



**Emporia**  
Kansas

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**CITY COMMISSION**  
**WEDNESDAY, DECEMBER 17, 2025 AT 11:00 AM**  
**CITY COMMISSION CHAMBER**

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**ORDER OF BUSINESS**

**CALL MEETING TO ORDER** Mayor Erren Harter

**MEMBERS PRESENT**

Vice-Mayor Becky Smith  
Commissioner Susan Brinkman  
Commissioner Tyler Curtis  
Commissioner Jamie Sauder

**PROCLAMATIONS**

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**PUBLIC FORUM**

*The public is invited to make comments at this time. Please limit comments to two (2) minutes each. Please state your name and address prior to making comments.*

**NEW BUSINESS**

1) **Appoint Members to the MUPP Board**

*Presented by: Susan Brinkman, Commissioner*

**Recommended Action:** Approve the appointment of Cathryn Crosby and Brad Raper to the MUPP Board

2) **Appoint Member to the Emporia Public Library Board**

*Presented by: Erren Harter, Mayor and Jamie Sauder Commission*

**Recommended Action:** Approve the appointment of Jessica Wagoner to the Emporia Public Library Board

3) **Public Hearing and Ordinance No. 25-30 for Budget Amendment**

*Presented by: Janet Harrouff, Director of Finance*

**Recommended Action:** Conduct Public Hearing and Approve Ordinance No. 25-30 for Budget Amendment

4) **Purchase Agreement for Aerial Ladder Truck**

*Presented by: Brandon Beck, Fire Chief*

**Recommended Action:** Approve the purchase agreement with Conrad Fire Equipment, Inc. for one Pierce Enforcer Aerial for \$2,220,577.10

5) **Contract for Architectural/Engineering CDBG Soccer Complex Improvements Project**

*Presented by: Mark Detter, Deputy City Manager*

**Recommended Action:** Approve contract with BG Consultants for Engineering/Architectural

Services Soccer Complex Improvement Project for a lump sum fee of \$541,923

6) **Ordinance No. 25-31 Authorizing the Issuance of Taxable Industrial Revenue Bonds for Fairview Hotels, LLC**

*Presented by: Tayler Wash, Assistant City Manager*

**Recommended Action:** Approve Ordinance No. 25-31, authorizing the issuance of Taxable Industrial Revenue Bonds for the Fairview Hotel & Conference Center project, and authorizing the Mayor to sign and execute all related documents

7) **Resolution No. 3783: Initial Findings Resolution for Establishment of Cedarbrook Meadows RHID**

*Presented by: Tayler Wash, Assistant City Manager*

**Recommended Action:** Adopt Resolution No. 3783 to initiate the RHID process for Cedarbrook Meadows and authorize submission to the Kansas Department of Commerce

8) **Award Industrial Park II Drainage Engineering Services**

*Presented by: Jim Ubert, City Engineer*

**Recommended Action:** Approve the Professional Engineering Consultants (PEC) agreement in the amount of \$143,300.00 and authorize the Mayor to sign.

9) **2025 Street Rehab Change Order Acceptance**

*Presented by: Jim Ubert, City Engineer*

**Recommended Action:** Engineering staff recommends approving Change Order No. 3 in the amount of \$118,521.75.

10) **Award Bid for City of Emporia/Lyon County Transfer Station Tipping Floor**

*Presented by: Dean Grant, Public Works Director*

**Recommended Action:** Award the alternate bid for the Tipping Floor Repair, in the amount of \$274,773.64, to Multicon, Inc.

11) **Award Peter Pan Park Dredging**

*Presented by: Kevin Hanlin, Director of Public Lands & Facilities*

**Recommended Action:** Motion Award contract for removal of 6,930 cubic yards of material from the pond at Peter Pan Park for \$200,000 to Hodges Farms & Dredging.  
Further motion to amend the contract with Hodges Farms and Dredging and authorize an additional \$100,000 for the removal of an additional 4,950 cubic yards of material

**COMMUNICATIONS**

*Presented by: Trey Cocking, City Manager.*

- 1) Financials & Permits
- 2) November Budget

**CONSENT AGENDA**

*Presented by: Trey Cocking, City Manager.*

- 1) Commission Meeting Minutes for November 25, 2025
- 2) Charge Offs
- 3) Ordinance No. 25-32 Vacating Certain Utility Easements within the City of Emporia
- 4) Resolution No. 3779 for Official Boundary List
- 5) Resolution No. 3782 for Solid Waste Management Plan
- 6) Emporia Library Maintenance Contract

- 7) Purchase of Tractor for Golf Course
- 8) Purchase of Mower for Golf Course
- 9) Resolution No. 3781 for Increase of Golf Rates
- 10) Water Treatment Plant Evaluation and Master Plan Amendment
- 11) Resolution No. 3784 for Compensation Pay Plan

### **INFORMATIONAL ITEMS**

*Presented by Trey Cocking, City Manager.*

- 1) Informational Items

### **GOVERNING BODY COMMENTS**

Mayor Erren Harter

Vice-Mayor Becky Smith

Commissioner Susan Brinkman

Commissioner Tyler Curtis

Commissioner Jamie Sauder

### **EXECUTIVE SESSION**

- 1) Recess into executive session for 15 minutes, inviting pertinent city staff to discuss confidential data of a third party relating to economic development. The justification for the executive session is provided by K.S.A. 75-4319(b)(4) to protect financial affairs and trade secrets of third parties. The open meeting will resume in this room at approximately \_\_:\_\_\_\_ a.m./p.m.

### **RECESS**

### **NO STUDY SESSION AGENDA**

### **ADJOURNMENT**