



**CITY COMMISSION
TUESDAY, NOVEMBER 25, 2025 AT 11:00 AM
CITY COMMISSION CHAMBER**

ORDER OF BUSINESS

CALL MEETING TO ORDER Mayor Erren Harter

MEMBERS PRESENT

Vice-Mayor Becky Smith
Commissioner Susan Brinkman
Commissioner Tyler Curtis
Commissioner Jamie Sauder

PROCLAMATIONS

PUBLIC FORUM

The public is invited to make comments at this time. Please limit comments to two (2) minutes each. Please state your name and address prior to making comments.

NEW BUSINESS

1) **Appoint Members to the Homelessness Advisory Board**

Presented by: Erren Harter, Mayor & Susan Brinkman, Commissioner

Recommended Action: Approve the appointment of Matthew Lowery and Jami Kauffman to the Homelessness Advisory Board

2) **Appoint Members to the Transient Guest Tax Advisory Board**

Presented by: Erren Harter, Jamie Sauder, City Commissioner, Commissioner

Recommended Action: Approve the appointment of Don Loux to the Transient Guest Tax Advisory Board

3) **Award Bid for Lift Station No. 15**

Presented by: Scott Groggs, Underground Utilities Manager

Recommended Action: Award Lift Station 15 Improvements contract, in the amount of \$227,291.00, to Cardinal Sitework LLC

4) **Ordinance No. 25-29 Amending the Parcel Type of 315 S Market from Civic/Public (C/P) to Multi-Family (MF)**

Presented by: Justin Givens, Planning & Zoning Administrator

Recommended Action: Ordinance No. 25-29 Amending the Parcel Type of 315 S Market from Civic/Public (C/P) to Multi-Family (MF)

COMMUNICATIONS

Presented by Trey Cocking, City Manager.

- 1) October Budget
- 2) Financials & Permits
- 3) KDHE Letter Regarding Water Pollution Control Permits and Applications

CONSENT AGENDA

Presented by Trey Cocking, City Manager.

- 1) Commission Meeting Minutes for November 5, 2025
- 2) Purchase of Monitor Defibrillator
- 3) Purchase of Mechanical CPR Devices
- 4) Purchase of Power Cots
- 5) CCLIP Geometric Improvements K-99 Highway from Soden's Road to Kansas Avenue Sidewalk Easement Acceptance, Project No. PV2403, KDOT Project No. 56 KA-7274-01
- 6) KDHE Agreement for KPWSLF Project No. 2968
- 7) Ordinance No. 25-28 for State Revolving Fund Loan Amendment

INFORMATIONAL ITEMS

Presented by Trey Cocking, City Manager.

- 1) Informational Items

GOVERNING BODY COMMENTS

Mayor Erren Harter

Vice-Mayor Becky Smith

Commissioner Susan Brinkman

Commissioner Tyler Curtis

Commissioner Jamie Sauder

EXECUTIVE SESSION

- 1) Recess into executive session for 10 minutes inviting pertinent city staff for the purpose of consultation with the City Attorney regarding a legal matter. The justification for executive session is provided in K.S.A. 75-4319(b)(2) to protect privileged communication in the attorney-client relationship. The open meeting will resume in this room at approximately __:____ a.m./p.m.
- 2) Recess into executive session for 30 minutes inviting pertinent city staff to conduct an annual performance evaluation. The justification for executive session is provided by K.S.A. 75-4319(b)(1) to protect the privacy of the employee's personnel record. The open meeting will resume in this room at approximately __:____ a.m./p.m.

RECESS

Recess to Conference Room 1AB for Study Session

STUDY SESSION AGENDA

- 1) Mobile Food Vendor Licensing
- 2) Fats, Oils, and Grease (FOG) Program

ADJOURNMENT

