

CITY COMMISSION MEETING

May 26, 2021 at 10:00 AM

CITY COMMISSION / MUNICIPAL COURT ROOM
518 MECHANIC, EMPORIA, KS

Agenda

Pre-Luncheon Items

- ▶ 2021 National Fitness Campaign/Kansas Parks and Recreation Association Grant.
- ▶ Discuss Water Tap Fees
- ▶ Discuss Becker Addition Proposed Storm Water Improvements.
- ▶ Discuss Electric-assisted Scooters Code Updates
- ▶ Discuss Interlocal Agreement for Urban Growth Area.

Post-Luncheon Items



**If you need accommodations due to a disability to participate in this event, meeting, or activity, or alternative format of written materials contact City of Emporia Jeff Lynch, ADA Coordinator at least 48 hours before the event at 620-343-4285 or jlynch@emporia-kansas.gov*

MEMO

Date: May 26, 2021

TO: Mayor and City Commissioners

FROM: Office of the City Manager

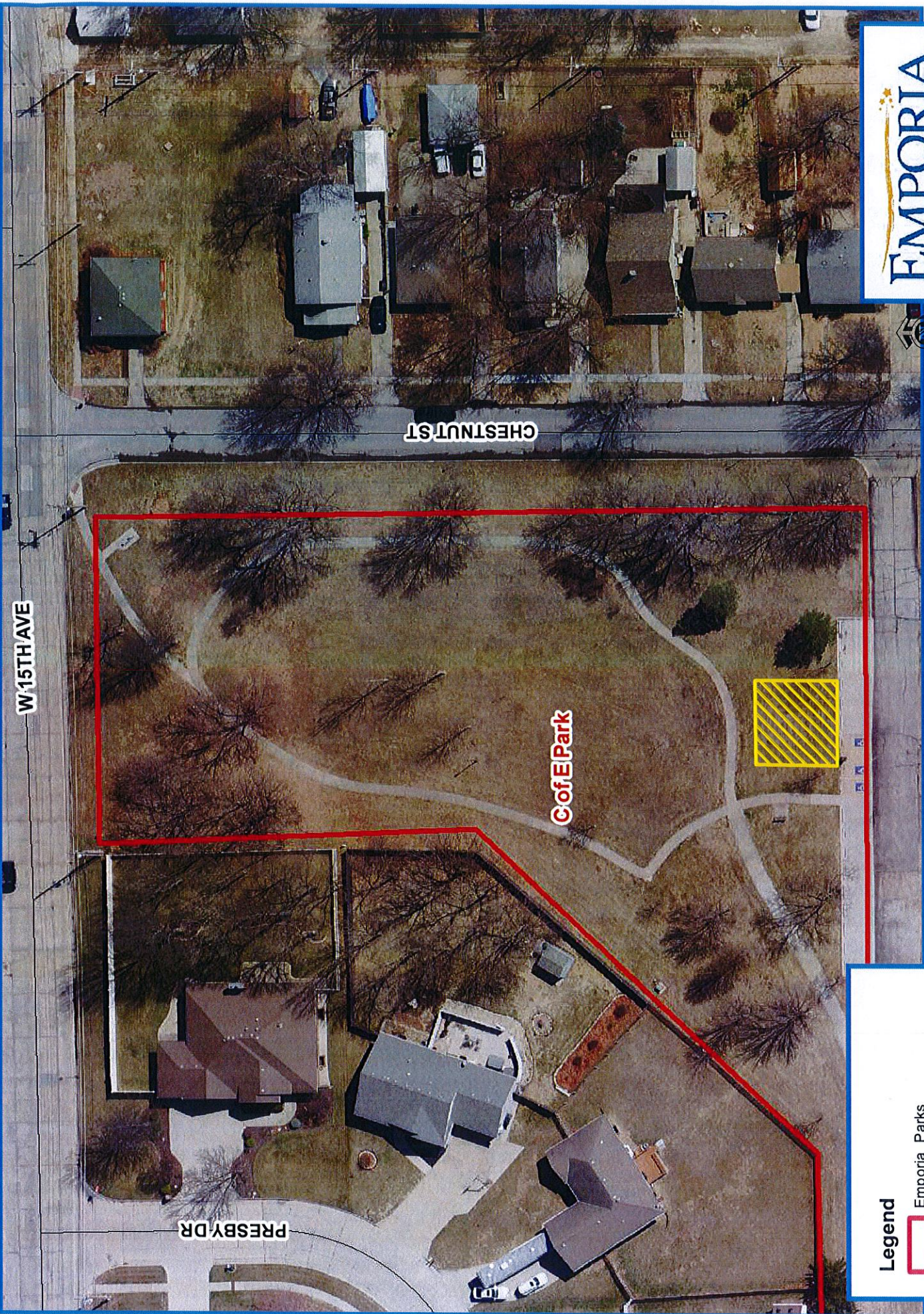
SUBJECT: 2021 National Fitness Campaign/Kansas Parks & Recreation Association grant

