CCLIP (SP) funding include manhole adjustments, milling, overlays, aggregate or paved shoulders (if already existing), concrete pavement, thin bonded concrete overlays, joint repair, slurry seals, bituminous seals, ultra-thin bonded overlay, concrete and asphalt pavement patching, subgrade improvement, reconstruction, traffic control, transporting of salvageable material (millings), striping, traffic signal loops on the state highway and that portion of the traffic signal loops that lie inside the return on side streets, and pavement marking on the connecting link. Video-detection systems are participating, except on side streets; however, such systems will require pre-approval, as well as additional details, and a bill of materials to be included in the final design plans. Resurfacing work is participating out to the curb returns on side streets.

12. **“Encroachment”** means any building, structure, vehicle, parking area, or other object or thing, including but not limited to signs, posters, billboards, roadside stands, fences, or other private installations, not authorized to be located within the Right of Way which may or may not require removal during Construction pursuant to the Design Plans.

13. **“Fiscal Year (FY)”** means the state’s fiscal year which begins July 1 and ends on June 30 of the following calendar year.
14. **“KDOT”** means the Kansas Department of Transportation, an agency of the State of Kansas, with its principal place of business located at 700 SW Harrison Street, Topeka, KS 66603-3745.
15. **“Letting” or “Let”** means the process of receiving bids prior to any award of a Construction contract for any portion of the Project.
16. **“Non-Eligible / Non-Participating Bid Items”** means items typically non-eligible for CCLIP (SP) funding including but not limited to: bridge deck patching, utility adjustments, curb and gutter, overlay of curb and gutter, adjustment or reestablishment of survey markers, drainage appurtenances, driveways, entrances, sidewalks, sidewalk ramps, construction warranties, traffic loop construction outside the return on a side street, video detection on side streets, and construction outside of the curb and gutter. Work performed outside the Project limits on side streets, or outside the city limits is non-eligible for state participation, items with unit price changes from the let price (other than items with price adjustment specification in the bid documents) and any other items deemed non-eligible by the Secretary.
17. **“Participating Costs”** means expenditures for items or services which are an integral part of highway, bridge, and road construction projects, as reasonably determined by the Secretary.
18. **“Preliminary Engineering” or “PE”** means pre-construction activities, including but not limited to design work, generally performed by a consulting engineering firm that takes place before Letting.
19. **“Project”** means Project No. 56 U-2558-01, consisting of milling and overlay, pavement markings, and any other pre-approved resurfacing methods for the CCLIP (SP) Resurfacing Program, on US-50 from Neosho Street to Mechanic Street and on K-99 from 3rd Avenue to 12th Avenue, in Emporia, Kansas.
20. **“Project Limits”** means that area of Construction for the Project, including all areas between and within the Right of Way boundaries as shown on the Design Plans.
21. **“Responsible Bidder”** means one who makes an offer to construct the Project in response to a request for bid with the technical capability, financial capacity, human resources, equipment, and performance record required to perform the contractual services.
22. **“Right of Way”** means the real property and interests therein necessary for Construction of the Project, including fee simple title, dedications, permanent and temporary easements, and access rights, as shown on the Design Plans.
23. **“Secretary”** means the Secretary of Transportation of the State of Kansas, and the Secretary’s successors and assigns.

24. **“Surface Preservation” or “SP”** means a fund category, previously known as KLINK, intended to address deficiencies in or extend the life of the driving surface. Project scopes may consist of overlay, mill and overlay, pavement patching, joint repair, seals, or similar surface maintenance work. Parking lanes may be included.

25. **“Utilities” or “Utility”** means all privately, publicly or cooperatively owned lines, facilities and systems for producing, transmitting or distributing communications, power, electricity, light, heat, gas, oil, crude products, water, steam, waste, storm water, and other similar commodities, including fire and police signal systems which directly or indirectly serve the public.

ARTICLE II

FUNDING:

1. **Funding.** The table below reflects the funding commitments of each Party. The Participating Costs of Construction include all Construction Contingency Items. The Parties agree estimated costs and contributions are to be used for encumbrance purposes and may be subject to change. The City agrees to notify the Bureau of Local Projects if costs increase more than 10% over the estimate.

Party	Responsibility
Secretary	90% of Participating Costs of Construction and Construction Engineering (CE), not to exceed \$400,000.00
City	10% of Participating Costs of Construction and CE until Secretary’s funding limit is reached 100% of Participating Costs of Construction and CE after Secretary’s funding limit is reached 100% of Costs of Preliminary Engineering (PE), Right of Way, and Utility Adjustments 100% of Non-Participating Costs

ARTICLE III

SECRETARY RESPONSIBILITIES:

1. **Reimbursement Payments.** The Secretary will make such payment to the City as soon as reasonably possible after construction of the Project is completed, after receipt of proper billing, and attestation by a licensed professional engineer employed or retained by the City that the Project was constructed within substantial compliance of the final Design Plans and specifications.

ARTICLE IV

CITY RESPONSIBILITIES:

1. **Limited Scope.** The Project is limited to roadway resurfacing within the Project Limits. The Project roadway resurfacing may include all Eligible items as defined above. Roadway resurfacing does not include such Non-Eligible items as defined above and any other items deemed Non-Eligible or Non-Participating by the Secretary. The City will be responsible for construction of any traffic signal and/or sidewalk improvements that are necessary to comply with Public Right-of-Way Accessibility Guidelines (PROWAG), regardless of whether such improvements are deemed Non-Eligible/Non-Participating bid items by the Secretary for reimbursement purposes.
2. **Secretary Authorization.** The Secretary is authorized by the City to take such steps as are deemed by the Secretary to be necessary or advisable for the purpose of securing the benefits of the current CCLIP (SP) Resurfacing Program for this Project.
3. **General Indemnification.** To the extent permitted by law and subject to the maximum liability provisions of the Kansas Tort Claims Act (K.S.A. § 75-6101, *et seq.*) as applicable, the City will defend, indemnify, hold harmless, and save the Secretary and the Secretary's authorized representatives from any and all costs, liabilities, expenses, suits, judgments, damages to persons or property or claims of any nature whatsoever arising out of or in connection with the provisions or performance of this Agreement by the City, the City's employees, agents, or subcontractors. The City shall not be required to defend, indemnify, hold harmless, and save the Secretary for negligent acts or omissions of the Secretary or the Secretary's authorized representatives or employees.
4. **Indemnification by Contractors.** The City will require the Contractor to indemnify, hold harmless, and save the Secretary and the City from personal injury and property damage claims arising out of the act of omission of the Contractor, the Contractor's agent, subcontractors, or suppliers. If the Secretary or the City defends a third party's claim, the Contractor shall indemnify the Secretary and the City for damages paid to the third party and all related expenses either the Secretary or the City or both incur in defending the claim.
5. **Design and Specifications.** The City shall be responsible to make or contract to have made Design Plans for the Project in conformity with the current version of Section 13.0 CCLIP of the LPA Project Development Manual.
6. **Letting and Administration by City.** The City shall Let the contract for the Project and shall award the contract to the lowest Responsible Bidder upon concurrence in the award by the Secretary. The City further agrees to administer the Construction of the Project in accordance with the Design Plans, and the current version of the City's currently approved procedures, if applicable, and administer the payments due the Contractor, including the portion of the cost borne by the Secretary.
7. **Performance Bond.** The City will require the Contractor to provide a performance bond in a sum not less than the amount of the contract as awarded.

8. **Responsibility for Adequacy of Design.** The City, and any Consultant retained by the City, shall have sole responsibility for the adequacy and accuracy of the Design Plans, specifications, and estimates. Any review of these items that may be performed by the Secretary or the Secretary's representatives is not intended to and shall not be construed to be an undertaking of the City's and its Consultant's duty to provide adequate and accurate Design Plans, specifications, and estimates. Such reviews are not done for the benefit of the Consultant, the Contractor, the City, any other political subdivision, or the traveling public. The Secretary makes no representation, or expressed or implied warranty, to any person or entity concerning the adequacy or accuracy of the Design Plans, specifications, and estimates or any other work performed by the Consultant or the City.

9. **Design Schedule and Submission to Secretary.** The City will follow a schedule for design and development of plans that will allow the Project to be Let to contract in the programmed fiscal year; otherwise, the Secretary has the right to withdraw the Secretary's participation in the Project. If the City's Project preliminary plans, specifications, and a cost estimate (PS&E) are submitted to KDOT's Bureau of Local Projects later than May 1 of the programmed fiscal year, at the Secretary's discretion, the Project may be moved into a future fiscal year.

10. **Movement of Utilities.** The City will move or adjust, or cause to be moved or adjusted, and will be responsible for such removal or adjustment of all existing structures, pole lines, pipelines, meters, and other Utilities, publicly or privately owned, which may be necessary for Construction of the Project in accordance with the final Design Plans. The expense of the removal or adjustment of the Utilities and Encroachments located on public right of way or easement shall be borne by the owner or the City.

11. **Future Encroachments.** The City will prohibit future erection, installation, or construction of encroachments either on or above the Right of Way, and it will not in the future permit the erection of fuel dispensing pumps upon the Right of Way of the City Connecting Link. The City will require any fuel dispensing pumps erected, moved, or installed along the City Connecting Link be placed a distance from the Right of Way line no less than the distance permitted by the National Fire Code.

12. **Legal Authority.** By his or her signature on this Agreement, the signatory certifies that he or she has legal and actual authority as representative and agent for the City to enter into this Agreement on its behalf. The City agrees to take any administrative and/or legal steps as may be required to give full effect to the terms of this Agreement.

13. **Temporary Traffic Control.** The City shall provide a temporary traffic control plan within the design plans, which includes the City's plan for handling multi-modal traffic during Construction, including detour routes and road closings, if necessary, and installation of alternate or temporary pedestrian accessible paths to pedestrian facilities in the public Right of Way within the Project Limits. The City's temporary traffic control plan must be in conformity with the latest version of the Manual on Uniform Traffic Control Devices (MUTCD), as adopted by the Secretary, and in compliance with PROWAG, and FHWA rules, regulations, and guidance pertaining to the same.

14. **Permanent Traffic Control.** The City must ensure the location, form, and character of informational, regulatory, and warning signs, of traffic signals and of curb and pavement or other

markings installed or placed by any public authority, or other agency as authorized by K.S.A. § 8-2005, shall conform to the latest version of the MUTCD as adopted by the Secretary.

15. **Access Control.** The City will maintain control of access rights and prohibit the construction or use of any entrances or access points along the Project within the City other than those shown on the final Design Plans, unless prior approval is obtained from the Secretary.

16. **Final Design Plans.** The final Design Plans will depict the Project Limits. The Eligible/Participating bid items must be shown separated and listed apart from the Non-Eligible/Non-Participating bid items on the final Design Plans, bid documents, and on the detailed billing provided by the City. The City shall have the final Design Plans signed and sealed by a licensed professional engineer. The City will furnish to KDOT's Bureau of Local Projects an electronic set of final Design Plans and specifications. All technical professionals involved in the Project are required to meet the applicable licensing and/or certification requirements as stated in K.S.A. § 74-7001, *et seq.*

17. **Program Administration.** In addition to complying with all requirements contained in Section 13.0 CCLIP of the LPA Project Development Manual:

(a) The City acknowledges that funding for the Project may be cancelled if the City proceeds to advertise, Let, or award a contract for the Project, prior to receipt of notification from KDOT's Bureau of Local Projects of its completion of the final review of the plans, specifications, and estimates (PS&E).

(b) The City acknowledges that funding for the Project may be cancelled if the City awards the contract for the Project prior to its receipt of an "Authority to Award" notification from KDOT's Bureau of Local Projects.

(c) The City will provide to KDOT's Bureau of Local Projects an electronic copy of the executed contract, the completed tax exemption form (PR-76 or PR-74a) and the City's Notice of Award.

(d) After the contract for the Project is awarded, the City will promptly notify both the Project Manager of KDOT's Bureau of Local Projects and the KDOT Area Engineer to communicate the date the contractor is anticipated to begin work on the Project.

(e) The City acknowledges that any costs for work completed prior to receipt of a Notice of Actual Start Date from the KDOT Area Engineer are ineligible for participation in the Program, will be deemed non-participating costs, and shall be the responsibility of the City.

18. **Discrimination Laws.** The City will: (a) comply with the Kansas Act Against Discrimination (K.S.A. § 44-1001, *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. § 44-1111, *et seq.*) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. § 12101, *et seq.*)(ADA) and not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission or access to, or treatment or employment in, its programs or activities; (b) include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) comply with the reporting requirements set out at K.S.A.

§ 44-1031 and K.S.A. § 44-1116; and (d) include those provisions set forth in (a) through (c) in every contract, subcontract or purchase order so they are binding upon such Contractor, subcontractor or vendor. If the City fails to comply with any applicable requirements of (a) through (d) above or if the City is found guilty of any violation by federal or state agencies having enforcement jurisdiction for those Acts, such violation will constitute a breach of this Agreement. If the Secretary determines the City has violated applicable provisions of the ADA, the violation will constitute a breach of this Agreement. If any violation under this paragraph occurs, this Agreement may be cancelled, terminated, or suspended in whole or in part.

19. **Inspections.** The City will provide the Construction Engineering/inspection necessary to determine substantial compliance with the final Design Plans, specifications, and this Agreement. The City will require at a minimum all personnel, whether City or Consultant to comply with the high visibility requirements of the MUTCD, Chapter 6E.02, High-Visibility Safety Apparel. If the City executes an agreement for inspection, the agreement must contain this requirement as a minimum. The City may set additional clothing requirements for adequate visibility of personnel.

20. **Corrective Work.** Representatives of the Secretary may make periodic inspection of the Project and the records of the City as may be deemed necessary or desirable. The City will direct or cause its contractor to accomplish any corrective action or work required by the Secretary's representative as needed for a determination of the funding participation in the CCLIP (SP) Resurfacing Program. The Secretary does not undertake (for the benefit of the City, the Contractor, the Consultant, or any third party) the duty to perform day-to-day detailed inspection of the Project or to catch the Contractor's errors, omissions, or deviations from the final Design Plans and specifications.

21. **Attestation.** Upon completion of the Project the City shall have a licensed professional engineer employed or retained by the City attest in an email to the KDOT Area Engineer and the Project Manager for KDOT's Bureau of Local Projects, that the Project was completed in substantial compliance with the final Design Plans and specifications.

22. **Final Acceptance.** Prior to issuing final payment to the Contractor, the City must obtain final acceptance of the Project from the KDOT Area Engineer.

23. **Accounting.** Upon request by the Secretary, the City will provide the Secretary an accounting of all actual Non-Participating costs which are paid directly by the City to any party outside of KDOT and costs incurred by the City not to be reimbursed by KDOT for Preliminary Engineering, Utility adjustments, or any other major expense associated with the Project. This will enable the Secretary to report all costs of the Project to the legislature.

24. **Reimbursement Request.** The City will request payment from the Secretary after the City has paid the Contractor in full, and a licensed professional engineer has attested in writing the Project has been completed in substantial compliance with the final Design Plans and specifications.

25. **Audit.** The City will participate and cooperate with the Secretary in an annual audit of the Project. The City shall make its records and books available to representatives of the Secretary for audit for a period of five (5) years after date of final payment under this Agreement. If any such audits

reveal payments have been made with state funds by the City for items considered Non-Participating, the City shall promptly reimburse the Secretary for such items upon notification by the Secretary.

ARTICLE V

GENERAL PROVISIONS:

1. **City Connecting Link Maintenance Agreement.** The Parties executed a City Connecting Link Maintenance Agreement regarding portions of US-50 and portions of K-99 existing within the Emporia city limits which is still valid and in effect as of the Effective Date. Nothing in this Agreement modifies or invalidates the terms of the City Connecting Link Maintenance Agreement.

2. **Existing Right of Way.** The Project will be constructed within the limits of the existing right of way.

3. **Incorporation of Final Plans.** The final Design Plans and specifications are by this reference made a part of this Agreement.

4. **Compliance with Federal and State Laws.** The Parties agree to comply with all appropriate state and federal laws and regulations applicable to this Project.

5. **Project Modification.** Any of the following Project changes require the City to send a formal notice to the Secretary for approval:

- a. Fiscal year the Project is to be Let
- b. Project length
- c. Project location
- d. Project scope

Items b, c, and d require an attached map to scale.

It is further mutually agreed during Construction, the City shall notify the Secretary of any changes in the plans and specifications.

6. **Civil Rights Act.** The **Civil Rights Attachment**, pertaining to the implementation of the Civil Rights Act of 1964, is attached and made a part of this Agreement.

7. **Contractual Provisions.** The Provisions found in the current version of the **Contractual Provisions Attachment (Form DA-146a)**, which is attached, are incorporated into and made a part of this Agreement.

8. **Termination.** If, in the judgment of the Secretary, sufficient funds are not appropriated to continue the function performed in this Agreement and for the payment of the charges hereunder, the Secretary may terminate this Agreement at the end of its current fiscal year. The Secretary will participate in all costs approved by the Secretary incurred prior to the termination of the Agreement.

9. **Binding Agreement.** This Agreement and all contracts entered into under the provisions of this Agreement are binding upon the Secretary and the City and their successors in office.

10. **No Third-Party Beneficiaries.** No third-party beneficiaries are intended to be created by this Agreement and nothing in this Agreement authorizes third parties to maintain a suit for damages pursuant to the terms or provisions of this Agreement.

11. **Headings.** The captions of the various articles and sections of this Agreement are for convenience and ease of reference only, and do not alter the terms and conditions of any part or parts of this Agreement.

12. **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same agreement.

13. **Severability.** If any provision of this Agreement is held invalid, the invalidity does not affect other provisions which can be given effect without the invalid provision, and to this end the provisions of this Agreement are severable.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed by their duly authorized officers.

ATTEST:

CITY OF EMPORIA, KANSAS

CITY CLERK (Date)

MAYOR

(SEAL)

KANSAS DEPARTMENT OF TRANSPORTATION
SECRETARY OF TRANSPORTATION

By: _____
Greg M. Schieber, P.E. (Date)
Deputy Secretary and
State Transportation Engineer

Approved as to form:

INDEX OF ATTACHMENTS

Civil Rights Attachment
Contractual Provisions Attachment (Form DA-146a)

KANSAS DEPARTMENT OF TRANSPORTATION CIVIL RIGHTS ACT ATTACHMENT

PREAMBLE

The Secretary of Transportation for the State of Kansas, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d to 2000d-4) and other nondiscrimination requirements and the Regulations, hereby notifies all contracting parties that it will affirmatively ensure that this contract will be implemented without discrimination on the grounds of race, color, national origin, sex, age, disability, income-level or Limited English Proficiency (LEP).

CLARIFICATION

The term “Contractor” is understood to include the Contractor, the Contractor’s assignees and successors in interest, consultants, and all other parties to contracts or agreements with the Secretary of Transportation, Kansas Department of Transportation. This Attachment shall govern should this Attachment conflict with provisions of the Document to which it is attached.

ASSURANCE APPENDIX A

During the performance of this contract, the Contractor, for itself, its assignees and successors in interest, agrees as follows:

1. **Compliance with Regulations:** The Contractor will comply with the Acts and the Regulations relative to nondiscrimination in its Federally-assisted programs of the U.S. Department of Transportation, the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA) or the Federal Aviation Administration (FAA) as they may be amended from time to time which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontractors, Including Procurements of Material and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor will be notified by the Contractor of the Contractor’s obligations under this contract and the Acts and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the FHWA, FTA, or FAA to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Recipient or, the FHWA, FTA, or FAA as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the Contractor’s noncompliance with the nondiscrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FHWA, FTA, or FAA may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the Contractor under the contract until the Contractor complies; and/or
 - b. cancelling, terminating or suspending a contract, in whole or in part.

6. **Incorporation of Provisions:** The Contractor will include the provisions of the paragraphs one (1) through six (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Recipient or the FHWA, FTA, or FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

ASSURANCE APPENDIX E

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest agrees to comply with the following nondiscrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21;
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- The Federal Aid Highway Act of 1973 (23 U.S.C. § 324 et. seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794 et. seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et. seq.), prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (PL No. 100-259), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and Contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, (prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities), (42 U.S.C. §§12131-12189as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38);
- The Federal Aviation Administration’s nondiscrimination statute (49 U.S.C. § 47123), (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, (ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations);
- Executive Order 13166, Improving Access to Services for Persons with LEP, and resulting agency guidance, national origin discrimination includes discrimination because of LEP. To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended (prohibits you from discriminating because of sex in education programs or activities), (20 U.S.C. § 1681).

CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 07-19), which is attached hereto, are hereby incorporated in this contract and made a part thereof.

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the _____ day of _____, 20____.

1. **Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.
2. **Kansas Law and Venue:** This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.
3. **Termination Due To Lack Of Funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least thirty (30) days prior to the end of its current fiscal year and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to ninety (90) days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.
4. **Disclaimer Of Liability:** No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*).
5. **Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001, *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111, *et seq.*) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101, *et seq.*) (ADA), and Kansas Executive Order No. 19-02, and to not discriminate against any person because of race, color, gender, sexual orientation, gender identity or expression, religion, national origin, ancestry, age, military or veteran status, disability status, marital or family status, genetic information, or political affiliation that is unrelated to the person's ability to reasonably perform the duties of a particular job or position; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to

comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) Contractor agrees to comply with all applicable state and federal anti-discrimination laws and regulations; (g) Contractor agrees all hiring must be on the basis of individual merit and qualifications, and discrimination or harassment of persons for the reasons stated above is prohibited; and (h) if it is determined that the contractor has violated the provisions of any portion of this paragraph, such violation shall constitute a breach of contract and the contract may be canceled, terminated, or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

6. **Acceptance of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose.
8. **Representative's Authority to Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
9. **Responsibility for Taxes:** The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
10. **Insurance:** The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.
11. **Information:** No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101, *et seq.*
12. **The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."
13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

Dwight D. Eisenhower State Office Building
700 S.W. Harrison Street
Topeka, KS 66603-3745
Calvin E. Reed, P.E., Secretary
Tod L. Salfrank, Chief



Phone: 785-296-3861
Fax: 785-296-6946
kdot#publicinfo@ks.gov
<http://www.ksdot.gov>
Laura Kelly, Governor

July 17, 2024

Mr. Jim Ubert
City Engineer
522 Mechanic St.
Emporia, KS 66801

Dear Mr. Ubert:

Congratulations! Your application for a Surface Preservation project has been selected for funding as part of the Kansas Department of Transportation (KDOT) State Fiscal Year (SFY) 2027 City Connecting Link Improvement Program. KDOT has allocated \$400,000 for Construction & Construction Engineering for this project:

Mill, overlay, and pavement markings on K-99 (Commercial St) from 3rd Ave. to 12th Ave. AND US-50 (6th Ave.) from Neosho St. to Mechanic St.

The city will be required to contribute a minimum of 10% plus anything over the amount shown above and will also be responsible for all Preliminary Engineering, Right-of-Way, and Utility costs.

Due to the current bidding environment, all CCLIP application estimates were thoroughly reviewed and adjusted for inflation. The CCLIP funding awards were modified accordingly, for the applied project limits and scope. These should not be modified during project development without KDOT concurrence.

For KDOT to program your project, KDOT must receive a completed 1302 form from you before August 30, 2024. Please complete the enclosed form and return it as soon as possible to KDOT.LPePlans@ks.gov.

Once KDOT receives your completed 1302 form, KDOT will program the project and send a project schedule as a reference in developing the project in accordance with KDOT's procedures. Project development details may be found in the LPA Project Development Manual at [KDOT: Local Projects](#).

To keep the project on schedule, this letter serves as the commitment from KDOT to fund this project at the amount written above. An agreement between KDOT and the City will be forthcoming that outlines all terms and conditions of KDOT's funding. However, to allow for you to begin preliminary engineering, the following clauses will be included in the agreement between the City and KDOT and shall be included in your contract with a consultant to provide preliminary engineering services:

Conformity with State and Federal Requirements. The City shall be responsible to design the Project or contract to have the Project designed in conformity with the state and federal design criteria appropriate for the Project in accordance with the current Local Projects LPA Project Development Manual, Bureau of Local Project's (BLP's) project memorandums, memos, the KDOT Design Manual, Geotechnical Bridge Foundation Investigation Guidelines, Bureau of Road Design's road memorandums, the latest version, as adopted by the Secretary, of the Manual on Uniform Traffic Control Devices (MUTCD), the current version of the Bureau of Transportation Safety and Technology's Traffic Engineering Guidelines, and the current version of the KDOT Standard Specifications for State Road and Bridge Construction with Special Provisions, and any necessary Project Special Provisions, and with the rules and regulations of the FHWA pertaining to the Project.

Consultant Contract Language. The City shall include language requiring conformity with Article III, paragraph 3 above, in all contracts between the City and any Consultant with whom the City has contracted to perform services for the Project. In addition, any contract between the City and any Consultant retained by them to perform any of the services described or referenced in this paragraph for the Project covered by this Agreement must contain language requiring conformity the paragraph entitled Conformity with State and Federal Requirements. In addition, any contract between the City and any Consultant with whom the City has contracted to prepare and certify Design Plans for the Project must also contain the following provisions:

- (a) Completion of Design. Language requiring completion of all plan development stages no later than the current Project schedule's due dates as issued by KDOT, exclusive of delays beyond the Consultant's control.
- (b) Progress Reports. Language requiring the Consultant to submit to the City (and to the Secretary upon request) progress reports at monthly or at mutually agreed intervals in conformity with the official Project schedule.
- (c) Third Party Beneficiary. Language making the Secretary a third-party beneficiary in the agreement between the City and the Consultant. Such language shall read:

“Because of the Secretary of Transportation of the State of Kansas’ (Secretary’s) obligation to administer state funds, federal funds, or both, the Secretary shall be a third-party beneficiary to this agreement between the City and the Consultant. This third-party beneficiary status is for the limited purpose of seeking payment or reimbursement for damages and costs the Secretary or the City or both incurred or will incur because the Consultant failed to comply with its contract obligations under this Agreement or because of the Consultant’s negligent acts, errors, or omissions. Nothing in this provision precludes the City from seeking recovery or settling any dispute with the Consultant as long as such settlement does not restrict the Secretary’s right to payment or reimbursement.”

If you have any questions, please do not hesitate to contact us. Questions may be directed to Dawn Hueske at (785) 207-1420 or Dawn.Hueske@ks.gov.

Sincerely,



Tod L. Salfrank, Chief
Bureau of Local Projects

Cc: Leroy Koehn, KDOT District Engineer
Steve Baalman, KDOT Area Engineer
Hugh Bogle, KDOT Project Manager



Commission Action Report

Financials and Permits

Title: Financials and Permits
Agenda Date: February 19, 2025
Presented By: Trey Cocking, City Manager

Background:

This is a time for the City Manager to make comments and reports to the Public.

The following is general information for the month of January 2025 for the community:

Monthly Local Retail Sales Tax Receipts Update

	2024	2025	
	\$ 517,369.36	\$ 545,853.98	Increase of \$28,484.62 for the month, and
YTD	\$ 517,369.36	\$ 545,853.98	Overall increase of 5.22% from year 2024.

City Share from County Tax

	2024	2025	
	\$ 267,962.91	\$ 275,567.25	Increase of \$7,604.34 for the month, and
YTD	\$ 267,962.91	\$ 275,567.25	Overall increase of 2.78% from year 2024.

Building Permits issued from 1/1/2025 to 1/31/2025 for new construction, remodeling/repairs and demolition.

Total number of building permits issued through Code Services:	16
Total of valuations associated with those building permits:	\$11,499,464.87
Total number of dollars collected for Building Permit Fees:	\$ 5,385.00
Construct – Single-family dwellings	0
Demo – Single-family dwellings	0

Flint Hills Mall CID for January 2025	\$ 18,926.73
YTD	\$ 18,926.73

Pavilions CID for January 2025	\$ 17,777.91
CID #2	\$ 17,777.91
YTD	\$ 35,555.82

Fairview Hotel CID for January 2025	\$ 6,510.26
YTD	\$ 6,510.26

West Plaza CID for January 2025	\$ 2,315.58
YTD	\$ 2,315.58

The Governing Body of the City of Emporia, Kansas, met in Regular Session, Wednesday, February 5, 2025, with Mayor Harter presiding and Commissioners Brinkman, Curtis, and Smith present. Commissioner Sauder was absent. Also present were City Manager Cocking, Deputy City Manager Detter, Assistant City Manager Wash, City Clerk Sull and City Attorney Montgomery.

**CITY COMMISSION
(Public Comment)**

This is the time for the public to make comments.

The public is invited to make comments at this time. Please limit comments to two (2) minutes each. Please state your name and address prior to making comments.

No comments were made at this time.

Mayor Harter read the proclamation declaring February 14, 2025, as "Emporia State University Day" in Emporia. He stated Emporia State University will commence to celebrate its 162nd anniversary on Founders' Day, February 14, 2025, and urged all Emporians to join together in celebration of founding of Emporia State University.

**CITY COMMISSION
(502 Lofts, LLC)
(Reinvestment Housing Incentive District)
(Public Hearing)**

Tayler Wash, Assistant City Manager, was recognized and addressed the Governing Body. She stated the City of Emporia has been working with representatives of the 502 Lofts on the redevelopment of property located at 502 Commercial. The Commission had previously approved Resolution Number 3751, setting a public hearing to establish the Reinvestment Housing Incentive District. This development is using multiple layers of funding including Hope VI Grant Funds, Historic Tax Credits, IRB and the present RHID. She stated the RHID marks the end of the funding for this project.

She stated no city funding is required. This RHID will capture the incremental increase in real property taxes created by this housing development over 25 years. Funds will be reimbursed to the developer for infrastructure costs. Since this is combined with an IRB which is a property tax abatement, it will not generate revenue until after the expiration of the IRB, year 10, which will leave 15 years of RHID revenue. The City will receive a 2% administrative fee for the RHID. The public hearing is a requirement by state statute.

Mayor Harter then declared the public hearing opened.

As no one in attendance wished to address the Governing Body, Mayor Harter then declared the public hearing closed.

**CITY COMMISSION
(502 Lofts, LLC)
(Establish Reinvestment Housing Incentive District)
(Adopt Development Agreement)
(Ordinance Number 25-04)**

AN ORDINANCE OF THE CITY OF EMPORIA, KANSAS, ESTABLISHING A REINVESTMENT HOUSING INCENTIVE DISTRICT WITHIN THE CITY AND ADOPTING A PLAN FOR THE DEVELOPMENT OF HOUSING AND PUBLIC FACILITIES IN SUCH DISTRICT, AND MAKING CERTAIN FINDINGS IN CONJUNCTION THEREWITH (502 LOFTS REINVESTMENT HOUSING INCENTIVE DISTRICT), to which the City Clerk assigned Ordinance Number 25-04, was presented to the Governing Body for their consideration.

Commissioner Brinkman made a motion to approve Ordinance Number 25-04 establishing Reinvestment Housing Incentive District and adopting Development Agreement for 502 Lofts. Commissioner Curtis seconded the motion. The vote follows: Commissioner Brinkman, aye; Commissioner Curtis, aye; Commissioner Smith, aye; and Mayor Harter, aye.

**ECONOMIC DEVELOPMENT
(Authorizing Issuance of Taxable Industrial Revenue Bonds Series A & B)
(Capital Holdings, LLC)
(Ordinance Number 25-03)**

AN ORDINANCE AUTHORIZING THE CITY OF EMPORIA, KANSAS TO ISSUE ITS (I) TAXABLE INDUSTRIAL REVENUE BONDS, SERIES A, 2025 (CAPITAL

HOLDINGS, LLC), IN THE AGGREGATE PRINCIPAL AMOUNT OF \$2,600,000 AND (II) SUBORDINATED TAXABLE INDUSTRIAL REVENUE BONDS, SERIES B, 2025 (CAPITAL HOLDINGS, LLC) IN THE AGGREGATE PRINCIPAL AMOUNT OF \$1,800,000 FOR THE PURPOSES OF FINANCING 16 RESIDENTIAL DUPLEXES CONTAINING 32 APARTMENTS AND (3) PAYING CERTAIN COSTS OF ISSUANCE; AUTHORIZING EXECUTION OF A TRUST INDENTURE BETWEEN THE CITY AND SECURITY BANK OF KANSAS CITY, KANSAS CITY, KANSAS, AS TRUSTEE; AUTHORIZING EXECUTION OF ADDITIONAL BOND DOCUMENTS RELATING TO ISSUANCE, PAYMENT AND PURCHASE OF THE BONDS, to which the City Clerk assigned Ordinance Number 25-03, was presented to the Governing Body for their consideration.

Taylor Wash, Assistant City Manager, was recognized and addressed the Governing Body. She stated the City has been working with Capital Holdings, LLC with the 16 residential duplexes containing 32 apartments in multiple locations within the city. This proposed ordinance authorizes the issuance of two series of taxable industrial revenue bonds, Series A, 2025 Bonds for \$2,600,000 and Series B, 2025 Bonds for \$1,400,000. The bonds will be used to finance the purchase, acquisition, construction, furnishing, and equipping of the duplexes, as well as to cover certain issuance costs. The ordinance also authorizes the execution of a Lease Agreement with Capital Holdings, LLC, which will be responsible for the lease payments. She stated the bonds are not general obligations of the City will not constitute debt against the City's credit or taxing authority. They are payable solely from revenues generated by the lease of the project to Capital Holdings, LLC. The issuance of these bonds is expected to promote economic development and address housing needs in Emporia. The issuance of the IRB's provides Capital Holdings, LLC with property tax abatement on the improvements for up to 10 years, depending on the final agreement. The City incurs no financial liability. Staff recommend the approval of Ordinance Number 25-03, authorizing the issuance of Taxable Industrial Revenue Bonds and authorizing the Mayor to sign and execute all necessary documents.

Commissioner Smith made a motion to approve Ordinance Number 25-03, authorizing the issuance of Taxable Industrial Revenue Bonds, and authorize the Mayor to sign and execute all necessary documents. Commissioner Brinkman seconded the motion. The vote follows: Commissioner Smith, aye; Commissioner Brinkman, aye; Commissioner Curtis, aye; and Mayor Harter, aye.

**SEWER MAINTENANCE
(Lift Station No. 1)
(Reject Bid)**

Dean Grant, Director of Public Works, was recognized and addressed the Governing Body. He stated one bid was received for the construction of Lift Station No. 1 in November 2024. The bid was received from Walters Morgan, with a base bid amount of \$3,088,266.00, which was \$1,297,396.00 over BG Consultants' engineer's opinion of probable cost of \$1,790,870.00. Staff recommend the Commission reject the bid submitted by Walters Morgan for Lift Station No. 1. He stated the project will be partially redesigned by BG Consultants and will be rebid.

Commissioner Curtis made a motion to reject Lift Station No. 1 bid. Commissioner Smith seconded the motion. The vote follows: Commissioner Curtis, aye; Commissioner Smith, aye; Commissioner Brinkman, aye; and Mayor Harter, aye.

**CITY COMMISSION
(Code of Procedure)
(Resolution Number 3758)**

City Attorney Montgomery was recognized and addressed the Governing Body. She stated the Commission had discussed implementing a code of procedure for City Commission meetings to promote efficiency, fairness and accountability by providing clear, organized guidelines for discussion, decision-making and conflict resolution. This proposed resolution covers eight sections with definitions in each category including: Definitions; Meetings; Agenda; Public Comment; Motions; Voting and Application & Amendment. Staff recommend approval of Resolution Number 3758 adopting a Code of Procedure.

Following further discussion, Commissioner Smith made a motion to approve Resolution Number 3758 adopting a Code of Procedure. Commissioner Curtis seconded the motion. The vote follows: Commissioner Smith, aye; Commissioner Curtis, aye; Commissioner Brinkman, aye; and Mayor Harter, aye.

Representatives from the Associated Student Government representing Emporia State University, were in attendance to accept a proclamation declaring February 14, 2025, as “Emporia State University Day” in Emporia.

Mayor Harter then presented the proclamation.

HOUSING
(Accept Grant with the Federal Home Loan Bank of Topeka)
(Affordable Housing Program Agreement - \$450,000.00)

Jeff Lynch, Community Development Coordinator, was recognized and addressed the Governing Body. He stated since 2000 the City has obtained and completed many Affordable Housing Program (AHP) grants from the Federal Home Loan Bank of Topeka for the rehabilitation of low-income, owner-occupied homes. He stated this grant would continue the City’s efforts to improve housing by providing \$450,000.00 in funding to make the repairs needed to 30 qualified homes located within the city limits. All homes assisted are required to be occupied by the owners. Eighteen (18) units will need to be occupied by owner/residents whose income is less than 50% of the Area Median Income (AMI) and twelve (12) units will need to be within the 60% AMI limits. Other requirements include real estate property taxes must be current, no rentals, and no delinquent loans may exist on the property. He stated the City will partner with the Federal Home Loan Bank member, ESB Financial, to carry out this grant. ESB will be contributing \$3,000.00 to help assist the rehabilitation effort. He stated this project must start by December 20, 2025, and must be fully funded and completed by December 20, 2028. Staff recommend accepting the \$450,000.00 grant from The Federal Home Loan Bank of Topeka’s Affordable Housing Program and authorize the Mayor to sign all necessary documents.

Commissioner Brinkman made a motion to accept the \$450,000.00 grant from The Federal Home Loan Bank of Topeka’s Affordable Housing Program and authorize the Mayor to sign all necessary documents. Commissioner Curtis seconded the motion. The vote follows: Commissioner Brinkman, aye; Commissioner Curtis, aye; Commissioner Smith, aye; and Mayor Harter, aye.

**CITY COMMISSION
(Public Building Commission)
(Issue Revenue Bonds for New Fire Station)
(Resolution Number 3759)**

Mark Detter, Deputy City Manager, was recognized and addressed the Governing Body. He stated the City is currently constructing Fire Station No. 1 and will be upgrading Fire Station No. 2. He stated this proposed resolution is requesting the City of Emporia Public Building Commission issue \$18,110,000.00 in PBC Revenue Bonds for the proposed construction and equipping the fire station facilities that is required because the City of Emporia will lease the fire station facilities from the City of Emporia PBC. He stated the City will make lease payments from funds of the City's Bond & Interest Fund. The funds are made available from the retirement of previous City bond issues. This resolution will proceed action by the City of Emporia Public Building Commission to issue \$18,110,000.00 in PBC Revenue Bonds. He stated staff recommend approval of Resolution Number 3759 requesting the City of Emporia Public Building Commission to issue \$18,110,000.00 in Revenue Bonds for constructing and equipping Fire Station Facilities.

Commissioner Curtis made a motion to approve Resolution Number 3759 requesting the City Emporia Public Building Commission to issue \$18,110,000.00 Revenue Bonds for the purpose of paying all or a portion of the costs of constructing and equipping fire station facilities. Commissioner Smith seconded the motion. The vote follows: Commissioner Curtis, aye; Commissioner Smith, aye; Commissioner Brinkman, aye; and Mayor Harter, aye.

