

**Special
Commission Meeting**

11:00 a.m.

August 27, 2025

The Governing Body of the City of Emporia, Kansas, met in Special Session, Wednesday, August 27, 2025, with Mayor Harter presiding via phone and Commissioners, Brinkman, Curtis, and Smith present. Commissioner Sauder was absent. Also present were City Manager Cocking, Deputy City Manager Detter, Assistant City Manager Wash, City Clerk Sull and City Attorney Montgomery.

**CITY COMMISSION
(Kansas Department of Commerce)
(Community Development Block Grant)
(Community Facilities Large Grants Category)
(Soccer Complex Improvements)
(Public Hearing)**

Mark Detter, Deputy City Manager, was recognized and addressed the Governing Body. He stated the public hearing is for the purpose of considering an application to be submitted to the Kansas Department of Commerce for Small Cities Community Development Block Grant Program. This is a federal program with significant number of requirements. He stated the Grant Application will include a description of the project, that includes improvements to the existing soccer field facilities, including a new turf field, a new grass field, lighting for turf fields, a concession stand/restroom building, a storage building and other site improvements. He stated the grant request will be \$1,500,000.00. The Recreation Commission will match at least \$1.5 million, and a donation from a private donor of \$1.5 million over a ten-year period. The entire project is estimated at just under \$4.5 million. Staff recommend conducting a public hearing for CDBG grant application for Soccer Complex Improvements.

Bruce Boettcher, BG Consultants, Inc., was recognized and addressed the Governing Body. He reviewed the master plan for the existing soccer facility, the future improvement plans, the need for improvements and the CDBG scope of the work. He stated the improvements will modernize the complex and will increase community engagement, accessibility, support local events and increase economic activity.

Vice Mayor Smith then declared the public hearing opened.

Victor Ibarra, EHS Boys Soccer Head Coach, and also represents Emporia Club that is a professional team in Emporia. He spoke in favor of the for improvements at the current facility and how the community would benefit from the investment.

Amanda Gutierrez, Director of Emporia Recreation Center, also spoke in favor of improvements for the soccer sport. Opening up more play time

As no one else in attendance wished to address the Governing Body, Vice Mayor Smith then declared the public hearing closed.

CITY COMMISSION
(Kansas Department of Commerce)
(CDBG – Application for Soccer Complex Improvements)
(Resolution Number 3768)

Garrett Nordstrom, Governmental Assistance Services, was recognized and addressed the Governing Body. He stated this proposed resolution authorizes submitting the application for the CDBG grant in the amount of \$1,500,000.00 for improvements at the DeBauge Soccer Complex at 4201 W. 18th Avenue.

Commissioner Brinkman made a motion to approve Resolution Number 3768 authorizing application for CDBG grant for \$1,500,000.00 for improvements at the DeBauge Soccer Complex at 4201 W. 18th Avenue. Commissioner Curtis seconded the motion. The vote follows: Commissioner Brinkman, aye; Commissioner Curtis, aye; Mayor Harter, aye; and Vice-Mayor Smith, aye.

CITY COMMISSION
(Kansas Department of Commerce)
(CDBG – Operation and Maintenance of Improvements for Soccer Complex)
(Resolution Number 3769)

Garrett Nordstrom, Governmental Assistance Services, was recognized and addressed the Governing Body. He stated the CDBG grant requirements include specifying the operations and maintenance annual budget. The estimated costs for operation and yearly maintenance are estimated at \$35,003.00. He stated this proposed resolution assures the Kansas Department of Commerce that funds will be continually provided for the operation and maintenance of improvements to the Soccer Complex.

Commissioner Curtis made a motion to approve Resolution Number 3769 assuring the Kansas Department of Commerce that funds will be continually provided for the operation and maintenance of improvements to the Soccer Complex. Commissioner Brinkman seconded the motion. The vote follows: Commissioner Curtis, aye; Commissioner Brinkman, aye; Mayor Harter, aye; and Vice-Mayor Smith, aye.

CITY COMMISSION
(CDBG – Soccer Complex Improvements Project)
(Contract for Administration Services – Western Consultants)

Garrett Nordstrom, Governmental Assistance Services, was recognized and addressed the Governing Body. He stated this is the standard contract with Western Consultants performing Grant Administration on the CDBG Grant associated with the Soccer Complex Improvements Projects. Western Resources will enter into a contract with the City of Emporia for grant administration contingent upon a grant award. This is a community improvement project, and the grant requires the services of a qualified Administrator to operate within federal and state guidelines. The costs for grant administration shall not exceed \$40,000.00 and a one-time fee of \$5,000.00 for completion of the Environmental Assessment.

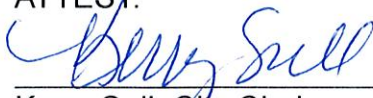
Commissioner Curtis made a motion to approve the contract with Western Consultants for CDBG grant administration for Soccer Complex Improvements Projects. Mayor Harter seconded the motion. The vote follows: Commissioner Curtis, aye; Mayor Harter, aye; Commissioner Brinkman, aye; and Vice-Mayor Smith, aye.

Commissioner Brinkman then made a motion to adjourn. Commissioner Curtis seconded the motion. The vote follows: Commissioner Brinkman, aye; Commissioner Curtis, aye; Mayor Harter, aye; and Vice-Mayor Smith, aye.



Erren Harter, Mayor

ATTEST:


Kerry Sull, City Clerk