During the March 5th City Commission study session Daphne Mertens, Grant Manager with Healthier Lyon County presented several opportunities on grant funding for improvements to parks, trails and pedestrian infrastructure within the Emporia community. One of those grants was for the installation of an outdoor fitness court to be placed on public property. On May 19th Ms. Mertens was notified that this 2021 NFC/KPRA grant was awarded in the amount of \$50,000 towards the construction of a Blue Cross and Blue Shield Fitness Court. These funds are to be used to offset the estimated \$155,000 cost of the court. In addition to the package price of the court the owner would also need to provide a 38'x38' concrete slab that is estimated at \$20,000 to install, for a grand total of \$175,000. There is also the possibility to have local sponsorship of the court that has not been explored as of yet but has been estimated that could reach in the vicinity of \$50,000. With this possible sponsorship option, the City's share would be reduced to approximately \$75,000.

During the application process there were multiple areas evaluated as possible locations to construct this court. They were C of E Park, Peter Pan Park, Jones Park, Walnut Park and Jones Aquatic Center. It was suggested that C of E Park might be the best location with the court being placed immediately north of the Birch Parking lot (*See Attached aerial map*).

There are currently 150 sites throughout the nation with these fitness courts with one being completed in Kansas which is in K.C.K. It is our understanding that Coffeyville and Garnett are having courts constructed in 2021.

Attached are supporting documents for the fitness court and the grant which was recently awarded. Also, Ms. Mertens will be in attendance to assist with answering questions and further explaining this grant.



PROPOSED FITNESS COURT 40' X 40'
DATA IS NOT SURVEY ACCURATE

Legend

-  Emporia_Parks
-  PROPOSED FITNESS COURT



Congratulations!

Lyon County has been selected as a 2021 National Fitness Campaign Grant Recipient!

Dear Daphne,

On behalf of KRPA and the National Fitness Campaign Grant Committee, I am pleased to share that Lyon County has been selected as one of the awardees in the 2021 NFC/ KRPA Statewide Program!

This award notification letter is the first step towards formal confirmation of your participation. The next step is to schedule your official Grant Award Call within the next 10 days - where the qualifications submitted in your Grant Application will be confirmed by the NFC team.

The \$50,000 Grant Award will be confirmed pending the submission of a Resolution of Adoption, endorsed by your local governing body or appropriate recreation commission within 60 days of the Award Call. Upon receipt of the Resolution of Adoption, we will share a formal Grant Program Requirements Document for countersignature and local adoption confirming 2021 grant funding commitment to your agency.

We have assigned a Campaign Manager – Gloria Cox – as your dedicated partner and champion in support of this partnership. Over the coming months, Gloria will work with our team to support the path outlined in your grant application, and to build required remaining funding, develop and activate your program in this 2021 grant cycle.

The 2021 NFC/ KRPA Statewide Program is part of a national movement to make world-class fitness free and accessible in public spaces across the country, which is more important today than ever before – thank you for your commitment to supporting this goal.

Here is a sneak peak at what's ahead:

- Fitness Court Launch – Cut the ribbon on your beautiful new outdoor gym & announce free fitness to the community!
- Classes & Challenges – Get residents moving & keep them engaged with ongoing group classes, individual training, and competitive events.
- Press & Promotions – Shine a spotlight on your community for joining this exciting and innovative wellness movement!

Once again, we are thrilled to invite you to join us as a partner in the 2021 NFC/ KRPA Statewide Program, and we look forward to making world-class fitness free in Lyon County!