Consent Agenda

It was moved by Commissioner Smith, seconded by Commissioner Curtis that the Consent Agenda listed below be ratified as a whole:

- a. Minutes of the Regular Meeting held on January 21, 2025.
- b. Appoint Mayor Harter as the Governing Body Representative to the Recreation Commission.

- c. Appoint Commissioner Brinkman as the Governing Body Representative to the Transient Guest Tax Advisory Board.

The vote follows: Commissioner Smith, aye; Commissioner Curtis, aye; Commissioner Brinkman, aye; and Mayor Harter, aye.

COMMISSION (City Manager's Report)

This is an opportunity for the City Manager to present information to the public that may not be reported in other news accounts or City activities or to highlight accomplishments of the organization.

At the time this Agenda was prepared, the following items were in the works:

TENTATIVE AGENDA FOR FEBRUARY 19, 2025, MEETING.

- Proclamation Recognize the Month of February as National Career & Technical Education Month
 - Ordinance to Adopt Common Consumption in the Downtown Area Sponsored by the City of Emporia.
 - Ordinance to Amend Emporia Community Housing Board.
 - Ordinance to Amend Grease Interceptor.
 - Ordinance Vacating a Platted Alley West of 12th Avenue Baptist Church.
 - Ordinance Rezoning Property Located at 1402, 1408, 1414, 1407 and 1401 Michelle Circle and 912 and 908 Michelle Street.
 - Approve A Minor Plat - XRS Pros Addition.
 - December & January Budget.
 - Financials & Permits.
 - Approve Minutes.
 - Easement for Kretsinger Development.
 - Water Treatment Plant Electrical Work Estimates.
-
- **Study Session:**
 - Update from Homelessness Advisory Board.
 - Carnegie Building Update.
 - 2024 Annual Financial Review.
 - Snow Recap.
 - Street Rehab Discussion.

**CITY COMMISSION
(Governing Body Comment)**

This is the time for the Mayor and City Commissioners to make comments and reports to the public.

Mayor Harter made a motion to recess the meeting until 11:43 p.m., to conduct the Public Building Commission meeting. Commissioner Smith seconded the motion. The vote follows Mayor Harter, aye; Commissioner Smith, aye; Commissioner Brinkman, aye; and Commissioner Curtis, aye.

EXECUTIVE SESSION

Commissioner Smith made a motion to recess into Executive Session for 30 minutes inviting pertinent city staff to discuss confidential data of a third party relating to economic development. The justification of the executive session is provided by K.S.A. 75-4319(b)(4) to protect financial affairs and trade secrets of third parties. The open meeting will resume in this room at approximately 12:17 p.m. Commissioner Curtis seconded the motion. The vote follows: Commissioner Smith, aye; Commissioner Curtis, aye; Commissioner Brinkman, aye; and Mayor Harter, aye.

Upon reconvening the meeting in Regular Session, at 12:17 p.m., this same date, in the City Commission Meeting Room, Mayor Harter stated they had discussed confidential data of a third party relating to economic development and no action was taken.

EXECUTIVE SESSION

Commissioner Brinkman made a motion to recess into Executive Session for 20 minutes inviting pertinent city staff for the purpose of consulting with the City Attorney regarding a legal matter. The justification for executive session is provided in K.S.A. 75-4319(b)(2) to protect privileged communication in the attorney-client relationship. The open meeting will resume in this room at approximately 12:38 p.m. Commissioner Curtis seconded the motion. The vote follows: Commissioner Brinkman, aye; Commissioner Curtis, aye; Commissioner Smith, aye; and Mayor Harter, aye.

Upon reconvening the meeting in Regular Session, at 12:38 p.m., this same date, in the City Commission Meeting Room, Mayor Harter stated they had consultation with the City Attorney regarding a legal matter and no action was taken.

Mayor Harter made a motion to recess the meeting at 12:51 p.m., to Conference Room 1AB. Commissioner Smith seconded the motion. The vote follows: Mayor Harter, aye; Commissioner Smith, aye; Commissioner Brinkman, aye; and Commissioner Curtis, aye.

The following items were discussed at the Study Session:

1. Discuss Tyler Technology Reporting Tool, Work Order and Asset Management.
2. Discuss Downtown Common Consumption Area Sponsored by the City of Emporia.
3. Transient Guest Tax Advisory Board discussion.

Commissioner Smith then made a motion to adjourn. Commissioner Curtis seconded the motion. The vote follows: Commissioner Smith, aye; Commissioner Curtis, aye; Commissioner Brinkman, aye; and Mayor Harter, aye.

Erren Harter, Mayor

ATTEST:

Kerry Sull, City Clerk

**Special
Commission Meeting**

1:00 p.m.

February 12, 2025

The Governing Body of the City of Emporia, Kansas, met in Special Session, Wednesday, February 12, 2025, with Mayor Harter presiding and Commissioners Brinkman and Sauder were present. Commissioner Curtis and Smith were absent. Also present were City Manager Cocking, Deputy City Manager Detter, Assistant City Manager Wash, City Clerk Sull and City Attorney Montgomery.

**CITY COMMISSION
(Public Comment)**

This is the time for the public to make comments.

The public is invited to make comments at this time. Please limit comments to two (2) minutes each. Please state your name and address prior to making comments.

No comments were made at this time.

**CITY COMMISSION
(Common Consumption Area)
(Ordinance Number 25-05)**

AN ORDINANCE ESTABLISHING A COMMON CONSUMPTION AREA AND AUTHORIZING THE POSSESSION AND CONSUMPTION OF ALCOHOLIC LIQUOR AND CEREAL MALT BEVERAGE WITHIN THE COMMON CONSUMPTION AREA BOUNDARIES; ESTABLISHING SECTION 4-5 OF THE CODE OF THE CITY OF EMPORIA, KANSAS, to which the City Clerk assigned Ordinance Number 25-05, was presented to the Governing Body for their consideration.

Commissioner Brinkman asked she had a conflict of interest for discussion and voting on this item due to ownership of an establishment that could participate within the proposed Common Consumption Area.

City Attorney Montgomery stated this does not create a conflict of interest for a legislative action in adopting an ordinance.

City Attorney Montgomery was recognized and addressed the Governing Body. She stated Kansas legislation permits municipalities to create Common Consumption

Areas in designated districts, where individuals can consume alcoholic beverages outside of licensed establishments on specific city properties. Private organizations have sponsored Downtown CCAs in Emporia annually since 2021. She stated this proposed ordinance establishes a CCA in the downtown area generally north of 4th Avenue to south of 12th Avenue and east of Constitution Street to west of Union Street as shown in the attached map. The boundaries of the CCA will be clearly marked with signage. The CCA will be open daily from 8:00 a.m. to 11:59 p.m. She stated the Police Chief may close all or a portion of the CCA for special events or in the interest of public safety. Licensed establishments within the CCA may apply to the State if they wish to participate in the CCA. The ordinance will go into effect after publication in the official city newspaper. After publication, the City of Emporia will apply for a CCA permit from the Kansas Alcoholic Beverage Control.

Commissioner Sauder made a motion to approve Ordinance Number 25-05 establishing a common consumption area. Mayor Harter seconded the motion. The vote follows: Commissioner Sauder, aye; Mayor Harter, aye; and Commissioner Brinkman, aye.

Commissioner Brinkman then made a motion to adjourn. Commissioner Sauder seconded the motion. The vote follows: Commissioner Brinkman, aye; Commissioner Sauder, aye; and Mayor Harter, aye.

ATTEST:

Erren Harter, Mayor

Kerry Sull, City Clerk



Commission Action Report

Ordinance 25-08 Authorizing a Beer Garden for Town Royal St. Patrick's Day Celebration

Title: Ordinance 25-08 Authorizing a Beer Garden for Town Royal St. Patrick's Day Celebration

Agenda Date: February 19, 2025

Presented By: Christina Montgomery, City Attorney

Background:

Town Royal regularly hosts a beer garden to sell and serve enhanced cereal malt beverages and alcohol in connection with the St. Patrick's Day Celebration. Town Royal is requesting permission to host a beer garden on March 15, 2025, from 10:00 a.m. to 12:00 a.m. in the parking lot next to Town Royal at 405 Commercial Street and Fourth Avenue south of the parking lot. This location is depicted on the attached map.

Discussion:

The proposed ordinance will temporarily exempt the parking lot, sidewalk, and street in the requested area from the standard prohibition on the sale and consumption of alcoholic beverages. The ordinance requires the boundary of the beer garden to be delineated in a manner and location approved by the Chief of Police. Town Royal will be required to meet city and state requirements for alcohol sales. No one under the age of 21 may possess or consume alcohol within the beer garden, and no alcohol may be consumed in vehicles while on the street at the event.

Financial considerations:

The City will pay the cost of publication in the official city newspaper.

Recommended action:

Approve Ordinance 25-08 Authorizing a Beer Garden for Town Royal St. Patrick's Day Celebration

Attachments:

Ordinance 25-08 Authorizing a Beer Garden for Town Royal St. Patrick's Day Celebration
Beer Garden Map

Ordinance No. 25-08

AN ORDINANCE EXEMPTING THE PARKING LOT SOUTH OF 405 COMMERCIAL STREET AND FOURTH AVENUE BETWEEN COMMERCIAL STREET AND THE ALLEY WEST OF COMMERCIAL STREET IN THE CITY OF EMPORIA, KANSAS, FROM THE PROHIBITION ON THE CONSUMPTION OF ALCOHOLIC BEVERAGES.

WHEREAS, Town Royal requests an exemption from the prohibition of sale and consumption of enhanced cereal malt beverages (CMB) and/or alcoholic liquor on the parking lot south of Town Royal, 405 Commercial Street, and 4th Avenue between Commercial Street and the alley west of Commercial Street; Emporia, Kansas, in connection with the operation of a temporary beer garden for the St. Patrick's Day celebration on March 15, 2025.

NOW, THEREFORE, be it ordained by the Governing Body of the City of Emporia, Kansas:

Section 1. Pursuant to K.S.A. 2009 SUPP. 41-719(d), as amended, and City Code Sec. 14-102 governing beer gardens; the Governing Body exempts the parking lot south Town Royal, 405 Commercial Street, and 4th Avenue between Commercial Street and the alley west of Commercial Street from the prohibition on the sale and consumption of enhanced cereal malt beverage (CMB) and alcoholic liquor when it is being consumed in conjunction with the St. Patrick's Day celebration between 10:00 a.m. and 12:00 a.m. on March 15, 2025, as authorized by the City Manager and subject to any other laws or ordinances regulating the possession, sale and/or consumption of CMB and alcoholic liquor.

SECTION 2. Sale and consumption shall be allowed within an area delineated in a manner approved by the Chief of Police or designee which clearly distinguishes the area where alcoholic beverages are permitted. No one under the age of 21 shall possess or consume alcoholic beverages and event sponsors shall be held strictly accountable for any violations. No alcoholic beverages shall be consumed in vehicles while on the street at any special event.

SECTION 3. No person shall remove any alcoholic liquor or CMB from inside the boundaries of the special event as delineated by signs, posted map or other means which reasonably identify the boundaries of the special event.

SECTION 4. Licensees must meet all the requirements for obtaining an extension of premises for sale of alcoholic beverages by the city and the state.

SECTION 5. This ordinance shall become effective upon publication in the official city newspaper.

PASSED AND APPROVED this 19th day of February 2025.

Erren Harter, Mayor

ATTEST:

Kerry Sull, City Clerk

Town Royal Beer Garden Map



Title: Tyler Technology Reporting Tool, Work Order, and Asset Management

Agenda Date: February 19, 2025

Presented By: Dean Grant, Janet Harrouff

Background:

City staff use Brightly software for asset management and work orders in departments like Public Works, Parks, and the Zoo. Originally, the software included a reporting tool, but it no longer works. Without it, staff have a harder time tracking and analyzing work order data submitted by residents.

Given the ongoing issues with Brightly software, city staff have looked into other options that combine work order and asset management features with a dependable reporting tool. These alternatives are designed to make data easier to access, simplify workflows, and boost overall efficiency across departments.

Discussion:

City staff have identified Tyler Technologies as a potential replacement for the current Brightly software used for asset management and work order processes. This platform offers several key advantages that align with the City's operational needs, including:

1. Integrated System Capabilities

Tyler Technologies provides a comprehensive asset management and work order system that streamlines processes across departments. This integration ensures efficient tracking and management of assets and work orders, enabling city staff to respond promptly to community needs.

2. Robust Reporting Tools

The platform's advanced reporting capabilities allow staff to generate real-time reports and data analytics. These tools empower decision-makers with valuable insights, enhancing resource allocation and operational planning.

3. Branded Mobile Application

Tyler Technologies offers a branded mobile app that serves as a centralized hub for city services. Key features include:

- Reporting concerns (e.g., potholes, maintenance issues)
- Receiving alerts and notifications about city events or emergencies
- Accessing a community calendar for local activities
- Facilitating utility payments and other transactions

4. Scalability and Future Growth

As the city continues to grow, Tyler Technologies provides a scalable solution capable of accommodating future needs. The platform can integrate additional functionalities and tools, ensuring the City remains prepared to address emerging challenges and opportunities.

Financial Considerations:

City staff currently finance Brightly at \$22,000 annually and CivicReady at \$10,250 for 2024, totaling \$32,250. Currently, the software serves solely as a work order and asset management system, with no functional reporting tools available.

Tyler Technologies costs \$48,880 annually. This investment offers expanded functionality and efficiencies across multiple departments.

The cost of Tyler Technologies will be distributed across the departments through the General fund. Specifically, the Water, Wastewater, and Solid Waste funds will be adjusted to accommodate the new expense by reducing the budget line item for professional and contractual services.

Other Considerations:

City staff believe that transitioning to Tyler Technologies could address the limitations currently experienced with Brightly and significantly improve the efficiency and effectiveness of city operations. The City Commission is encouraged to discuss the potential benefits of this integrated system and consider the next steps toward implementation.

Attachments:

[My Civic Video](#)

[My Civic Newark Testimonial Video](#)

[My Civic Short-Form Demo Video](#)



Quoted By: Alban Michaud
Quote Expiration: 03/31/25
Quote Name: City of Emporia-ERP-EAM
Quote Description: EAM Pricing
Saas Term 4.00

Sales Quotation For:

Shipping Address:

City of Emporia
104 East 5th Avenue
Emporia KS 66801-3950

Tyler SaaS and Related Services

Description	Qty	Imp. Hours	Annual Fee
Financial Management			
Inventory	1	56	\$ 6,760.00
Civic Services			
Enterprise Service Requests	1	64	\$ 5,509.00
My Civic	1	56	\$ 9,000.00
Enterprise Asset Management			
Asset Maintenance & Performance - Per User	15	176	\$ 19,755.00
Asset Performance Implementation	1	104	\$ 0.00
Internal Requests License	1	0	\$ 2,042.00
Additional			
GIS	15	8	\$ 4,440.00
Notify includes 50,000 Msgs and 1,650 Mins per year	1	16	\$ 10,000.00

Sub-Total: \$ 57,506.00

Less Discount: \$ 8,626.00

TOTAL 480 \$ 48,880.00

Professional Services

Description	Quantity	Unit Price	Ext Discount	Extended Price	Maintenance
Conversions – See Detailed Breakdown Below				\$ 15,000.00	\$ 0.00
Project Management	120	\$ 163.00	\$ 0.00	\$ 19,560.00	\$ 0.00
Onsite Implementation	128	\$ 195.00	\$ 0.00	\$ 24,960.00	\$ 0.00
Remote Implementation	352	\$ 163.00	\$ 0.00	\$ 57,376.00	\$ 0.00
TOTAL				\$ 116,896.00	\$ 0.00

Summary	One Time Fees	Recurring Fees
Total Tyler License Fees	\$ 0.00	\$ 0.00
Total SaaS	\$ 0.00	\$ 48,880.00
Total Tyler Services	\$ 116,896.00	\$ 0.00
Total Third-Party Hardware, Software, Services	\$ 0.00	\$ 0.00
Summary Total	\$ 116,896.00	\$ 48,880.00
Estimated Travel Expenses excl in Contract		
Total	\$ 6,850.00	

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

All Primary values quoted in US Dollars

Detailed Breakdown of Conversions (Included in Summary Total)

Description	Qty	Unit Price	Unit Discount	Extended Price
Enterprise Asset Management				
Asset Maintenance	1	\$ 15,000.00	\$ 0.00	\$ 15,000.00
TOTAL				\$ 15,000.00

Optional Tyler SaaS and Related Services

Description	Qty	Imp. Hours	Annual Fee
Data Insights			
Citizen Connect	1	32	\$ 5,120.00
Additional			
Notify Additional Block of 12,000 Messages Per Year	1	0	\$ 300.00
Notify Additional Block of 5,000 Minutes Per Year	1	0	\$ 300.00
TOTAL:		32	\$ 5,720.00

Optional Professional Services

Description	Quantity	Unit Price	Ext. Discount	Extended Price	Maintenance
Onsite Implementation	8	\$ 195.00	\$ 0.00	\$ 1,560.00	\$ 0.00
Remote Implementation	24	\$ 163.00	\$ 0.00	\$ 3,912.00	\$ 0.00
TOTAL				\$ 5,472.00	\$ 0.00

Tyler Annual Discount Detail (Excludes Optional Products)

Description	Annual Fee	Annual Fee Discount	Annual Fee Net
Financial Management			
Inventory	\$ 6,760.00	\$ 1,014.00	\$ 5,746.00
Civic Services			
Enterprise Service Requests	\$ 5,509.00	\$ 826.00	\$ 4,683.00
My Civic	\$ 9,000.00	\$ 1,350.00	\$ 7,650.00
Enterprise Asset Management			
Asset Maintenance & Performance - Per User	\$ 19,755.00	\$ 2,970.00	\$ 16,785.00
Asset Performance Implementation	\$ 0.00	\$ 0.00	\$ 0.00
Internal Requests License	\$ 2,042.00	\$ 306.00	\$ 1,736.00
Additional			
GIS	\$ 4,440.00	\$ 660.00	\$ 3,780.00
Notify includes 50,000 Msgs and 1,650 Mins per year	\$ 10,000.00	\$ 1,500.00	\$ 8,500.00
TOTAL	\$ 57,506.00	\$ 8,626.00	\$ 48,880.00

Comments

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
 - Implementation and other professional services fees shall be invoiced as delivered.
 - Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
 - Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion module, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion module.

- Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
- Notwithstanding anything to the contrary stated above, the following payment terms shall apply to services fees specifically for migrations: Tyler will invoice Client 50% of any Migration Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Unless otherwise indicated on this Sales quotation, annual services will be invoiced in advance, for annual terms commencing on the date this sales quotation is signed by the Client. If listed annual service(s) is an addition to the same service presently existing under the Agreement, the first term of the added annual service will be prorated to expire coterminous with the existing annual term for the service, with renewals to occur as indicated in the Agreement.
- Expenses associated with onsite services are invoiced as incurred.
Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the scope, level of engagement, and timeline as defined in the Statement of Work (SOW) for your project. The actual amount of services required may vary, based on these factors.

Tyler's pricing is based on the scope of proposed products and services contracted from Tyler. Should portions of the scope of products or services be altered by the Client, Tyler reserves the right to adjust prices for the remaining scope accordingly.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting. Installations are completed remotely but can be done onsite upon request at an additional cost.

In the event Client cancels services less than four (4) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

The Implementation Hours included in this quote assume a work split effort of 70% Client and 30% Tyler.

Implementation Hours are scheduled and delivered in four (4) or eight (8) hour increments.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

Your payment of the annual subscription or SaaS fee for Tyler Notify will include an identified amount of messages and/or minutes annually. Additional messages and/or minutes may be purchased from Tyler in defined packages at our then-current rates. Tyler Notify will not restrict use of messages and/or minutes that exceed the allotted messages but reserves the right to invoice you for documented overages occurring during the annual term. Any unused messages or minutes remaining at the end of your annual subscription term expire.

Asset Maintenance conversion includes: Work Order Asset, Closed Work Order History- No Cost Data, Work Order History with Cost Data

Standard Project Management responsibilities include project plan creation, initial stakeholder presentation, bi-weekly status calls, updating of project plan task statuses, and go-live planning activities.

Your rights, and the rights of any of your end users, to use Tyler's Data & Insights SaaS Services, or certain Tyler solutions which include Tyler's Data & Insights data platform, are subject to the Terms of Services, available at <https://www.tylertech.com/terms/data-insights-saas-services-terms-of-service>. By signing this sales quotation, or accessing, installing, or using any of the Tyler solutions listed at the linked terms, you certify that you have reviewed, understand, and agree to said terms.

Annual SaaS fees will be prorated to align with the city's current SaaS fee payment schedule.



Emporia Arts Council

February 5, 2025
Emporia City Commission

The Emporia Granada Theatre Alliance transferred operations and ownership of the Historic Granada Theatre to the Emporia Arts Council (EAC) in late 2024. EAC is proud to be the steward of this remarkable Emporia landmark. It is an anchor for downtown and a driver of visitors to Emporia.

The Granada Theatre Alliance was founded in 1996 to renovate and restore the dilapidated and damaged 1929 theatre. With that mission accomplished and because of challenges created with and pandemic, the Granada Theatre Alliance made the decision to make EAC the Theatre's steward.

The Arts Council turns 50 years next year and it understands the important role the Granada Theatre has played, and the theatre needs to continue to play in the life of Emporia. EAC will present its annual performance series at the theatre, it is adding an entertainment series (i.e. popular comedians, bands, musicians, etc.) and will expand its footprint as a seminar, workshop and meeting venue for local and statewide businesses, nonprofits, and associations. New and expanded marketing efforts are underway.

The City Commission may find it valuable to know that in 2024 EAC drew visitors from 107 Kansas communities, 12 states and 5 countries. This experience and knowledge will be applied to its work with the Granada Theatre.

EAC formally seeks the city's transfer of its FY2025 \$30,000 allocation from the Alliance to the Emporia Arts Council this spring. The \$30,000 will be utilized to advance marketing efforts and drive every more people to downtown Emporia in 2025-26. EAC is launching an initiative to complete \$500,000 of facility improvement to the theatre.

The EAC Board of Directors and staff are proud to carry on the work of the Alliance. Our marketing plans moving forward serve to ensure the theatre is utilized on a weekly basis and promote Emporia as a hub for meetings, conferences and entertainment. The City of Emporia's investment will continue to provide dividends to its citizens and the local economy.

Sincerely,


Dawn Young
Executive Director

CC: Chelsea Evans, EAC Board President
Collen Mitchell, EAC Development Committee



Commission Action Report

Bids for Replacement of Zoo Visitor Railing/Fencing

Title: Bids for Replacement of Zoo Visitor Railing/Fencing

Agenda Date: February 19, 2025

Presented By: Brenda Young, Zoo Director

Background:

The visitor railing/fencing extending from the paved area at the southwest corner of the visitor pathway adjacent to the King Vulture Exhibit heading east on both sides of visitor pathway to the Preston Forest Adventure and the European Black Vulture Exhibit needs replacement as it does not meet the current AZA Accreditation Standard 11.3.6.* and is in a deteriorated condition.

**"There must be barriers in place (for example, guardrails, fences, walls, etc.) of sufficient strength and/or design to deter public entry into animal exhibits and other sensitive areas that pose a risk to animal or human safety."*

"Explanation: Barriers between public pathways and exhibits and non-public spaces should be designed and maintained such that they are not prone to being breached by guests regardless of size or age. Vegetation is not a sufficient barrier. Risk assessments should be done for all area where potential breaches could occur. Security and safety measures should be in place to monitor guest behavior and respond immediately in the event of an incident."

Discussion:

Bid was posted on City Website from January 7, 2025, to January 24, 2025.

1. All in One Solutions LLC: 3102 N Jeanette St Wichita, KS with bid at \$50,685.00
 - a. 30 days to complete job.
2. BYSX Commercial: 890 Carter Rd, Unit 190, Winter Garden, FL with bid at \$86,154.02
 - a. 16 days to complete job.
3. Kansas Fence Company, INC.: 3740 Midco, Wichita, KS with bid at \$51,150.00
 - a. 9 days to complete job
4. All American Fencing and More: 104 N 9th St, Osage City, KS with bid at \$85,000.00
 - a. 10 days to complete job

The bid from Kansas Fence Company, Inc. while \$465.00 more than the lowest bid received, the timeline for completion of the project is a better fit for the overall operation of the facility.

Financial considerations:

The Multi-Year fund has \$88,900.00 allocated in the 2025 CIP for the Fencing in Zoo Replaced/Repaired.

Recommended action:

Approve the bid be awarded to Kansas Fencing Company, Inc. based on their bid submission at the cost of \$51,150.00 and their requested terms.



Commission Action Report

Bids for Replacement of Zoo Visitor Railing/Fencing

Attachments:

All in One Solutions LLC bid

BYSX Commercial bid

Kansas Fence Company, Inc. bid

All American Fencing and More bid

**David Traylor Zoo of Emporia
Replacement of Visitor Railings/Fencing**

Company Name: All in One Solutions

Address: 3102 N Jeanette, Wichita, Ks 67204

Email: mmaldonado@allinonekansas.com

Contact Person: Miguel Maldonado Date: 1/23/24

Signature: 

Title: Owner

Project Price: \$ 50,685

Working Days: 30

Material Warranty: No warranty on material. Pressure treated with Wolman CA B

Workmanship Warranty: 1 Year

Please include the proposed process and materials for the Replacement of Visitor Railings/Fencing. Styles and materials must be approved by Zoo Management.

REQUEST FOR BID

Replacement of Visitor Railings/Fencing

BIDDER BYYS Commercial
DATE Due 12/20/2024



(620) 341-4365
www.emporiaks.gov/zoo
75 Sodens Rd, Emporia, Kansas 66801



November 22, 2024

Dear Vendors,

The City of Emporia David Traylor Zoo is requesting BIDs to replace a section of the Visitor Railings/Fencing at 60 Soden Road. The City will allow for removal of existing railings/fencing and installation of new railings/fencing.

Proposals should include the following:

Removal of Railings/Fencing

- Process (removal of current railings/fencing and associated materials from designated areas)
- Process (Disposal of all materials removed ensuring no discarded hardware remains in areas)

Installation of New Railings/Fencing

- Process (Installation of new railing/fencing and associated materials in designated areas)
- Process (Disposal of any debris leaving no discarded materials or hardware in areas)
- Material (Desired material is Rustic Eucalyptus Fencing, 4' Staggered Height. Comparable materials may be considered)
- Post inspection by Zoo management to ensure desired results

Schedule and Warranty

- Working days needed to complete the project
- Material warranty (must be at least 10 years)
- Workmanship warranty (must be at least one (1) year)

The City of Emporia will select the winning BID based on Best Value. Please return BID to the David Traylor Zoo of Emporia, 75 Sodens Rd, Emporia, KS, by 2:00 p.m. on December 20, 2024. BID should be in a sealed envelope marked 'Replacement of Visitor Railings/Fencing'. BID may also be submitted through email at byoung@emporiaks.gov, with the subject line 'Proposal – Replacement of Visitor Railings/Fencing'. Site visits may be scheduled by calling Brenda Young at 620-341-4368.

Brenda Young, Executive Director
David Traylor Zoo of Emporia

GENERAL TERMS AND CONDITIONS FOR VENDORS

Vendor: The general rules and conditions which follow apply to all purchases and become a definite part of each invitation for proposal, invitation to bid, purchase order or award issued by the City Purchasing Agent, unless otherwise specified. Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting bids; failure to do so will be at the bidder's own risk and he/she cannot secure relief on the plea of error.

1. **Proposals:** Proposals shall include all the items listed in the cover letter, and the proposed price shall be on the sheet provided by the City in this document. The bidder should retain one copy for his files and submit one signed copy no later than 2:00 p.m., December 20, 2024. Envelopes containing BIDs are to be marked 'Replacement of Visitor Railings/Fencing'. BIDs are to be returned to the David Traylor Zoo of Emporia, 75 Sodens Rd, Kansas 66801. Proposals may also be submitted through email at byoung@emporiaks.gov, with the subject line 'Proposal – Replacement of Visitor Railings/Fencing'.
2. **Late Bids:** Formal bids, amendments thereto, or request for withdrawal of bids received by the City after time specified for bid opening will not be considered.
3. **Freight on Board:** All prices are to be F.O.B. Emporia, Kansas or destination as specified by the City in the following documents.
4. **Bids Binding 60 Days:** Unless otherwise specified all formal bids submitted shall be binding for sixty (60) calendar days following bid opening date, unless the bidder(s), upon request of the City, agrees to an extension.
5. **Rejection of Bids:** The City reserves the right to accept or reject any or all quotations, or parts thereof.
6. **Payment Terms:** The City pays for materials received on or near the tenth (10th) day of the following month after delivery of goods or services, unless otherwise stated in the specifications.
7. **Tax Exemption:** The City is exempt from all local, state, and federal taxes.
8. **Liquidated Damages:** The City reserves the right to assess a late penalty of up to 2 percent per day, unless otherwise specified, if the commodity or service is not delivered within the time period agreed upon.
9. **Multiple Bids:** Bidders will be allowed to offer more than one price on each item if he feels that he has two or more types or styles that will meet specifications; this does include demonstrator models and last year's models. Bidders must submit separate proposal forms for each of the multiple bids.
10. **Resident Bidders – Preference:** The City reserves the right to award bids to local vendors if it is deemed to be in the best interest of the City.
11. **Pre-Bid Conferences:** Pre-bid conferences are held to inform vendors of changes in specifications, provide time for a vendor/contractor to ask questions, or to comment on the specifications. Pre-bid conferences are held to inform vendors of changes in specifications, provide time for a vendor/contractor to ask questions, or to comment on the specifications. Pre-bid conferences will be held in a timely manner so as to allow time for addendums to be sent to interested vendors before the bid date. Pre-bid conferences will also be used as a time to view the job site and trade-in unit(s).
12. **Non-discrimination:** As per Kansas Statute Number 44-1030, no contractor who is the recipient of City funds, or who proposed to perform any work or furnish any goods under this agreement shall discriminate against any worker, employee applicant, or any member of the public because of religion, race, age, sex, color, or national origin nor otherwise commit a discriminatory employment practice. Contractor further agrees that this article will be incorporated by Contractor in all contracts entered into with suppliers of materials.

or services, contractors, and sub-contractors and all labor organizations, furnishing skilled, unskilled and craft union skilled labor, or who may perform any such labor or services in connection with this contract.

13. **Fax Bids:** Faxed bids are not recommended but are acceptable under the following conditions: Faxes are to be sent to the Zoo Office at (620) 341-4367; faxes are to be clearly marked "BID for Replacement of Visitor Railings/Fencing". Vendors may choose to call (620) 341-4365 to verify the fax transmission. The City will take special care to protect the bid documents so that the integrity of the "bid" process is not violated. Remember, use of the fax in these instances could compromise the secrecy of the pricing, therefore sealed envelopes mailed or delivered are preferred.
14. **Bonds:** Bidders must consult the City of Emporia's Purchasing Manual for bond requirements.
15. **Insurance:** Bidders must consult the City of Emporia's Purchasing Manual for insurance requirements.

Company: BYXS Commercial

Address: 890 Carter Rd Unit 190, Winter Garden, FL 34787

Telephone Number: 407.388.8318 Date: 12/19/24

Contact Person: Desynn Haid

Email: desynn@byxscommercial.com

Signature: 

**David Traylor Zoo of Emporia
Replacement of Visitor Railings/Fencing**

Company Name: BYXS Commercial

Address: 890 Carter Rd, Unit 190, Winter Garden, FL 34787

Email: devynn@byxscommercial.com

Contact Person: Devynn Haid Date: 12/19/24

Signature: 

Title: Commercial sales manager

Project Price: \$ 86,154.02

Working Days: 16

Material Warranty: not applicable on natural material

Workmanship Warranty: 1 year

Please include the proposed process and materials for the Replacement of Visitor Railings/Fencing. Styles and materials must be approved by Zoo Management.



Quote

Order No.: QT016469
Order Date: 10/24/2024
Customer ID: C000039787
Currency: USD

Backyard X-Scapes
10835 Sorrento Valley Rd
San Diego, CA, 92121

BILL TO:	SHIP TO:
David Traylor Zoo of Emporia 75 Soden Road Emporia KS 66801 United States of America Attn: Brenda Young	David Traylor Zoo of Emporia 75 Soden Road Emporia KS 66801 United States of America Attn: Brenda Young

CUSTOMER P.O. NO.	CONTACT
	Haid, Devynn,Devynn@byxscommercial.com

SHIP VIA	TERMS
Freight shipments via TForce	50%DEP/40%PROG/10%COMPLETE

NO.	ITEM	QTY.	UOM	PRICE	DISC. AMT	DISC. PRICE	EXT PRICE
1	CUSTOM ITEM: CUSTOM RUSTIC EUCALYPTUS FENCES: 4' STAGGERED HEIGHT x 532' TOTAL LENGTH	1	EACH	21,280.00	0.00	21,280.00	21,280.00
2	EUC-318: EUCALYPTUS POLE, PRESSURE TREATED 3"-4"D x 18'L - CUT IN HALF	38	EACH	95.50	0.00	95.50	3,629.00
3	LABOR: PROJECT MANAGEMENT	1	EACH	2,125.00	0.00	2,125.00	2,125.00
4	HARDWARE: ALL HARDWARE FOR INSTALLATION OF FENCES AND POSTS, INCLUDING FASTENERS AND FOAM FOR SETTING POSTS	1	EACH	4,392.47	0.00	4,392.47	4,392.47
5	LABOR: INSTALLATION OF FENCE PANELS AND POSTS. INCLUDES 2-PERSON CREW	1	EACH	38,262.13	0.00	38,262.13	38,262.13
6	LABOR: REMOVAL OF EXISTING FENCE PANELS. DUMPSTER(S) TO BE PROVIDED ON SITE BY THE ZOO	1	EACH	14,065.42	0.00	14,065.42	14,065.42

Sales Total:	83,754.02
Freight:	2,400.00
Less Discount:	0.00
Tax Total:	0.00
Total (USD):	86,154.02
Amount Paid:	0.00
Balance Due:	86,154.02

This document is a quotation and is not intended to serve as a sales order/invoice. Prices, terms, and availability are subject to change and are valid only for the period specified within this quote. To proceed with a purchase, please place a formal sales order. Any purchase orders received based on this quotation will be reviewed and confirmed by our sales team before processing.

Thank you for your understanding.

**David Traylor Zoo of Emporia
Replacement of Visitor Railings/Fencing**

Company Name: Kansas Fence Company, Inc.

Address: 3740 Midco Wichita, KS 67235

Email: Spencer@kansafence.com

Contact Person: Spencer Hilley Date: 07/24/2025

Signature: Spencer Hilley

Title: Estimator

Project Price: \$ 51,150

Working Days: 9

Material Warranty: 10 year

Workmanship Warranty: 1 year

Please include the proposed process and materials for the Replacement of Visitor Railings/Fencing. Styles and materials must be approved by Zoo Management.

KANSAS FENCE CO., INC

PO BOX 13066 - 3740 MIDCO
WICHITA, KS 67213
PHONE (316) 941-4922

DATE: 1/24/2025

TO: David Traylor Zoo of Emporia

PROJECT: Replacement of Visitor Railings/Fencing

BASE BID: \$51,150

SCOPE: We propose to provide the necessary materials and labor to –

Remove approximately 650 linear feet of 4' existing railings/fencing in the designated areas. Price includes removal and haul off.

Install approximately 650 linear feet of 4' Staggered Height Rustic Eucalyptus Fencing. Picture attached from Jacksonville, FL Zoo for design inspiration.

-Fence post 6" round pine, 36" deep. Post spacing will be uniform but will vary with the curves in the concrete walkway. Post spacing not to exceed 8'.

-Rails will be 4" round pine structurally fastened to post, 2 rail per section of fence.

-Eucalyptus Pickets will be staggered length approximately 4' tall, and spaced at 4" O.C. per OSHA regulations.

ALTERNATE BID: None

EXCLUSIONS: We exclude - bonds, sales tax, temporary fence, electrical grounding, silt fence, hydro excavation, jack hammer and core drilling, except as mentioned in our scope.

Additional Mobilization caused by others could result in daily charges. Not to exceed \$2000.00 per day.

Excavation time is based off provided soil reports and/or normal digging.

Our quote is valid for 60 days from this date. After that time, we will re quote the project using updated pricing. If this quote is accepted and we are directed to proceed, we will order the materials for the project. At that time, we will invoice for the materials.

If you require further information, please contact me. Thank you for the opportunity to quote this project.

Respectfully,

Spencer Hilley
Project Manager/Estimator

Kansas Fence Co, Inc
(Office) 316-941-4922 (Cellphone) 316 641 1321
(Fax) 316-941-4846
spencer@kansasfence.com

**** Family Owned, Licensed, and Insured****

The above quote is accepted by:

Print name: _____

Signed: _____

Date: _____

GENERAL TERMS AND CONDITIONS FOR VENDORS

Vendor: The general rules and conditions which follow apply to all purchases and become a definite part of each invitation for proposal, invitation to bid, purchase order or award issued by the City Purchasing Agent, unless otherwise specified. Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting bids; failure to do so will be at the bidder's own risk and he/she cannot secure relief on the plea of error.

1. **Proposals:** Proposals shall include all the items listed in the cover letter, and the proposed price shall be on the sheet provided by the City in this document. The bidder should retain one copy for his files and submit one signed copy no later than 2:00 p.m., January 24, 2025. Envelopes containing BIDs are to be marked 'Replacement of Visitor Railings/Fencing'. BIDs are to be returned to the David Traylor Zoo of Emporia, 75 Sodens Rd, Kansas 66801. Proposals may also be submitted through email at byoung@emporiaks.gov, with the subject line 'Proposal – Replacement of Visitor Railings/Fencing'.
2. **Late Bids:** Formal bids, amendments thereto, or request for withdrawal of bids received by the City after time specified for bid opening will not be considered.
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5. **Rejection of Bids:** The City reserves the right to accept or reject any or all quotations, or parts thereof.
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7. **Tax Exemption:** The City is exempt from all local, state, and federal taxes.
8. **Liquidated Damages:** The City reserves the right to assess a late penalty of up to 2 percent per day, unless otherwise specified, if the commodity or service is not delivered within the time period agreed upon.
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Bidders must submit separate proposal forms for each of the multiple bids.
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12. **Non-discrimination:** As per Kansas Statute Number 44-1030, no contractor who is the recipient of City funds, or who proposed to perform any work or furnish any goods under this agreement shall discriminate against any worker, employee applicant, or any member of the public because of religion, race, age, sex, color, or national origin nor otherwise commit a discriminatory employment practice. Contractor further agrees that this article will be incorporated by Contractor in all contracts entered into with suppliers of materials.

or services, contractors, and sub-contractors and all labor organizations, furnishing skilled, unskilled and craft union skilled labor, or who may perform any such labor or services in connection with this contract.

