COMMISSION MEETING	1:30 P.M.	NOVEMBER 4, 2020

The Governing Body of the City of Emporia, Kansas, met in Regular Session, Wednesday, November 4, 2020, in the City Commission Meeting Room with Mayor Giefer presiding and Commissioners Brinkman, Geitz, Gilligan and Smith present. Also present were City Manager McAnarney, Assistant City Manager Massey, City Clerk Sull and City Attorney Montgomery.

Consent Agenda

It was moved by Commissioner Geitz, seconded by Commissioner Gilligan that the Consent Agenda listed below be ratified as a whole:

a. Consider minutes of the Regular Meeting held on October 21, 2020.

b. Consider ratification of Payroll Ordinance for the period ending on October 23, 2020.

c. Consider Change Order No. 2 for the Peyton Street Watermain Improvements Project WM1902.

The vote follows: Commissioner Geitz, aye; Commissioner Gilligan, aye; Commissioner Brinkman, aye; Commissioner Smith, aye; and Mayor Giefer, aye.

CITY COMMISSION
(Public Comment)

This is the time for the public to make comments. No comments were made at this time.

STREET DEPARTMENT
(Equipment Purchase - One New Dump Truck)
(Bids)

Tim Frevert, Purchasing Agent, was recognized and addressed the Governing Body. He stated four bids were received for one new dump truck as follows:

	Year	Make	Model	Price
Longbine Autoplaza 3012 W. Hwy 50 Emporia, KS	No Bid			

John North Ford 3002 W. Hwy 50 Emporia, KS	2021/22	Ford	F650 29,000 GVW	$96,116.00
Merle Kelly Ford 3501 S. Sante Fe St. Chanute, KS	2021/22	Ford	F750 31,000 GVW	$95,082.00
Emporia Kenworth 1130 Overlander Rd. Emporia, KS	Bid packet was late and not opened.			

The low bid of the F750 has larger capacity axle and springs. The staff including the Street Supervisor recommends purchasing the F750. The bid submitted from John North Ford was actually prepared by Olathe Ford because Olathe Ford is a medium duty truck dealership, and John North Ford Dealership is not. While their bid is only $1,034.00 higher than the local bid, the bid is not local as it appears on the bid tabulation. He stated the replaced truck will be transferred to the wastewater plant and the truck from the wastewater plant will be sold at auction. The budgeted amount for this purchase is $100,000.00 and is included in the recent bond purchase. He stated staff is recommending the purchase of one new Ford F750 be awarded to Merle Kelly Ford in the amount of $95,082.00.

Commissioner Geitz made a motion to award one new Ford F750 Dump Truck to Merle Kelly Ford in the amount of $95,082.00. Commissioner Gilligan seconded the motion. The vote follows: Commissioner Geitz, aye; Commissioner Gilligan, aye; Commissioner Brinkman, aye; Commissioner Smith, aye; and Mayor Giefer, aye.

CITY COMMISSION
(Board Appointments)

Regional Development Association of East Central Kansas:

It was moved by Commissioner Brinkman, seconded by Commissioner Geitz that Brad Kraft be appointed to the Regional Development Association of East Central Kansas Board for a term that expires on December 31, 2023. The vote follows: Commissioner Brinkman, aye; Commissioner Geitz, aye; Commissioner Gilligan, aye; Commissioner Smith, aye; and Mayor Giefer, aye.

CITY COMMISSION
(Consider Submitting Grant Application)
(Kansas Housing Resources Corporation for Emergency Solutions Grant)

Jeff Lynch, Community Development Coordinator, was recognized and addressed the Governing Body. He stated two local non-profit agencies, Family Promise of the Flint Hills and Plumb Place, provide assistance to our local homeless population and are seeking funding to assist them in their efforts. This funding would provide emergency shelter, food and needed essential services such as case management, life skills training, counseling and assistance in obtaining housing and employment for their homeless participants. He stated the City will require all participating agencies to have their financial records reviewed on a regular basis by a professional accounting firm. Agencies will be required to provide certification of qualified expenses, liability of all sub-recipient agencies to repay the City for any repayment of funds or penalties and designation of a responsible party to ensure all appropriate financial documents are supplied to the City or State in a timely manner upon request. Both agencies submitting an application appear to have met the initial minimum requirements. If the applications are approved by KHRC, the City will administer the grants. Each agency will be required to follow State and City requirements for certification of eligible expenses prior to dispersal of funds. Any funds not dispersed will be returned to the state at the end of the funding period. He stated the 2020 Kansas Emergency Solution Grant Application amount is for $142,630.00 and the application deadline is November 6, 2020.