Best in Fitness,

Mitch Menaged, Founder
National Fitness Campaign



BROUGHT TO YOU BY

**BlueCross
BlueShield**



NATIONAL FITNESS CAMPAIGN

SAN FRANCISCO, USA
NATIONALFITNESSCAMPAIGN.COM
INFO@NFCHQ.COM
(415) 702-4919



2021 STATEWIDE CAMPAIGN BUDGET OVERVIEW

This document is intended to provide an estimated total budget for developing and implementing the Fitness Court® program. This document gives a range of funding requirements needed for the Fitness Court®, Campaign and Installation.

PROGRAM FUNDING

\$153,000

- **The Fitness Court®**
- **2021 Campaign: Healthy Infrastructure & Campaign Services**

Highlights Include:

- Fitness Court® Mobile App
- Fitness Season 2021 Access
- Promotions & Marketing Kits
- Ambassador Training
- Launch Day Kit

- **The Fitness Court® Factory Installation Kit**
- **Fitness Court Assembly** *(Separate Contract by NFC Factory Team EIS)*

- 32' x 32' sport tile installation (tile provided by NFC)
- Assembly of bodyweight training wall
- Assembly of Fitness Court® elements
- Floor markings paint installation
- Labor costs for Fitness Court® Assembly

- **Art & Graphics Installation** *(Separate Contract by NFC Factory Team EIS)*
- Graphic vinyl decal package for wall and floor equipment (as supplied by NFC)
- Labor Cost for Art & Graphics installation

FREIGHT & PACKAGING *Continental United States Only*

\$2,000

NFC PROGRAM FUNDING

\$155,000

NFC / BLUE CROSS AND BLUE SHIELD KANSAS GRANT AWARD

(-\$50,000)

NFC 2021 CAMPAIGN TOTAL FUNDING REQUIRED:

\$105,000

Fitness Court® Design Studio | Art & Color Options *See NFC Design Services Summary for Additional Details*



Standard Collection
Included



Premium Collection
\$8,500

SITE WORK & INSTALLATION

- **Concrete Slab** *(by others)*
- Site prep and excavation
- 38' x 38' concrete slab (specs provided by NFC)
- Labor costs for concrete slab