13. **Fax Bids:** Faxed bids are not recommended but are acceptable under the following conditions: Faxes are to be sent to the Zoo Office at (620) 341-4367; faxes are to be clearly marked "BID for Replacement of Visitor Railings/Fencing". Vendors may choose to call (620) 341-4365 to verify the fax transmission. The City will take special care to protect the bid documents so that the integrity of the "bid" process is not violated. Remember, use of the fax in these instances could compromise the secrecy of the pricing, therefore sealed envelopes mailed or delivered are preferred.
14. **Bonds:** Bidders must consult the City of Emporia's Purchasing Manual for bond requirements.
15. **Insurance:** Bidders must consult the City of Emporia's Purchasing Manual for insurance requirements.

Company: Kansas Fence Company, Inc.
Address: 3740 Midco Wichita, KS 67215
Telephone Number: 316-941-4922 Date: 01/24/2025
Contact Person: Spencer Hilley
Email: Spencer@Kansasfence.com
Signature: Spencer Hilley

**David Taylor Zoo of Emporia
Replacement of Visitor Railings/Fencing**

Company Name: All American Fencing and More LLC

Address: 104 N 9th St. Osage City, KS

Contact Person: Kendall Brock 620-705-2894 Date: 1-24-2025

Electronic Signature: Kendall Brock

Title: Owner

Project Price: \$85,000

Working Days: 5 days to tear out and set new posts. 5 days to hang gates and fencing panels

Material Warranty: 10 years

Workmanship Warranty: 3 years

All American Fencing and More proposes a picket and rail style fence to keep cost down. The fence would be constructed of 4"-6" round pine posts with 2x4 pine rails and 1 ¼ - 2" X 4' staggered eucalyptus poles spaced on 4" center. Eucalyptus poles would be nailed straight to the rails.

The process -

- * The All American Fencing team will arrive on site and remove all existing fence in question of being replaced.
- * After all fencing is taken down the team will dispose of the debris at the Lyon county transfer station.
- * The team will then dig holes approximately 42" deep and set 4"- 6" x 8' pine posts in concrete.
- * Concrete will be ordered by concrete truck and wheelbarrowed in.
- * Once all posts are set, we will let the concrete cure for approximately 1 week unless otherwise required by the customer.

This process should take approximately 5 working days + the cure time of 1 week

Once concrete has cured the team will install rustic eucalyptus rail and pickets and hang gates.

This process should take approximately 5 working days.





Commission Action Report

Design of King Vulture Remodel

Title: Design of King Vulture Remodel

Agenda Date: February 19, 2025

Presented By: Kevin Hanlin, Director of Facilities/Public Lands

Background:

The current exhibit and holding space for the Zoo's King Vultures needs renovation and expansion based on standards and regulations from AZA and USDA regarding required space, lighting, and ventilation. Obtaining architectural documents will be the first step in this project.

Discussion:

Request for Proposal was sent to the approved City of Emporia Architects on December 31, 2024 with a due date of 01/17/2025.

Below are the responses received:

- a. Ben Moore Studio at \$31,800.00
- b. WDM Architects at \$49,500.00
- c. Tessere (formerly GMLV) could not commit time to the project

The proposal from Ben Moore Studio includes a detailed timeline that is reasonable and efficient.

Financial considerations:

The Multi-Year fund has \$195,000.00 allocated in the 2025 CIP for the King Vulture Remodel (New USDA Regulations)

Recommended action:

Approve the Proposal and award design work for the King Vulture Remodel to Ben Moore Studio for \$31,800.00.

Attachments:

Request for Proposal sent to Architects

Ben Moore Studio proposal

WDM proposal

Tessere email response



David Traylor Zoo of Emporia

Request for Proposal

To: City of Emporia Architects

From: Brenda Young
75 Sodens Rd
Emporia, KS 66801
byoung@emporiaks.gov

Date: December 31, 2024

Subject: King Vulture Exhibit and Holding Architectural Service Request for Proposal

The City of Emporia and The David Traylor Zoo are seeking to have specifications and plans prepared for renovation and expansion of the King Vulture exhibit and holding at 60 Sodens Rd. The goal is to modify the holding space to provide a larger animal holding area and Keeper service area in addition to the renovation of the East exhibit space to allow for year round use and expansion of the West exhibit space to increase flight space and nesting options.

The City of Emporia and The David Traylor Zoo will need specifications, construction plans, project manual for bidding and construction purposes. Please include with your response a proposal for the following:

- Provide an estimated timeline of specifications, constructions, project manual.
- Estimated cost for selected firm to provide aforementioned design services.
- Estimated cost for selected firm to perform project management services.

This link will provide you with access to photographs of current spaces and a scope of work developed by Zoo staff.

https://docs.google.com/document/d/1VCDmdOKJc9kpqhZdJvF5_DRqhd1GIkNY/edit?usp=sharing&ouid=109540286960948993469&rtpof=true&sd=true

I hope you find this information useful in developing your proposal for service. Please contact me by email with any questions.

Please have your proposal submitted on or before January 17, 2025, by the end of business. Proposals may be emailed, or hand delivered to The David Traylor Zoo, Zoo Education Center, Attn: Brenda Young, 75 Sodens Rd, Emporia, KS 66801.

Respectfully,
Brenda Young
Brenda Young
Zoo Director



1/15/25

Brenda Young
75 Sodens Rd
Emporia, KS 66801
byoung@emporiaks.gov

cc: Kevin Hanlin

Proposal From:
Ben Moore Studio, LLC

This includes the Architectural, MEP Engineering and Structural Engineering for the King Vulture Exhibit Renovation & Expansion Project.

We have excluded all scope related to Civil Engineering or Surveying.

We have excluded electrical panel and wire routing discovery – we believe the City of Emporia will be able to find more value having a local electrician perform this task.

Fee breakdown: of \$31,800

- Input existing conditions into the computer – 16 hours@ 75 = 1,200
 - Existing Conditions – Electric Panel – Assumes owner will hire electrician to locate nearest EP and current routing for the additional circuits. If Electrical Engineer is required to do this, additional services will be required.
- Trip Charges = \$0
- Schematic Design – 16 hours@ 100 = \$ = \$1,600
- Construction Documents
 - Architect - 120 hours @ 100 = 12,000
 - MEP Engineer @46.6 hours @ 150 = \$7,000
 - Structural Engineer 24 hours @ 125 = 3,000
- Bidding / Contractor Procurement 10 hours@ 100 = \$ = \$1,000
- Construction Administration
 - Architect @ 40 hours@ 100 = \$ = \$4,000
 - MEP Engineer @6.6 hours @ 150 = \$1,000
 - Structural Engineer @ 8 hours @ 125 = \$1,000

Hourly Rates:

Principle Architect: \$125

Licensed Architect: \$100

Project Manager \$90

Drafting Tech / Architectural Designer \$75

MEP Engineers: \$150

Structural Engineer: \$125

Proposed Timeline:

1/17/25 - 2/17/25 – Purchase Order / Contracts

2/18/25 – 3/18/25 – Document Existing Conditions & Input into the Computer

3/19/25-4/19/25 – Schematic Design

4/20/25 – 5/20/25 – Construction Documents & Specifications

5/21/25 - 5/30/25 – Approval to take documents to bid

6/1/25 - 6/30/25 – Contractor Bidding

7/1/25 - 7/30/25 – Contractor Contract Approvals

8/1/25 – 12/30/25 - Construction



QUALIFICATIONS FOR ARCHITECTURAL SERVICES FOR

**David Traylor Zoo's
King Vulture Exhibit
Renovation & Expansion Project**



NOVEMBER 2024

"The team at WDM is better than
advertised and has taken this
project beyond our expectations."

Chris Gentile, *Director*
West North Carolina Nature Center

November 8, 2024

Brenda Young
75 Sodens Rd.
Emporia, KS 66801

byoung@emporiaks.gov

RE: King Vulture Exhibit and Holding Architectural Service Request for Proposal

Dear Brenda:

The King Vulture Exhibit Renovation & Expansion will have a lasting impact in your community and globally. We have assembled a uniquely qualified team which includes Zoological design experts and engineers, who are committed to excellence and to helping you achieve your goals.

Conservation. We are committed to designing the best animal habitats and management facilities possible which support the Zoo's efforts to 'improve the future for wildlife'.

Inspiration. Our team understands the importance of creating the right setting to 'inspire respect and stewardship for the natural world'. The conservation efforts of zoos are most effective with the direct support of the communities they are part of. Inspiring your guests is the link that needs to be continually strengthened.

Education & Entertainment. Building on the wonderful asset that is the David Traylor Zoo to make it an even better place for entertainment and education is important to the long-term success of the zoo and community.

We are committed to collaborating with you to make these ideals a reality. Our team is positioned to begin working immediately to help your vision for the renovation and expansion of the King Vulture Exhibit become a powerful success for the Emporia community and for conservation.

Sincerely,



Scott Ramser, AIA
Principal in Charge

WDM Architects P.A.
105 N. Washington
Wichita, KS 67202
316-262-4700
316-262-0002 FAX
sramser@wdmarchitects.com

Conservation **Focus**
Crowd-Pleasing **Results**

■ SECTION 1

Architect's Qualifications

Scott Ramser, AIA

Principal-in-Charge, Lead Planner



Years with WDM: 20

Scott brings an abundance of enthusiasm and artistry to each new challenge.

Zoological design is Scott's passion and he is relentless in crafting each detail to success. By thoughtfully collaborating with his clients, Scott has developed a deep understanding of the unique challenges zoos face.

As a project designer, Scott has earned considerable respect by efficiently directing teams through complex, unique projects. His work includes the full gamut of zoo projects, from animal habitats to concessions.

Education

Bachelor of Architecture, *Kansas State University*

Affiliations

American Institute of Architects (AIA)
Kansas Registered Architect

Relevant Experience

Akron Zoo

Akron, Ohio

- Grizzly Ridge with a native bird aviary

Phoenix Zoo

Phoenix, Arizona

- Oasis Entry and Guest Services with aviary feature
- Isle of the Tiger
- Master Plan
- Neely Education and Event Center

Cameron Park Zoo

Waco, Texas

- Brazos River Country

Seneca Park Zoo

Rochester, N.Y.

- Snow Leopard
- Africa Expansion

Tulsa Zoo

Tulsa, Oklahoma

- African Wilds: Lions, Painted dogs and Vulture aviary
- Elephant Exhibit and Preserve

Alexandria Zoo

Alexandria, Louisiana

- Tiger Exhibit concept
- Master Plan

Sedgwick County Zoo

Wichita, Kansas

- Cessna Penguin Cove with an aviary for Inca Terns
- Slawson Tiger Trek

Lee Richardson Zoo

Garden City, Kansas

- Cat Canyon

■ SECTION 2

Firm Profiles

WDM Architects P.A.

Zoological Design Studio

Creating immersive, naturalistic habitats for animals is a paramount goal for modern zoological institutions. Expectations from the public and from industry peers are growing and zoos must do more than simply feed and shelter animals in their care. Animals living in habitats that closely mimic their natural environment benefit from the physical, social and emotional aspects that allow them to thrive and demonstrate healthy behaviors.

We understand that animal wellbeing is influenced by their surroundings and interaction with conspecifics and caregivers. As designers, we must recognize these conditions and create habitats and animal care spaces that promote the highest level of animal health and welfare possible. The habitats should offer a variety of features designed to showcase natural animal behavior, stimulate their impressive cognitive abilities, and provide physical challenges and enrichment opportunities to enhance their lives.

Healthy animals thriving in an immersive, naturalistic habitats are essential to developing positive emotional connections in zoo visitors. It is through these positive interactions that zoos can share their passion for wildlife and wild places and their mission to be global leaders in wildlife conservation.

Zoos by their nature are conservation organizations that dedicate significant resources focused on animal conservation. Beyond this however, many ambitious organizations strive to promote awareness of environmental sustainability by bringing attention to global environmental concerns and by their building practices. We understand the importance of being good stewards of natural resources through sustainable building practices and the importance of providing solutions that will be as efficient as possible to operate for many years forward.



Firm Role

- Prime Architects

Firm Location

105 N. Washington
Wichita, Kansas 67202

316.262.4700
FAX 316.262.0002

wdmarchitects.com

Contact Person

Scott Ramser, AIA
sramser@wdmarchitects.com

Zoo Design Studio

Master Planning, Exhibit Design,
Architecture, Landscape Architecture



BASIS CONSULTING ENGINEERS

800 E. First Street - Suite 401
Wichita, KS 67202
(316) 941-5533
www.basisengineers.com

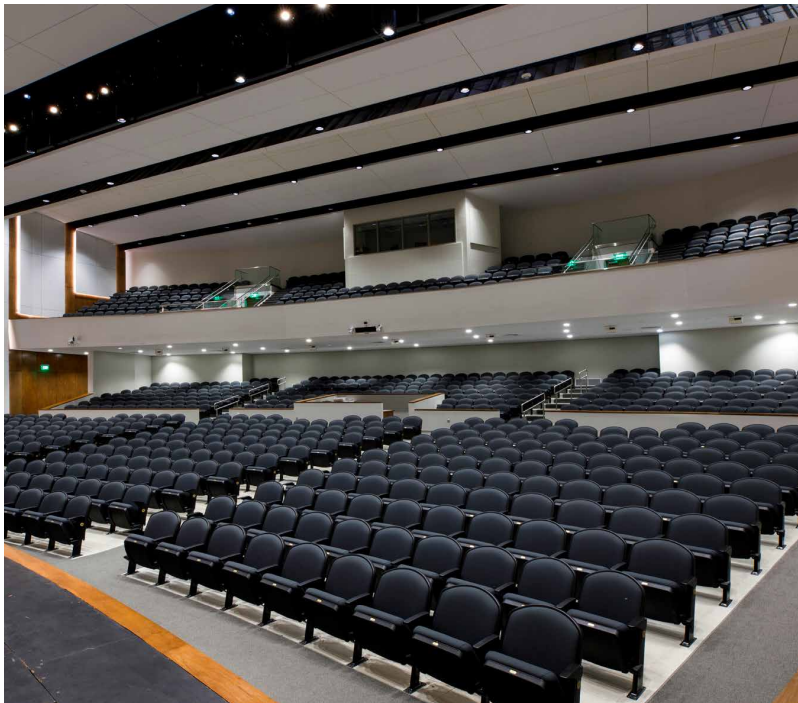
Community Educational Experiences

Basis Engineers has evolved into a leading engineering service provider because of its people and their commitment to client satisfaction. We believe there are no substitutes for careful planning & transparent communication when it comes to making partnerships succeed. Great people & personal connections allow us to build career lasting relationships based on trust. We are a firm of dedicated professionals specializing in MEP building systems and are recognized for bringing valued design of HVAC, building controls, lighting, power, communications, plumbing, commissioning and life safety to the construction industry.

Construction efficiencies & processes are tracked more than ever; our team delivers solutions by looking from different perspectives and implementing sustainable design strategies that are fundamental to a building's operational success. We consistently seek to improve quality and refine client satisfaction through use of state-of-the-art technologies, 3D BIM software, in-house quality control technical reviews and continuous professional development for our people.

Relevant project experience includes the following:

- Naftzger Park - City of Wichita
- Exploration Place Outdoor Amphitheater
- Sedgwick County Zoo - Gift shop, Front Entry/Offices, Elephants
- Office Spaces- KSU Foundation, Village Tours, Ag Credit
- School Bonds for Maize, Goddard, Derby, Wichita and More
- Multiple School/City Auditoriums and Libraries



800 East 1st. Suite 401 | Wichita, KS 67202 | P 316.941.5533 | www.basisengineers.com



RUSS REDFORD, PE

STRUCTURAL ENGINEER
MKEC ENGINEERING, INC.



Russ Redford is a structural engineer serving as project manager for all types of structural projects. He is responsible for client relations, preliminary design development, design, and supervision of drafting and construction phase administration services. Russ has worked on projects involving municipal/city facilities, schools, churches, medical buildings, and governmental facilities. He also has a wealth of experience and in-depth knowledge of different building types and construction methods. He is open to discussing construction methods at the outset of a project and finds solutions to provide the best and most cost-effective design solutions to the structural framing.

EXPERIENCE

27 years of industry experience
27 years with MKEC

EDUCATION

BS, Civil Engineering -
Construction Emphasis
Kansas State University

REGISTRATIONS

Professional Engineer;
AL, AR, CO, CT, FL, GA, IA, KS, KY,
MA, MD, MO, MS, NC, NH, NM, OK,
SC, SD, TX, VA, WV

NCEES 21426

PROFESSIONAL AFFILIATIONS

Structural Engineer's Association of
Kansas & Missouri

EMAIL

rredford@mkec.com

ZOO EXPERIENCE

- Sedgwick County Zoo, Wichita, KS
 - New Entrance
 - Leopard Habitat
 - Elephant Exhibit
 - Downing Gorilla Forest Building
 - Educational Building
 - Tiger Exhibit
 - Penguin Exhibit
 - Pampas / Outback Exhibit
 - Quarantine Barn
 - Jungle Building Roof Replacement
- Denver Zoo, Denver, CO
 - Flamingo Enclosure
 - Lorikeet Adventure
 - Avian Propagation
- Henry Vilas Zoo, Madison, WI
 - Carousel
 - Gibbon Aviary
 - Pavilion
 - Veterinary Building
- Tulsa Zoo, Tulsa, OK
 - Africa Pavilion
 - Anteater Exhibit
 - Veterinary Hospital

HEALTHCARE EXPERIENCE

- Wake County VA Outpatient Clinic, Garner, NC
- Oxford Villa Active Senior Apartments, Wichita, KS
- Bluestem Village Skilled Nursing Facility, La Junta, CO
- Robert J. Dole VA Medical Center - Elevator Addition, Wichita, KS
- Hays Medical Center, Hays, KS

COMMERCIAL EXPERIENCE

- 150 N. Main Building Renovation, Wichita, KS
- Botanica Carousel Pavilion, Wichita, KS
- All Smiles Dental Building Remodel, Minneapolis, KS
- Northgate Plaza, Hutchinson, KS
- Subarea Complex - KDOT, Winfield, KS

■ SECTION 3

Project Experience

AKRON ZOO

Grizzly Ridge

Grizzly Ridge brings the fauna of wild Ohio, both past and present, to life. It is inspired by the history of the 'Portage Path', an 8 mile stretch between the Cuyahoga and Tuscarawas Rivers which was an important transportation route in the 1800's, and the surrounding habitat for animals found along it. The exhibit area includes eagle, native bird aviary, river otter, red wolf, coyote and grizzly bear.



Area: 2.5 acres | **Completed:** 2013

Client contact:

Doug Piekarz, *President & CEO Akron Zoo*
330.375.2550 x 8966 | dmpiekarz@akronzoo.org



Cameron Park Zoo: Brazos River

Waco, Texas

Guests explore the 7 distinct biomes of Texas along the Brazos River Basin with more than 100 species and 600 specimens.

- The "Gulf Islands" free flight aviary for shore birds
- Alligators and cougars in the east Texas forest
- A 40,000 gallon salt water tank with a 30' long unobstructed view of the "Gulf Reef"
- The Cross Timbers region with black bears, otters, jaguars and ocelot
- A nocturnal exhibit on the "Plateau"
- Bison and prairie dogs on the "High Plains"

All guests find what they are looking for: shaded rocking chairs for mom and dad to relax in and an acrylic tube for energetic kids to slide through the otter pool. This has served the zoo well by helping to strengthen stay time and increase return visitation.

Area: 4.5 acres

Completed: 2005

Client contact:

Jim Fleshman

Former Director

Cameron Park Zoo

Deputy Director, BREC's

Baton Rouge Zoo

225.775.3877

jimfleshman@brzoo.org





Phoenix Zoo: Entry Oasis

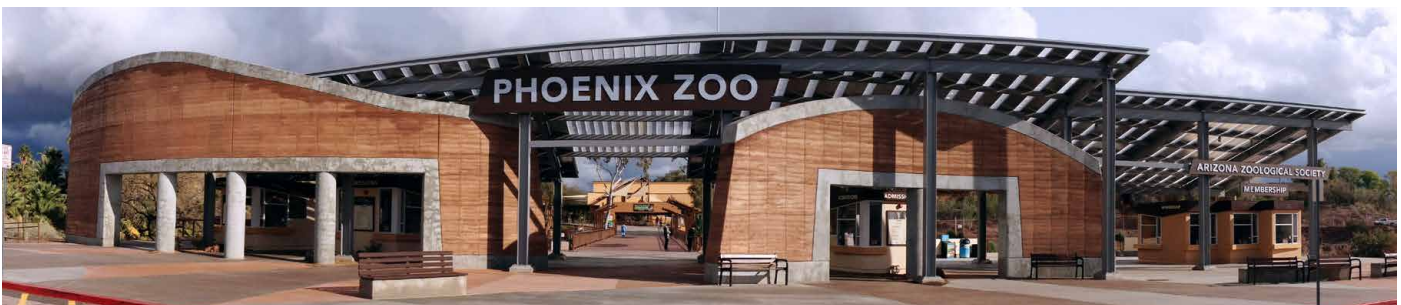
Phoenix, Arizona

As a reflection of the surrounding formations of sand and stone such as 'Camel Back Mountain' and 'Hole in the Rock' the Phoenix Zoo Entry presents an edifice of rammed earth walls that on one hand merge seamlessly with its environment and on the other are simultaneously bold and identifiable.

A native species aviary and desert tortoise exhibit at the guest services give visitors an opportunity to view animals before entering the turnstile.

Area: 6,000 s.f. bldg. on 1.5 acres
Completed: 2013

Client contact:
Bert Castro, *President & CEO*
Phoenix Zoo
602.286.3899
bcastro@thephxzoo.com



Denver Zoo: Lorikeet Adventure

Denver, Colorado

Increasing zoo revenue while providing fun, interactive and memorable experiences for zoo guests is the primary goal of this exhibit. The Lorikeet Adventure exhibit achieves this goal by giving guests the opportunity to touch and feed a large variety of lorikeets in an environment that promotes interaction and education. Guests generate revenue as they pass through the 1,024 s.f. ticket and nectar sales building/shade structure. The exhibit features a 3,620 s.f. netted aviary and a 700 s.f. holding building for the birds. The walk-through aviary has a tropical theme with lush plantings that envelops guests in the lorikeet's natural habitat as they interact and learn about these colorful birds.

Area: 5,344 s.f.

Completed: 2006





Denver Zoo: Avian Propagation Center

Denver, Colorado

The Avian Propagation Center at the Denver Zoo is one of the largest in the nation. This state-of-the-art-facility features special equipment: incubators, day-cycle and u.v. lighting, as well as a pressurized misting system help ensure the viability of successful breeding. Several sustainable building features include a gray water system for wash down, both u.v. filter and u.v. transmissible skylights to allow natural light, and a bio swale for storm water runoff. While the Center is only open to the general public through tours, guests of the Denver Zoo have the opportunity to view a sampling of birds through an outdoor interpretive pathway.

Area: 12,750 s.f.

Completed: 2007

Client contact:

Craig D. Piper
Director of City Zoos & Director
of Central Park Zoo Wildlife
Conservation Society
New York, New York
212.439.6502



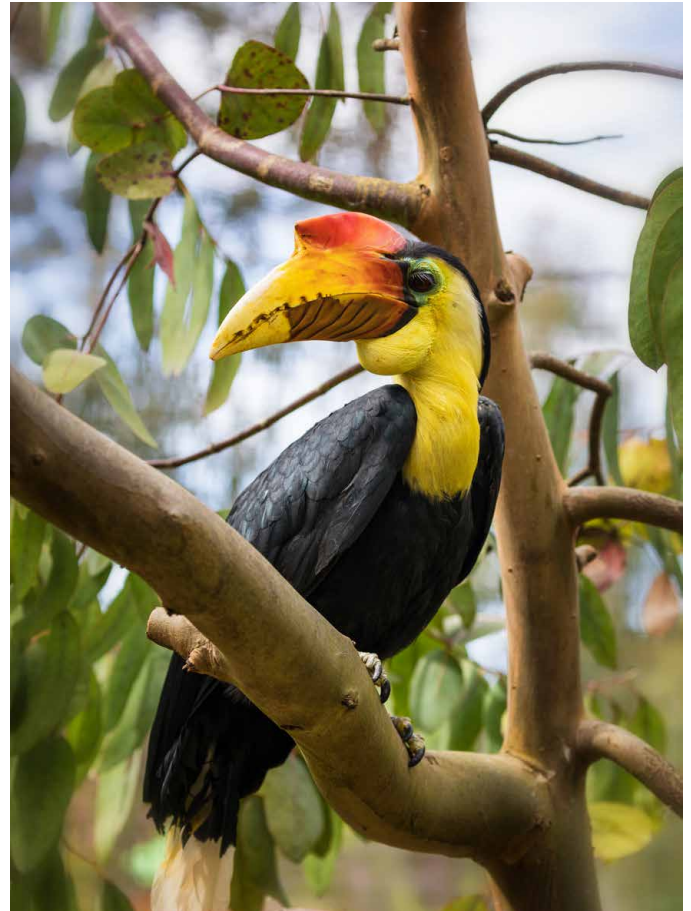
Sedgwick County Zoo: Avian Propagation Center

Wichita, Kansas

Sedgwick County Zoo's Avian Propagation Center houses critically endangered birds in an effort to steward species conservation. In addition to offering "off exhibit" mating opportunities, the Center is fully equipped with environmental controls to optimize the breeding house.

Area: 1500 s.f.
Completed: 2008

Client contact:
Scott Newland, President and CEO
Sedgwick County Zoo
316-266-8324
snewland@scz.org





Sedgwick County Zoo: South America

Wichita, Kansas

At Sedgwick County Zoo, WDM has crafted numerous projects showcasing a diverse array of species. We firmly believe that the key to captivating guest experiences lies in embracing the rich diversity of both animal and plant species, not solely focusing on mega-fauna.

One such highlight is the South America habitat, particularly enchanting during the warmer months. Here, visitors can marvel at over 150 bird species, including elegant spoonbills, graceful ibis,

majestic herons, and a kaleidoscope of colorful parrots. It's a must-see destination for anyone seeking an immersive wildlife experience.

Additionally, the zoo's 1500-square-foot Avian Propagation Center houses critically endangered birds in an effort to steward species conservation. In addition to offering "off exhibit" mating opportunities, the Center is fully equipped with environmental controls to optimize the breeding house. Completed in 2008.

Area: 62,000 s.f.
Completed: 2000



Tracy Aviary: Wilson Pavilion

Salt Lake City, Utah

WDM Architects served as the zoological designer for GSBS Architects on the renovation of the Wilson Pavilion. With knowledge of the special requirements of Avian facilities, WDM was able to assist the Tracy Aviary in exploring the options available, while also working within the confines of the existing pavilion structure.

Area: 4,700 s.f.

Completed: 2010

Scope of Services:

Zoological Exhibit Design



Client contact

Tim Brown, *Director*

801.596.8500

timb@tracyaviary.org

Oklahoma City Zoo: Oklahoma Trails

Oklahoma City, Oklahoma

Oklahoma Trails is a 7 acre habitat that interprets the 11 different "life zones" of the state and features more than 70 species and 400 specimens of animals, birds, reptiles and fish. Each life zone is a themed experience of its own. Geography, flora and fauna are unique and educate guests about the diversity of native Oklahoma.

Oklahoma Trails is home to 39 species of birds. A variety of unique holding facilities for the very smallest of species to the largest, the Bald Eagle, ensure that the keepers have the proper facilities to care for and breed sustainable populations of the species. All of the featured species are found throughout the American Central Flyway, of which Oklahoma is an integral part.

Area: 7 acres

Completed: May 2007

Client contact:

Bert Castro, *Former President & CEO*

Oklahoma City Zoo

602.286.3899

bcastro@thephxzoo.com



■ SECTION 4

Design Process & Schedule

Conservation Focus. Crowd-Pleasing Results.

Our approach is embodied by this simple statement. It is the lens that we view every design decision through.

As we work through everything from the big idea to isolated details, seeking to make the biggest impact possible with your resources, we continually ask ourselves a couple questions “does this improve animal welfare and contribute to saving animals from extinction? does this create a place for your community to enjoy an entertaining and educational experience?”

Our team includes Zoological design experts in: Architecture, Animal habitat design, Thematic design, Animal containment design, Structural Engineering, and MEP Engineering.

Together we will work closely with you to help you realize your vision for the improved King Vulture habitat.

Our team will be:

- Collaborative
- Solution-oriented
- Flexible
- Transparent
- Consistent

A **Collaborative** team is vital to success. We invite discussion and input from everyone at the table to make sure that all voices are heard. We will foster an atmosphere of trust where we can effectively challenge either other's thinking and push each other to uncover new ideas and maximize opportunities.

Our team is **Solution-oriented**. Design at it's core is about problem solving. We meet challenges head-on. We will always be proactive to seek out solutions to help you achieve your goals for the project. Our belief is that inspired creativity is realized when confronted with challenging parameters

In everything we will be **Flexible**. Our team will bring passion, energy, resources and expertise, but just as important we will be continually mindful that is your project and we are here to support you in achieving your goals. We will be flexible at all times to ensure that we are best serving the needs of your organization.

There must be **Transparent** communication on all levels. Our goal is to always keep everyone informed at all times regarding: schedule, decisions, outstanding questions and action needed. We will provide an on-going matrix to track questions and how each is resolved to keep everyone in the loop.

Our team will be **Consistent** from beginning to end. We do not compartmentalize our staff by phase. The primary point of contact will not change. Consistency is important to the overall completeness and quality of the design.

Our Process

Discovery

One on-site meeting

Our team will meet with you on site to investigate existing conditions and discuss proposed improvements with you and your team. We will take measurements, photos and work with you to confirm availability of existing utilities (power, water, sewer, gas). Our structural engineer will review the existing habitat structure and determine the viability of enclosing it. We will talk with you about the specific needs for husbandry and goals for guest experience.

Schematic Design

One on-site meeting

Back in the office, we will create base plans for the project which show existing conditions as well as the proposed renovations and additions. This initial set may include optional ideas to consider for different components of the project.

Review Once compiled, we will review them with you for your further recommendations and input. We will follow up with any additional site investigation that may be necessary.

Design Development

One on-site meeting

Based on your review of the plans and the input and answers you provide, our team will advance the drawing package. We will firm up the design layout and add necessary details and information

which explain each component of the design. We will put together a product list & information sheets for: heaters, waterers, hosebibs, lighting, misters, floor drains, gate hardware, etc.

Review We will review this package with you asking for comments and making notes of everything that needs to be adjusted or changed to meet with your approval.

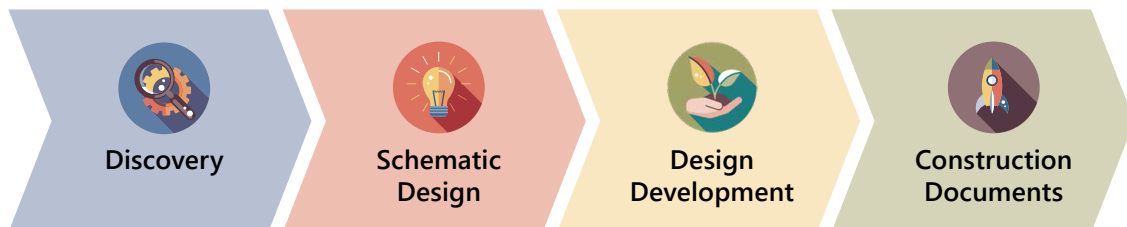
Construction Documents

One on-site meeting

Once we have made the final changes, we will complete all details and additional information needed for the Construction Document package. We will do our coordination review with the engineering team.

Final Review A final check-set will be sent to you for review and approval. If there is anything else you find that needs picked up, we will make those final edits.

Bid Documents The digital set of sealed and signed bid documents will be sent to you.





Project Schedule

We anticipate this project will have a 3 month duration from the first on-site meeting through the completion of documents ready for bid.

If you need it to move more quickly we should be able to accommodate your schedule.

■ SECTION 5

Fee Proposal



Fee Proposal

Our fee for the effort described above is \$49,500.

In addition mileage will be invoiced for four (4) on-site meetings at the Zoo.

Note: Site survey (including utility information) to be provided by the owner. Civil Engineering is not included. If it is needed, we can provide a proposal to add these services.

Construction Phase services are not included in this price.

From: [Chris Kliewer](#)
To: [Brenda Young](#)
Cc: [Stephanie Stowell](#)
Subject: RE: Request for Proposal Design services for King Vulture Exhibit renovation and expansion at The David Traylor Zoo of Emporia
Date: Wednesday, January 15, 2025 10:02:08 AM
Attachments: [image001.png](#)
[RFP on letterhead for King Vulture remodel.docx](#)

You don't often get email from chris.kliewer@tessere.com. [Learn why this is important](#)

Caution: This is an external email. Please take care when clicking links or opening attachments. When in doubt, contact your IT Department.

Good morning, Brenda. We have been looking at this project internally, and I have a very good idea of the scope of the project from what you have provided, along with our phone conversation, but we are struggling to find availability among the team in order for me to provide you a complete proposal. I believe our fee will be \$20,000, including structural and M/E/P engineering, but I still agree with your initial assessment that this should be a fairly easy project to coordinate directly with a local contractor. Unless our schedules change in the near future or you feel you have some additional time to consider our proposal, I won't be able to commit to anything this week. BG Consultants should be able to take what you have described very clearly and develop the drawings you need, so that would be my recommendation at this time, but please reach out with any roadblocks that you may encounter. Thanks.

CHRIS KLIEWER | AIA + LEED AP BD+C

Vice President of Operations

Office: 316.265.9367

Cell: 316.650.9741



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The information transmitted by this e-mail is intended for the exclusive use of the addressee and may contain confidential and/or privileged material. If you receive this e-mail in error, please contact the sender immediately at the telephone number listed above, and delete the communication from any computer or network system.

From: Brenda Young <byoung@emporiaks.gov>

Sent: Tuesday, December 31, 2024 1:36 PM

To: Stephanie Stowell <stephanie.stowell@tessere.com>; Chris Kliewer <chris.kliewer@tessere.com>; info@bgcons.com

Subject: RE: Request for Proposal Design services for King Vulture Exhibit renovation and expansion at The David Traylor Zoo of Emporia

⚠ Sent from external sender ⚠

Hello,

Please find attached to this email a request for proposals for design services for our King Vulture Exhibit Renovation/Expansion project. Please let me know if you have any questions or need any further information.

Sincerely,



Commission Action Report

Water Treatment Plant Electrical Addition

Title: Water Treatment Plant Electrical Addition

Agenda Date: February 19, 2025

Presented By: Dean Grant, Director of Public Works

Background:

Staff at the water plant have been working on replacing all of the valve actuators in the facility over the past 2 years. To date all the actuators have been replaced, however, we are adding three (3) new valve actuators to control the flow that runs through the treatment trains. To make this work properly, staff needs to add electrical for the valve actuators and the instrumentation for flow control.

Discussion:

Staff received quotes from Shelley Electric, Inc., in the amount of \$27,400.00, and Gerald Schumann Electric, Inc., in the amount of \$64,002.60.

Financial considerations:

\$550,000.00 bond specifically for the purchase and installation of actuators at the water treatment plant, and there is still \$302,265.07 remaining. This expense will be paid for from the remaining fund.

Recommended action:

Approve plant staff to hire Shelley Electric, Inc. to complete the necessary work for \$27,400.00.

Attachments:

Quotes from Shelley Electric Inc. and Gerald Schumann Electric, Inc.



Shelley Electric, Inc.

328 Graham Street
P.O. Box 1609
Emporia, KS 66801-1609
Phone (620) 342-6611
Fax (620) 342-6213

January 9, 2025

City of Emporia
2910 W 24th Ave
Emporia, KS 66801

ATTN: Brad Riggs

RE: Water Treatment Plant Rotork Valve Actuators

Please consider this proposal for the electrical work as per our conversations, and our clarifications.

We include:

- Furnish and install (3) stainless steel fusible disconnects for the 480V actuators. These will be fed from the existing (mixer?) disconnects.
- Furnish and install conduit and wire from the disconnects to the actuators.
- Furnish and install conduit and Belden 3084A cable from the actuators to the remote hand stations.
- Core drilling for our conduits.

We exclude:

- Sales taxes.
- Furnish any instrumentation and controls.
- X-Ray of the building structure if required for core drilling or saw cutting.
- Bonds (add 1.25% if required).

Lump Sum \$27,400.00

If you have any questions, please call me at 620-342-6611 or 620-340-3464.

Respectfully Submitted
Shelley Electric Inc.

Tom Coble
Estimator / Project Manager

Dean Grant

From: Jack Mason
Sent: Tuesday, February 11, 2025 11:23 AM
To: Dean Grant
Subject: FW: Gerald Schumann Electric, Inc.

Dean,

Below is the Schumann quote for the valve actuator electrical.

Jack Mason
Utility Plants Manager
City of Emporia

2910 W 24th Ave, Emporia, KS 66801 | (Cell) 785-220-5790 (office) 620-340-6371 | jmason@emporiaks.gov

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From: Gerald Schumann <gs_electric@yahoo.com>
Sent: Wednesday, November 27, 2024 10:24 AM
To: Jack Mason <jmason@emporiaks.gov>
Subject: Gerald Schumann Electric, Inc.

Caution: This is an external email. Please take care when clicking links or opening attachments.
When in doubt, contact your IT Department.

City of Emporia
Water Treatment Plant
Attn: Jack

Subject: Lime Slacker Valve Automation

Automate valves in basement of lime slaker room (3 total).
All conduit below grade will be PVC galvanized rigid conduit.
All disconnects and junction boxes will be Nema 4X stainless steel.
All conduit above grade in lime slaker room will be galvanized rigid conduit.
Conduit in panel room will be EMT to reduce cost of PVC galvanized rigid conduit and substituting painted steel disconnects and junction boxes instead of stainless, this will also reduce labor cost but longevity will be shortened.

Labor and material - \$64,002.60

Note: We cannot guarantee the price of materials due to the volatility of the market.

Sincerely,
Shannon M. Schumann
Secretary for
Daniel L. Schumann
Master Electrician



Commission Action Report

Informational Items

Title: Informational Items

Agenda Date: February 19, 2025

Presented By: Trey Cocking, City Manager

Background:

This is an opportunity for the City Manager to present information to the public that may not be reported in other news accounts or City activities or to highlight the organization's accomplishments.

Discussion:

At the time this Agenda was prepared, the following items were in the works for the tentative Agendas of the upcoming meetings on Wednesday, March 5, 2025.