Following further discussions on qualification guidelines and practices Commissioner Gilligan made a motion to approve the submission of the application to the Kansas Housing Resources Corporation for Emergency Solution Grant application on behalf of Family Promise of the Flint Hills and Plumb Place. Commissioner Brinkman seconded the motion. The vote follows: Commissioner Gilligan, aye; Commissioner Brinkman, aye; Commissioner Geitz, aye; Commissioner Smith, aye; and Mayor Giefer, aye.

CITY COMMISSION
(City Manager's Report)

This is a verbal report that announces upcoming events, recognizes employees for outstanding contribution and provides the public information that may be of a general interest. The following information was presented at the meeting:

At the time this Agenda was prepared, the following items were in the works:

NO STUDY SESSION NOVEMBER 11TH
IN OBSERVANCE OF VETERANS'S DAY

City Manager McAnarney stated items that would have been for the November 11th study session would be moved to November 18, 2020 at 5:30 p.m., followed by the next regular Commission Meeting November 18, 2020 at 7:00 p.m.

EXECUTIVE SESSION

Commissioner Gilligan made a motion to adjourn into Executive Session to discuss proprietary information of businesses considering new developments and to invite Special Projects Manager, Jim Witt; City Engineer, Jim Ubert; and President of RDA, Kent Herrmann from 1:40 p.m. to 2:05 p.m., in the City Commission Meeting Room. Commissioner Geitz seconded the motion. The vote follows: Commissioner Gilligan, aye; Commissioner Geitz, aye; Commissioner Brinkman, aye; Commissioner Smith, aye; and Mayor Giefer, aye.

Upon reconvening the meeting in Regular Session at 2:05 p.m., this same date, in the City Commission Meeting Room, Commissioner Gilligan made a motion to continue the Executive Session discussion with all the same people from 2:06 p.m. to 2:26 p.m. Commissioner Geitz seconded the motion. The vote follows: Commissioner Gilligan, aye; Commissioner Geitz, aye; Commissioner Brinkman, aye; Commissioner Smith, aye; and Mayor Giefer, aye.

Upon reconvening the meeting in Regular Session at 2:26 p.m., this same date, in the City Commission Meeting Room, Commissioner Gilligan made a motion to continue the Executive Session discussion with all the same people from 2:27 p.m. to 2:40 p.m. Commissioner Smith seconded the motion. The vote follows: Commissioner Gilligan, aye; Commissioner Smith, aye;

Commissioner Brinkman, aye; Commissioner Geitz, aye; and Mayor Giefer, aye.

Upon reconvening the meeting in Regular Session at 2:40 p.m., this same date, in the City Commission Meeting Room, Mayor Giefer stated they had discussed proprietary information of businesses considering new developments and no action was taken.

EXECUTIVE SESSION

Commissioner Geitz made a motion to adjourn into Executive Session for consultation with the City Attorney regarding a legal matter from 2:40 p.m. to 2:45 p.m., in the City Commission Meeting Room. Commissioner Gilligan seconded the motion. The vote follows: Commissioner Geitz, aye; Commissioner Gilligan, aye; Commissioner Brinkman, aye; Commissioner Smith, aye; and Mayor Giefer, aye.

Upon reconvening the meeting in Regular Session at 2:45 p.m., this same date, in the City Commission Meeting Room, Mayor Giefer stated they had consultation with the City Attorney regarding a legal matter and no action was taken.

Commissioner Gilligan then made a motion to adjourn. Commissioner Smith seconded the motion. The vote follows: Commissioner Gilligan, aye; Commissioner Smith, aye; Commissioner Brinkman, aye; Commissioner Geitz, aye; and Mayor Giefer, aye.

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Danny Giefer, Mayor

ATTEST:

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Kerry Sull, City Clerk