In-House External Team

\$0

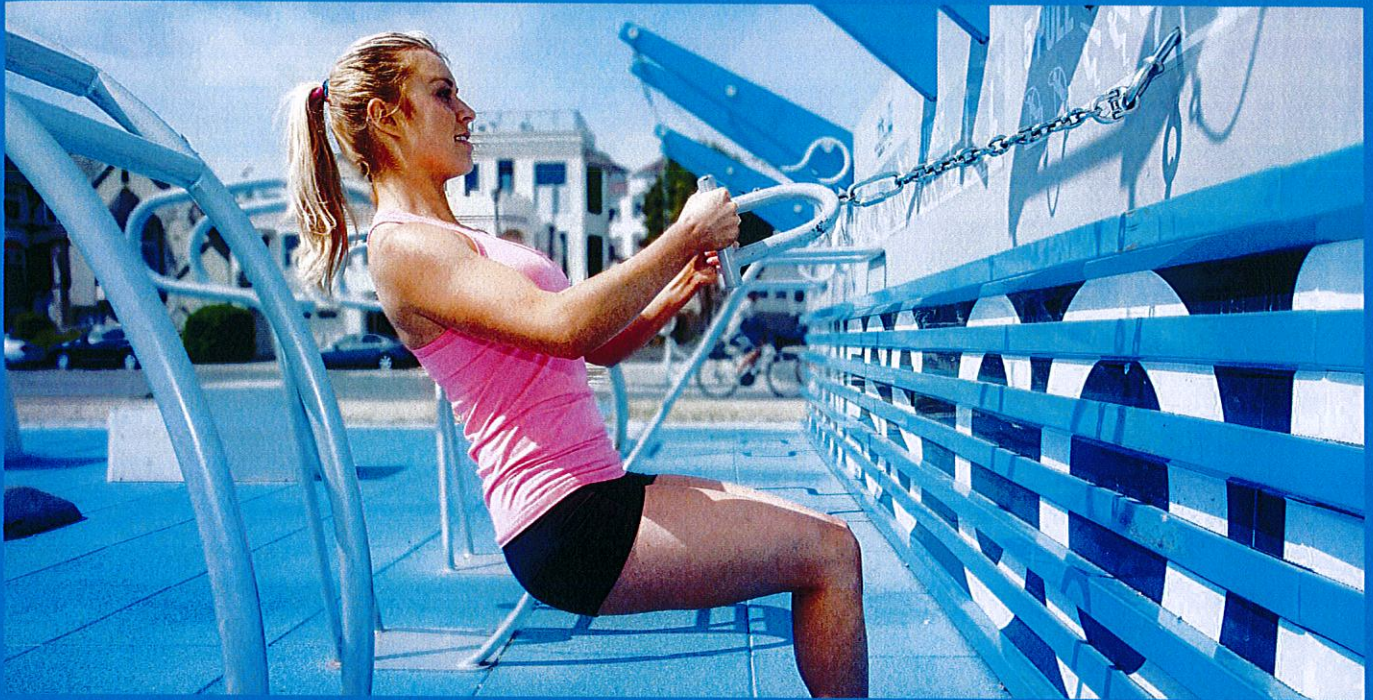
**\$15,000-
\$20,000**

ESTIMATED INSTALL FUNDING REQUIRED:

\$0 - \$20,000

OVERALL TOTAL FUNDING NEEDED:

\$105,000 - \$125,000^{+Tax}



Fitness Court® MAINTENANCE GUIDE

MAINTENANCE PROTOCOLS, MAINTENANCE RECORD TEMPLATE



MAINTENANCE KIT

1. Utilize NFC Maintenance Kit, provided with your Fitness Court, to support maintaining your system over time.



FITNESS COURT MAINTENANCE RECORD

The following items are recommended to be checked regularly (every 90 days or less if necessary) to ensure the equipment remains as installed.

1. Check tightness of all hardware
 - a. Wall Brackets including bolts for wall attachment, outer handle attachment, cable assembly attachment, cover plate attachment, hanger spool attachment.
 - b. Row Handle Assembly attachment to wall.
 - c. Push Station attachment to wall and securement to floor.
 - d. Pull Station securement to anchors and floor.
 - e. Lunge Station securement to anchors and floor.
 - f. Plyo Box securement to anchors and floor.
 - g. Bend Station securement to anchors and floor.
 - h. Bend Station foot hold bar to base plates.
2. Check condition of all cables, chains and connectors and ensure there are no frayed or thin areas.
3. Check for loose rivets on all equipment and replace as necessary.
4. Check condition of graphics and repair as necessary.
5. Check condition of paint and repair as necessary (see paint information below).
6. Check condition of floor marking and repair as necessary.

PAINT SYSTEM INFORMATION

The Fitness Court equipment is “powder coated”. The coating is baked onto bare steel and aluminum that has been specially cleaned and prepared for the powder coating and curing process. Care must be taken to prevent damage to the paint during installation. The coating is not easily damaged but can be scratched and can be damaged if the metal is deformed. If the coating is damaged during installation or during use, the following repair recommendations are provided to restore the coating and prevent corrosion of uncoated steel.