Commission Meeting :

- Ordinance Vacating a Platted Alley West of 12th Avenue Baptist Church
- Construction Services Contract for Airport Taxiway with Lochner
- Construction Services Contract with BG Consultants for SE Transmission
- HDR Agreement for USDOT Federal Railroad Administration
- Award SE Transmission Contract

Study Session

- Disc Golf Update
- Discuss Court Fees Increase
- Update on Homelessness Advisory Board
- Carnegie Building Update
- Snow Recap
- Amend Ordinance for Grease Interceptor.



Commission Action Report

Executive Session

Title: Executive Session

Agenda Date: February 19, 2025

Recommended Action:

Recess into executive session for 15 minutes inviting pertinent city staff to discuss confidential data of a third party relating to economic development. The justification for the executive session is provided by K.S.A. 75-4319(b)(4) to protect financial affairs and trade secrets of third parties. The open meeting will resume in this room at approximately __:____ a.m./p.m.

Title: City of Emporia Revised Appropriations Process

Agenda Date: February 19, 2024

Presented By: TGT Advisory Board Member, Christine Torrens

Background:

The current process for the City of Emporia involves manually or electronically sending the TGT application to City staff as a Word document. These documents are then saved as a Dropbox link to be shared with the TGT Advisory Board and City Commission.

However, this process has several limitations:

- **Lack of Efficiency:** The current method is time-consuming and does not include a streamlined follow-up process for applicants to provide metrics on how funds were utilized.
- **No Standardized Documentation:** The absence of a standardized application format makes it challenging to compare applicants consistently, especially for similar types of requests.
- **Archiving Concerns:** The use of a public platform like Dropbox for archiving lacks the necessary security and reliability for sensitive documents.

These issues highlight the need for a more efficient, secure, and transparent system to improve the application, review, and archiving processes.

Discussion:

The Transient Guest Tax (TGT) Advisory Board conducted a review of the current appropriations process to identify opportunities for improvement. The goal of this review was to enhance the overall efficiency and effectiveness of the process while addressing key areas of concern. The proposed updates aim to:

1. **Improve Efficiency:** Streamline the application and review process to save time for both applicants and the board.
2. **Standardize Documentation:** Implement a consistent format for applications to allow for easier comparison of requests.
3. **Increase Transparency:** Provide clear and accessible information to stakeholders regarding how funds are allocated and utilized.
4. **Enhance the End User Experience:** Simplify and clarify the application process to make it more user-friendly for applicants.
5. **Introduce Additional Metrics:** Require annual follow-up reports from recipients to evaluate how funds were spent and assess the impact of the projects funded.
6. **Improve Archiving Processes:** Develop a more secure and reliable system for archiving applications and supporting documents by utilizing the encrypted CivicOptimize platform, which is already accessible to the City.

These improvements are intended to benefit applicants, the TGT Advisory Board, and the City Commission by ensuring a more transparent, efficient, and results-driven approach to appropriations.

The new appropriations process includes the following updates:

- **Use of [City Civic Optimize Forms](#):**
 - Applicants receive annual reminder emails to apply and provide updates.
 - A secure dashboard allows TGT Advisory Board members and the Commission to view submissions, access updates, and clarify questions in real time.
 - Information is stored for comparison, downloadable as PDFs, and visible to all for transparency.
- **Presentation Dates:** Applicants may present to the board after submitting applications.
- **Templates for Data Submission:** Templates may be provided to ensure clarity in requests and supporting data.
- **Appropriation Process Schedule:**
 - March: Meeting to introduce the new process and platform.
 - April 1: Deadline for application submissions.
 - April TGT meeting: Application review and potential presentations by applicants.
 - May TGT meeting: A 2-hour session to discuss applications, address questions, and finalize recommendations.
 - June: Present recommendations to City Commission.
- **Applicant After-Action Reporting:**
 - All applicants must submit event/project completion reports on the Civic Optimize platform by year-end to remain eligible for the following year's appropriations.

Financial Considerations:

None as the City owns the platforms that the new Application will be hosted.

Other Considerations:

None

Attachments:

[City of Emporia Appropriations Civic Optimize Form](#)

[Request for Appropriations and Scholarships 2024](#)

Appropriations Received from the City in 2023 and 2024 (kickstart funds for both the Early Childhood Education program [\$63,000] and the Business & Industry workforce training division [\$75,000 re-allocated of an original \$100,00 appropriated for Esports until FHTC requested to redirect after ESU established their Esports program.]

-25,000.00	1/18/2023
-21,977.11	6/27/2023
-52,516.15	9/15/2023
-27,672.64	12/15/2023
-20,079.02	2/16/2024
-15,755.07	4/15/2024
-162,999.99	

On behalf of Flint Hills Technical College, I offer this 1-year request.

- For a 1-year appropriation, I request \$113,204 to finalize operations that allow the College to transition programs from the Lowther South Downtown campus to the main campus by December 2025. We are meeting with Lowther South owners on this transition.
- This transition process includes building a maintenance facility to allow the College to repurpose existing distributed spaces used by maintenance staff. This plan opens those spaces for academic needs. These funds provide capital outlay to support the construction of the maintenance facility and the expansion of those programs to existing space.

The College would welcome the support of a 5-year plan, and that support would include this schedule.

YEAR 1 2025—Support initiatives to allow the College to repurpose maintenance spaces to academic classrooms and labs. \$113,204

- Capital outlay efforts in 2025 that prepare program expansions and other existing space renovations at the main campus.

YEAR 2 2026—Continued Capital Facility Expansion and Development of the South Campus. \$100,000

· This program supports not only the agriculture industry but also the construction industry related to equipment use, asphalt and concrete pavement construction, and drone licensure. For instance, APAC has confirmed this program supports their operations. We are in consultation with a drone operator for curriculum.

- The intent is to expand the South Campus on west 6th to house drone operations, program equipment, business & industry training spaces, and offices.

YEAR 3 2027—Industrial Engineering Technology Program Capital Outlay – Equipment. \$124,000

- Purchase CoBot for Industrial Engineering Technology automated work stations: \$68,000.
- Purchase hydraulic simulator for IET program: \$40,000.
- Purchase four (4) robotics carts for Fanuc robotics: \$16,000 (partnership with Simmons; supports industry manufacturing partners' needs and short-term training resources).

YEARS 4 2028 AND 5 2029—Capital Outlay for Advanced Industry Education Center [100% of the space is for student programs and student support services] and renovation of existing facilities to allow for additional program expansion. \$200,000

\$100,000 per year to advance furniture, fixtures, and equipment needs for advanced industry education center.

- Expands Industrial Engineering capacity to address workforce development needs.
- Expands Power Plant Technology capacity to address workforce development needs. This program is one of six in the nation.
- Backfill/renovate existing facilities to expand Automotive Technology with EV integration and expand network technology, computer program design, and healthcare programming (dental hygiene, dental assisting, nursing, EMS, CNA, health occupations, med assisting, etc.)

Title: Discuss 2025 Street Rehab Streets
Agenda Date: February 19, 2025
Presented By: Jim Ubert, City Engineer

Background & Discussion:

The Attached Map and one (1) page database sheet provide a brief description of the streets considered.

Attached is a Look Ahead Map of potential future Street Rehab Streets.

15th Avenue (Collector) was mentioned by Commissioner Smith at the 01.15.2025 Study Session.
Please see segments of 15th Ave and their current PCI below:

- Trail Ridge Rd to Prairie St = PCI 48.80 (Asphalt)
- Hatcher to Graphic Arts Rd = PCI 60.30 (Asphalt)
- Prairie St to Grand St = PCI 70.10 (Asphalt)
- Grand St to Lincoln St = PCI 81.50 (Asphalt)
- Lincoln St to Dover St = PCI 76 (Concrete) (Some select concrete panels near Presby need repaired, but overall segment in satisfactory condition) (Recommend a small concrete project repair suspect panels)
- Dover St to Lawrence St = PCI 65 PCI (Concrete) (Some select concrete panels near Chestnut need repaired, but overall segment in fair condition) (Recommend a small concrete project repair suspect panels)
- Center St to State St = PCI 87.20 (Asphalt)
- Lawrence St to Rural St = PCI 100.00 (Asphalt)
- Rural St to State St = PCI 100.00 (Asphalt)
- Merchant St to Center St = PCI 100.00 (Asphalt)

STREET REHABILITATION

2025 – 2030



Pavement Management Asphalt Surface

Branch Name	From	To	Rank	Description	Zone	Date	PCI	PCI Category
Copley Avenue	South Lawrence Street	South Chestnut Street	Resident	Asphalt Concrete	zne1	03-07-2023	25.80	Very Poor
Garfield Street	6th Avenue	9th Avenue	Resident	Asphalt Concrete	zne3	05-04-2023	26.00	Very Poor
24th Avenue	Jones Park Entrance	Prairie Street	Collector	Asphalt Concrete	zne3	05-17-2023	30.70	Very Poor
Lincoln Street	Morningside Street	24th Avenue	Collector	Asphalt Concrete	zne3	05-16-2023	31.70	Very Poor
Sherbrooke Drive	7th Avenue	8th Avenue	Resident	Asphalt Concrete	zne4	03-13-2024	32.40	Very Poor
Weaver Street	East HWY 50	East 10th Avenue	Resident	Asphalt Concrete	zne2	03-12-2024	34.10	Very Poor
Lincoln Street	24th Avenue	Coronado Avenue	Collector	Asphalt Concrete	zne3	05-16-2023	34.40	Very Poor
South Merchant Street	Cypress Drive	Kansas Avenue	Resident	Asphalt Concrete	zne1	03-06-2023	37.50	Very Poor
Market Street	RR Tracks	5th Avenue	Resident	Asphalt Concrete	zne1	04-03-2023	38.80	Very Poor
Grand Street	9th Avenue	12th Avenue	Resident	Asphalt Concrete	zne3	05-04-2023	39.90	Very Poor
Barbie Street	Dead End	South Avenue	Resident	Asphalt Concrete	zne1	03-02-2023	40.50	Poor
Sylvan Street	South Avenue	RR Tracks	Resident	Asphalt Concrete	zne1	04-04-2023	40.70	Poor
South Neosho Street	Kansas Avenue	Randolph Avenue	Resident	Asphalt Concrete	zne1	03-07-2023	41.20	Poor
West Street	South Avenue	2nd Avenue	Resident	Asphalt Concrete	zne1	04-03-2023	41.40	Poor
Rural Street	6th Avenue	9th Avenue	Collector	Asphalt Concrete	zne3	04-12-2023	41.70	Poor
Apple Drive	24th Avenue	Hickory Lane	Resident	Asphalt Concrete	zne4	05-21-2024	41.80	Poor
State Street	300 ft north of 15th Avenue	18th Avenue	Resident	Asphalt Concrete	zne3	05-05-2023	41.80	Poor
Turner Road	Sylvan Street	Exchange Court	Resident	Asphalt Concrete	zne2	03-05-2024	41.80	Poor
West Street	12th Avenue	15th Avenue	Resident	Asphalt Concrete	zne3	05-09-2023	42.10	Poor
State Street	South Avenue	RR Tracks	Collector	Asphalt Concrete	zne1	04-03-2023	42.30	Poor
Eaglecrest Drive	18th Avenue	18th Avenue	Resident	Asphalt Concrete	zne4	05-23-2024	42.40	Poor
Rio Vista Drive	Coronado Avenue	Monterey Drive	Resident	Asphalt Concrete	zne3	05-17-2023	42.80	Poor
Congress Street	4th Avenue	5th Avenue	Resident	Asphalt Concrete	zne3	04-06-2023	42.90	Poor
Cottonwood Street	RR Tracks	6th Avenue	Resident	Asphalt Concrete	zne1	04-04-2023	43.00	Poor
Redwood Avenue	Prairie Street	Cul de Sac	Resident	Asphalt Concrete	zne4	05-21-2024	43.00	Poor
College Drive	Turner Road	Dead End	Resident	Asphalt Concrete	zne2	02-29-2024	43.10	Poor
South Merchant Street	Kansas Avenue	Copley Avenue	Resident	Asphalt Concrete	zne1	03-06-2023	43.50	Poor
East Street	East 12th Avenue	Sylvan Street	Resident	Asphalt Concrete	zne2	03-05-2024	43.80	Poor
Market Street	South Avenue	2nd Avenue	Resident	Asphalt Concrete	zne1	04-03-2023	43.80	Poor
Frontier Way	12th Avenue	15th Avenue	Resident	Asphalt Concrete	zne4	05-15-2024	44.20	Poor
Garfield Street	12th Avenue	15th Avenue	Resident	Asphalt Concrete	zne3	05-16-2023	44.30	Poor
Huntington Road	Canterbury Road	Drury Lane	Resident	Asphalt Concrete	zne3	05-17-2023	44.80	Poor
Stanton Street	12th Avenue	15th Avenue	Resident	Asphalt Concrete	zne4	05-15-2024	44.80	Poor
Bel-Aire Drive	Stratford Drive	Sutton Place	Resident	Asphalt Concrete	zne4	03-12-2024	44.90	Poor
Rural Street	12th Avenue	15th Avenue	Resident	Asphalt Concrete	zne3	05-09-2023	45.50	Poor
Rural Street	9th Avenue	12th Avenue	Collector	Asphalt Concrete	zne3	04-12-2023	45.80	Poor
18th Avenue	Prairie Street	Industrial Road	Collector	Asphalt Concrete	zne4	05-15-2024	45.90	Poor
West Street	15th Avenue	17th Avenue	Resident	Asphalt Over Brick	zne3	05-09-2023	46.30	Poor
10th Avenue	Neosho Street	West Street	Resident	Asphalt Concrete	zne3	05-05-2023	46.40	Poor
Coronado Avenue	Lincoln Street	Prairie Street	Collector	Asphalt Concrete	zne3	05-17-2023	46.60	Poor
Copley Avenue	South Congress Street	South Rural Street	Resident	Asphalt Concrete	zne1	03-07-2023	46.80	Poor
Sherman Street	7th Avenue	9th Avenue	Resident	Asphalt Concrete	zne3	05-04-2023	46.80	Poor
East 4th Avenue	East Street	Exchange Street	Resident	Asphalt Concrete	zne1	04-04-2023	46.90	Poor
South Merchant Street	Copley Avenue	South Avenue	Resident	Asphalt Concrete	zne1	03-06-2023	47.10	Poor
Woodland Street	12th Avenue	13th Avenue	Resident	Asphalt Concrete	zne3	05-16-2023	47.20	Poor
7th Avenue	Dead End	Anderson Street	Resident	Asphalt Concrete	zne4	03-13-2024	47.70	Poor
Mary Street	East 9th Avenue	East 10th Avenue	Resident	Asphalt Concrete	zne2	02-29-2024	47.70	Poor
Sheridan Court	Berkeley Road	Dead End	Resident	Asphalt Concrete	zne3	05-09-2023	47.90	Poor
Pheasant Ridge	Wild Turkey Road	Cul de Sac	Resident	Asphalt Concrete	zne1	03-02-2023	48.10	Poor
Congress Street	5th Avenue	6th Avenue	Resident	Asphalt Concrete	zne3	04-06-2023	48.20	Poor
South Mechanic Street	Logan Avenue	South Avenue	Resident	Asphalt Concrete	zne1	03-07-2023	48.20	Poor
East Street	South Avenue	RR Tracks	Collector	Asphalt Concrete	zne1	03-02-2023	48.30	Poor
Lakeview Street	East 9th Avenue	East 12th Avenue	Resident	Asphalt Concrete	zne2	03-04-2024	48.70	Poor
15th Avenue	Prairie Street	Trail Ridge Road	Collector	Asphalt Concrete	zne4	05-15-2024	48.80	Poor
Constitution Street	South Avenue	RR Tracks	Resident	Asphalt Concrete	zne1	04-03-2023	48.80	Poor
Trail Ridge Road	Santa Fe Trail Road	15th Avenue	Resident	Asphalt Concrete	zne4	05-15-2024	48.80	Poor
Cottonwood Street	East 9th Avenue	East 10th Avenue	Resident	Asphalt Concrete	zne2	02-29-2024	49.10	Poor
Aspen Drive	Cul de Sac	South Congress Street	Resident	Asphalt Concrete	zne1	03-06-2023	49.30	Poor
Gloria Street	12th Avenue	Beverly Street	Resident	Asphalt Concrete	zne3	05-16-2023	49.30	Poor
Constitution Street	RR Tracks	4th Avenue	Resident	Asphalt Over Brick	zne3	04-05-2023	49.40	Poor
Neosho Street	6th Avenue	12th Avenue	Resident	Asphalt Concrete	zne3	04-12-2023	49.50	Poor

Pavement Management Asphalt Surface

Cottonwood Street	South Avenue	RR Tracks	Resident	Asphalt Concrete	zne1	04-04-2023	49.60	Poor
Mechanic Street	4th Avenue	5th Avenue	Collector	Asphalt Concrete	zne1	04-03-2023	49.70	Poor
Garfield Street	3rd Avenue	5th Avenue	Resident	Asphalt Concrete	zne3	04-05-2023	49.80	Poor
Mava Avenue	Luther Street	Patrick Street	Resident	Asphalt Concrete	zne4	05-15-2024	49.90	Poor
West Ridge Court	West Ridge Drive	Cul de Sac	Resident	Asphalt Concrete	zne4	05-21-2024	49.90	Poor
South State Street	Randolph Avenue	South Avenue	Resident	Asphalt Concrete	zne1	03-07-2023	50.40	Poor
East Street	East 7th Avenue	East 9th Avenue	Resident	Asphalt Concrete	zne2	03-05-2024	50.50	Poor
Prairie Park Lane	Park Avenue	Prairie Street	Resident	Asphalt Concrete	zne3	05-16-2023	50.60	Poor
8th Avenue	West Street	Walnut Street	Resident	Asphalt Concrete	zne3	05-05-2023	50.70	Poor
9th Avenue	Commercial Street	Merchant Street	Collector	Asphalt Concrete	zne2	02-29-2024	50.80	Poor
Randolph Avenue	South Constitution Street	South Congress Street	Resident	Asphalt Concrete	zne1	03-06-2023	51.20	Poor
Sunnyslope Street	13th Avenue	15th Avenue	Resident	Asphalt Concrete	zne3	05-16-2023	51.30	Poor
Yucca Lane	Dover Road	18th Avenue	Resident	Asphalt Concrete	zne3	05-16-2023	51.30	Poor
Sylvan Street	East 12th Avenue	Dead End	Resident	Asphalt Concrete	zne2	03-05-2024	51.40	Poor
13th Avenue	Sunnyslope Street	Woodland Street	Resident	Asphalt Concrete	zne3	05-16-2023	51.50	Poor
Park Avenue	Woodland Street	Prairie Street	Resident	Asphalt Concrete	zne3	05-16-2023	51.50	Poor
Kansas Avenue	South Market Street	South Mechanic Street	Resident	Asphalt Concrete	zne1	03-06-2023	51.60	Poor
Scott Street	West HWY 50	Janice Street	Resident	Asphalt Concrete	zne4	05-31-2024	51.70	Poor
17th Avenue	Rural Street	West Street	Resident	Asphalt Concrete	zne3	05-09-2023	51.80	Poor
Kansas Avenue	South Cottonwood Street	South Union Street	Resident	Asphalt Concrete	zne1	03-06-2023	51.90	Poor
South State Street	Kansas Avenue	Randolph Avenue	Resident	Asphalt Concrete	zne1	03-07-2023	52.00	Poor
Briarcliff Lane	18th Avenue	Oxford Drive	Resident	Asphalt Concrete	zne3	05-17-2023	52.30	Poor
Trail Ridge Road	Magic Circle Drive	Santa Fe Trail Road	Resident	Asphalt Concrete	zne4	05-15-2024	52.60	Poor
West Street	4th Avenue	5th Avenue	Resident	Asphalt Concrete	zne3	04-05-2023	52.60	Poor
Market Street	5th Avenue	6th Avenue	Resident	Asphalt Concrete	zne1	04-03-2023	52.80	Poor
Wilson Street	7th Avenue	9th Avenue	Resident	Asphalt Concrete	zne3	05-04-2023	53.00	Poor
Regency Drive	Stratford Drive	164 feet east	Resident	Asphalt Concrete	zne4	03-12-2024	53.30	Poor
Burns Street	9th Avenue	12th Avenue	Resident	Asphalt Concrete	zne4	05-14-2024	53.40	Poor
South Cottonwood Street	Potwin Avenue	Kansas Avenue	Resident	Asphalt Concrete	zne1	03-20-2023	53.60	Poor
Topeka Street	East 9th Avenue	East 12th Avenue	Resident	Asphalt Concrete	zne2	02-29-2024	53.60	Poor
West Wilman Court	17th Avenue	18th Avenue	Resident	Asphalt Concrete	zne3	05-09-2023	53.60	Poor
Waverly Way	East 7th Avenue	East 10th Avenue	Resident	Asphalt Concrete	zne2	03-12-2024	54.00	Poor
10th Avenue	State Street	Neosho Street	Resident	Asphalt Concrete	zne3	05-05-2023	54.10	Poor
Janice Street	Scott Street	12th Avenue	Resident	Asphalt Concrete	zne4	05-14-2024	54.10	Poor
Graham Street	Sutton Place	West 6th Avenue	Resident	Asphalt Concrete	zne4	03-12-2024	54.20	Poor
Santa Fe Trail Road	Luther Street	Tomahawk Road	Resident	Asphalt Concrete	zne4	05-15-2024	54.20	Poor
Thompson Street	12th Avenue	15th Avenue	Resident	Asphalt Concrete	zne4	03-13-2024	54.20	Poor
Beverly Street	12th Avenue	Dead End	Resident	Asphalt Concrete	zne3	05-16-2023	54.80	Poor
South Walnut Grove	Rindom Road	South Avenue	Resident	Asphalt Concrete	zne1	03-07-2023	54.90	Poor
7th Avenue	Garfield Street	Wilson Street	Resident	Asphalt Concrete	zne3	05-05-2023	55.20	Poor
Corinth Street	East HWY 50	Dead End	Resident	Asphalt Concrete	zne2	02-29-2024	55.20	Poor
Michelle Street	East 10th Avenue	Mary Street	Resident	Asphalt Concrete	zne2	02-29-2024	55.20	Poor
Exchange Street	RR Tracks	6th Avenue	Resident	Asphalt Concrete	zne1	04-04-2023	55.30	Poor
East 7th Avenue	Whittier Street	Watson Street	Resident	Asphalt Concrete	zne2	02-29-2024	55.60	Fair
South Walnut Grove	Cul de Sac	South Avenue	Resident	Asphalt Concrete	zne1	03-02-2023	55.60	Fair
East Street	Logan Avenue	South Avenue	Collector	Asphalt Concrete	zne1	03-02-2023	55.70	Fair
12th Avenue	300' east of Industrial Road	Scott Street	Arterial	Asphalt Concrete	zne4	05-14-2024	55.80	Fair
Wilson Street	6th Avenue	7th Avenue	Resident	Asphalt Concrete	zne3	05-04-2023	56.20	Fair
East 9th Avenue	Sylvan Street	Cottonwood Street	Resident	Asphalt Concrete	zne2	03-05-2024	56.30	Fair
South Congress Street	Kansas Avenue	South Avenue	Resident	Asphalt Concrete	zne1	03-06-2023	56.30	Fair
Tomahawk Road	12th Avenue	Santa Fe Trail Road	Resident	Asphalt Concrete	zne4	05-15-2024	56.30	Fair
East 7th Avenue	Homewood Street	Waverly Way	Resident	Asphalt Concrete	zne2	02-29-2024	56.50	Fair
East 9th Avenue	Michelle Street	Whittier Street	Resident	Asphalt Concrete	zne2	02-29-2024	56.50	Fair
East 9th Avenue	Sunrise Drive	Whildin Street	Resident	Asphalt Concrete	zne2	03-05-2024	56.70	Fair
Kansas Avenue	South Mechanic Street	South Commercial Street	Resident	Asphalt Concrete	zne1	03-06-2023	56.70	Fair
Burlingame Road	East 12th Avenue	Riley Avenue	Primary	Asphalt Concrete	zne2	02-29-2024	57.00	Fair
Congress Street	RR Tracks	4th Avenue	Resident	Asphalt Concrete	zne3	04-06-2023	57.00	Fair
Oxford Drive	Morningside Drive	Canterbury Road	Resident	Asphalt Concrete	zne3	05-17-2023	57.00	Fair
South Market Street	Randolph Avenue	South Avenue	Resident	Asphalt Concrete	zne1	03-20-2023	57.00	Fair
East 4th Avenue	Exchange Street	Union Street	Resident	Asphalt Concrete	zne1	04-04-2023	57.20	Fair
Union Street	South Avenue	RR Tracks	Resident	Asphalt Concrete	zne1	04-03-2023	57.20	Fair
Birch Road	Willow Lane	Cul de Sac	Resident	Asphalt Concrete	zne4	05-21-2024	57.40	Fair

Pavement Management Asphalt Surface

Morningside Drive	Fanestil Drive	Lincoln Street	Resident	Asphalt Concrete	zne3	05-17-2023	57.40	Fair
Patrick Street	Mava Street	15th Avenue	Resident	Asphalt Concrete	zne4	05-15-2024	57.40	Fair
Quail Creek Road	Wild Turkey Road	East Street	Resident	Asphalt Concrete	zne1	03-02-2023	57.50	Fair
Soden Road	Zoo Office	Commercial Street	Resident	Asphalt Concrete	zne1	03-06-2023	57.50	Fair
East 7th Avenue	Exchange Street	Union Street	Resident	Asphalt Concrete	zne2	02-29-2024	57.60	Fair
Michelle Street	East 9th Avenue	East 10th Avenue	Resident	Asphalt Concrete	zne2	02-29-2024	57.60	Fair
Cottonwood Street	East 6th Avenue	East 9th Avenue	Resident	Asphalt Concrete	zne2	02-29-2024	57.70	Fair
Cypress Drive	Merchant Street	Cul de Sac	Resident	Asphalt Concrete	zne1	03-06-2023	57.80	Fair
Del Oso Drive	Rio Vista Drive	Monterey Drive	Resident	Asphalt Concrete	zne3	05-17-2023	57.80	Fair
18th Avenue	Graphic Arts Road	Chapel Ridge	Collector	Asphalt Concrete	zne4	05-22-2024	58.00	Fair
Center Street	13th Avenue	15th Avenue	Resident	Asphalt Concrete	zne3	05-05-2023	58.10	Fair
Watson Street	Riley Street	Dead end	Resident	Asphalt Concrete	zne2	03-05-2024	58.40	Fair
Constitution Street	9th Avenue	12th Avenue	Resident	Asphalt Concrete	zne3	04-06-2023	58.50	Fair
Sunrise Drive	East 7th Avenue	East 10th Avenue	Resident	Asphalt Concrete	zne2	03-12-2024	58.60	Fair
South Arundel Street	Dead End	South Avenue	Resident	Asphalt Concrete	zne1	03-07-2023	58.70	Fair
9th Avenue	West HWY 50	Graham Street	Resident	Asphalt Concrete	zne4	03-13-2024	58.80	Fair
East 12th Avenue	Mary Street	Burlingame Road	Collector	Asphalt Overlay Over Portland Cement Concrete	zne2	02-29-2024	58.80	Fair
East Street	East 6th Avenue	East 7th Avenue	Resident	Asphalt Concrete	zne2	03-05-2024	58.80	Fair
Hillcrest Drive	18th Avenue	Flint Road	Resident	Asphalt Concrete	zne4	05-15-2024	58.80	Fair
Garfield Street	9th Avenue	12th Avenue	Resident	Asphalt Concrete	zne3	05-04-2023	58.90	Fair
Luther Street	465' North of 15th Avenue	18th Avenue	Resident	Asphalt Concrete	zne4	03-13-2024	58.90	Fair
13th Avenue	Merchant Street	State Street	Resident	Asphalt Concrete	zne3	05-09-2023	59.00	Fair
Copley Avenue	South Mechanic Street	South Commercial Street	Resident	Asphalt Concrete	zne1	03-07-2023	59.00	Fair
Hatcher Street	12th Avenue	15th Avenue	Resident	Asphalt Concrete	zne4	05-15-2024	59.30	Fair
7th Avenue	Wilson Street	Sherman Street	Resident	Asphalt Concrete	zne3	05-05-2023	59.40	Fair
Sherman Street	3rd Avenue	5th Avenue	Resident	Asphalt Concrete	zne3	04-05-2023	59.40	Fair
Exchange Street	East 8th Avenue	East 9th Avenue	Collector	Asphalt Concrete	zne2	03-05-2024	59.70	Fair
Potwin Avenue	Union Street	Mechanic Street	Resident	Asphalt Concrete	zne1	03-06-2023	59.70	Fair
Grove Avenue	West Street	Walnut Street	Resident	Asphalt Concrete	zne3	05-05-2023	59.80	Fair
Sean Street	Mava Street	15th Avenue	Resident	Asphalt Concrete	zne4	05-15-2024	59.80	Fair
Chestnut Street	5th Avenue	6th Avenue	Resident	Asphalt Concrete	zne3	04-05-2023	59.90	Fair
State Street	4th Avenue	6th Avenue	Collector	Asphalt Concrete	zne3	04-12-2023	59.90	Fair
East 14th Avenue	Exchange Court	Highland Street	Resident	Asphalt Concrete	zne2	03-06-2024	60.00	Fair
Izquierdo Court	Rio Vista Drive	Cul de Sac	Resident	Asphalt Concrete	zne3	05-17-2023	60.00	Fair
Kansas Avenue	South Union Street	South Market Street	Resident	Asphalt Concrete	zne1	03-06-2023	60.00	Fair
Peyton Street	Riley Street	Dead end	Resident	Asphalt Concrete	zne2	03-05-2024	60.10	Fair
East 6th Avenue	Buttonwood RD	Weaver Street	Resident	Asphalt Concrete	zne1	03-01-2023	60.20	Fair
Neosho Street	3rd Avenue	6th Avenue	Resident	Asphalt Concrete	zne3	04-05-2023	60.20	Fair
15th Avenue	Hatcher Street	Graphic Arts Road	Collector	Asphalt Concrete	zne4	05-15-2024	60.30	Fair
Drury Lane	Morningside Drive	Lincoln Street	Resident	Asphalt Concrete	zne3	05-17-2023	60.30	Fair
Harcourt Drive	East 10th Avenue	Sunrise Drive	Resident	Asphalt Concrete	zne2	03-12-2024	60.30	Fair
Sonora Drive	Prairie Street	Prairie Street	Resident	Asphalt Concrete	zne3	05-17-2023	60.30	Fair
Briarcliff Lane	Oxford Drive	Drury Lane	Resident	Asphalt Concrete	zne3	05-17-2023	60.40	Fair
Chestnut Street	12th Avenue	15th Avenue	Resident	Asphalt Concrete	zne3	05-16-2023	60.40	Fair
Randolph Avenue	South Commercial Street	South Merchant Street	Resident	Asphalt Concrete	zne1	03-06-2023	60.40	Fair
Congress Street	South Avenue	2nd Avenue	Resident	Asphalt Concrete	zne1	03-06-2023	60.50	Fair
South Pine Street	Dead End	South Avenue	Resident	Asphalt Concrete	zne1	03-07-2023	60.60	Fair
Congress Street	7th Avenue	10th Avenue	Resident	Asphalt Concrete	zne3	04-12-2023	60.70	Fair
South West Street	West Copley Avenue	South Avenue	Resident	Asphalt Concrete	zne1	03-07-2023	60.70	Fair
State Street	RR Tracks	4th Avenue	Collector	Asphalt Concrete	zne3	04-12-2023	60.70	Fair
East Street	East 9th Avenue	East 12th Avenue	Resident	Asphalt Concrete	zne2	03-05-2024	60.80	Fair
Dover Road	15th Avenue	18th Avenue	Resident	Asphalt Concrete	zne3	05-16-2023	60.90	Fair
East Street	RR Tracks	6th Avenue	Collector	Asphalt Concrete	zne1	03-02-2023	60.90	Fair
Meadowlark Lane	18th Avenue	Flint Road	Resident	Asphalt Concrete	zne4	05-21-2024	61.10	Fair
Magic Circle Drive	12th Avenue	Frontier Way	Resident	Asphalt Concrete	zne4	05-15-2024	61.20	Fair
5th Avenue	Congress Street	State Street	Resident	Asphalt Concrete	zne3	04-05-2023	61.30	Fair
Center Street	15th Avenue	18th Avenue	Resident	Asphalt Concrete	zne3	05-05-2023	61.50	Fair
Dove Run	Wild Turkey Road	Cul de Sac	Resident	Asphalt Concrete	zne1	03-02-2023	61.50	Fair
Hacienda Court	Rio Vista Drive	Cul De Sac	Resident	Asphalt Concrete	zne3	05-17-2023	61.70	Fair
Oak Street	5th Avenue	6th Avenue	Resident	Asphalt Concrete	zne3	04-05-2023	61.70	Fair
Constitution Street	7th Avenue	9th Avenue	Resident	Asphalt Concrete	zne3	04-06-2023	61.80	Fair
East 11th Avenue	Whittier Street	Peyton Street	Resident	Asphalt Concrete	zne2	02-29-2024	61.80	Fair

Pavement Management Asphalt Surface

Mary Street	East 10th Avenue	East 12th Avenue	Resident	Asphalt Concrete	zne2	02-29-2024	61.80	Fair
East 13th Avenue	Highland Street	Market Street	Resident	Asphalt Concrete	zne2	03-06-2024	61.90	Fair
East 9th Avenue	Peyton Street	Sylvan Street	Resident	Asphalt Concrete	zne2	02-29-2024	62.00	Fair
Thompson Street	Dead End	18th Avenue	Resident	Asphalt Concrete	zne4	03-13-2024	62.00	Fair
Kansas Avenue	South Commercial Street	South Neosho Street	Resident	Asphalt Concrete	zne1	03-06-2023	62.20	Fair
Kansas Avenue	South East Street	South Cottonwood Street	Resident	Asphalt Concrete	zne1	03-06-2023	62.30	Fair
Loma Vista Drive	Coronado Avenue	Monterey Court	Resident	Asphalt Concrete	zne3	05-17-2023	62.30	Fair
Walnut Street	12th Avenue	15th Avenue	Resident	Asphalt Concrete	zne3	05-16-2023	62.30	Fair
Peyton Drive	Watson Street	Peyton Street	Resident	Asphalt Concrete	zne2	02-29-2024	62.40	Fair
South Lawrence Street	Rindom Road	South Avenue	Resident	Asphalt Concrete	zne1	03-07-2023	62.40	Fair
Luther Street	12th Avenue	Santa fe Trail Road	Resident	Asphalt Concrete	zne4	03-13-2024	62.60	Fair
Peyton Street	South Ave.	RR Tracks	Resident	Asphalt Concrete	zne1	03-02-2023	62.70	Fair
Watson Street	Dead End	East 11th Avenue	Resident	Asphalt Concrete	zne2	02-29-2024	62.70	Fair
Rindom Road	South Walnut Street	South Lawrence Street	Resident	Asphalt Concrete	zne1	03-07-2023	62.80	Fair
8th Avenue	Woodland Street	Prairie Street	Resident	Asphalt Concrete	zne3	05-05-2023	63.10	Fair
5th Avenue	Wilson Street	Sunnyslope Street	Resident	Asphalt Concrete	zne3	04-05-2023	63.40	Fair
Exchange Street	South Avenue	RR Tracks	Resident	Asphalt Concrete	zne1	04-04-2023	63.40	Fair
Gavin Road	Wastewater Treatment Plant	Logan Avenue	Resident	Asphalt Concrete	zne1	03-02-2023	63.40	Fair
Holiday Drive	18th Avenue	Meadowlark Lane	Resident	Asphalt Concrete	zne4	05-21-2024	63.50	Fair
Wild Turkey Road	Logan Avenue	Quail Creek Road	Resident	Asphalt Concrete	zne1	03-02-2023	63.80	Fair
Oxford Drive	Canterbury Road	Briarcliff Lane	Resident	Asphalt Concrete	zne3	05-17-2023	63.90	Fair
Industrial Road	West HWY 50	430' south of 12th Avenue	Arterial	Asphalt Concrete	zne4	05-15-2024	64.00	Fair
Exchange Street	East 9th Avenue	East 12th Avenue	Collector	Asphalt Concrete	zne2	03-05-2024	64.10	Fair
Maplecrest Drive	Flint Road	21st Avenue	Resident	Asphalt Concrete	zne4	05-15-2024	64.10	Fair
Sherman Street	6th Avenue	7th Avenue	Resident	Asphalt Concrete	zne3	05-04-2023	64.10	Fair
Melrose Place	Stratford Drive	Graham Street	Resident	Asphalt Concrete	zne4	03-12-2024	64.20	Fair
4th Avenue	Merchant Street	State Street	Resident	Asphalt Concrete	zne3	04-05-2023	64.40	Fair
Randolph Avenue	South Mechanic Street	South Commercial Street	Resident	Asphalt Concrete	zne1	03-06-2023	64.40	Fair
West Street	5th Avenue	6th Avenue	Resident	Asphalt Concrete	zne3	04-05-2023	64.40	Fair
Santa Fe Trail Road	Tomahawk Road	Frontier Way	Resident	Asphalt Concrete	zne4	05-15-2024	64.60	Fair
Schaeffer Way	Prairie Street	Cul de Sac	Resident	Asphalt Concrete	zne3	05-17-2023	64.60	Fair
Mechanic Street	5th Avenue	6th Avenue	Collector	Asphalt Concrete	zne1	04-03-2023	64.80	Fair
Weaver Street	East 10th Avenue	Dead End	Resident	Asphalt Concrete	zne2	03-12-2024	64.80	Fair
9th Avenue	Prairie Street	Burns Street	Resident	Asphalt Concrete	zne4	03-13-2024	64.90	Fair
4th Avenue	Rural Street	West Street	Resident	Asphalt Concrete	zne3	04-05-2023	65.00	Fair
9th Avenue	Neosho Street	West Street	Collector	Asphalt Concrete	zne3	05-05-2023	65.00	Fair
West 6th Avenue	Graham Street	Graphic Arts Road	Collector	Asphalt Concrete	zne4	03-12-2024	65.00	Fair
West 6th Avenue	West HWY 50	Graham Street	Collector	Asphalt Concrete	zne4	03-12-2024	65.10	Fair
Arundel Street	5th Avenue	6th Avenue	Resident	Asphalt Concrete	zne3	04-05-2023	65.20	Fair
Monterey Drive	Coronado Avenue	Rio Vista Drive	Resident	Asphalt Concrete	zne3	05-17-2023	65.20	Fair
Exchange Street	East 6th Avenue	East 8th Avenue	Collector	Asphalt Concrete	zne2	03-05-2024	65.30	Fair
Goura Place	Whildin Street	Clark Street	Resident	Asphalt Concrete	zne2	03-12-2024	65.30	Fair
Copley Avenue	South Walnut Street	South Lawrence Street	Resident	Asphalt Concrete	zne1	03-07-2023	65.40	Fair
Homewood Street	HWY 50	10th Avenue	Resident	Asphalt Concrete	zne2	03-12-2024	65.40	Fair
Casa Loma Drive	Rio Vista Drive	Monterey Drive	Resident	Asphalt Concrete	zne3	05-17-2023	65.50	Fair
South Congress Street	Logan Avenue	Kansas Avenue	Resident	Asphalt Concrete	zne1	03-06-2023	65.60	Fair
Whildin Street	East HWY 50	East 12th Avenue	Collector	Asphalt Concrete	zne2	03-12-2024	65.70	Fair
Potwin Avenue	East Street	Union Street	Resident	Asphalt Concrete	zne1	07-26-2023	65.80	Fair
Thompson Street	9th Avenue	12th Avenue	Resident	Asphalt Concrete	zne4	03-13-2024	65.80	Fair
State Street	8th Avenue	12th Avenue	Resident	Asphalt Concrete	zne3	04-12-2023	66.00	Fair
Rural Street	South Avenue	2nd Avenue	Resident	Asphalt Concrete	zne1	04-03-2023	66.10	Fair
Woodland Street	13th Avenue	15th Avenue	Resident	Asphalt Concrete	zne3	05-16-2023	66.10	Fair
22nd Avenue	Prairie Street	Flint Road	Resident	Asphalt Concrete	zne4	05-15-2024	66.20	Fair
Scott Street	Janice Street	12th Avenue	Resident	Asphalt Concrete	zne4	05-14-2024	66.40	Fair
State Street	6th Avenue	7th Avenue	Resident	Asphalt Concrete	zne3	04-12-2023	66.40	Fair
24th Avenue	Walmart Entrance	West View Terrace	Collector	Asphalt Concrete	zne4	05-21-2024	66.50	Fair
Laura Lane	Deerbrook Lane	Cul de Sac	Resident	Asphalt Concrete	zne4	05-22-2024	66.50	Fair
Morningside Drive	18th Avenue	Canterbury Road	Resident	Asphalt Concrete	zne1	05-17-2023	66.50	Fair
Graphic Arts Road	West 6th Avenue	West HWY 50	Collector	Asphalt Concrete	zne4	03-12-2024	66.70	Fair
West HWY 50	Industrial Road	730' east of Graphic Arts Rd	Arterial	Asphalt Concrete	zne4	03-13-2024	66.80	Fair
1st Avenue	East Street	Market Street	Resident	Asphalt Concrete	zne1	03-20-2023	67.00	Fair
1st Avenue	Congress Street	West Street	Resident	Asphalt Concrete	zne1	03-20-2023	67.10	Fair

Pavement Management Asphalt Surface

18th Avenue	Berkeley Road	Baircliff Lane	Collector	Asphalt Concrete	zne3	05-31-2023	67.20	Fair
Canterbury Road	18th Avenue	Drury Lane	Resident	Asphalt Concrete	zne3	05-17-2023	67.20	Fair
East 10th Avenue	Homewood Street	Whildin Street	Resident	Asphalt Concrete	zne2	02-29-2024	67.30	Fair
11th Avenue	State Street	Neosho Street	Resident	Asphalt Concrete	zne3	05-05-2023	67.50	Fair
West HWY 50	Prairie Street	Industrial Road	Arterial	Asphalt Concrete	zne4	03-13-2024	67.50	Fair
Willow Lane	Apple Drive	Redwood Avenue	Resident	Asphalt Concrete	zne4	05-21-2024	67.60	Fair
East 9th Avenue	Cottonwood Street	Exchange Street	Resident	Asphalt Concrete	zne2	03-05-2024	67.70	Fair
Constitution Street	4th Avenue	5th Avenue	Resident	Asphalt Over Brick	zne3	04-05-2023	67.80	Fair
East 10th Avenue	Cottonwood Street	Exchange Street	Resident	Asphalt Concrete	zne2	03-06-2024	67.80	Fair
Copley Avenue	South Exchange Street	South Mechanic Street	Resident	Asphalt Concrete	zne1	03-07-2023	67.90	Fair
Arrowhead Drive	Maplecrest Drive	Flint Road	Resident	Asphalt Concrete	zne4	05-15-2024	68.00	Fair
Congress Street	2nd Avenue	RR Tracks	Resident	Asphalt Concrete	zne1	03-06-2023	68.00	Fair
East 10th Avenue	East Street	Cottonwood Street	Resident	Asphalt Concrete	zne2	03-06-2024	68.10	Fair
West Street	3rd Avenue	4th Avenue	Resident	Asphalt Concrete	zne3	04-05-2023	68.10	Fair
Industrial Road	730' north of 12th Avenue	15th Avenue	Arterial	Asphalt Concrete	zne4	05-15-2024	68.20	Fair
Industrial Road	15th Avenue	18th Avenue	Arterial	Asphalt Concrete	zne4	05-15-2024	68.20	Fair
Industrial Road	430' south of 12th Avenue	730' north of 12th Avenue	Arterial	Asphalt Concrete	zne4	05-15-2024	68.20	Fair
Homewood Street	Linn Street	La Salle Street	Resident	Asphalt Concrete	zne1	03-01-2023	68.40	Fair
Montezuma Drive	Coronado Avenue	Casa Loma Drive	Resident	Asphalt Concrete	zne3	05-17-2023	68.40	Fair
Randolph Avenue	Dead End	South Market Street	Resident	Asphalt Concrete	zne1	03-06-2023	68.40	Fair
South Rural Street	Randolph Street	South Avenue	Resident	Asphalt Concrete	zne1	03-07-2023	68.40	Fair
Prairie Street	12th Avenue	15th Avenue	Collector	Asphalt Concrete	zne3	05-16-2023	68.50	Fair
18th Avenue	Chapel Ridge	EWS KTA Bridge	Collector	Asphalt Concrete	zne4	05-22-2024	68.60	Fair
3rd Avenue	Neosho Street	Rural Street	Resident	Asphalt Concrete	zne3	04-05-2023	68.60	Fair
8th Avenue	Congress Street	West Street	Resident	Asphalt Concrete	zne3	05-05-2023	68.60	Fair
Riley Avenue	Whittier Street	Peyton Street	Resident	Asphalt Concrete	zne2	03-05-2024	68.60	Fair
2nd Avenue	Merchant Street	Congress Street	Resident	Asphalt Concrete	zne1	04-03-2023	68.70	Fair
18th Avenue	Rural Street	Berkeley Road	Collector	Asphalt Concrete	zne3	05-31-2023	68.90	Fair
8th Avenue	Commercial Street	Merchant Street	Resident	Asphalt Concrete	zne2	02-29-2024	69.00	Fair
Potwin Avenue	Mechanic Street	Commercial Street	Resident	Asphalt Concrete	zne1	03-06-2023	69.00	Fair
4th Avenue	State Street	Rural Street	Resident	Asphalt Concrete	zne3	04-05-2023	69.10	Fair
18th Avenue	Baircliff Lane	Lincoln Street	Collector	Asphalt Concrete	zne3	05-31-2023	69.30	Fair
Thompson Street	15th Avenue	Dead End	Resident	Asphalt Concrete	zne4	03-13-2024	69.30	Fair
Merchant Street	4th Avenue	6th Avenue	Collector	Asphalt Concrete	zne1	04-03-2023	69.40	Fair
Sherman Street	5th Avenue	6th Avenue	Resident	Asphalt Concrete	zne3	04-05-2023	69.40	Fair
Watson Street	East 7th Avenue	East 9th Avenue	Resident	Asphalt Concrete	zne2	02-29-2024	69.40	Fair
Clark Street	Cul de sac	Goura Place	Resident	Asphalt Concrete	zne2	02-29-2024	69.70	Fair
South Cottonwood Street	Logan Avenue	Potwin Avenue	Resident	Asphalt Concrete	zne1	03-20-2023	69.80	Fair
12th Avenue	Prairie Street	Thompson Street	Primary	Asphalt Concrete	zne4	05-14-2024	69.90	Fair
East 6th Avenue	200' east of Lift Station	Buttonwood RD	Resident	Asphalt Concrete	zne1	03-01-2023	69.90	Fair
Washington Street	Grove	12th Avenue	Resident	Asphalt Concrete	zne3	04-12-2023	69.90	Fair
15th Avenue	Grand Street	Prairie Street	Collector	Asphalt Concrete	zne3	05-31-2023	70.10	Fair
Sunnyslope Street	5th Avenue	6th Avenue	Resident	Asphalt Concrete	zne3	04-05-2023	70.10	Fair
10th Avenue	Commercial Street	Merchant Street	Resident	Asphalt Over Brick	zne2	02-29-2024	70.40	Fair
11th Avenue	Commercial Street	Merchant Street	Resident	Asphalt Concrete	zne2	02-29-2024	70.40	Fair
8th Avenue	Merchant Street	Constitution Street	Resident	Asphalt Concrete	zne3	05-05-2023	70.40	Fair
9th Avenue	Merchant Street	Constitution Street	Collector	Asphalt Concrete	zne3	05-05-2023	70.40	Fair
Market Street	East 8th Avenue	East 12th Avenue	Resident	Asphalt Concrete	zne2	03-05-2024	70.50	Satisfactory
East 4th Avenue	Mechanic Street	Commercial Street	Collector	Asphalt Concrete	zne1	04-04-2023	70.60	Satisfactory
Luther Street	Santa fe Trail	15th Avenue	Resident	Asphalt Concrete	zne4	03-13-2024	70.60	Satisfactory
Luther Street	9th Avenue	12th Avenue	Resident	Asphalt Concrete	zne4	03-13-2024	70.70	Satisfactory
9th Avenue	Constitution Street	Neosho Street	Collector	Asphalt Concrete	zne3	05-05-2023	70.80	Satisfactory
Huntington Road	Morningside Drive	Canterbury Road	Resident	Asphalt Concrete	zne3	05-17-2023	71.00	Satisfactory
Copley Avenue	South West Street	South Walnut Street	Resident	Asphalt Concrete	zne1	03-07-2023	71.10	Satisfactory
Prairie Street	18th Avenue	I-35 Bridge (south end)	Collector	Asphalt Concrete	zne3	05-16-2023	71.10	Satisfactory
Exchange Court	East 13th Avenue	Dead End	Resident	Asphalt Concrete	zne2	03-05-2024	71.30	Satisfactory
Morningside Drive	Canterbury Road	Fanestil Drive	Resident	Asphalt Concrete	zne3	05-17-2023	71.40	Satisfactory
State Street	7th Avenue	8th Avenue	Resident	Asphalt Concrete	zne3	04-12-2023	71.40	Satisfactory
12th Avenue	Merchant Street	State Street	Arterial	Asphalt Concrete	zne3	05-24-2023	71.60	Satisfactory
11th Avenue	Merchant Street	Constitution Street	Resident	Asphalt Concrete	zne3	05-05-2023	71.80	Satisfactory
1st Avenue	Mechanic Street	Commercial Street	Resident	Asphalt Concrete	zne1	03-20-2023	71.80	Satisfactory
Copley Avenue	South Commercial Street	South Merchant Street	Resident	Asphalt Concrete	zne1	03-07-2023	71.80	Satisfactory

Pavement Management Asphalt Surface

Rees Road	Village Avenue	18th Avenue	Resident	Asphalt Concrete	zne4	05-15-2024	71.90	Satisfactory
Fanestil Drive	Morningside Drive	Morningside Drive	Resident	Asphalt Concrete	zne3	05-17-2023	72.00	Satisfactory
Merchant Street	6th Avenue	7th Avenue	Collector	Asphalt Concrete	zne2	03-05-2024	72.00	Satisfactory
12th Avenue	State Street	Chestnut Street	Arterial	Asphalt Concrete	zne3	05-24-2023	72.40	Satisfactory
24th Avenue	Lincoln Street	Jones Park Entrance	Collector	Asphalt Concrete	zne3	05-17-2023	72.40	Satisfactory
7th Avenue	Commercial Street	Merchant Street	Resident	Asphalt Concrete	zne2	02-29-2024	72.40	Satisfactory
Constitution Street	5th Avenue	6th Avenue	Resident	Asphalt Over Brick	zne3	04-05-2023	72.40	Satisfactory
Monterey Court	Cul de Sac	Loma Vista Drive	Resident	Asphalt Concrete	zne3	05-17-2023	72.40	Satisfactory
Woodland Street	6th Avenue	9th Avenue	Resident	Asphalt Concrete	zne3	05-04-2023	72.40	Satisfactory
Congress Street	10th Avenue	11th Avenue	Resident	Asphalt Concrete	zne3	04-12-2023	72.60	Satisfactory
Prairie Street	15th Avenue	18th Avenue	Collector	Asphalt Concrete	zne3	05-16-2023	72.60	Satisfactory
24th Avenue	Prairie Street	Pavilion Entrance	Collector	Asphalt Concrete	zne4	05-21-2024	72.90	Satisfactory
Congress Street	11th Avenue	12th Avenue	Resident	Asphalt Concrete	zne3	04-12-2023	72.90	Satisfactory
Grand Street	12th Avenue	15th Avenue	Resident	Asphalt Concrete	zne3	05-16-2023	72.90	Satisfactory
30th Avenue	Timmerman Drive	Bridge Deck	Collector	Asphalt Concrete	zne4	05-22-2024	73.00	Satisfactory
East 10th Avenue	Michelle Street	Mary Street	Resident	Asphalt Concrete	zne2	02-29-2024	73.00	Satisfactory
Monterey Drive	Monterey Court	Coronado Avenue	Resident	Asphalt Concrete	zne3	05-17-2023	73.00	Satisfactory
South Market Street	Kansas Avenue	Randolph Avenue	Resident	Asphalt Concrete	zne1	03-20-2023	73.00	Satisfactory
1st Avenue	Merchant Street	Congress Street	Resident	Asphalt Concrete	zne1	03-20-2023	73.20	Satisfactory
South Cottonwood Street	Kansas Avenue	South Avenue	Resident	Asphalt Concrete	zne1	03-20-2023	73.30	Satisfactory
Calle De Loma	Casa Loma Drive	Del Oso Drive	Resident	Asphalt Concrete	zne3	05-17-2023	73.40	Satisfactory
South Commercial Street	Soden Road	Kansas Avenue	Arterial	Asphalt Concrete	zne1	03-07-2023	73.50	Satisfactory
East 5th Avenue	Market Street	Mechanic Street	Resident	Asphalt Concrete	zne1	03-01-2023	73.60	Satisfactory
Merchant Street	7th Avenue	8th Avenue	Collector	Asphalt Concrete	zne2	03-05-2024	73.60	Satisfactory
Prairie Street	6th Avenue	12th Avenue	Collector	Asphalt Concrete	zne3	05-04-2023	73.90	Satisfactory
West Street	6th Avenue	12th Avenue	Resident	Asphalt Concrete	zne3	04-12-2023	73.90	Satisfactory
Logan Avenue	Exchange Street	Commercial Street	Collector	Asphalt Concrete	zne1	03-01-2023	74.20	Satisfactory
East Wilman Court	Rural Street	18th Avenue	Resident	Asphalt Concrete	zne3	05-09-2023	74.50	Satisfactory
Sunnyslope Street	3rd Avenue	5th Avenue	Resident	Asphalt Concrete	zne3	04-05-2023	74.60	Satisfactory
Derecho Court	Rio Vista Drive	Cul De Sac	Resident	Asphalt Concrete	zne3	05-17-2023	74.70	Satisfactory
Henry Street	9th Avenue	12th Avenue	Resident	Asphalt Concrete	zne4	05-14-2024	74.70	Satisfactory
Chestnut Street	6th Avenue	7th Avenue	Collector	Asphalt Concrete	zne3	05-04-2023	74.80	Satisfactory
El Charro Court	Cul de Sac	Coronado Avenue	Resident	Asphalt Concrete	zne3	05-17-2023	74.80	Satisfactory
Sunset Circle	Cul de Sac	21st Avenue	Resident	Asphalt Concrete	zne4	05-15-2024	74.80	Satisfactory
Homewood Street	10th Avenue	Cul de Sac	Resident	Asphalt Concrete	zne2	03-12-2024	74.90	Satisfactory
Arundel Street	7th Avenue	9th Avenue	Resident	Asphalt Concrete	zne3	05-04-2023	75.00	Satisfactory
Sunnyslope Street	6th Avenue	12th Avenue	Resident	Asphalt Concrete	zne3	05-04-2023	75.10	Satisfactory
Maplecrest Drive	18th Avenue	Flint Road	Resident	Asphalt Concrete	zne4	05-15-2024	75.20	Satisfactory
South Sylvan Street	Kansas Avenue	South Avenue	Resident	Asphalt Concrete	zne1	03-20-2023	75.30	Satisfactory
Congress Street	6th Avenue	7th Avenue	Resident	Asphalt Concrete	zne3	04-06-2023	75.40	Satisfactory
Dorset Drive	Dead End	Linn Avenue	Resident	Asphalt Concrete	zne1	03-01-2023	75.60	Satisfactory
18th Avenue	EWS KTA Bridge	Aquatic Center Entrance	Collector	Asphalt Concrete	zne4	05-23-2024	75.70	Satisfactory
7th Avenue	Woodland Street	Prairie Street	Resident	Asphalt Concrete	zne3	05-05-2023	75.80	Satisfactory
La Guna Court	Cul de Sac	Coronado Avenue	Resident	Asphalt Concrete	zne3	05-17-2023	75.80	Satisfactory
Market Street	2nd Avenue	RR Tracks	Resident	Asphalt Concrete	zne1	04-03-2023	75.80	Satisfactory
Graphic Arts Road	I-35 Bridge (north side)	Roundabout	Collector	Asphalt Concrete	zne4	05-14-2024	76.10	Satisfactory
Donelson Drive	Homewood Street	Cul de sac	Resident	Asphalt Concrete	zne2	02-29-2024	76.40	Satisfactory
Trusler Rd	Trusler Complex	Rielye Avenue	Resident	Asphalt Concrete	zne2	03-05-2024	76.40	Satisfactory
18th Avenue	Aquatic Center Entrance	Edge Concrete	Primary	Asphalt Concrete	zne4	05-23-2024	76.50	Satisfactory
24th Avenue	Industrial Road	Walmart Entrance	Collector	Asphalt Concrete	zne4	05-21-2024	76.50	Satisfactory
Logan Avenue	Wild Turkey Road	East Street	Collector	Asphalt Concrete	zne1	03-01-2023	76.50	Satisfactory
South Avenue	Norfolk Iron	Weaver Street	Resident	Asphalt Concrete	zne1	03-01-2023	76.90	Satisfactory
Sylvan Street	East 9th Avenue	East 12th Avenue	Resident	Asphalt Concrete	zne2	03-05-2024	77.00	Satisfactory
South Sylvan Street	Potwin Street	Kansas Avenue	Resident	Asphalt Concrete	zne1	03-20-2023	77.20	Satisfactory
Merchant Street	18th Avenue	Highland Street	Arterial	Asphalt Concrete	zne2	11-06-2024	77.30	Satisfactory
30th Avenue	West Lake Drive	Timmerman Drive	Collector	Asphalt Concrete	zne4	05-22-2024	77.40	Satisfactory
Randolph Avenue	South Merchant Street	South Constitution Street	Resident	Asphalt Concrete	zne1	03-06-2023	77.50	Satisfactory
Stratford Drive	Bel-Aire Drive	West 6th Avenue	Resident	Asphalt Concrete	zne4	03-12-2024	77.50	Satisfactory
Coronado Court	Cul de Sac	Coronado Avenue	Resident	Asphalt Concrete	zne3	05-17-2023	77.80	Satisfactory
Sunrise Drive	East 10th Avenue	Harcourt Drive	Resident	Asphalt Concrete	zne2	03-12-2024	77.90	Satisfactory
Hickory Lane	Cul de Sac	Redwood Avenue	Resident	Asphalt Concrete	zne4	05-21-2024	78.30	Satisfactory
Montezuma Court	Cul de Sac	Coronado Avenue	Resident	Asphalt Concrete	zne3	05-17-2023	78.50	Satisfactory

Pavement Management Asphalt Surface

Oak Street	4th Avenue	5th Avenue	Resident	Asphalt Concrete	zne3	04-05-2023	78.50	Satisfactory
South Union Street	Kansas Avenue	South Avenue	Resident	Asphalt Concrete	zne1	03-20-2023	78.50	Satisfactory
Sunnyslope Street	12th Avenue	13th Avenue	Resident	Asphalt Concrete	zne3	05-16-2023	78.50	Satisfactory
South Market Street	Logan Avenue	Norton Avenue	Resident	Asphalt Concrete	zne1	03-20-2023	78.60	Satisfactory
Exchange Street	East 12th Avenue	East 13th Avenue	Resident	Asphalt Concrete	zne2	03-05-2024	78.70	Satisfactory
Dorset Drive	Linn Street	HWY 50	Resident	Asphalt Concrete	zne1	03-01-2023	78.90	Satisfactory
Sutton Place	Stratford Drive	Graham Street	Resident	Asphalt Concrete	zne4	03-12-2024	79.20	Satisfactory
Merchant Street	South Avenue	RR Tracks	Resident	Asphalt Over Brick	zne1	04-03-2023	79.40	Satisfactory
12th Avenue	Chestnut Street	Lincoln Street	Arterial	Asphalt Concrete	zne3	05-24-2023	79.50	Satisfactory
1st Avenue	Market Street	Mechanic Street	Resident	Asphalt Concrete	zne1	03-20-2023	79.70	Satisfactory
Deerbrook Lane	150' south of Laura Lane	Dead End	Resident	Asphalt Concrete	zne4	05-22-2024	80.50	Satisfactory
West Ridge Drive	24th Avenue	Graphic Arts Road	Resident	Asphalt Concrete	zne4	05-21-2024	81.00	Satisfactory
Logan Avenue	Weaver Street	Wild Turkey Road	Collector	Asphalt Concrete	zne1	03-01-2023	81.10	Satisfactory
Village Avenue	Rees Road	Wheeler Street	Resident	Asphalt Concrete	zne4	05-15-2024	81.10	Satisfactory
15th Avenue	Lincoln Street	Grand Street	Collector	Asphalt Concrete	zne3	05-31-2023	81.50	Satisfactory
South Avenue	Southgate Entrance	Prairie Street	Arterial	Asphalt Concrete	zne1	03-01-2023	81.50	Satisfactory
4th Avenue	Commercial Street	Merchant Street	Collector	Asphalt Concrete	zne1	04-04-2023	81.70	Satisfactory
Flint Road	Arrowhead Drive	22nd Avenue	Resident	Asphalt Concrete	zne4	05-15-2024	81.70	Satisfactory
21st Avenue	Prairie Street	Flint Road	Resident	Asphalt Concrete	zne4	05-15-2024	81.80	Satisfactory
Lakeview Street	East HWY 50	East 9th Avenue	Resident	Asphalt Concrete	zne2	03-04-2024	81.80	Satisfactory
South Avenue	West Street	Southgate Entrance	Arterial	Asphalt Concrete	zne1	03-01-2023	82.10	Satisfactory
East 12th Avenue	East Street	Cottonwood Street	Arterial	Asphalt Concrete	zne2	03-06-2024	82.20	Satisfactory
East 12th Avenue	Burlingame Road	East Street	Arterial	Asphalt Concrete	zne2	02-29-2024	82.30	Satisfactory
State Street	13th Avenue	15th Avenue	Resident	Asphalt Concrete	zne3	05-05-2023	82.30	Satisfactory
State Street	12th Avenue	13th Avenue	Resident	Asphalt Concrete	zne3	05-05-2023	82.40	Satisfactory
Whildin Street	Linn Street	HWY 50	Resident	Asphalt Concrete	zne1	03-01-2023	82.40	Satisfactory
East 10th Avenue	Weaver Street	Homewood Street	Resident	Asphalt Concrete	zne2	02-29-2024	82.50	Satisfactory
East 7th Avenue	Watson Street	Peyton Street	Resident	Asphalt Concrete	zne2	02-29-2024	82.50	Satisfactory
Carter Street	RR Tracks	Sundown Street	Resident	Asphalt Concrete	zne1	03-02-2023	82.60	Satisfactory
Darlene Way	De Lane Drive	Diane Avenue	Resident	Asphalt Concrete	zne4	05-21-2024	82.60	Satisfactory
2nd Avenue	Cottonwood Street	Market Street	Resident	Asphalt Concrete	zne1	03-20-2023	82.70	Satisfactory
Anderson Street	W HWY 50	Burns Street	Resident	Asphalt Concrete	zne4	03-13-2024	82.90	Satisfactory
13th Avenue	Grand Street	Sunnyslope Street	Resident	Asphalt Concrete	zne3	05-16-2023	83.00	Satisfactory
West 6th Avenue	Graphic Arts Road	Overlander Road	Collector	Asphalt Concrete	zne4	03-12-2024	83.10	Satisfactory
Commercial Street	4th Avenue	6th Avenue	Arterial	Asphalt Concrete	zne1	04-03-2023	83.20	Satisfactory
Mechanic Street	East 6th Avenue	East 7th Avenue	Resident	Asphalt Concrete	zne2	03-05-2024	83.20	Satisfactory
12th Avenue	Commercial Street	Merchant Street	Arterial	Asphalt Concrete	zne2	11-06-2024	83.40	Satisfactory
East 12th Avenue	Cottonwood Street	Exchange Street	Arterial	Asphalt Concrete	zne2	03-06-2024	83.40	Satisfactory
East 12th Avenue	Exchange Street	Highland Street	Arterial	Asphalt Concrete	zne2	03-06-2024	83.40	Satisfactory
Constitution Street	6th Avenue	7th Avenue	Resident	Asphalt Concrete	zne3	04-06-2023	83.50	Satisfactory
Lawrence Street	12th Avenue	15th Avenue	Resident	Asphalt Over Brick	zne3	05-16-2023	83.60	Satisfactory
West HWY 50	Commercial Street	Merchant Street	Arterial	Asphalt Concrete	zne1	03-02-2023	83.60	Satisfactory
12th Avenue	Lincoln Street	Prairie Street	Arterial	Asphalt Concrete	zne3	05-24-2023	83.90	Satisfactory
2nd Avenue	Market Street	Commercial Street	Resident	Asphalt Concrete	zne1	04-03-2023	83.90	Satisfactory
7th Avenue	Merchant Street	Constitution Street	Resident	Asphalt Concrete	zne3	05-04-2023	84.00	Satisfactory
La Cruz Court	Cul de Sac	Coronado Avenue	Resident	Asphalt Concrete	zne3	05-17-2023	84.00	Satisfactory
30th Avenue	Crestview Drive	Holiday Resort	Collector	Asphalt Concrete	zne4	05-22-2024	84.30	Satisfactory
Diane Avenue	Hillcrest Drive	Darlene Way	Resident	Asphalt Concrete	zne4	05-21-2024	84.50	Satisfactory
South Avenue	East Street	Union Street	Collector	Asphalt Concrete	zne1	03-01-2023	84.80	Satisfactory
South Market Street	Norton Avenue	Kansas Avenue	Resident	Asphalt Concrete	zne1	03-20-2023	84.80	Satisfactory
West View Drive	24th Avenue	Cul de Sac	Resident	Asphalt Concrete	zne4	05-21-2024	84.90	Satisfactory
20th Avenue	Graphic Arts	Cul de Sac	Resident	Asphalt Concrete	zne4	05-22-2024	85.20	Satisfactory
East 12th Avenue	Mechanic Street	Commercial Street	Arterial	Asphalt Concrete	zne2	03-06-2024	85.50	Good
East 12th Avenue	Market Street	Mechanic Street	Arterial	Asphalt Concrete	zne2	03-06-2024	85.50	Good
Overlander Road	West 6th Avenue	West HWY 50	Collector	Asphalt Concrete	zne4	03-12-2024	86.20	Good
Prairie Street	I-35 Bridge (north end)	30th Avenue	Collector	Asphalt Concrete	zne3	05-16-2023	86.20	Good
Riley Avenue	Burlingame Road	Whittier Street	Resident	Asphalt Concrete	zne2	03-05-2024	86.20	Good
South Constitution Street	Kansas Avenue	South Avenue	Resident	Asphalt Concrete	zne1	03-07-2023	86.20	Good
Williby Avenue	15th Avenue	Cul de Sac	Resident	Asphalt Concrete	zne3	05-16-2023	86.30	Good
Merchant Street	8th Avenue	12th Avenue	Collector	Asphalt Concrete	zne2	03-05-2024	86.50	Good
Randolph Avenue	South West Street	South Walnut Street	Resident	Asphalt Concrete	zne1	03-06-2023	86.60	Good
De Lane Drive	Hillcrest Drive	Darlene Way	Resident	Asphalt Concrete	zne4	05-21-2024	86.90	Good

Pavement Management Asphalt Surface

21st Avenue	Graphic Arts Road	Mt Vernon Terrace	Resident	Asphalt Concrete	zne4	05-22-2024	87.00	Good
Deerbrook Lane	Antler Ridge	20th Avenue	Resident	Asphalt Concrete	zne4	05-22-2024	87.00	Good
Flint Road	Maplecrest Drive	Arrowhead Drive	Resident	Asphalt Concrete	zne4	05-15-2024	87.00	Good
Sheridan Court	Sherwood Way	Berkeley Road	Resident	Asphalt Concrete	zne3	05-09-2023	87.00	Good
15th Avenue	Center Street	State Street	Collector	Asphalt Concrete	zne3	05-24-2023	87.20	Good
Randolph Avenue	South Neosho Street	South West Street	Resident	Asphalt Concrete	zne1	03-06-2023	87.20	Good
Oak Street	6th Avenue	9th Avenue	Resident	Asphalt Concrete	zne3	05-04-2023	87.30	Good
Arrowhead Drive	Flint Road	Flint Road	Resident	Asphalt Concrete	zne4	05-15-2024	87.60	Good
South West Street	Dead End	School Entrance	Resident	Asphalt Concrete	zne1	03-07-2023	88.00	Good
22nd Avenue	Graphic Arts Road	Mt Vernon Terrace	Resident	Asphalt Concrete	zne4	05-22-2024	88.30	Good
Commercial Street	RR Tracks	4th Avenue	Arterial	Asphalt Concrete	zne1	04-03-2023	88.30	Good
South Commercial Street	City Limits	Soden Road	Arterial	Asphalt Concrete	zne1	03-07-2023	88.70	Good
Deerbrook Lane	20th Avenue	150' south of Laura Lane	Resident	Asphalt Concrete	zne4	05-22-2024	88.80	Good
South West Street	School Entrance	West Copley Avenue	Resident	Asphalt Concrete	zne1	03-07-2023	88.90	Good
Arundel Street	6th Avenue	7th Avenue	Resident	Asphalt Concrete	zne3	05-04-2023	89.00	Good
Logan Avenue	East Street	Exchange Street	Collector	Asphalt Concrete	zne1	03-01-2023	89.10	Good
Merchant Street	12th Avenue	15th Avenue	Arterial	Asphalt Concrete	zne2	11-06-2024	89.20	Good
24th Avenue	Pavilion Entrance	Industrial Road	Collector	Asphalt Concrete	zne4	05-21-2024	89.30	Good
Clark Avenue	Dead End	East Street	Resident	Asphalt Concrete	zne1	03-02-2023	89.30	Good
Marco Court	Deerbrook Lane	Cul de Sac	Resident	Asphalt Concrete	zne4	05-22-2024	89.60	Good
Chestnut Street	7th Avenue	9th Avenue	Collector	Asphalt Concrete	zne3	05-04-2023	89.80	Good
East 9th Avenue	Mechanic Street	Commercial Street	Resident	Asphalt Concrete	zne2	03-05-2024	89.80	Good
Merchant Street	RR Tracks	4th Avenue	Resident	Asphalt Over Brick	zne1	04-03-2023	89.80	Good
East 7th Avenue	Union Street	Mechanic Street	Resident	Asphalt Concrete	zne2	02-29-2024	89.90	Good
East 8th Avenue	Mechanic Street	Commercial Street	Resident	Asphalt Concrete	zne2	02-29-2024	89.90	Good
Market Street	East 6th Avenue	East 8th Avenue	Resident	Asphalt Concrete	zne2	03-05-2024	90.00	Good
Caribou Lane	Cul de Sac	Deerbrook Lane	Resident	Asphalt Concrete	zne4	05-22-2024	90.60	Good
Mechanic Street	East 7th Avenue	East 12th Avenue	Resident	Asphalt Concrete	zne2	03-05-2024	90.60	Good
5th Avenue	Commercial Street	Merchant Street	Resident	Asphalt Concrete	zne1	03-02-2023	90.70	Good
East 8th Avenue	Market Street	Mechanic Street	Resident	Asphalt Concrete	zne2	02-29-2024	90.70	Good
Mt Vernon Terrace	20th Avenue	Graphic Arts Road	Resident	Asphalt Concrete	zne4	05-22-2024	90.80	Good
Sylvan Street	East 6th Avenue	East 7th Avenue	Resident	Asphalt Concrete	zne2	03-05-2024	91.00	Good
1st Avenue	Commercial Street	Merchant Street	Resident	Asphalt Concrete	zne1	03-20-2023	91.10	Good
East 4th Avenue	Market Street	Mechanic Street	Resident	Asphalt Concrete	zne1	04-04-2023	91.20	Good
8th Avenue	Cul de Sac	Oakwood Drive	Resident	Asphalt Concrete	zne4	03-13-2024	91.30	Good
South Avenue	Mechanic Street	Commercial Street	Collector	Asphalt Concrete	zne1	03-01-2023	91.80	Good
South Avenue	Weaver Street	Penny Lane	Collector	Asphalt Concrete	zne1	03-01-2023	91.80	Good
Weaver Street	South Avenue	RR Tracks	Arterial	Asphalt Concrete	zne1	02-28-2023	92.40	Good
Weaver Street	Logan Ave	South Ave	Arterial	Asphalt Concrete	zne1	02-28-2023	92.40	Good
Elm Street	7th Avenue	9th Avenue	Resident	Asphalt Concrete	zne3	05-04-2023	92.50	Good
Antler Ridge	Deerbrook Lane	Cul de Sac	Resident	Asphalt Concrete	zne4	05-22-2024	93.00	Good
East HWY 50	Mechanic Street	Commercial Street	Arterial	Asphalt Concrete	zne1	03-02-2023	93.00	Good
Mechanic Street	South Avenue	2nd Avenue	Collector	Asphalt Concrete	zne1	04-03-2023	93.00	Good
5th Avenue	Merchant Street	Congress Street	Resident	Asphalt Concrete	zne3	04-05-2023	93.20	Good
East 7th Avenue	Mechanic Street	Commercial Street	Resident	Asphalt Concrete	zne2	02-29-2024	93.30	Good
South Avenue	Union Street	Mechanic Street	Collector	Asphalt Concrete	zne1	03-01-2023	94.00	Good
Deerbrook Lane	18th Avenue	Antler Ridge	Resident	Asphalt Concrete	zne4	05-22-2024	94.10	Good
Elm Street	6th Avenue	7th Avenue	Resident	Asphalt Concrete	zne3	05-04-2023	94.10	Good
Whitetail Lane	Cul de Sac	Deerbrook Lane	Resident	Asphalt Concrete	zne4	05-22-2024	94.10	Good
Sylvan Street	East 7th Avenue	East 8th Avenue	Resident	Asphalt Concrete	zne2	03-05-2024	94.30	Good
Logan Avenue	Rd M5	Weaver Street	Resident	Asphalt Concrete	zne1	03-01-2023	94.60	Good
Oxford Drive	Dead End	Lincoln Street	Resident	Asphalt Concrete	zne3	05-17-2023	95.30	Good
Sylvan Street	East 8th Avenue	East 9th Avenue	Resident	Asphalt Concrete	zne2	03-05-2024	95.30	Good
East 8th Avenue	Union Street	Market Street	Resident	Asphalt Concrete	zne2	02-29-2024	95.70	Good
West View Terrace	24th Avenue	Cul de Sac	Resident	Asphalt Concrete	zne4	05-21-2024	95.70	Good
Elm Street	4th Avenue	5th Avenue	Resident	Asphalt Concrete	zne3	04-05-2023	95.90	Good
East 4th Avenue	Union Street	Market Street	Resident	Asphalt Concrete	zne1	04-04-2023	96.20	Good
Commercial Street	11th Avenue	12th Avenue	Arterial	Asphalt Concrete	zne2	02-29-2024	96.30	Good
Commercial Street	8th Avenue	9th Avenue	Arterial	Asphalt Concrete	zne2	02-29-2024	96.30	Good
South Avenue	Peyton Street	East Street	Collector	Asphalt Concrete	zne1	03-01-2023	96.30	Good
9th Avenue	West Street	Elm Street	Collector	Asphalt Concrete	zne3	05-05-2023	96.50	Good
Elm Street	9th Avenue	Hospital	Resident	Asphalt Concrete	zne3	05-04-2023	96.60	Good