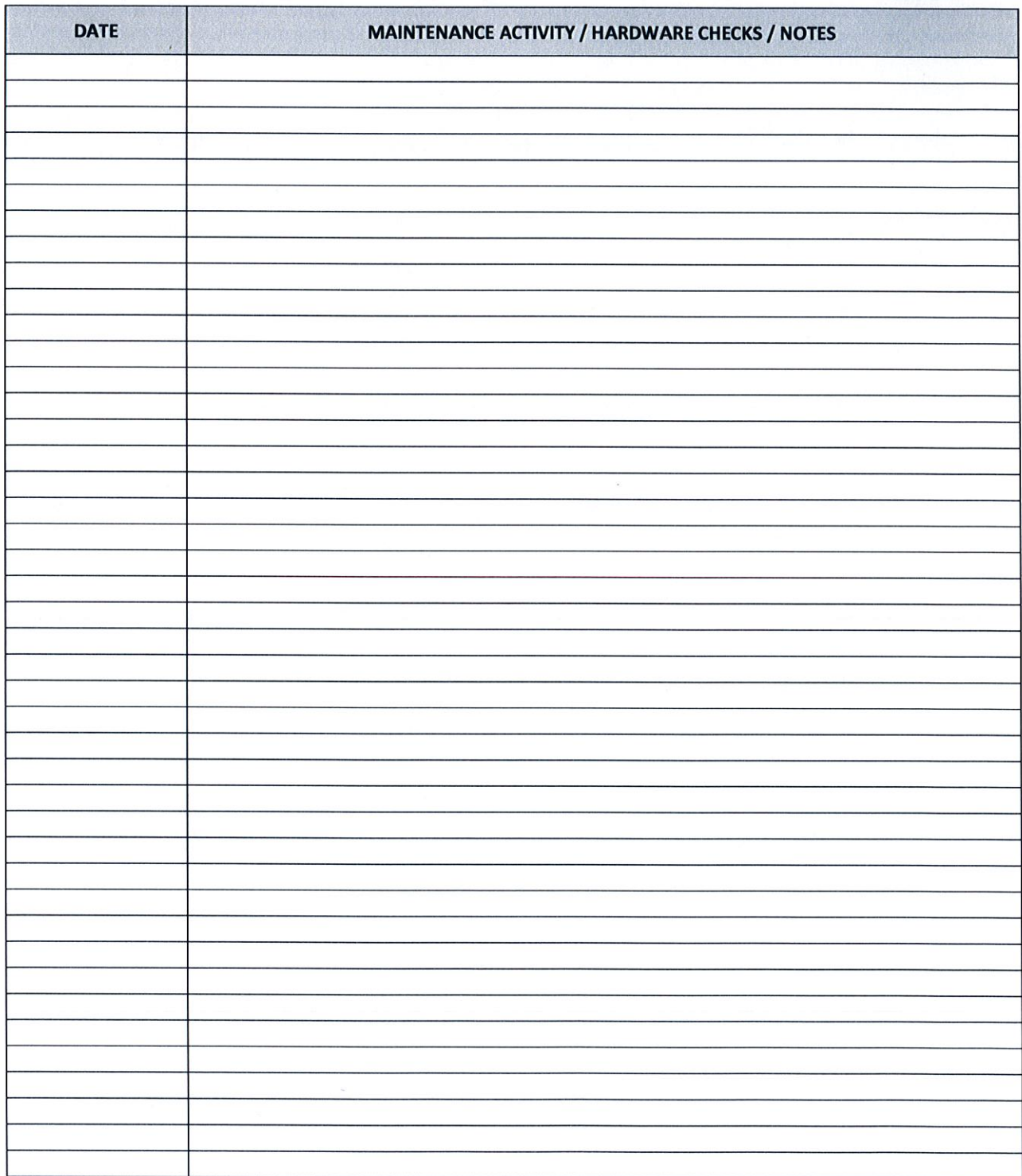
PAINT REPAIR PROCEDURE (PAINT KIT PROVIDED IN MAINTENANCE KIT)

1. Remove all loose and flaking coatings from the damaged area with a wire brush or putty knife. Scrubbing the surface with sandpaper can remove the more stubborn chipped powder coating. Fine-grit sandpaper is recommended, as coarse-grit paper could leave noticeable scratches on the surface.
2. Grind repair area with a power hand grinder or wire brush to bare metal. Grinding will result in a smooth, even surface that is ready for touch up. Be sure to remove any dust that results from the grinding process prior to applying the touch-up coating.
3. Tape off the area to be repaired. The taped off area should include a margin of “good” coating (don’t put the tape too close to the bare metal). Use a high-grade tape to prevent the adhesive material from sticking to the surface when removed.
4. A zinc-rich primer should be applied prior to the top-coat touch-up material. It is not mandatory but is highly recommended. The primer coating should be applied with a brush. Apply in thin layers until you have covered the bare metal completely and achieved sufficient film thickness.
5. Apply color match spray top-coat (provided in the Maintenance Kit) that matches the original color. Be sure that any prior coatings have completely dried before applying the color match spray touch up.

DEBRIS CLEANUP

1. Clean debris off the Fitness Court (leaves, sticks, etc.) seasonally as required, utilizing a leaf blower or other method.