Pavement Management Asphalt Surface

Commercial Street	9th Avenue	11th Avenue	Arterial	Asphalt Concrete	zne2	02-29-2024	96.90	Good
Cottonwood Street	East 10th Avenue	East 12th Avenue	Resident	Asphalt Concrete	zne2	02-29-2024	97.20	Good
Oakwood Drive	8th Avenue	9th Avenue	Resident	Asphalt Concrete	zne4	03-13-2024	98.00	Good
South Avenue	Penny Lane	Peyton Street	Collector	Asphalt Concrete	zne1	03-01-2023	98.30	Good
Graphic Arts Road	18th Avenue	22nd Avenue	Collector	Asphalt Concrete	zne4	05-21-2024	98.40	Good
West HWY 50	Elm Street	Sunnyslope Street	Arterial	Asphalt Concrete	zne3	05-24-2023	98.50	Good
11th Avenue	Rural Street	West Street	Resident	Asphalt Concrete	zne3	10-10-2024	100.00	Good
14th Avenue	State Street	Neosho Street	Resident	Asphalt Concrete	zne3	05-09-2023	100.00	Good
15th Avenue	Merchant Street	Center Street	Collector	Asphalt Concrete	zne3	05-24-2023	100.00	Good
15th Avenue	Rural Street	Lawrence Street	Collector	Asphalt Concrete	zne3	10-31-2023	100.00	Good
15th Avenue	State Street	Rural Street	Collector	Asphalt Concrete	zne3	10-31-2023	100.00	Good
18th Avenue	Industrial Road	Eaglecrest Drive	Collector	Asphalt Concrete	zne4	05-23-2024	100.00	Good
18th Avenue	Lift Station	Graphic Arts Road	Collector	Asphalt Concrete	zne4	05-23-2024	100.00	Good
18th Avenue	Eaglecrest Drive	Lift Station	Collector	Asphalt Concrete	zne4	05-23-2024	100.00	Good
2nd Avenue	Sylvan Street	Cottonwood Street	Resident	Asphalt Concrete	zne1	10-10-2024	100.00	Good
2nd Avenue	State Street	Neosho Street	Resident	Asphalt Concrete	zne1	10-10-2024	100.00	Good
2nd Avenue	Neosho Street	Rural Street	Resident	Asphalt Concrete	zne1	10-10-2024	100.00	Good
2nd Avenue	East Street	Sylvan Street	Resident	Asphalt Concrete	zne1	10-10-2024	100.00	Good
30th Avenue	Prairie Street	Crestview Drive	Collector	Asphalt Concrete	zne4	05-21-2024	100.00	Good
5th Avenue	West Street	Chestnut Street	Resident	Asphalt Concrete	zne3	10-31-2023	100.00	Good
5th Avenue	Chestnut Street	Oak Street	Resident	Asphalt Concrete	zne3	10-31-2023	100.00	Good
5th Avenue	State Street	West Street	Resident	Asphalt Over Brick	zne3	10-31-2023	100.00	Good
9th Avenue	Woodland Street	Prairie Street	Collector	Asphalt Concrete	zne3	05-05-2023	100.00	Good
9th Avenue	Elm Street	Woodland Street	Collector	Asphalt Concrete	zne3	05-05-2023	100.00	Good
Arundel Street	9th Avenue	Dead End	Resident	Asphalt Concrete	zne3	10-10-2024	100.00	Good
Belmont Court	Old Manor Road	18th Avenue	Resident	Asphalt Concrete	zne3	05-16-2023	100.00	Good
C of E Drive	Kenyon Square Apts.	12th Avenue	Resident	Asphalt Concrete	zne3	10-10-2024	100.00	Good
Chestnut Street	Grove Avenue	12th Avenue	Collector	Asphalt Concrete	zne3	10-10-2024	100.00	Good
Chestnut Street	4th Avenue	5th Avenue	Resident	Asphalt Overlay Over Portland Cement Concrete	zne3	10-10-2024	100.00	Good
Chestnut Street	9th Avenue	Grove Avenue	Collector	Asphalt Concrete	zne3	10-10-2024	100.00	Good
Commercial Street	South Avenue	2nd Avenue	Arterial	Asphalt Concrete	zne1	11-06-2024	100.00	Good
Commercial Street	6th Avenue	8th Avenue	Arterial	Asphalt Concrete	zne2	02-29-2024	100.00	Good
Commercial Street	2nd Avenue	RR Tracks	Arterial	Asphalt Concrete	zne1	11-06-2024	100.00	Good
East 10th Avenue	Union Street	Mechanic Street	Resident	Asphalt Overlay Over Brick	zne2	10-10-2024	100.00	Good
East 10th Avenue	Peyton Street	Topeka Street	Resident	Asphalt Concrete	zne2	10-10-2024	100.00	Good
East 11th Avenue	Market Street	Mechanic Street	Resident	Asphalt Overlay Over Brick	zne2	10-10-2024	100.00	Good
East 12th Avenue	Highland Street	Market Street	Arterial	Asphalt Concrete	zne2	03-06-2024	100.00	Good
East 5th Avenue	Mechanic Street	Commercial Street	Resident	Asphalt Concrete	zne1	03-01-2023	100.00	Good
East HWY 50	Whildin Street	Corinth Street	Arterial	Asphalt Concrete	zne1	10-31-2023	100.00	Good
East HWY 50	Peyton Street	East Street	Arterial	Asphalt Concrete	zne1	10-31-2023	100.00	Good
East HWY 50	East Street	Market Street	Arterial	Asphalt Concrete	zne1	10-31-2023	100.00	Good
East HWY 50	Market Street	Mechanic Street	Arterial	Asphalt Concrete	zne1	10-31-2023	100.00	Good
East HWY 50	City Limits	Whildin Street	Arterial	Asphalt Concrete	zne1	10-31-2023	100.00	Good
Exchange	Norton Ave	Kansas Ave	Resident	Asphalt Concrete	zne1	10-31-2023	100.00	Good
Exchange	Soden Rd	Logan Ave	Resident	Asphalt Concrete	zne1	07-26-2023	100.00	Good
Exchange	Potwin Ave	Norton Ave	Resident	Asphalt Over Brick	zne1	10-31-2023	100.00	Good
Exchange	Logan Ave	Potwin Ave	Resident	Asphalt Concrete	zne1	10-31-2023	100.00	Good
Grove Avenue	Lincoln Street	Garfield Street	Resident	Asphalt Concrete	zne3	05-05-2023	100.00	Good
Highland Street	East 12th Avenue	East 16th Avenue	Resident	Asphalt Concrete	zne2	03-05-2024	100.00	Good
Lawrence Street	Grove Avenue	12th Avenue	Resident	Asphalt Concrete	zne3	10-10-2024	100.00	Good
Lawrence Street	6th Avenue	9th Avenue	Resident	Asphalt Concrete	zne3	10-10-2024	100.00	Good
Lawrence Street	9th Avenue	Grove Avenue	Resident	Asphalt Concrete	zne3	10-10-2024	100.00	Good
Lincoln Street	9th Avenue	12th Avenue	Resident	Asphalt Concrete	zne3	05-04-2023	100.00	Good
Lincoln Street	4th Avenue	5th Avenue	Resident	Asphalt Concrete	zne3	10-10-2024	100.00	Good
Lincoln Street	5th Avenue	6th Avenue	Resident	Asphalt Concrete	zne3	10-10-2024	100.00	Good
Lincoln Street	7th Avenue	9th Avenue	Resident	Asphalt Concrete	zne3	10-10-2024	100.00	Good
Mayfair Street	Sherwood Way	18th Avenue	Resident	Asphalt Concrete	zne3	10-10-2024	100.00	Good
Merchant Street	15th Avenue	18th Avenue	Arterial	Asphalt Concrete	zne2	11-06-2024	100.00	Good
Merchant Street	Highland Street	South of overpass	Arterial	Asphalt Concrete	zne2	11-06-2024	100.00	Good
Neosho Street	12th Avenue	14th Avenue	Resident	Asphalt Concrete	zne3	05-09-2023	100.00	Good
Neosho Street	14th Avenue	15th Avenue	Resident	Asphalt Concrete	zne3	05-09-2023	100.00	Good
Oak Street	9th Avenue	11th Avenue	Resident	Asphalt Concrete	zne3	10-10-2024	100.00	Good

Pavement Management Asphalt Surface

Oakes Drive	Graphic Arts Road	Pet Food Entrance	Resident	Asphalt Concrete	zne4	10-10-2024	100.00	Good
Old Manor Road	Lincoln Street	18th Avenue	Resident	Asphalt Concrete	zne3	05-16-2023	100.00	Good
Peyton Street	East 6th Avenue	East 12th Avenue	Collector	Asphalt Concrete	zne2	10-10-2024	100.00	Good
Prairie Lane	Prairie Street	Cul de Sac	Resident	Asphalt Concrete	zne3	05-16-2023	100.00	Good
Prairie Street	Bridge Deck	Tyson Entrance	Arterial	Asphalt Concrete	zne3	10-10-2024	100.00	Good
Road 180	Americus Rd	2,176 Feet West	Primary	Asphalt Concrete	zne4	06-01-2023	100.00	Good
Rural Street	3rd Avenue	4th Avenue	Resident	Asphalt Concrete	zne3	04-05-2023	100.00	Good
Rural Street	4th Avenue	6th Avenue	Collector	Asphalt Concrete	zne3	04-05-2023	100.00	Good
Rural Street	2nd Avenue	RR Tracks	Resident	Asphalt Concrete	zne1	10-10--2024	100.00	Good
Sherwood Way	Washington Park	18th Avenue	Resident	Asphalt Concrete	zne3	10-10-2024	100.00	Good
Sherwood Way	Mayfair Street	Washington Park	Resident	Asphalt Concrete	zne3	05-09-2023	100.00	Good
Soden Road	Exchange Street	Zoo office	Primary	Asphalt Concrete	zne1	07-26-2023	100.00	Good
South Commercial Street	Kansas Avenue	South Avenue	Arterial	Asphalt Concrete	zne1	11-06-2024	100.00	Good
South Merchant Street	Cul de Sac	Logan Avenue	Resident	Asphalt Concrete	zne1	03-06-2023	100.00	Good
South Union Street	Potwin Avenue	Norton Avenue	Resident	Asphalt Concrete	zne1	10-31-2023	100.00	Good
Trowman Way	Cul de Sac	18th Avenue	Resident	Asphalt Concrete	zne3	05-16-2023	100.00	Good
Walnut Street	6th Avenue	7th Avenue	Resident	Asphalt Concrete	zne3	10-10-2024	100.00	Good
Walnut Street	7th Avenue	8th Avenue	Resident	Asphalt Overlay Over Portland Cement Concrete	zne3	10-10-2024	100.00	Good
Walnut Street	8th Avenue	9th Avenue	Resident		zne3	10-10-2024	100.00	Good
Washington Park	West St	Sherwood Way	Resident	Asphalt Concrete	zne3	05-09-2023	100.00	Good
Washington Street	6th Avenue	7th Avenue	Resident	Asphalt Concrete	zne3	10-10-2024	100.00	Good
Washington Street	15th Avenue	Sherwood Way	Resident	Asphalt Concrete	zne3	10-10-2024	100.00	Good
Weaver Street	East 6th Ave	East HWY 50	Primary	Asphalt Concrete	zne1	03-01-2023	100.00	Good
West HWY 50	Constitution Street	Congress Street	Arterial	Asphalt Concrete	zne3	05-24-2023	100.00	Good
West HWY 50	Merchant Street	Constitution Street	Arterial	Asphalt Concrete	zne3	05-24-2023	100.00	Good
West HWY 50	West Street	Elm Street	Arterial	Asphalt Concrete	zne3	05-24-2023	100.00	Good
West HWY 50	Woodland Street	Prairie Street	Arterial	Asphalt Concrete	zne3	05-24-2023	100.00	Good
West HWY 50	Congress Street	Rural Street	Arterial	Asphalt Concrete	zne3	05-24-2023	100.00	Good
West HWY 50	Rural Street	West Street	Arterial	Asphalt Concrete	zne3	05-24-2023	100.00	Good
West HWY 50	Sunnyslope Street	Woodland Street	Arterial	Asphalt Concrete	zne3	05-24-2023	100.00	Good
Wheeler Street	15th Avenue	18th Avenue	Resident	Asphalt Concrete	zne4	10-10-2024	100.00	Good
Whittier Street	Riley Avenue	300' south of Lift Station	Resident	Asphalt Concrete	zne2	10-10-2024	100.00	Good
Wilson Street	3rd Avenue	5th Avenue	Resident	Asphalt Concrete	zne3	07-26-2023	100.00	Good
Wilson Street	5th Avenue	6th Avenue	Resident	Asphalt Concrete	zne3	07-26-2023	100.00	Good
Woodland Street	9th Avenue	12th Avenue	Resident	Asphalt Concrete	zne3	05-04-2023	100.00	Good

Pavement Management Concrete Surface

Branch Name	From	To	Rank	Description	Zone	Date	PCI	PCI Category
7th Avenue	West Street	Washington Street	Resident	Portland Cement Concrete	zne3	05-05-2023	15.50	Serious
East 7th Avenue	Sylvan Street	Exchange Street	Resident	Portland Cement Concrete	zne2	03-05-2024	16.20	Serious
Lincoln Street	6th Avenue	7th Avenue	Resident	Portland Cement Concrete	zne3	05-04-2023	19.00	Serious
7th Avenue	Washington Street	Walnut Street	Resident	Portland Cement Concrete	zne3	05-05-2023	20.70	Serious
Grove Avenue	Lawrence Street	Chestnut Street	Resident	Portland Cement Concrete	zne3	05-05-2023	23.50	Serious
Walnut Street	9th Avenue	12th Avenue	Resident	Portland Cement Concrete	zne3	04-12-2023	26.50	Very Poor
7th Avenue	Lincoln Street	Garfield Street	Resident	Portland Cement Concrete	zne3	05-05-2023	29.80	Very Poor
11th Avenue	Chestnut Street	Oak Street	Resident	Portland Cement Concrete	zne3	05-05-2023	32.10	Very Poor
7th Avenue	Sherman Street	Sunnyslope Street	Resident	Portland Cement Concrete	zne3	05-05-2023	33.70	Very Poor
11th Avenue	Constitution Street	Congress Street	Resident	Portland Cement Concrete	zne3	05-05-2023	34.60	Very Poor
East 5th Avenue	Sylvan Street	Cottonwood Street	Resident	Portland Cement Concrete	zne1	03-01-2023	35.50	Very Poor
East 5th Avenue	East Street	Sylvan Street	Resident	Portland Cement Concrete	zne1	03-01-2023	37.10	Very Poor
7th Avenue	Walnut Street	Lincoln Street	Resident	Portland Cement Concrete	zne3	05-05-2023	37.70	Very Poor
Washington Park	West Street	Sherwood Way	Resident	Portland Cement Concrete	zne3	11-19-2021	38.30	Very Poor
Grove Avenue	Walnut Street	Lawrence Street	Resident	Portland Cement Concrete	zne3	05-05-2023	39.60	Very Poor
Copley Avenue	South Merchant Street	South Constitution Street	Resident	Portland Cement Concrete	zne1	03-07-2023	40.40	Very Poor
Whittier Street	East 9th Avenue	East 12th Avenue	Resident	Portland Cement Concrete	zne2	02-29-2024	40.70	Poor
East 9th Avenue	Whittier Street	Peyton Street	Resident	Portland Cement Concrete	zne2	02-29-2024	41.30	Poor
Copley Avenue	South Constitution Street	South Congress Street	Resident	Portland Cement Concrete	zne1	03-07-2023	45.00	Poor
East 13th Avenue	Cottonwood Street	Exchange Street	Resident	Portland Cement Concrete	zne2	03-06-2024	45.70	Poor
Logan Avenue	South Commercial Street	South Congress Street	Resident	Portland Cement Concrete	zne1	03-01-2023	46.50	Poor
Luther Street	15th Avenue	465' North	Resident	Portland Cement Concrete	zne4	03-13-2024	48.00	Poor
State Street	15th Avenue	300 ft north of 15th ave	Resident	Portland Cement Concrete	zne3	05-05-2023	52.40	Poor
Whittier Street	Cul de sac	East 9th Avenue	Resident	Portland Cement Concrete	zne2	02-29-2024	52.50	Poor
East 8th Avenue	Sylvan Street	Cottonwood Street	Resident	Portland Cement Concrete	zne2	03-05-2024	53.60	Poor
Elm Street	5th Avenue	6th Avenue	Resident	Portland Cement Concrete	zne3	04-05-2023	54.10	Poor
Cottonwood Street	East 12th Avenue	East 13th Avenue	Resident	Portland Cement Concrete	zne2	03-05-2024	54.20	Poor
Albert Street	5th Avenue	6th Avenue	Resident	Portland Cement Concrete	zne3	04-05-2023	54.70	Poor
East 7th Avenue	East Street	Sylvan Street	Resident	Portland Cement Concrete	zne2	03-05-2024	55.90	Fair
Grove Avenue	Chestnut Street	Oak Street	Resident	Portland Cement Concrete	zne3	05-05-2023	57.90	Fair
Industrial Road	West 6th Avenue	West HWY 50	Resident	Portland Cement Concrete	zne4	03-12-2024	59.40	Fair
Moonlight Circle	Eveningside Drive	Cul de sac	Resident	Portland Cement Concrete	zne1	03-02-2023	59.90	Fair
South Union Street	Logan Avenue	Potwin Avenue	Resident	Portland Cement Concrete	zne1	03-20-2023	59.90	Fair
5th Avenue	Lincoln Street	Wilson Street	Resident	Portland Cement Concrete	zne3	04-05-2023	60.00	Fair
South Avenue	Merchant Street	Congress Street	Arterial	Portland Cement Concrete	zne1	03-01-2023	60.90	Fair
Carter Street	South Avenue	RR Tracks	Resident	Portland Cement Concrete	zne1	03-02-2023	64.30	Fair
15th Avenue	Lawrence Street	Dover Road	Collector	Portland Cement Concrete	zne2	05-31-2023	64.50	Fair
Arundel Street	4th Avenue	5th Avenue	Resident	Portland Cement Concrete	zne3	04-05-2023	64.80	Fair
Potwin Avenue	Commercial Street	S Merchant Street	Resident	Portland Cement Concrete	zne1	03-06-2023	67.40	Fair
15th Avenue	Industrial Road	Hatcher Street	Collector	Portland Cement Concrete	zne4	05-15-2024	67.70	Fair
Lincoln Street	15th Avenue	Morningside Drive	Collector	Portland Cement Concrete	zne3	05-16-2023	67.90	Fair
13th Avenue	Washington Street	Chestnut Street	Resident	Portland Cement Concrete	zne3	05-16-2023	69.00	Fair
Eveningside Drive	Twilight Drive	Sundown Street	Resident	Portland Cement Concrete	zne1	03-02-2023	69.00	Fair
Twilight Drive	Whildin Street	Eveningside Drive	Resident	Portland Cement Concrete	zne1	03-02-2023	69.10	Fair
Burlingame Road	East 12th Avenue	Riley Avenue	Collector	Portland Cement Concrete	zne2	03-01-2018	69.50	Fair
East 11th Avenue	Exchange Street	Market Street	Resident	Portland Cement Concrete	zne2	03-06-2024	70.10	Fair
Sunset Lake Drive	Cul de Sac	24th Avenue	Resident	Portland Cement Concrete	zne4	05-21-2024	70.30	Fair
East 8th Avenue	East Street	Sylvan Street	Resident	Portland Cement Concrete	zne2	03-05-2024	71.60	Satisfactory
East 11th Avenue	East Street	Exchange Street	Resident	Portland Cement Concrete	zne2	03-06-2024	72.70	Satisfactory
West Ridge Court	Cul de Sac	South Parkway Court	Resident	Portland Cement Concrete	zne4	05-21-2024	72.90	Satisfactory
South Avenue	Congress Street	West Street	Arterial	Portland Cement Concrete	zne1	03-01-2023	74.10	Satisfactory
Lantern Lane	West 6th Avenue	Cul de Sac	Resident	Portland Cement Concrete	zne4	03-12-2024	75.10	Satisfactory
23rd Avenue	Cul de Sac	Cul de Sac	Resident	Portland Cement Concrete	zne4	05-21-2024	75.20	Satisfactory
Peyton Street	RR Tracks	East HWY 50	Resident	Portland Cement Concrete	zne1	03-02-2023	75.30	Satisfactory
East 6th Avenue	Weaver Street	Dorset Dr	Resident	Portland Cement Concrete	zne1	03-01-2023	75.40	Satisfactory
5th Avenue	Elm Street	Lincoln Street	Resident	Portland Cement Concrete	zne3	04-05-2023	75.50	Satisfactory
15th Avenue	Dover Road	Lincoln Street	Collector	Portland Cement Concrete	zne3	05-31-2023	75.60	Satisfactory
Sherwood Way	15th Avenue	Berkeley Road	Resident	Portland Cement Concrete	zne3	05-09-2023	75.90	Satisfactory
Linn Street	Weaver Street	Whildin Street	Resident	Portland Cement Concrete	zne1	03-01-2023	76.30	Satisfactory
Market Street	East 12th Avenue	East 14th Avenue	Resident	Portland Cement Concrete	zne2	03-05-2024	76.70	Satisfactory
LaSalle Street	Weaver Street	Dorset Dr	Resident	Portland Cement Concrete	zne1	03-01-2023	76.90	Satisfactory

Pavement Management Concrete Surface

East 12th Avenue	Whilden Street	Mary Street	Collector	Portland Cement Concrete	zne2	02-29-2024	77.10	Satisfactory
Randolph Avenue	South Congress Street	South Neosho Street	Resident	Portland Cement Concrete	zne1	03-06-2023	77.20	Satisfactory
Riverview Drive	Cul de Sac	Valley Drive	Resident	Portland Cement Concrete	zne1	03-06-2023	78.70	Satisfactory
South Parkway Court	Timmerman Drive	Cul de Sac	Resident	Portland Cement Concrete	zne4	05-21-2024	78.80	Satisfactory
12th Avenue	Scott Street	200' east of Graphic Arts Road	Arterial	Portland Cement Concrete	zne4	05-14-2024	79.20	Satisfactory
18th Avenue	Merchant Street	Rural Street	Collector	Portland Cement Concrete	zne3	05-31-2023	79.60	Satisfactory
12th Avenue	Thompson Street	300' east of Industrial Road	Arterial	Portland Cement Concrete	zne4	05-14-2024	80.10	Satisfactory
Graham Street	West 6th Avenue	West HWY 50	Resident	Portland Cement Concrete	zne4	03-12-2024	81.50	Satisfactory
West Lake Drive	South Parkway	30th Avenue	Resident	Portland Cement Concrete	zne4	05-22-2024	82.10	Satisfactory
Weaver Street	RR Tracks	East 6th Ave	Arterial	Portland Cement Concrete	zne1	03-01-2023	82.20	Satisfactory
C of E Drive	Chestnut Street	Kenyon Square Apts.	Resident	Portland Cement Concrete	zne3	05-16-2023	82.80	Satisfactory
Lakeridge Road	South Parkway	30th Avenue	Resident	Portland Cement Concrete	zne4	05-22-2024	82.80	Satisfactory
15th Avenue	Trail Ridge Road	Industrial Road	Collector	Portland Cement Concrete	zne4	05-15-2024	82.90	Satisfactory
Hillcrest Drive	22nd Avenue	Prairie Street	Resident	Portland Cement Concrete	zne4	05-21-2024	83.00	Satisfactory
South Union Street	Norton Avenue	Kansas Avenue	Resident	Portland Cement Concrete	zne1	03-20-2023	83.40	Satisfactory
Anderson Street	West 6th Avenue	West HWY 50	Resident	Portland Cement Concrete	zne4	03-12-2024	84.00	Satisfactory
Union Street	East 11th Avenue	East 12th Avenue	Resident	Portland Cement Concrete	zne2	03-05-2024	84.10	Satisfactory
East 11th Avenue	Mechanic Street	Commercial Street	Resident	Portland Cement Concrete	zne2	03-06-2024	84.20	Satisfactory
5th Avenue	Oak Street	Elm Street	Resident	Portland Cement Concrete	zne3	04-05-2023	84.60	Satisfactory
Prairie Street	Tyson Entrance	6th Avenue	Arterial	Portland Cement Concrete	zne3	04-06-2023	85.70	Good
Valley Drive	Riverview Drive	Logan Avenue	Resident	Portland Cement Concrete	zne1	03-06-2023	85.80	Good
Penny Lane	Weaver Street	Project Begin Sta. 33+00	Resident	Portland Cement Concrete	zne1	03-01-2023	86.30	Good
2nd Avenue	Rural Street	West Street	Resident	Portland Cement Concrete	zne1	04-03-2023	86.70	Good
Berkeley Road	15th Avenue	Sherwood Way	Resident	Portland Cement Concrete	zne3	05-09-2023	86.70	Good
Copley Avenue	South Rural Street	South West Street	Resident	Portland Cement Concrete	zne1	03-07-2023	86.70	Good
Timmerman Drive	South Parkway Court	30th Avenue	Resident	Portland Cement Concrete	zne4	05-21-2024	86.80	Good
Sylvan Street	RR Tracks	6th Avenue	Resident	Portland Cement Concrete	zne1	04-04-2023	87.50	Good
Graphic Arts Road	School Entrance	West Ridge Drive	Collector	Portland Cement Concrete	zne4	05-21-2024	87.70	Good
Randolph Avenue	South Market Street	South Mechanic Street	Resident	Portland Cement Concrete	zne1	03-06-2023	87.70	Good
Martin Drive	New Martin Dr	Overlander Road	Resident	Portland Cement Concrete	zne4	03-12-2024	88.00	Good
Stardust Circle	Eveningside Drive	Cul de sac	Resident	Portland Cement Concrete	zne1	03-02-2023	88.00	Good
West Bayfront Court	Bayfront Drive	Cul de Sac	Resident	Portland Cement Concrete	zne4	05-21-2024	88.00	Good
Twin Lakes Drive	Crestview Drive	Crestview Drive	Resident	Portland Cement Concrete	zne4	05-21-2024	88.50	Good
South Merchant Street	Potwin Avenue	Cypress Drive	Resident	Portland Cement Concrete	zne1	03-06-2023	88.80	Good
Graphic Arts Road	22nd Avenue	School Entrance	Collector	Portland Cement Concrete	zne4	05-21-2024	89.70	Good
South Parkway	Lakeridge Road	Timmerman Drive	Resident	Portland Cement Concrete	zne4	05-22-2024	89.70	Good
Twin Lakes Court	Twin Lakes Drive	Cul de Sac	Resident	Portland Cement Concrete	zne4	05-21-2024	89.70	Good
Industrial Road	18th Avenue	24th Avenue	Arterial	Portland Cement Concrete	zne4	05-23-2024	90.10	Good
Spring Green Street	Sundown Street	East HWY 50	Resident	Portland Cement Concrete	zne1	03-02-2023	90.50	Good
20th Park Place	Lincoln Street	Cul de Sac	Resident	Portland Cement Concrete	zne3	05-16-2023	90.60	Good
Oakes Drive	Pet Food Entrance	Cul de Sac	Resident	Portland Cement Concrete	zne4	03-12-2024	91.40	Good
Mechanic Street	South Underpass	North Underpass	Collector	Portland Cement Concrete	zne1	04-03-2023	91.70	Good
18th Avenue	Edge of Concrete	Road G	Collector	Portland Cement Concrete	zne4	05-23-2024	92.00	Good
Twin Lakes Circle	Twin Lakes Drive	Cul de Sac	Resident	Portland Cement Concrete	zne4	05-22-2024	92.20	Good
South Washington Street	Randolph Street	South Avenue	Resident	Portland Cement Concrete	zne1	03-07-2023	92.50	Good
11th Avenue	Neosho Street	Rural Street	Resident	Portland Cement Concrete	zne3	05-05-2023	93.10	Good
Candlewood Drive	Cul de Sac	Industrial Road	Resident	Portland Cement Concrete	zne4	05-23-2024	93.10	Good
Bayshore Court	Crestview Drive	Cul de Sac	Resident	Portland Cement Concrete	zne4	05-21-2024	93.60	Good
2nd Avenue	Commercial Street	Merchant Street	Resident	Portland Cement Concrete	zne1	04-03-2023	93.70	Good
Twin Lakes Drive	Crestview Drive	Hidden Lakes Drive	Resident	Portland Cement Concrete	zne4	05-21-2024	93.90	Good
Valley Circle	Cul de Sac	Valley Drive	Resident	Portland Cement Concrete	zne1	03-06-2023	94.00	Good
West 29th Terrace	West Lake Drive	Timmerman Drive	Resident	Portland Cement Concrete	zne4	05-22-2024	94.30	Good
Norton Avenue	South Cottonwood Street	South Commercial Street	Resident	Portland Cement Concrete	zne1	03-06-2023	94.40	Good
East Bayfront Court	Cul de Sac	Bayfront Drive	Resident	Portland Cement Concrete	zne4	05-21-2024	94.50	Good
Warren Way	Logan Avenue	500' North of Logan Avenue	Resident	Portland Cement Concrete	zne1	03-02-2023	94.50	Good
Graham Street	West HWY 50	12th Avenue	Resident	Portland Cement Concrete	zne4	05-14-2024	94.70	Good
24th Avenue	West View Terrace	Graphic Arts Road	Collector	Portland Cement Concrete	zne4	05-21-2024	95.00	Good
30th Avenue	Holiday Resort	West Lake Drive	Collector	Portland Cement Concrete	zne4	05-22-2024	95.00	Good
Hidden Lakes Drive	710' SW of Dead End	Lakeridge Road	Resident	Portland Cement Concrete	zne4	05-22-2024	95.00	Good
South Avenue	South Commercial Street	Merchant Street	Arterial	Portland Cement Concrete	zne1	03-01-2023	95.00	Good
Crestview Drive	Prairie Street	Dead End	Resident	Portland Cement Concrete	zne4	05-21-2024	95.40	Good
East 10th Avenue	Mechanic Street	Commercial Street	Resident	Portland Cement Concrete	zne2	03-06-2024	95.40	Good

Pavement Management Concrete Surface

4th Avenue	West Street	Concrete Plant	Resident	Portland Cement Concrete	zne3	04-05-2023	95.50	Good
Warren Way	500' North of Logan Avenue	Penny Lane	Resident	Portland Cement Concrete	zne1	03-02-2023	95.50	Good
Presby Drive	Lincoln Street	15th Avenue	Resident	Portland Cement Concrete	zne3	05-16-2023	95.70	Good
Crestview Drive	Dead End	30th Avenue	Resident	Portland Cement Concrete	zne4	05-21-2024	96.00	Good
Graphic Arts Road	West Ridge Drive	Bridge Deck	Collector	Portland Cement Concrete	zne4	05-22-2024	96.00	Good
Hidden Lakes Drive	Dead End	710' Southwest	Resident	Portland Cement Concrete	zne4	05-22-2024	96.00	Good
Industrial Road	Bridge Deck (north)	18th Avenue	Arterial	Portland Cement Concrete	zne4	05-23-2024	96.00	Good
Industrial Road	18th Avenue	Bridge Deck	Arterial	Portland Cement Concrete	zne4	05-23-2024	96.00	Good
Norton Circle	Cul de Sac	S Merchant Street	Resident	Portland Cement Concrete	zne1	03-06-2023	96.00	Good
Riverview Circle	Riverview Drive	Cul de Sac	Resident	Portland Cement Concrete	zne1	03-07-2023	96.00	Good
Timmerman Court	Cul de Sac	Timmerman Drive	Resident	Portland Cement Concrete	zne4	05-21-2024	96.00	Good
Bayfront Drive	Crestview Drive	30th Avenue	Resident	Portland Cement Concrete	zne4	05-21-2024	96.40	Good
Martin Drive	280' W of Brownstone Blvd	Overlander Rd	Primary	Portland Cement Concrete	zne4	05-12-2023	96.80	Good
12th Avenue	200' east of Graphic Arts Road	Graphic Arts Road	Arterial	Portland Cement Concrete	zne4	05-14-2024	97.20	Good
East HWY 50	Corinth Street	Peyton Street	Arterial	Portland Cement Concrete	zne1	03-02-2023	97.20	Good
Penny Lane	Project Begin Sta. 133+00	South Avenue	Resident	Portland Cement Concrete	zne1	03-01-2023	97.20	Good
Crestview Drive Court	Cul de Sac	Crestview Drive	Resident	Portland Cement Concrete	zne4	05-21-2024	98.00	Good
Sundown Street	Spring Green Street	Carter Street	Resident	Portland Cement Concrete	zne1	03-02-2023	98.30	Good
Graphic Arts Road	West HWY 50	I-35 Bridge	Collector	Portland Cement Concrete	zne4	05-14-2024	99.30	Good
5th Avenue	Sunnyslope Street	Funston Street	Primary	Portland Cement Concrete	zne3	04-05-2023	100.00	Good
Brownstone Blvd	Martin Drive	Highway 50	Primary	Portland Cement Concrete	zne4	05-12-2023	100.00	Good
Buffalo Terrace	Sunflower Way	Red Wheat Drive	Resident	Portland Cement Concrete	zne2	03-05-2024	100.00	Good
Funston Street	5th	6th	Primary	Portland Cement Concrete	zne3	04-05-2023	100.00	Good
Graphic Arts Road	I-35 Bridge (south side)	I-35 Bridge (north side)	Collector	Portland Cement Concrete	zne4	05-14-2024	100.00	Good
Industrial Road	Bridge Deck (south)	Bridge Deck (north)	Arterial	Portland Cement Concrete	zne4	05-23-2024	100.00	Good
Lincoln Street	Cul de sac	15th Avenue	Resident	Portland Cement Concrete	zne3	05-16-2023	100.00	Good
Martin Drive	Cul de Sac	280' W of Brownstone Blvd	Primary	Portland Cement Concrete	zne4	05-12-2023	100.00	Good
Mechanic Street	North Underpass	4th Avenue	Collector	Portland Cement Concrete	zne1	04-03-2023	100.00	Good
Mechanic Street	2nd Avenue	Underpass	Collector	Portland Cement Concrete	zne1	04-03-2023	100.00	Good
Penny Lane	Cul de Sac	Weaver Street	Resident	Portland Cement Concrete	zne1	03-01-2023	100.00	Good
Prairie Street	RR Tracks	Bridge Deck	Arterial	Portland Cement Concrete	zne3	04-06-2023	100.00	Good
Prairie Street	I-35 Bridge (south end)	I-35 Bridge (north end)	Collector	Portland Cement Concrete	zne3	05-16-2023	100.00	Good
Red Wheat Drive	Buffalo Terrace	Whittier Street	Resident	Portland Cement Concrete	zne2	03-05-2024	100.00	Good
Sunflower Way	Buffalo Terrace	Whittier Street	Resident	Portland Cement Concrete	zne2	03-05-2024	100.00	Good
West HWY 50	730' east of Graphic Arts Rd	Graphic Arts Rd	Arterial	Portland Cement Concrete	zne4	03-13-2024	100.00	Good

Pavement Management Brick Surface

<u>Branch Name</u>	<u>From</u>	<u>To</u>	<u>Rank</u>	<u>Description</u>	<u>Zone</u>	<u>Date</u>	<u>PCI</u>	<u>PCI Category</u>
East 9th Avenue	Union Street	Mechanic Street	Resident	Brick	zne2	03-05-2024	6.90	Failed
Exchange Street	East 13th Avenue	East 14th Avenue	Resident	Brick	zne2	03-05-2024	10.50	Serious
Union Street	East 10th Avenue	East 11th Avenue	Resident	Brick	zne2	03-05-2024	11.50	Serious
Exchange	Kansas	South	Resident	Brick	zne1	03-06-2023	13.40	Serious
10th Avenue	Merchant Street	State Street	Resident	Brick	zne3	05-05-2023	16.70	Serious
East 13th Avenue	Exchange Court	Exchange Street	Resident	Brick	zne2	03-06-2024	18.60	Serious
Neosho Street	South Avenue	RR Tracks	Resident	Brick	zne1	04-03-2023	19.50	Serious
South Neosho Street	Randolph Avenue	South Avenue	Resident	Brick	zne1	03-07-2023	19.60	Serious
7th Avenue	Congress Street	West Street	Resident	Brick	zne3	05-05-2023	27.20	Very Poor
East 5th Avenue	Cottonwood Street	Market Street	Resident	Brick	zne1	03-01-2023	29.10	Very Poor
East 8th Avenue	Cottonwood Street	Union Street	Resident	Brick	zne2	03-05-2024	29.70	Very Poor
East 14th Avenue	Highland Street	Market Street	Resident	Brick	zne2	03-06-2024	30.10	Very Poor
11th Avenue	Congress Street	State Street	Resident	Brick	zne3	05-05-2023	34.90	Very Poor
8th Avenue	Constitution Street	Congress Street	Resident	Brick	zne3	05-05-2023	35.00	Very Poor
Rural Street	15th Avenue	18th Avenue	Resident	Brick	zne3	05-09-2023	45.10	Poor
East 13th Avenue	Exchange Street	Highland Street	Resident	Brick	zne2	03-06-2024	52.30	Poor
Union Street	RR Tracks	6th Avenue	Resident	Brick	zne1	04-03-2023	65.30	Fair
Sherwood Way	Berkeley Road	Mayfair Street	Resident	Brick	zne3	05-09-2023	71.40	Satisfactory
East 10th Avenue	Exchange Street	Union Street	Resident	Brick	zne2	03-06-2024	72.20	Satisfactory
East 9th Avenue	Exchange Street	Union Street	Resident	Brick	zne2	03-05-2024	79.50	Satisfactory
Washington Street	13th Avenue	15th Avenue	Resident	Brick	zne3	05-09-2023	82.70	Satisfactory
Washington Street	12th Avenue	13 th Avenue	Resident	Brick	zne3	05-09-2023	85.70	Good
Berkeley Road	Sherwood Way	18th Avenue	Resident	Brick	zne3	05-09-2023	86.80	Good
Union Street	East 6th Avenue	East 10th Avenue	Resident	Brick	zne2	03-05-2024	89.10	Good
East 10th Avenue	Union Street	Mechanic Street	Resident	Brick	zne2	10-10-2024	100.00	Good
East 11th Avenue	Market Street	Mechanic Street	Resident	Brick	zne2	10-10-2024	100.00	Good

Title: 2024 Year End Financial Review

Agenda Date: February 12, 2025

Presented By: Trey Cocking City Manager and Mark Detter, Deputy City Manager

Background:

The 2024 City of Emporia Budget was duly adopted in September of 2023. Budgeting is built on assumptions based on past trends. The prediction of future revenues and expenditures projects about 16 months from budget adoption. The City generally budgets conservatively, i.e. underestimating revenues and overestimating expenditures. The conservative budget creates fund balances that reflect healthy reserves. Recently, General Fund and Bond and Interest Fund reserves or carryover have increased while utility funds and the street fund have decreased.

Discussion:

The City of Emporia property tax funds, primarily General and Bond and Interest funds, have increased over the past five years due to increasing revenues and the retirement of debt. The utility funds and street fund have decreased due to increased debt service, a rise in personnel costs, major increases in maintenance and repair costs, and a small reduction in gas tax.

Financial Considerations:

Fund balance in General Fund has risen with a year-end balance in 2020 of \$4.3 million dollars to year-end balance in 2024 of \$6.74 million. Increases in sales tax and property tax primarily account for this increase in fund balance.

The Bond & Interest Fund year-end fund balance has increased in 2020 from \$833,000 to a year-end balance in 2024 of \$3.945 million. The increase is due to the retirement of previous debt and keeping the mill levy steady in Bond & Interest in preparation of new debt payments for the Fire Station projects.

The Solid Waste fund has decreased from a year-end balance in 2020 of \$3.591 million to a year-end balance in 2024 of \$2.528 million. The balance had increased to \$4 million at the end of 2021 in the Solid Waste fund. The decrease in fund balance is due to the purchase of more capital equipment and increased trash hauling and recycling costs.

The Water Fund year-end balance was \$2.631 million at year end 2020. The Water fund's year-end balance in 2024 was \$10,000. The reduction in water fund is due primarily to major maintenance and repair costs in 2023 and 2024.

The Wastewater Fund finished 2020 with a year-end balance of \$2.617 million. The Wastewater Fund finished 2024 with a year-end balance of \$640,000. The decrease in Wastewater fund is primarily due increased debt service payments and operating costs for the new wastewater plant.

The Special Street fund finished 2020 with \$457,000 and had a year-end balance in 2024 of \$189,000. Inflationary pressures increased costs since 2020 for Streets, while the Gas Tax has stagnated in terms of revenue received by the City of Emporia.

Other Considerations:

Below are the budget expended percentages for each fund and various departments.

General Fund-84%

Bond & Interest-100%

Special Street-73%

Solid Waste-94%

Wastewater-101%

Water-106%

Department Budgets:

Airport-67%

City Engineer-81%

Civic Building-84%

Finance/HR-88%

Building and Neighborhood Development-91%

Zoo-93%

Fire/EMS-95%

Parks-97%

IT-97%

Police and Animal Control-98%

Golf-107%

Attachments:

PowerPoint Year End Budget Review



CITY OF EMPORIA BUDGET REVIEW

February 19, 2025



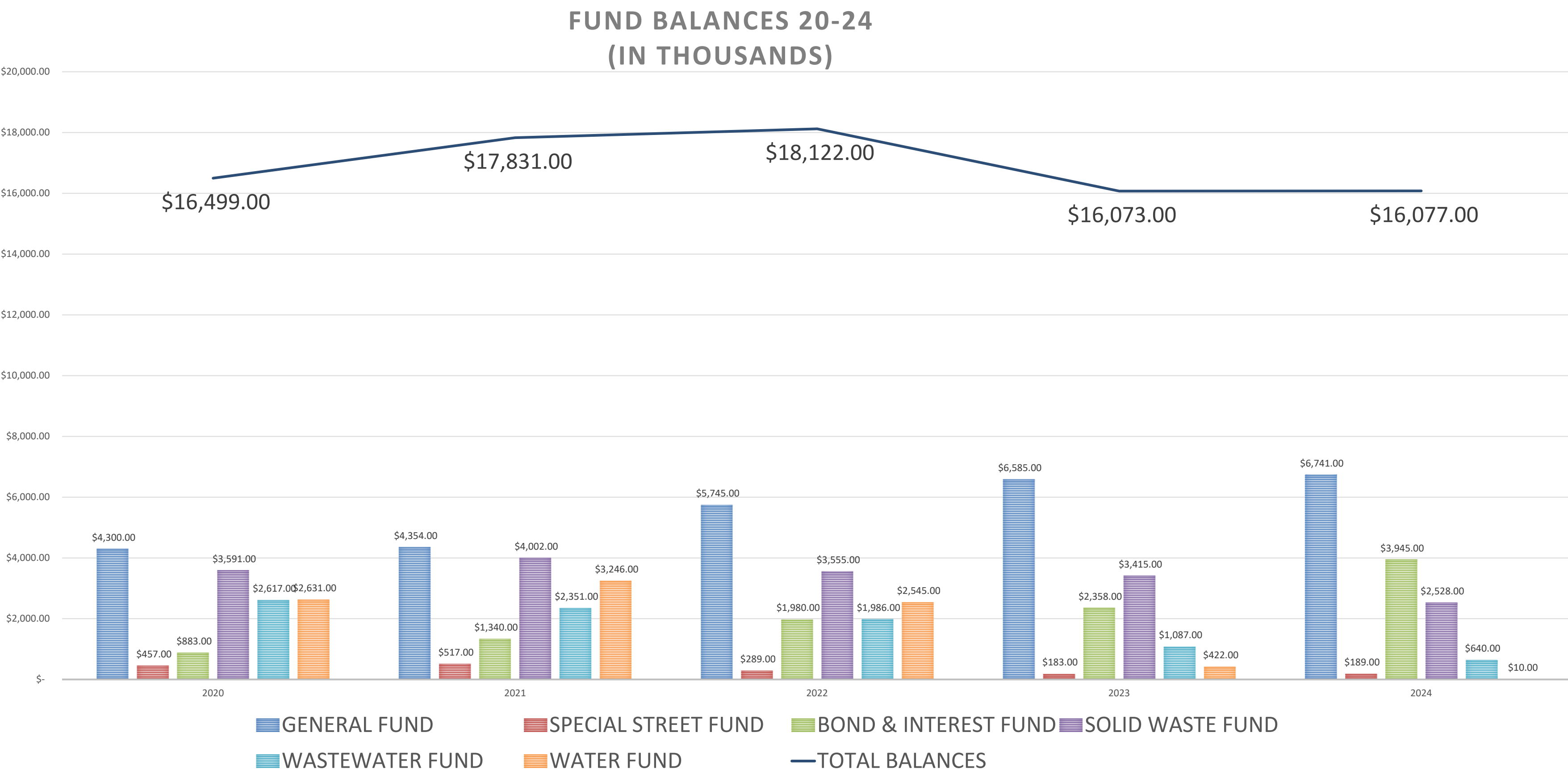
2024 FUND BUDGET REVIEW

- General Fund Balances have increased since 2020.
- Bond & Interest Fund has increased since 2020 in anticipation of Fire Station projects.
- Streets, Water, Wastewater, and Solid Waste funds have decreased over last 5 years due to increasing debt service, maintenance costs, personnel costs, and small decrease in gas tax.

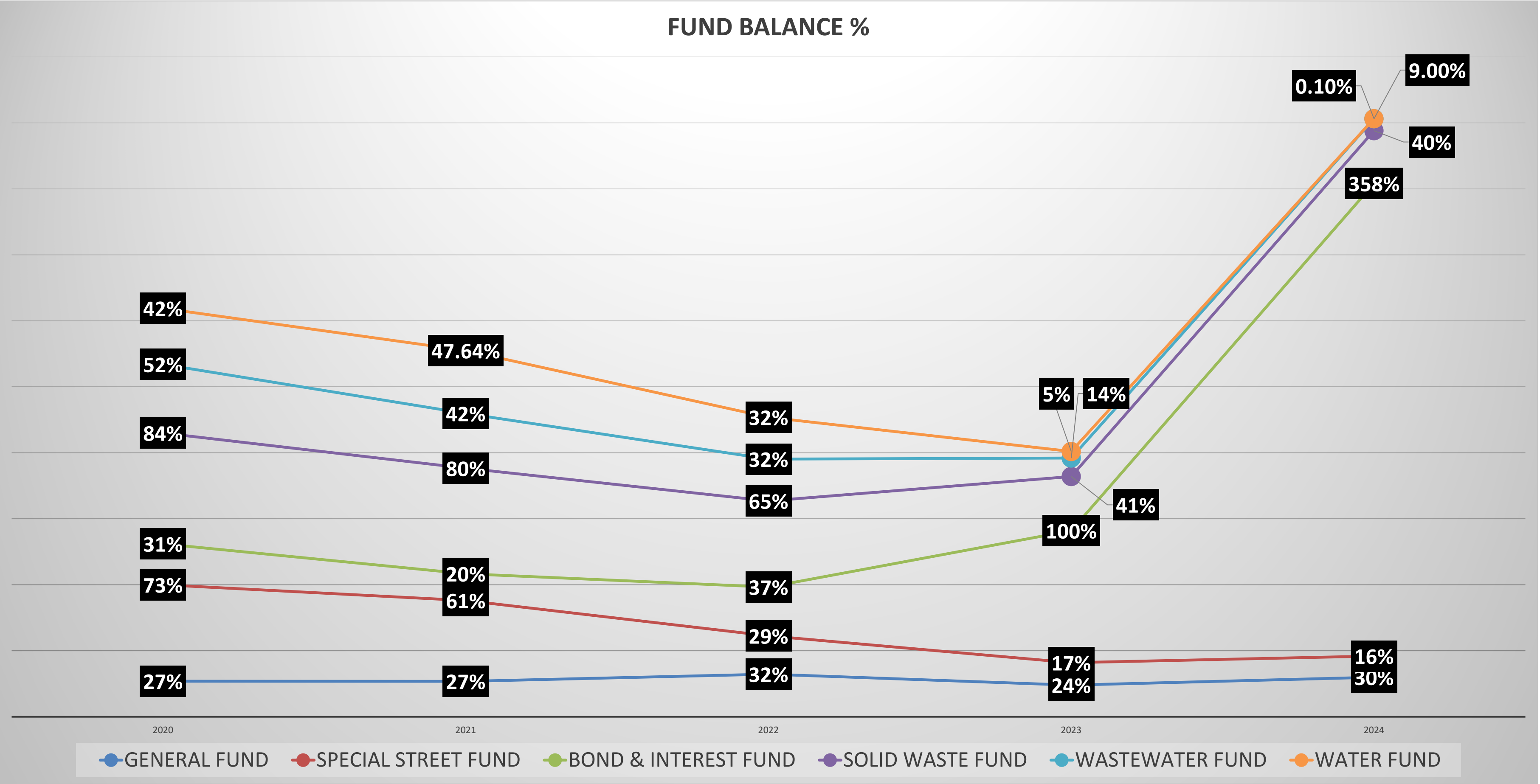
2024 DEPARTMENT EXPENDITURE REVIEW

- Emergency Services Under Budget (Fire/EMS & Police)
- Finance/HR/IT under budget.
- BAND and Engineering under budget.
- Public Lands and Facilities-Zoo, Parks, and Civic Building under budget. Golf Course over budget.
- Public Works- Street, Solid Waste, and Airport under budget. Water and Sewer over budget.

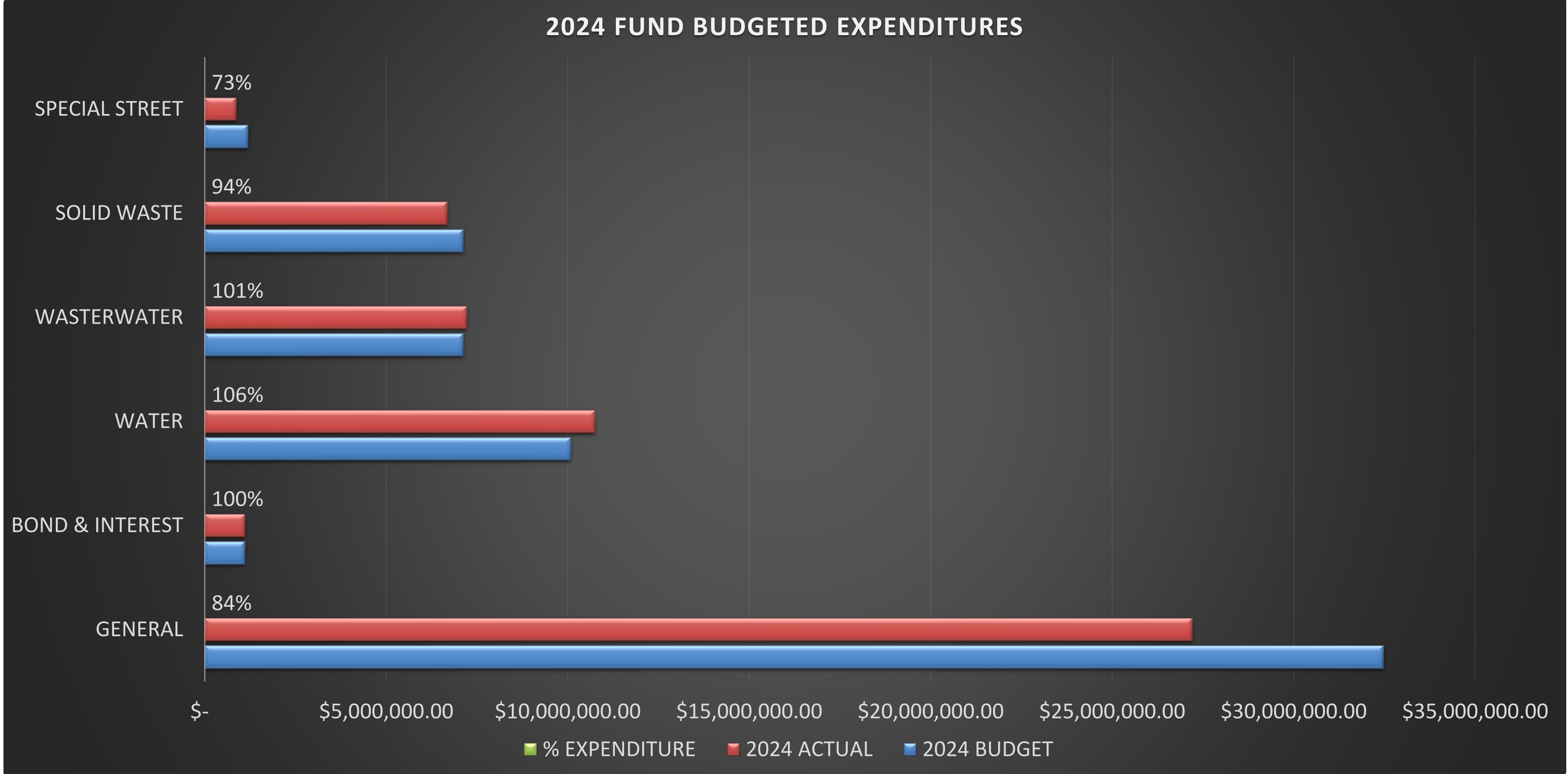
FUND BALANCES 20-24



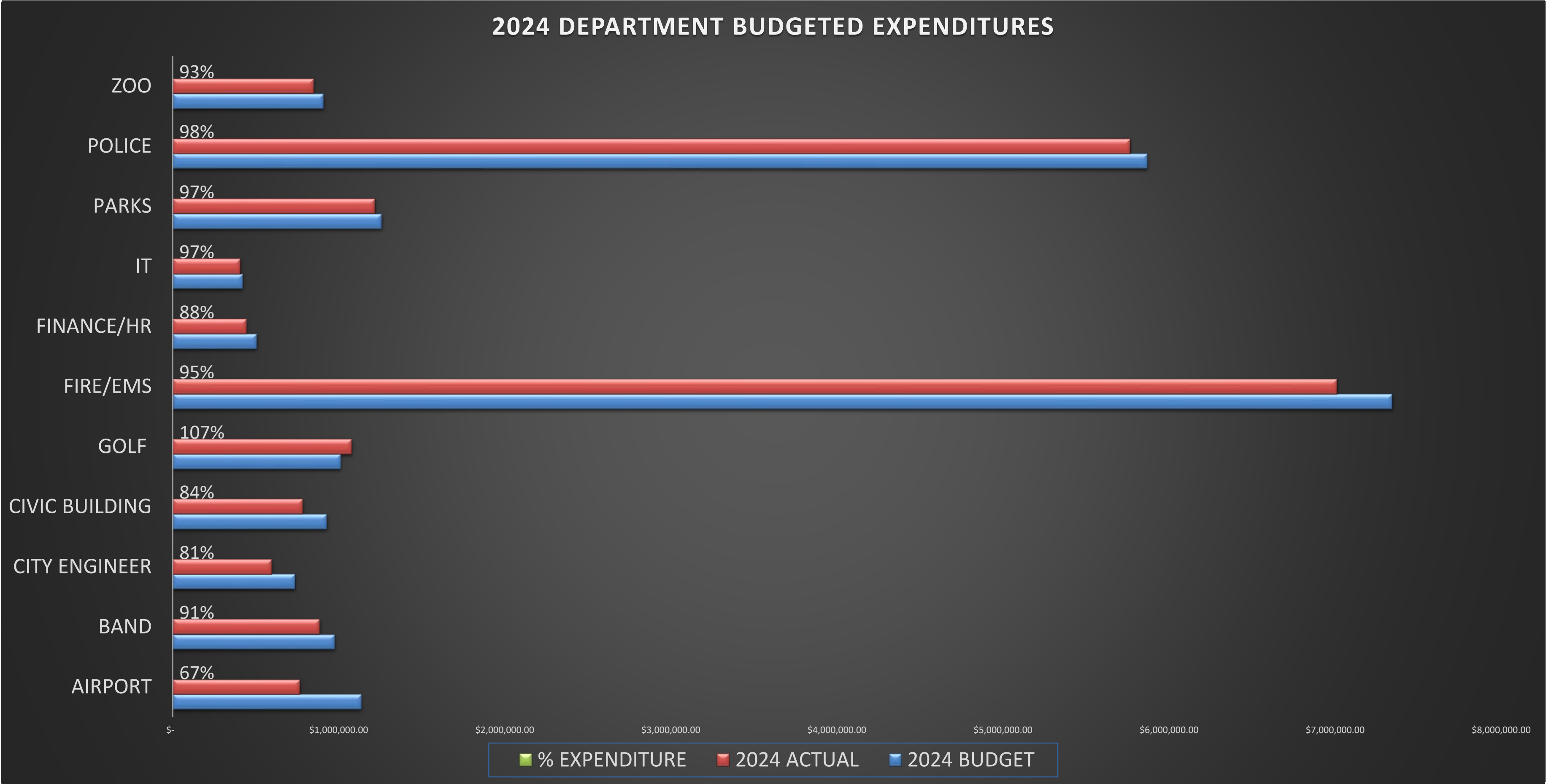
FUND BALANCE % 20-24



2024 FUND BUDGET EXPENDITURES



2024 DEPARTMENT BUDGETED EXPENDITURES



GENERAL FUND

as of December 31, 2024

GENERAL FUND

	Preceding Year 2023 (Actual)	2024 Budget	2024 Jan -Dec Budget	2024 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	5,932,373	6,014,886	6,450,183	6,450,183	6,450,183
REVENUE					
Ad Valorem Property Tax	5,588,068	6,459,892	6,459,892	6,401,026	58,866
Sales Tax	9,765,670	10,400,095	10,400,095	9,789,887	610,208
Franchise Tax	2,838,191	3,215,568	3,215,568	2,819,267	396,301
Other Taxes	845,456	671,214	671,214	747,810	(76,596)
Intergovernmental Taxes	308,881	328,309	328,309	424,887	(96,578)
Licenses & Permits	270,454	277,250	277,250	294,976	(17,726)
Charges for Services	2,323,864	2,062,150	2,062,150	2,411,599	(349,449)
Fines & Fees	477,393	573,550	573,550	525,589	47,961
Use of Property and Money	532,715	288,196	288,196	914,263	(626,067)
Reimbursements	272,396	145,220	145,220	226,524	(81,304)
Misc. Rev. - Administrative Transfers	2,678,060	2,912,335	2,912,335	2,731,921	180,414
Transfer from Solid Waste Fund	0	0	0	0	0
Transfer from Health Insurance Fund	0	0	0	0	0
Operating Revenues	0	200	200	240	(40)
Nonoperating Revenues	2,144,431	0	0	225,753	(225,753)
TOTAL RECEIPTS	28,045,579	27,333,979	27,333,979	27,513,743	(179,764)
EXPENDITURES					
Personnel Services	15,778,882	17,040,652	17,040,652	17,949,291	(908,639)
Vacancy Rate	0	0	0	0	0
Maintenance & Repair	898,456	1,204,988	1,204,988	968,713	236,275
Commodities	1,595,973	1,901,120	1,901,120	1,631,449	269,671
Other Charges	619,960	816,893	816,893	354,999	461,894
Capital Outlay	191,016	398,476	398,476	225,163	173,313
Debt Reduction	0	0	0	0	0
Stock	364	0	0	0	0
Transfer to Industrial Development Sales Tax	926,188	925,000	925,000	925,000	0
Transfer to Multi Year Fund	3,349,517	3,380,515	3,380,515	3,358,119	22,396
Transfer to Project accounts	2,128,068	40,000	40,000	(1,774)	41,774
Transfer to Equipment Reserve	391,957	379,800	379,800	0	379,800
Utilities	545,264	594,950	594,950	550,047	44,903
Communications	113,473	134,750	134,750	107,898	26,852
Training and Travel	195,289	210,200	210,200	182,158	28,042
Jail Expenses	73,250	87,500	87,500	62,200	25,300
Other Contractual	886,115	1,039,836	1,039,836	888,344	151,492
Excess Carryover	0	4,310,309	4,310,309	0	4,310,309
Outstanding PO's	55,304	0	0	0	0
TOTAL EXPENDITURES	27,749,075	32,464,989	32,464,989	27,201,608	5,263,381
Revenue less expenses	296,504	(5,131,010)	(5,131,010)	312,135	5,443,145
Cash Basis Adjustments/Non-appropriated Balance	221,306	0	0	(20,748)	0
Ending Cash Balance	6,450,183	883,876	1,319,173	6,741,569	
Base for Reserve calculation	20,762,330	27,341,198	27,341,198	22,695,100	
15% Reserve	3,114,349	4,101,180	4,101,180	3,404,265	
Amount over 15% Reserve	3,335,833	(3,217,304)	(2,782,007)	3,337,304	
Percentage	31.07%	3.23%	4.82%	29.70%	

General Fund Capital Items

	Budget Amount	Purchase Price	
Airport	\$60,000		Replace MITL System (FAA 90%)
Airport	\$75,000		Replace Mogas Fuel tank and 24 hour fuel pumps
Administration	\$30,000	30,000	Communication Equipment
EMS	\$41,800		Monitor/Defibrillator
EMS	\$60,000		Power Load Cot System
EMS	\$21,675		Patient Simulator Training Device
Fire	\$13,000		Hose Rollers
Fire	\$22,000		Drone and Accessories
Golf	\$20,000		Master Plan for the Golf Course
Park	\$55,000		Drag box tractor & box Replace #623-1 (1984) 1455 hours
	\$398,475.00	\$30,000.00	

Multi Year Fund
as of December 31, 2024

					2024	2024
					Purchase Order	Expenses
					Actual	Budget/estimated
REVENUE	Beginning unencumbered balance				2,995,997.41	3,060,010.61
		Sales Tax Proceeds from General Fund			3,358,119.39	3,380,515.00
		Interest			191,881.54	80,000.00
		State Reimbursement			0.00	-
		Outstanding PO's			473,211.16	
	Accounts Receivable			0.00		
Total Revenue					4,023,212.09	3,460,515.00
SK2302	102-0101-400.0505	2020, 21 & 22 Private/Public partnership	15,957.00	35,514.27	51,471.27	468,000.00
	102-0101-400.0505	ADA Sidewalks	0.00	0.00	-	17,578.46
	102-0101-400.0505	PW Bldg Remodel Old bathroom for a women's locker room			-	100,000.00
SW1903	102-0101-400.0265	Miscellaneous storm water repairs		100,000.00	100,000.00	100,000.00
	102-0101-400.0265	Lakeridge Rd to Bayfront Dr	0.00	0.00	-	14,388.05
	102-0201-400.0502	Firing Range House Split with county			-	30,000.00
FS2201	102-0301-400.0502	Overhead Door Replacement Station 2	0.00	0.00	-	12,000.00
	102 0601 400 0257	2022 Hazardous Sidewalk	0.00	116,081.30	116,081.30	100,000.00
	102-0601-400.0801	Close out paving projects		0.00	-	0.00
PK2101	102-0601-400.1516	Mechanic Parking lots 600-700 Block	0.00	453,295.20	453,295.20	754,934.60
	102-0601-400.1516	Sidewalk S side 15th Ave Graphic Arts to Hatcher			-	55,000.00
	102-0601-400.1516	Sidewalk S side 15th Industrial to Stanton			-	25,000.00
SK2201	102-0601-400.1516	Sidewalk 12th & Burlingame & 24th Prairie to Lincoln	0.00	12,416.13	12,416.13	145,241.61
SK2301	102-0601-400.1516	Sidewalk 24th Ave Graphic Arts to Westridge Dr		3,594.27	3,594.27	100,000.00
	102-0601-400.1516	Sidewalk 9th ave from Fairgrounds to Elm			-	100,000.00
	102-0601-400.1516	Sidewalk Imp N side 24th Westridge to Industrial	0.00	0.00	-	125,000.00
	102-0601-400.1516	Sidewalk Improv. (12th Ave. from Graphic Arts to Industrial Rd.)		0.00	-	100,000.00
PV2401	102-0601-400.1516	CCLIP K99 KS Ave to 3rd & 12th to I35	0.00	732,250.06	732,250.06	300,000.00
PV2402	102-0601-400.1516	2023 Street Rehab	0.00	1,774,905.71	1,774,905.71	1,000,000.00
PV2305	102-0601-400.1516	CCLIP US 50 Graphic Arts to Prairie Street	0.00	367,011.39	367,011.39	300,000.00
	102-0601-400.1516	Misc Street Repairs		100,000.00	100,000.00	100,000.00
	102-0601-400.1516	Replace School flashing lights - 13 lights 50% match with USD 25	0.00	25,476.06	25,476.06	80,000.00
TS2302	102-0601-400.0505	Street Preservation	249,023.12	0.00	249,023.12	200,000.00
	102-0806-400.0502	Hay Barn 30'40' 5" concrete floor	0.00	0.00	-	3,518.00
	102-0806-400.0502	Hoof Stock Sheds			-	50,000.00
	102-0806-400.0502	Trumpeter Swan Exhibit - repairs			-	54,000.00
ZO2201	102-0806-400.0505	Fire Alarm & Smoke Detection at Zoo	6,295.00	12,508.60	18,803.60	26,000.00
ZO2401	102-0806-400.0505	Eagle pond renovation	0.00	112,549.10	112,549.10	120,000.00
ZO2402	102-0806-400.0505	Bird enclosure sheds, enclosures & ventilation USDA		2,464.30	2,464.30	145,000.00
	102-0806-400.0505	King Vulture Remodel USDA			-	195,000.00
	102-0806-400.0505	Fencing in Zoo replaced/repared			-	88,900.00
	102-0901-400.0502	ADA Improvements			-	100,000.00
	102-0901-400.0502	HVAC updates			-	45,000.00
	102-0901-400.0502	618 Mechanic Roof			-	60,000.00
	102-0901-400.0502	Civic Roof area A,B & D Metal Roof Coating			-	105,000.00
	102-0901-400.0502	Civic Roof areas K,M & N (Cover asphalt roof with TPO Rubber Material)			-	81,000.00
CV2206	102-0901-400.0502	Replace Steam Lines & update HVAC	0.00	9,394.58	9,394.58	25,000.00
	102-0901-400.0502	Remodel East Foyer & Vestibule door ways			-	50,000.00
	102-0901-400.0502	Sewer Lift Station - Police dept basement			-	110,000.00
	102-0901-400.0502	2022 Replace Steam Lines	0.00	0.00	-	85,000.00
	102-0901-400.0502	2nd floor restroom ceiling repairs			-	30,000.00
CV2302	102-0901-400.0502	Police department Lobby Remodel ADA	141,428.00	304,192.33	445,620.33	400,000.00
CV2204	102-0901-400.0502	Walk-in Cooler in Room 222			-	25,000.00
	102-0901-400.0502	Replace Windows in Auditorium			-	25,000.00
	102-0901-400.0502	Elevator Controls	0.00	105,879.39	105,879.39	121,950.00
	102-0902-400.0502	Electrical update - install panel and light switches			-	60,000.00
LB2201	102-0902-400.0505	ADA improvements Library doors & ADA openers	0.00	11,992.50	11,992.50	12,067.50
	102-0902-400.0502	Remodel Library Public Bathrooms	0.00	0.00	-	150,000.00
	102-0902-400.0502	HVAC updates			-	30,000.00
EXPENDITURES			412,703.12	4,279,525.19	4,692,228.31	6,424,578.22
Ending Unencumbered Cash balance					2,326,981.19	31,934.19
2024 budgeted projects					2,326,981.19	-

Insurance Reserve

as of December 31, 2024

	Preceding Year 2023 (Actual)	2024 Original Budget	2024 Jan -Dec Budget	2024 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	\$500,000	\$0	\$663,358	\$663,358	\$0
REVENUE					
Transfer from General	\$0	\$0	\$0	\$0	\$0
Transfer from Int Improvem	\$131,012			\$0	\$0
Insurance payment	\$10,850			\$0	\$0
Interest	\$21,496	\$0		\$36,355	(\$36,355)
TOTAL RECEIPTS	\$163,358	\$0	\$0	\$36,355	(\$36,355)
EXPENDITURES					
Maintenance & Repair		\$0			\$0
Misc Projects		\$0			
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0
Ending Cash Balance	\$663,358	\$0	\$663,358	\$699,713	(\$36,355)

Vacant Property Program

as of December 31, 2024

	Preceding Year 2023 (Actual)	2024 Original Budget	2024 Jan -Dec Budget	2024 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	\$200,000	\$0	\$90,362	\$90,362	\$0
REVENUE					
Transfer from ARPA funds	\$0	\$0	\$0	\$0	\$0
Interest	\$6,026	\$0		\$2,358	(\$2,358)
TOTAL RECEIPTS	\$6,026	\$0	\$0	\$2,358	(\$2,358)
EXPENDITURES					
Maintenance & Repair	\$359	\$0		\$0	\$0
Other Contractual Services	\$115,305	\$0		\$85,140	
TOTAL EXPENDITURES	\$115,664	\$0	\$0	\$85,140	\$0
Ending Cash Balance	\$90,362	\$0	\$90,362	\$7,580	(\$2,358)

City of Emporia, Kansas

Library Fund

as of December 31, 2024

	Preceding Year 2023 (Actual)	2024 Original Budget	2024 Jan -Dec Budget	2024 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	\$0	\$0	\$1	\$1	\$0
REVENUE					
Ad Valorem Property Tax	\$969,414	\$1,100,165	\$1,100,165	\$1,086,316	\$13,849
Back Tax Collection	\$27,910	\$15,000	\$15,000	\$17,805	(\$2,805)
Motor Vehicle Tax	\$101,488	\$96,398	\$96,398	\$109,107	(\$12,709)
Recreational Vehicle Tax	\$1,119	\$1,180	\$1,180	\$1,098	\$82
AdValorem Tax Reduction	(\$10,541)	(\$11,000)	(\$11,000)	(\$12,513)	\$1,513
General Fund Contribution		\$0			\$0
TOTAL RECEIPTS	\$1,089,390	\$1,201,743	\$1,201,743	\$1,201,815	(\$72)
EXPENDITURES					
Insurance Refund		\$0			\$0
Misc Projects		\$0			
Appropriation	\$1,089,389	\$1,201,743	\$1,201,743	\$1,201,735	\$8
TOTAL EXPENDITURES	\$1,089,389	\$1,201,743	\$1,201,743	\$1,201,735	\$8
Ending Cash Balance	\$1	\$0	\$1	\$80	(\$79)

Transient Guest Tax

as of December 31, 2024

	Preceding Year 2023 (Actual)	2024 Budget	2024 Jan -Dec Budget	2024 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	\$810,801	\$598,301	\$999,063	\$999,063	\$0
REVENUE					
Transient Guest Tax	\$851,750	\$800,000	\$800,000	\$932,626	(\$132,626)
Interest on Investment	\$31,630	\$10,000	\$10,000	\$24,211	(\$14,211)
Fence rental	\$9,194	\$6,000	\$6,000	\$2,369	\$3,631
Miscellaneous	\$0			\$14,432	(\$14,432)
Repayment of extra funds - Chamber				\$0	\$0
Accounts Receivable - fence rental	\$279			\$8,540	(\$8,540)
TOTAL RECEIPTS	\$892,853	\$816,000	\$816,000	\$982,179	(\$166,179)
EXPENDITURES					
CVB Appropriation	\$385,000	\$462,000	\$462,000	\$462,000	\$0
Trusler Sports Complex		\$0			\$0
City cost associated with events	\$40,000	\$40,000	\$40,000	\$40,000	\$0
Civic Auditorium improvements	\$50,000	\$50,000	\$50,000	\$50,000	\$0
Red Rock's Appropriation	\$7,500	\$7,500	\$7,500	\$7,500	\$0
ESU Welch Stadium		\$200,000	\$200,000	\$400,000	(\$200,000)
Disc Golf Course Maintenance & Employee		\$100,000	\$100,000	\$100,000	\$0
Emporia Main Street	\$100,000	\$95,000	\$95,000	\$95,000	\$0
Emporia Arts Council Support	\$10,000	\$30,000	\$30,000	\$30,000	\$0
Emporia Granda	\$30,000	\$30,000	\$30,000	\$30,000	\$0
Symphony in the Flint Hills		\$0			\$0
Unbound Bike Event	\$15,000	\$15,000	\$15,000	\$15,000	\$0
DDO	\$25,000	\$20,000	\$20,000	\$20,000	\$0
Junior World Event		\$0			\$0
PDGA Professional Disc Golf World	\$0	\$20,000	\$20,000	\$20,000	\$0
Municipal Band Appropriation		\$0			\$0
ESU Foundation - Welch Stadium Imp		\$0			\$0
Free for Kansas - Music event	\$20,000	\$20,000	\$20,000	\$20,000	\$0
Dynamic Discs - Jones course improvement	\$0			\$17,900	(\$17,900)
Hammond Park Crossings	\$21,528			\$0	\$0
Miscellaneous	\$563	\$0		\$2,656	(\$2,656)
Special Projects		\$324,801	\$0		\$0
Outstanding PO's	\$0			\$0	
TOTAL EXPENDITURES	\$704,591	\$1,414,301	\$1,089,500	\$1,310,056	(\$220,556)
Ending Cash Balance	\$999,063	\$0	\$725,563	\$671,186	\$54,377
Transient Guest Tax Receipts	2020	2021	2022	2023	2024
1ST QUARTER-JANUARY	\$193,559.51	\$105,764.76	\$184,682.75	\$217,964.96	\$208,253.00
2ND QUARTER-APRIL	\$132,542.30	\$135,567.13	\$143,987.80	\$170,824.51	\$163,048.74
3RD QUARTER-JULY	\$80,649.41	\$192,642.58	\$223,905.58	\$232,566.63	\$298,395.94
4TH QUARTER-OCTOBER	\$151,949.08	\$200,102.99	\$219,288.14	\$230,393.63	\$262,929.27
TOTAL	\$558,700.30	\$634,077.46	\$771,864.27	\$851,749.73	\$932,626.95

City of Emporia, Kansas

Industrial Fund

as of December 31, 2024

	Preceding Year 2023 (Actual)	2024 Budget	2024 Jan -Dec Budget	2024 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	21,252	21,880	23,447	23,447	0
REVENUE					
Ad Valorem Property Tax	1,148	1,000	1,000	1,060	(60)
Back Tax Collections	34	21	21	20	1
Motor Vehicle Tax	123	99	98	128	(30)
Ad Valorem Tax Reduction	(13)	(16)	(16)	(12)	(4)
Interest on Investment	903	600	600	1,334	(734)
Miscellaneous					
TOTAL RECEIPTS	2,195	1,704	1,703	2,531	(828)
EXPENDITURES					
Travel Expense & Miscellaneous	0	1,185	588		588
Other charges	0				0
Contractual Services	0	0			0
Special Projects and Reserve Fund	0	0			0
TOTAL EXPENDITURES	0	1,185	588	0	588
Ending Cash Balance	23,447	22,399	24,562	25,978	(1,416)

Economic Sales Tax

as of December 31, 2024

	Preceding Year 2023 (Actual)	2024 Budget	2024 Jan -Dec Budget	2024 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	\$1,423,879	\$1,547,875	\$1,319,820	\$1,319,820	\$0
Revenue:					
Sales Tax Receipts	\$925,000	\$925,000	\$925,000	\$925,000	\$0
Interest Income	\$49,295	\$20,000	\$20,000	\$31,551	(\$11,551)
Money for Land Purchases	\$0	\$0		\$195,906	(\$195,906)
Bond Proceeds	\$0	\$0	\$0	\$0	\$0
Return unused money WM	\$1,188	\$0		\$0	\$0
RDA returned money					
Total Revenue	\$975,483	\$945,000	\$945,000	\$1,152,457	(\$207,457)
Expense:					
Appropriation to the RDA	\$350,000	\$400,000	\$400,000	\$358,184	\$41,816
Emporia Enterprises	\$35,000	\$35,000	\$35,000	\$35,000	\$0
Main Street	\$0	\$45,000	\$45,000	\$45,000	\$0
Land Purchase for Industr	\$0	\$0	\$0	\$0	\$0
Land Purchase	\$0	\$0	\$0	\$0	\$0
Simmons Discount	\$189,579	\$0		\$0	\$0
Land Purchase Bond Pmt	\$85,963	\$86,000	\$86,000	\$85,963	\$37
Transfer to B&I water proj	\$350,000	\$350,000	\$350,000	\$350,000	\$0
Soden Rd water main ext	\$60,000	\$0	\$0		\$0
Water Valves	\$9,000				\$0
Dynamic Brewing Company				\$500,000	(\$500,000)
VisionFirst Advisors				\$59,826	(\$59,826)
Special Projects	\$0	\$0	\$0	\$13	(\$13)
Total Expenses	\$1,079,542	\$916,000	\$916,000	\$1,433,985	(\$517,985)
Ending Cash Balance	\$1,319,820	\$1,576,875	\$1,348,820	\$1,038,291	\$310,529

Special Alcohol Fund

as of December 31, 2024

	Preceding Year 2023 (Actual)	2024 Budget	2024 Jan -Dec Budget	2024 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	103,198	107,998	120,433	120,433	0
REVENUE					
Private Club Liquor Tax	110,168	104,660	104,660	108,123	(3,463)
Interest on Investment	4,267	500	500	6,287	(5,787)
TOTAL RECEIPTS	114,435	105,160	105,160	114,410	(9,250)
EXPENDITURES					
Appropriations	97,200	112,200	112,200	112,200	0
Special Projects		0	0		0
TOTAL EXPENDITURES	97,200	112,200	112,200	112,200	0
Ending Cash Balance	120,433	100,958	113,393	122,643	(9,250)

	Receive in 2020	Receive in 2021	Receive in 2022	Receive in 2023	Receive in 2024
Appropriations					
Cross Winds	\$20,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$20,000.00
Corner House	\$65,000.00	\$48,750.00	\$65,000.00	\$75,000.00	\$85,000.00
Emporia State University	\$9,000.00	\$6,750.00	\$6,750.00	\$7,200.00	\$7,200.00
Emporia State University USD #253	\$0.00	\$0.00			
Total	\$94,000.00	\$70,500.00	\$86,750.00	\$97,200.00	\$112,200.00

	2020	2021	2022	2023	2024
Receipts					
1ST QUARTER - MARCH	\$22,675.47	\$17,214.78	\$23,976.09	\$25,545.76	\$26,804.33
2ND QUARTER - JUNE	\$21,611.91	\$18,634.04	\$22,129.19	\$26,129.12	\$26,489.58
3RD QUARTER - SEPTEMBER	\$7,881.01	\$25,844.73	\$28,544.72	\$31,037.27	\$29,035.42
4TH QUARTER - DECEMBER	\$14,069.40	\$24,664.21	\$25,393.46	\$27,455.87	\$25,793.55
TOTAL	\$66,237.79	\$86,357.76	\$100,043.46	\$110,168.02	\$108,122.88

City of Emporia, Kansas

Special Park Fund

as of December 31, 2024

	Preceding Year 2023 (Actual)	2024 Budget	2024 Jan -Dec Budget	2024 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	\$83,362	\$75,362	\$115,908	\$115,908	\$0
REVENUE					
Private Club Liquor Tax	\$110,168	\$104,660	\$104,660	\$108,123	(\$3,463)
Donations& Grants		\$0	\$0	\$0	\$0
Lake Kahola Proceeds		\$0			\$0
Trf of funds from project account	\$0	\$0		\$0	\$0
Interest on Investment	\$5,237	\$2,000	\$2,000	\$8,719	(\$6,719)
TOTAL RECEIPTS	\$115,405	\$106,660	\$106,660	\$116,842	(\$10,182)
EXPENDITURES					
Capital Outlay	\$67,859	\$95,000	\$95,000	\$93,423	\$1,577
Municipal Band Allocation	\$15,000	\$15,000	\$15,000	\$15,000	\$0
Miscellaneous					\$0
Commodities	\$0	\$0		\$0	\$0
Contractual Services	\$0	\$0	\$72,022	\$0	\$72,022
Other Charges					\$0
Transfer to Project Account	\$0			\$0	\$0
Outstanding PO's	\$0			\$0	
Special Projects	\$0	\$0	\$0		\$0
TOTAL EXPENDITURES	\$82,859	\$110,000	\$182,022	\$108,423	\$73,599
Ending Cash Balance	\$115,908	\$72,022	\$40,546	\$124,327	(\$83,781)

Receipts	2020	2021	2022	2023	2024
1ST QUARTER - MARCH	\$22,675.47	\$17,214.77	\$23,976.10	\$25,545.75	\$26,804.32
2ND QUARTER - JUNE	\$22,611.90	\$18,634.04	\$22,129.19	\$26,129.11	\$26,489.57
3RD QUARTER - SEPTEMBER	\$7,881.00	\$25,844.73	\$28,544.72	\$31,037.26	\$29,035.43
4TH QUARTER - DECEMBER	\$14,069.39	\$24,664.03	\$25,393.46	\$27,455.86	\$25,793.55
TOTAL	\$67,237.76	\$86,357.57	\$100,043.47	\$110,167.98	\$108,122.87

Capital Items	Budget Amount	Purchase Price
Golf Course	\$43,000.00	Tees & Banks Reel Mower (2003)
Golf Course	\$52,500.00	Tees & Banks Reel Mower (2004)
	<u>95,500.00</u>	

City of Emporia, Kansas

Special Street Fund

as of December 31, 2024

	Preceding Year 2023 (Actual)	2024 Budget	2024 Jan -Dec Budget	2024 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	289,140	270,715	179,135	179,135	
REVENUE					
Gasoline Tax	648,358	741,360	741,360	653,077	88,283
Special City-County Tax	79,800	77,677	77,677	80,767	(3,090)
Damages	28,423	5,000	5,000	20,438	(15,438)
Interest on Investment	11,772	5,000	5,000	15,927	(10,927)
Transfer of Funds	111,664	100,000	100,000	102,420	(2,420)
Sale of Salvage	0			0	0
Miscellaneous	228	0		125	(125)
TOTAL RECEIPTS	880,245	929,037	929,037	872,754	56,283
EXPENDITURES					
Personnel Services	684,955	676,759	663,772	632,443	31,329
Vacancy		(12,988)			0
Maintenance & Repair	137,928	151,792	151,792	87,417	64,375
Commodities	108,252	145,450	145,450	108,214	37,236
Other Charges	(19,694)	46,590	46,590	20,827	25,763
Capital Outlay	0	0		0	0
Transfer of Funds	5,000	88,000	88,000	0	88,000
Utilities	22,712	31,450	31,450	9,225	22,225
Communications	1,695	2,700	2,700	2,420	280
Training & Travel	13,778	10,000	10,000	6,216	3,784
Contractual Services	39,963	45,800	45,800	24,585	21,215
Special Projects	0	0	0	0	0
Audit Adjustments	(4,339)			(28,021)	28,021
Outstanding PO's	0			0	0
TOTAL EXPENDITURES	990,250	1,185,553	1,185,554	863,327	322,227
Net Change in Cash	(110,005)	(256,516)	(256,517)	9,427	
Ending Cash Balance	179,135	14,199	(77,382)	188,562	
Receipts	2020	2021	2022	2023	2024
1st Quarter - Jan Payment	\$173,837.48	\$161,594.64	\$167,557.74	\$167,412.68	\$159,680.00
2nd Quarter - April Payment	\$163,486.85	\$149,245.64	\$157,106.42	\$149,529.56	\$151,744.49
Extra Payment- June		\$54,671.53			
3rd Quarter - July Payment	\$140,178.69	\$172,643.49	\$166,060.14	\$166,505.96	\$174,865.61
4th Quarter - Oct Payment	\$164,712.37	\$174,419.30	\$165,112.70	\$164,909.80	\$166,786.70
Total	\$642,215.39	\$712,574.60	\$655,837.00	\$648,358.00	\$653,076.80

Capital Item	Budget Amount	Purchase Price
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City of Emporia, Kansas

Drug Forfeiture Fund

as of December 31, 2024

	Preceding Year 2023 (Actual)	2024 Budget	2024 Jan -Dec Budget	2024 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	\$83,820	\$85,821	\$35,885	\$35,885	
REVENUE					
Receipts from Drug Forfeitures	\$4,970	\$5,000	\$5,000	\$40,393	(35,393)
Interest on Investment	\$2,591	\$2,000	\$2,000	\$2,710	(710)
Miscellaneous					
TOTAL RECEIPTS	\$7,561	\$7,000	\$7,000	\$43,103	(36,103)
EXPENDITURES					
Commodities	\$3,921	\$5,000	\$4,576	\$11,268	(6,692)
Capital Outlay		\$0		\$0	-
Communications	\$101	\$0		\$330	(330)
Other Charges	\$51,324		\$0	\$1,649	(1,649)
Transfer of funds					
Other Contractual	\$150	\$0		\$0	-
Travel & Training					-
Maintenance & Repair	\$0	\$0	\$0	\$0	-
Outstanding PO's	\$0			\$0	
Special Projects		\$0	\$0		
TOTAL EXPENDITURES	\$55,496	\$5,000	\$4,576	\$13,247	(8,671)
Ending Cash Balance	\$35,885	\$87,821	\$38,309	\$65,741	

Storm Water

as of December 31, 2024

	Preceding Year 2023 (Actual)	2024 Budget	2024 Jan -Dec Budget	2024 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	\$259,179	\$0	\$243,446	\$243,446	
REVENUE					
Transfer from Multi Year	\$100,000	\$0	\$0	\$100,000	(100,000)
Interest on Investment	\$10,491	\$0	\$0	\$13,609	(13,609)
Miscellaneous					
TOTAL RECEIPTS	\$110,491	\$0	\$0	\$113,609	(113,609)
EXPENDITURES					
Commodities	\$0	\$0	\$0	\$0	-
Capital Outlay	\$234	\$0		\$7,184	(7,184)
Communications	\$0	\$0		\$702	(702)
Other Charges	\$256			\$0	-
Transfer of funds	\$125,734			\$0	-
Other Contractual		\$0		\$72,258	(72,258)
Travel & Training					-
Maintenance & Repair	\$0	\$0	\$0	\$137,906	(137,906)
Outstanding PO's	\$0			\$0	
Special Projects		\$0	\$0		
TOTAL EXPENDITURES	\$126,224	\$0	\$0	\$218,050	(218,050)
Ending Cash Balance	\$243,446	\$0	\$243,446	\$139,006	

City of Emporia, Kansas

Land Bank

as of December 31, 2024

	Preceding Year 2023 (Actual)	2024 Budget	2024 Jan -Dec Budget	2024 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	\$59,845	\$0	\$0	\$127,414	
REVENUE					
Transfer from Multi Year	\$50,000	\$0	\$0	\$0	-
Interest on Investment	\$4,009	\$0	\$0	\$6,967	(6,967)
Sale of Property	\$13,571			\$0	
TOTAL RECEIPTS	\$67,580	\$0	\$0	\$6,967	(6,967)
EXPENDITURES					
Commodities	\$0	\$0	\$0	\$0	-
Capital Outlay		\$0			-
Communications	\$0	\$0		\$0	-
Other Charges	\$0	\$0	\$0	\$418	(418)
Purchase of Property	\$0	\$0	\$0		
Communications	\$11	\$0	\$0	\$0	-
Other Contractual Services		\$0	\$0		-
Maintenance & Repair	\$0	\$0	\$0	\$0	-
Outstanding PO's	\$0			\$0	
Special Projects		\$0	\$0		
TOTAL EXPENDITURES	\$11	\$0	\$0	\$418	(418)
Ending Cash Balance	\$127,414	\$0	\$0	\$133,963	

City of Emporia, Kansas

Bond & Interest Fund

as of December 31, 2024

	Preceding Year 2023 (Actual)	2024 Budget	2024 Jan -Dec Budget	2024 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	\$1,986,995	\$2,253,014	\$2,358,480	\$2,358,480	\$0
REVENUE					
Ad Valorem Property Tax	\$1,954,979	\$2,090,214	\$2,090,214	\$2,064,333	25,881
Back Tax Collection	\$56,415	\$40,000	\$40,000	\$35,227	4,773
Special Assessments	\$68,913	\$35,300	\$35,300	\$67,861	(32,561)
Motor Vehicle Tax	\$190,994	\$195,337	\$195,337	\$219,397	(24,060)
Ad Valorem Tax Reduction	-\$21,102	-\$22,000	-\$22,000	-\$23,734	1,734
Interest on Investment	\$112,690	\$90,000	\$90,000	\$189,025	(99,025)
Recreation Center - Pool renovation		\$0			0
Recreation Center - Office/Locker Remodel		\$0			0
Recreation Center - Ball Diamond Improvem	\$46,350	\$0	\$0	\$0	0
Recreation Center - Fitness Room	\$51,200	\$51,360	\$51,360	\$51,360	0
Industrial Land Payment - Ind Sales Tax	\$85,963	\$0		\$85,963	(85,963)
Sale of Bonds	\$0	\$0	\$0	\$0	0
RHID Krestinger Tax Payment		\$0		\$44	(44)
Hanger Payment - General Fund		\$0			0
Miscellaneous	\$0	\$0		\$0	0
Transfer of Funds from Project Accounts	\$0	\$0	\$0	\$0	0
TOTAL RECEIPTS	\$2,546,402	\$2,480,211	\$2,480,211	\$2,689,476	-\$209,265
EXPENDITURES					
Principal	\$1,895,000	\$875,000	\$875,000	\$875,000	0
Interest Coupons	\$279,917	\$227,850	\$227,850	\$227,850	0
Transfer of funds	\$0			\$0	
Misc projects		\$0	\$0		
TOTAL EXPENDITURES	\$2,174,917	\$1,102,850	\$1,102,850	\$1,102,850	0
Ending Cash Balance	\$2,358,480	\$3,630,375	\$3,735,841	\$3,945,106	

Equipment Reserve Fund

as of December 31, 2024

	Preceding Year 2023 (Actual)	2024 Budget	2024 Jan -Dec Budget	2024 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	\$335,168	\$0	\$579,091	\$579,091	
REVENUE					
Transfer from other funds	\$1,105,126			\$0	-
Interest on Investment	\$43,339			\$31,505	(31,505)
Sale of Vehicles	\$113,130			\$203,380	
TOTAL RECEIPTS	\$1,261,595	\$0	\$0	\$234,885	(31,505)
EXPENDITURES					
Leasing Payment	\$663,233			\$564,800	(564,800)
Outstanding PO's	\$354,439			\$0	
Special Projects					
TOTAL EXPENDITURES	\$1,017,672	\$0	\$0	\$564,800	(564,800)
Ending Cash Balance	\$579,091	\$0	\$579,091	\$249,176	

Water Fund

as of December 31, 2024

	Preceding Year 2023 (Actual)	2024 Budget	2024 Jan -Dec Budget	2024 YTD Actual	Difference b/w YTD Budget & YTD Actual
BEGINNING CASH	2,452,274	2,406,983	1,676,012	830,592	0
REVENUE					
Sale of Water	7,718,770	8,029,720	9,100,000	9,286,308	(186,308)
Service Charge	94,666	100,000	100,000	83,539	16,461
Penalties	89,725	95,000	95,000	102,425	(7,425)
Sale of Salvage		0		0	0
Reimbursed Expense	28,518	20,000	20,750	57,451	(36,701)
Interest on Investment	102,130	65,000	65,350	42,986	22,364
Sale of Bonds	3,337,786	0	0	0	0
Trf from Industrial Fund	350,000	436,000	436,000	350,000	86,000
Trf from Project fund	0	0	5,958,120	0	5,958,120
Non Operating Revenue	0	0		5,240,370	(5,240,370)
Miscellaneous	6,912	2,100	1,000	0	1,000
TOTAL RECEIPTS	11,728,507	8,747,820	15,776,220	15,163,079	613,141
EXPENDITURES					
Personnel Services	1,174,831	1,446,961	1,419,150	1,387,665	31,485
Vacancy		(27,810)	0		0
Maintenance & Repair	2,237,571	1,043,050	1,500,000	1,381,379	118,621
Commodities	1,757,586	1,426,850	1,700,000	2,047,987	(347,987)
Other Charges	375,064	247,390	(747,610)	644,539	(1,392,149)
Capital Outlay	0	995,000	995,000	373,685	621,315
Debt Payment	1,733,972	1,653,139	1,345,251	1,825,075	(479,824)
Stock	32,154	5,000	5,000	120,609	(115,609)
Transfer to Project Account	3,444,286	25,000	4,189,433	5,240,370	(1,050,937)
Utilities	664,956	594,600	594,600	630,971	(36,371)
Communications	28,074	44,900	44,900	24,833	20,067
Travel & Training	25,027	15,200	15,200	19,330	(4,130)
Contractual Services	789,492	1,292,000	2,197,528	1,222,028	975,500
Administrative Fee 16%	1,086,178	1,315,955	1,315,995	1,105,842	210,153
Excess Carryover		0	0		0
Change in Liabilities	998	0		(40,644)	40,644
Outstanding PO's	0				
TOTAL EXPENDITURES	13,350,189	10,077,235	14,574,447	15,983,671	(1,409,224)
NET CHANGE IN CASH	(1,621,682)	(1,329,415)	1,201,773	(820,592)	2,022,365
ENDING CASH BALANCE	830,592	1,077,568	2,877,785	10,000	
Principal Bond Payments	(1,415,000)	(1,415,000)	(1,415,000)	(1,415,000)	
Depreciation	1,456,758	1,550,000	1,550,000	1,312,616	
Capitalized Assets	(3,879,788)	(995,000)	0	(12,391,171)	
Liabilities					
ADJUSTMENTS	(3,838,030)	(860,000)	135,000	(12,493,555)	
Base for reserve calculation	9,905,903	9,082,235	9,390,014	10,369,616	
20% reserve amount	1,981,181	1,816,447	1,878,003	2,073,923	
Amount over 20% reserve	(1,150,589)	(738,879)	999,782	(2,063,923)	
Percent	8.38%	11.86%	30.65%	0.10%	

Wastewater Fund

as of December 31, 2024

	Preceding Year 2023 (Actual)	2024 Budget	2024 Jan -Dec Budget	2024 YTD Actual	Difference b/w YTD Budget & YTD Actual
BEGINNING CASH	2,087,628	1,338,621	1,029,532	1,029,532	
REVENUE					
Sales/Charges	6,169,657	6,126,631	6,126,631	6,600,709	(474,078)
Extra Strength Surcharge	171,000	127,500	127,500	163,428	(35,928)
Interest on Investment	80,398	40,000	40,000	45,923	(5,923)
New System taps	4,600	1,000	1,000	2,000	827
Loss on sales of assets	0			0	
Grant money	1,225,409	0	0	0	0
Sale of Bonds	6,533,733	0	0	0	0
Non Operating Revenue	562,302		0	135,920	(135,920)
Miscellaneous	15,315	1,000	1,000	6,808	(5,808)
TOTAL RECEIPTS	14,762,414	6,296,131	6,296,131	6,954,788	(656,830)
EXPENDITURES					
Personnel Services	1,287,455	1,310,671	1,287,572	1,425,385	(137,813)
Vacancy	0	(23,100)		0	0
Maintenance & Repair	624,540	489,100	489,100	420,819	68,281
Commodities	427,896	374,750	374,750	534,367	(159,617)
Other Charges	291,139	187,785	187,785	165,841	21,944
Capital Outlay	604,993	405,000	405,000	117,523	287,477
Debt Payment	2,843,772	2,800,484	2,800,484	2,983,764	(183,280)
Transfer to Project fund	8,320,208	79,100	79,100	135,920	(56,820)
Utilities	570,015	599,500	599,500	749,512	(150,012)
Communications	21,816	29,600	29,600	22,855	6,745
Travel & Training	15,084	11,500	11,500	9,652	1,848
Contractual Services	215,926	239,550	239,550	344,176	(104,626)
Administrative Fee flat	610,000	610,000	610,000	610,000	0
Excess Carryover		0	0		0
Change in Liabilities	(12,334)	0		(176,476)	176,476
Outstanding PO's	0				
TOTAL EXPENDITURES	15,820,510	7,113,940	7,113,941	7,343,338	(229,397)
NET CHANGE IN CASH	(1,058,096)	(817,809)	(817,810)	(388,551)	(427,433)
ENDING CASH BALANCE	1,029,532	520,812	211,722	640,981	
Depreciation	2,096,619	2,125,205	2,125,205	1,954,564	
Principal Bond Payments	(2,285,730)	(2,211,279)	(2,211,279)	(2,211,279)	
Capitalized Assets	(3,169,496)	(405,000)	0	(41,336)	
Change in Liabilities		0			
ADJUSTMENTS	(3,358,607)	(491,074)	(86,074)	(298,052)	
Base for reserve calculation	6,895,309	6,708,940	6,629,841	7,089,895	
20% Cash Reserve amount	1,379,062	1,341,788	1,325,968	1,417,979	
Amount over 20% Cash Reserve	(349,530)	(820,976)	(1,114,246)	(776,998)	
Percentage	14.93%	7.76%	3.19%	9.04%	

Solid Waste Fund

as of December 31, 2024

	Preceding Year 2023 (Actual)	2024 Budget	2024 Jan -Dec Budget	2024 YTD Actual	Difference b/w YTD Budget & YTD Actual
BEGINNING CASH	3,549,209	2,658,924	3,388,241	3,388,241	
REVENUE					
Refuse Collection Fees	3,004,195	3,050,000	3,050,000	3,047,423	2,577
Loss on Sale of Assets		0		0	0
Interest on Investments	150,996	70,000	70,000	156,375	(86,375)
Trf from Health Ins - Premiums		0			0
Resale of Recyclables	84,117	60,000	60,000	144,698	(84,698)
Box Container Fees	1,868,989	2,270,000	2,270,000	1,869,277	400,723
Landfill Fees	611,254	608,000	608,000	578,017	29,983
Transfers	19,428	0		0	0
Miscellaneous	5,664	4,800	4,800	15,845	(11,045)
TOTAL RECEIPTS	5,744,643	6,062,800	6,062,800	5,811,636	251,164
EXPENDITURES					
Personnel Services	2,268,626	2,450,264	2,402,934	2,496,197	(93,263)
Vacancy		(47,329)			0
Maintenance & Repair	372,042	390,500	390,500	257,114	133,386
Commodities	408,039	428,000	428,000	399,765	28,235
Other Charges	278,567	220,735	220,735	395,271	(174,536)
Capital Outlay	3,970	655,000	655,000	320,359	334,641
Transfer to Equipment Reserve	25,000	86,000	86,000	0	86,000
Utilities	60,758	72,000	72,000	52,096	19,904
Communications	37,201	49,900	49,900	38,036	11,864
Transfer to project	0	0			0
Travel & Training	10,752	8,750	8,750	6,051	2,699
Contractual Services	1,679,951	1,855,500	1,855,500	1,759,615	95,885
Administrative Fee 16%	877,017	948,480	948,480	975,905	(27,425)
Excess Carryover		0	0	0	0
Change in Liabilities	(116,312)	0		(28,569)	28,569
Outstanding PO's	0				
TOTAL EXPENDITURES	5,905,611	7,117,800	7,117,799	6,671,840	445,959
NET CHANGE IN CASH	(160,968)	(1,055,000)	(1,054,999)	(860,204)	(194,795)
ENDING CASH BALANCE	3,388,241	1,603,924	2,333,242	2,528,037	
Principal Payments	0	0	0	0	
Depreciation	394,298	455,000	445,000	368,574	
Capitalized Assets	(459,572)	(655,000)	0	(354,439)	
Change in Liabilities		0			
ADJUSTMENTS	(65,274)	(200,000)	445,000	14,135	
Base for reserve calculation	5,901,641	6,462,800	6,462,799	6,351,481	
20% cash reserve amount	1,180,328	1,292,560	1,292,560	1,270,296	
Amount over 20% Cash Reserv	2,207,913	311,364	1,040,682	1,257,740	
Percentage	57.41%	24.82%	36.10%	39.80%	

CITY OF EMPORIA
ACTUAL COMPARED TO BUDGET
as of December 31, 2024
EXPENSES FOR GENERAL FUND DEPARTMENTS

	2024 AMENDED BUDGET	2024 W ENCUMBRANCES	DIFFERENCE B/W ACTUAL & BUDGET	PERCENTAGE RECEIVED/ USED	General Fund Shared Revenue	Shared Budget	Actual Shared Budget	Department Net
						22,608,664	23,232,398	
COMMISSION/MANAGER/CLERK	5,589,888.00	1,626,261.66	3,963,626	29%	19.90%	4,499,649	4,623,787	2,997,525
FINANCE/HUMAN RESOURCES	506,098.00	445,293.64	60,804	88%	1.80%	407,390	418,629	(26,665)
INFORMATION SYSTEMS	422,110.00	408,063.15	14,047	97%	1.50%	339,783	349,157	(58,906)
POLICE PROTECTION	5,635,137.00	5,515,994.97	119,142	98%	20.06%	4,536,073	4,661,216	(854,779)
ANIMAL CONTROL	234,004.00	249,416.97	(15,413)	107%	0.83%	188,364	193,561	(55,856)
FIRE PROTECTION	3,358,848.00	3,330,886.16	27,962	99%	11.96%	2,703,746	2,778,338	(552,548)
AMBULANCE SERVICE	3,985,714.00	3,679,596.78	306,117	92%	14.19%	3,208,350	3,296,863	(382,734)
CODE SERVICES	975,690.00	885,061.87	90,628	91%	3.47%	785,394	807,061	(78,000)
COURT SERVICES	625,123.00	497,451.88	127,671	80%	2.23%	503,200	517,083	19,631
ENGINEERING	736,918.00	595,362.72	141,555	81%	2.62%	593,191	609,556	14,194
SNOW REMOVAL	73,000.00	26,774.67	46,225	37%	0.26%	58,762	60,383	33,609
GOLF COURSE MAINTENANCE	591,964.00	575,711.78	16,252	97%	2.11%	476,509	489,655	(86,057)
GOLF SHOP	419,803.00	503,738.10	(83,935)	120%	1.49%	337,926	347,248	(156,490)
PARK	1,258,943.00	1,218,034.19	40,909	97%	4.48%	1,013,402	1,041,360	(176,674)
DISC GOLF	0.00	123,491.62	(123,492)	#DIV/0!	0.00%	0	0	(123,492)
AQUATIC CENTER	243,475.00	184,784.60	119,983	51%	0.87%	195,988	201,395	77,904
ZOO	908,230.00	848,251.67	723,445	20%	3.23%	731,091	751,260	566,476
CIVIC BUILDING OPERATIONS	928,894.00	783,079.52	80,642	91%	3.31%	747,725	768,353	(79,899)
LIBRARY MAINTENANCE	79,846.00	155,312.53	(703,234)	981%	0.28%	64,273	66,046	(717,033)
GROUND MAINTENANCE	129,270.00	68,372.80	(26,043)	120%	0.46%	0	106,928	(48,384)
CONCESSION STAND	88,939.00	79,516.13	20,566	77%	0.32%	71,593	73,568	5,195
SHOP MAINTENANCE	143,299.00	-17,260.99	63,783	55%	0.51%	115,350	118,533	39,016
STREET LIGHTING	322,176.00	317,999.56	339,437	-5%	1.15%	259,340	266,494	283,755
MISC APPROPRIATIONS	88,000	83,428.28	(230,000)	361%	0.31%	70,837	72,791	(245,209)
AIRPORT	1,135,817.00	765,899.21	369,918	67%	4.04%	914,290	939,514	856,085
PARKING FACILITY	15,600.00	9,739.20	5,861	62%	0.06%	12,557	12,904	(752,995)
TRANSERS	4,305,515.00	4,241,345.99	64,169	99%	15.33%	3,465,778	3,561,392	3,551,653
CONTINGENCY	-337,313.00	0	(337,313)	0%	-1.20%	(271,524)	(279,015)	(4,520,361)
EXCESS CARRYOVER	0	0	0	#DIV/0!				
GENERAL FUND	32,464,988	27,201,609	5,223,316	84%	101.46%	26,029,036	26,854,060	
	28,086,610							

CITY OF EMPORIA
 ACTUAL COMPARED TO BUDGET
 as of December 31, 2024
 EXPENSES FOR WATER FUND DEPARTMENTS

	2024 AMENDED BUDGET	2024 ACTUAL WITH ENCUMBRANCES	DIFFERENCE B/W ACTUAL & BUDGET	PERCENTAGE RECEIVED/ USED
DEBT	1,625,329	410,075	1,215,254	25%
ADMINISTRATION	2,739,739	1,957,314.59	782,424	71%
WATER MAINTENANCE	2,007,791	-4,466,499.39	6,474,290	-222%
WATER PLANT	5,159,943	5,509,260.77	(349,318)	107%
WATER STOCK	5,000	120,609.01	(115,609)	2412%
	<u>11,537,802</u>	<u>3,530,760</u>	<u>8,007,042</u>	<u>24</u>
Capital Outlay				
Water Plant	\$360,000		Water Plant Evaluation	
Water Plant	\$240,000		Container for Polymer	
Water Plant	\$140,000		Aqua Ammonia Tank Replacement	
Water Plant	<u>\$255,000</u>		S Cottonwood to East St from KS to Potwin	
	995,000	<u>0</u>		

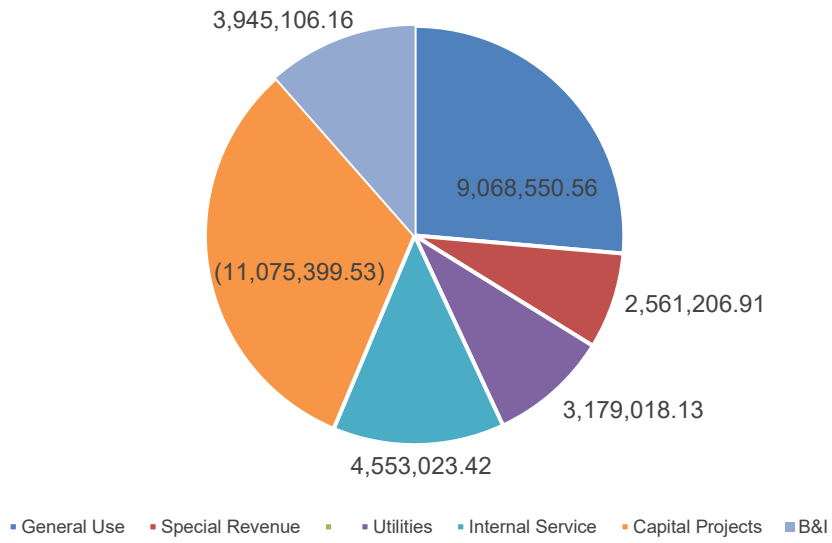
CITY OF EMPORIA
 ACTUAL COMPARED TO BUDGET
 as of December 31, 2024
 EXPENSES FOR WASTEWATER FUND DEPARTMENTS

	2024 AMENDED BUDGET	2024 W ENCUMBRANCES	DIFFERENCE B/W ACTUAL & BUDGET	PERCENTAGE RECEIVED/ USED
DEBT	2,777,384	772,485	2,004,899	28%
ADMINISTRATION	1,496,386	1,013,594	482,792	68%
SEWER MAINTENANCE	1,783,635	1,816,768	(33,133)	102%
SEWER PLANT	3,297,554	3,619,195	(321,641)	110%
	<u>9,354,959</u>	<u>7,222,042</u>	<u>2,132,917</u>	<u>3</u>
Capital Outlay				
Sewer Maintenance	\$175,000		Sewer Main Relining	
Waste Water Plant	\$30,000		Gator	
Waste Water Plant	\$200,000		Replace UV Bulbs, Sleeve, End and Ballasts	
	<u>405,000</u>	<u>0</u>		

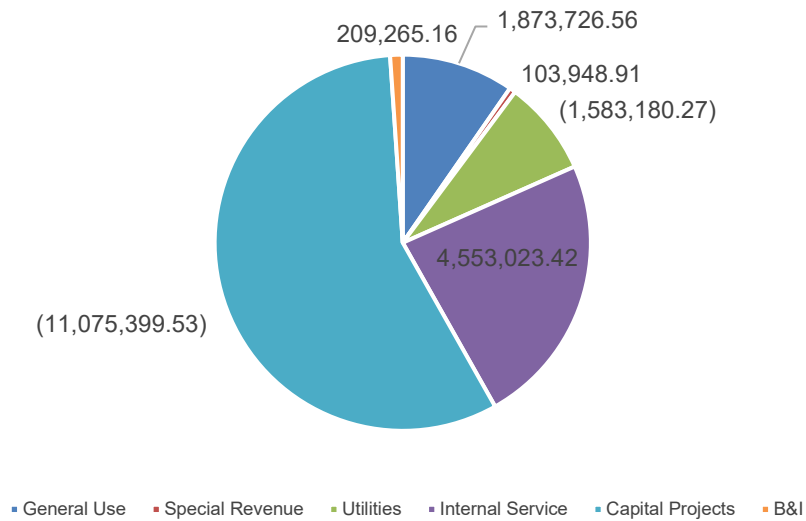
CITY OF EMPORIA
 ACTUAL COMPARED TO BUDGET
 as of December 31, 2024
 EXPENSES FOR SOLID WASTE FUND DEPARTMENTS

	2024 AMENDED BUDGET	2024 W ENCUMBRANCES	DIFFERENCE B/W ACTUAL & BUDGET	PERCENTAGE RECEIVED/ USED
ADMINISTRATION	2,809,390	2,809,390.00	399,598	100%
COLLECTIONS	2,998,315	2,998,315.00	797,978	100%
TRANSFER STATION	2,020,116	2,020,116.00	535,461	100%
RECYCLING CENTER	683,901	683,901.00	221,275	100%
	<u>8,511,722</u>	<u>8,511,722</u>	<u>1,954,312</u>	<u>4</u>
Capital Outlay				
Administration	100,000		Solid Waste Master Plan	
Collections	270,000		Roll Off Truck (2011)	
Collections	285,000	320,359	Rear Load Trash Truck (2010)	
	<u>\$655,000</u>	<u>320,359</u>		

Unencumbered Cash



Available Funds



City of Emporia
Unencumbered Cash Report
as of December 31, 2024

	Amount	YTD Budget	Difference	Unencumbered Cash		
101 General Fund	6,741,569.37	1,319,172.85	5,422,396.52	General Use	9,068,550.56	74.14%
102 Multi Year Fund	2,326,981.19	5,875,651.15	(3,548,669.96)	Special Revenue	2,561,206.91	20.94%
103 Insurance Reserve	699,713.00	663,358.00	36,355.00			
104 Vacant Property Program	7,579.64	-	7,579.64	Utilities	3,179,018.13	25.99%
201 Library Fund	80.35	1.00	79.35	Internal Service	4,553,023.42	37.22%
203 Transient Guest Tax Fund	671,186.14	725,563.00	(54,376.86)	Capital Projects	#####	-90.55%
204 Industrial Fund	25,977.69	24,562.00	1,415.69	B&I	3,945,106.16	32.25%
205 Economic Sales Tax Fund	1,038,291.47	1,348,820.00	(310,528.53)		12,231,505.65	
206 Special Alcohol Fund	122,643.00	113,393.00	9,250.00			
207 Special Park & Recreation Fund	124,327.20	40,546.00	83,781.20	Budget		
208 Special Street Fund	188,561.72	(77,382.00)	265,943.72	General Use	1,873,726.56	
209 Drug Money Forfeitures Fund	65,740.92	38,309.00	27,431.92	Special Revenue	103,948.91	
210 Storm Water Fund	139,005.51	243,446.00	(104,440.49)	Utilities	(1,583,180.27)	
218 Emergency Shelter Grant Fund	-		-	Internal Service	4,553,023.42	
224 Fire Public Education	7,793.85		7,793.85	Capital Projects	#####	
225 Police Grants Fund	(848.73)		(848.73)	B&I	209,265.16	
251 Emporia Homeowner Repair	6,276.16		6,276.16			
252 2014 Housing Rehab	27,379.58		27,379.58			
254 2020 CDBG Rehab Grant	3,994.00		3,994.00			
260 Land Bank	133,962.71		133,962.71			
301 Bond and Interest Fund	3,945,106.16	3,735,841.00	209,265.16			
305 Equipment Reserve Fund	249,175.89	579,091.00	(329,915.11)			
401 Coronavirus Recovery Grant	-		-			
406 Internal Improvement Fund	3,703,647.84		3,703,647.84			
407 Rec Center Projects	(131,520.42)		(131,520.42)			
409 Water Treatment Plant Improvement	403,518.92		403,518.92			
413 Water Main Improvements	(5,927,797.91)		(5,927,797.91)			
415 Civic Auditorium Project Fund	194,164.34		194,164.34			
423 Airport Improvements Fund	218,037.32		218,037.32			
428 Park Improvements Fund	(168,579.64)		(168,579.64)			
441 Paving Projects Fund	(1,832,333.29)		(1,832,333.29)			
442 Construction Projects Fund	(11,126,754.88)		(11,126,754.88)			
444 Waste water Improvement	3,592,218.19		3,592,218.19			
501 Water Utility Fund	10,000.04	2,877,785.00	(2,063,923.14)			
502 Sewer Fund	640,981.46	211,722.00	(776,997.59)			
503 Solid Waste Fund	2,528,036.63	2,333,242.00	1,257,740.46			
601 Worker's Comp Fund	2,158,727.73		2,158,727.73			
602 Health Care Fund	2,394,295.69		2,394,295.69			
708 Fire Insurance Proceeds	6,835.34		6,835.34			
	13,187,974.18					

To: City Commissioners
From: Janet Harrouff
Date: February 19, 2025
RE: 2024 Year end summary

2024 Highlights -Due to higher interest rates the City received \$1,882,073 on idle funds during 2024. This is \$1,356,973 higher than the budget. Revenue across all funds was \$75,450,000 and expenses were \$83,956,000. Total salary and wages paid were \$23,891,000 \$1,077,000 over budget. The reserve level for the General and Solid Waste funds was above policy.

General Fund: The General Fund ended 2024 with a higher unencumbered balance than 2023 by \$291,000. Revenue was under budget of \$179,000 and expenses were under budget by \$953,000.

Revenue was \$179,764 lower than the budget.

- Sales tax was \$610,000 lower,
- Franchise taxes were \$396,000 lower,
- Ambulance fees were \$44,500 higher,
- Golf fees were \$279,000 higher,
- Airport fuel sales were \$13,000 higher,
- Investment interest was \$621,600 higher,
- Administration Fees were \$257,000 higher,

Expenses were \$953,000 lower than the budget when the excess carryover is not taken into consideration. Some highlights were:

- Personnel Services were \$908,000 higher,
- Travel & Training was \$28,000 lower,
- Software was \$59,000 lower,
- Equipment Maintenance was \$114,000 lower,
- Vehicle Maintenance was \$72,000 higher,
- Airport fuel was \$112,900 lower,
- Capital Outlay was \$173,000 lower,
- Inter department transfers were \$444,000 lower
- Contractual Services were \$151,000 lower,

Multi Year Fund: A total of \$4,280,000 was spent on numerous projects within the city limits. \$3,106,000 was spent on streets and sidewalks; \$24,400 traffic signal improvements; \$453,000 on parking lots and \$559,000 on other building improvements. Sales tax was \$22,000 lower than the original budget. The ending cash balance is \$2,326,000 which will be carried over to 2025 for the completion of 2024 projects.

Library Fund: The revenue received was \$112,425 higher than 2023. The library was paid all available funds.

Convention & Tourism Fund: Transient guest tax collections were \$80,876 higher in 2024 compared to 2023 and were \$132,626 more than budget. \$17,900 was

spent on Jones Park Disc Golf course improvements during the year. The ending unencumbered cash balance is \$671,186, which was \$346,000 higher than budget.

Industrial Fund: Revenue was \$800 higher than budget. There were no expenses. The unencumbered ending cash balance was \$25,978.

Economic Sales Tax Fund: Revenue was \$200,000 higher due to repayment of Industrial land. The ending unencumbered cash balance is \$1,038,291.

Special Alcohol Fund: Liquor Tax collections were \$3,463 higher than budget. The fund has an ending unencumbered cash balance of \$122,643.

Special Park Fund: Liquor Tax collections were \$3,463 higher than budget. The ending unencumbered cash balance is \$124,327.

Special Street Fund: The gas tax was \$88,000 lower than the budget. Expenses were \$322,000 lower than the budget. The unencumbered cash balance is \$188,562.

Drug Forfeitures Fund: The ending unencumbered cash balance was \$65,741.

Bond & Interest Fund: Revenue was \$209,000 higher than the amended budget due to higher interest rates. The ending unencumbered cash balance was \$3,945,106. \$875,000 was paid on the principal balance of the bonds. The current outstanding GO bond balance is \$5,555,000.

Water Fund: Water sales were \$186,000 higher than budget. Penalties and service charges were \$9,000 higher than the budget.

Expenses were \$1,409,000 higher than budget. The water fund ended the year with an unencumbered cash balance of \$10,000. The water fund has \$27,745,000 in outstanding debt.

Wastewater Fund: Wastewater charges were \$474,000 higher than budget. Expenses were \$229,000 higher than the budget, maintenance & repair was \$68,000 lower; chemicals were \$160,000 higher; debt was \$183,000 higher; capital was \$287,000 lower; utilities were \$150,000 higher; contractual services were \$104,000 higher. The fund has an unencumbered cash balance of \$640,981, which is \$388,000 lower than 2023. The current outstanding debt balance is \$32,390,121.

Solid Waste Fund: Interest revenue was \$86,000 higher than the budget. The roll off revenue was \$400,000 lower than budget and resale of recyclables was \$84,000 higher than budget. The expenses were \$446,000 less than budget. Maintenance & Repair was \$133,000 lower and capital outlay was \$334,000 lower. This fund has an unencumbered cash balance of \$2,528,037.