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National Fitness Campaign

2021 KANSAS STATEWIDE CAMPAIGN

Executive Summary Presented by Blue Cross and Blue Shield of Kansas





OUR MISSION

DESIGN HEALTHY INFRASTRUCTURE FOR CITIES TO
IMPROVE THE QUALITY OF LIFE FOR PEOPLE

THE PROBLEM

Preventable diseases like obesity continues to rise across America. The built environment can increase longevity.

WHO WE ARE

National Fitness Campaign is a San Francisco based social enterprise and consulting firm.

WHAT WE DO

NFC partners with cities, schools and state agencies who make health a priority to plan, build, fund and activate healthy infrastructure.

CAMPAIGN HISTORY

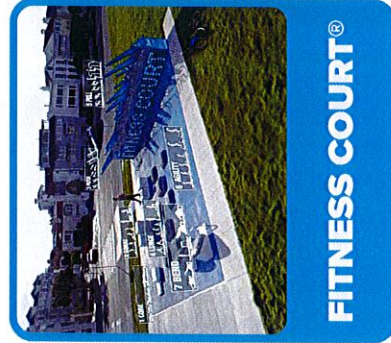


NATIONAL FITNESS CAMPAIGN
2021 CAMPAIGN ELEMENTS
HOLISTIC QUALITY OF LIFE INITIATIVE FOR CITIES



A Comprehensive Wellness Program

The Campaign is a collection of resources and services designed to activate, encourage and support participation in outdoor fitness activities. Our campaign is separated into two stages: Healthy Infrastructure & Campaign Services. All Cities and schools awarded in the program receive all products, tools and services described on this page and detailed in this executive summary document



NATIONAL FITNESS CAMPAIGN
CAMPAIGN SUMMARY
COMPREHENSIVE PROGRAM

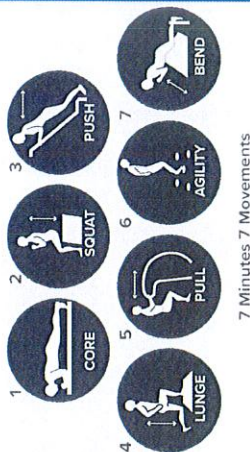


KANSAS 2021 CAMPAIGN
PRESENTED BY

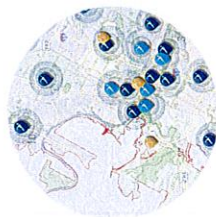


BLUE CROSS AND BLUE SHIELD OF KANSAS
Fitness Court
21st Century Healthy Infrastructure

National Fitness Campaign's Fitness Court is the centerpiece to its holistic health and wellness initiative. The Fitness Court is an outdoor bodyweight circuit training center with functional fitness DNA. The best-in-class system provides a full-body workout to adults of all ability levels. With 7 functional fitness zones, the Fitness Court can be used in thousands of ways. The Fitness Court is the world's best outdoor gym!



7 Minutes 7 Movements



Strategic Planning Studies
Strategic Planning & Feasibility
Study, Site Design Consulting



Campaign Funding Support
Sponsor Strategy, Best Practices,
National Installation Team
Support



Fitness Court App
Free digital App Delivering
Programming, Workouts & Content



Ambassador Training
NFC Fitness Court Ambassador
Training ACE Certified
(American Council of Exercise)



Launch & Public Relations
Featured Stories Highlighted
through Press and Local Media



Annual Fitness Season
Spring/Summer/Fall national & local
training, classes & challenges series



SPRING
World-class
training videos
will be available on
the Fitness Court
App.



SUMMER
World-class
training videos
will be available on
the Fitness Court
App.



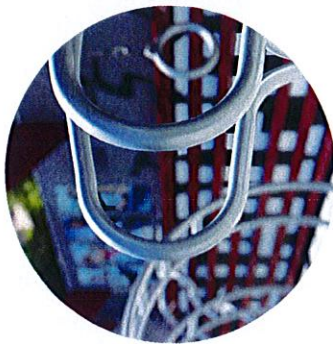
FALL
The Fitness Season
culminates with
local, regional and
national challenges
for residents.

NATIONAL FITNESS CAMPAIGN
WORLD'S BEST OUTDOOR GYM
WORLD CLASS MATERIAL & SYSTEM MADE IN USA

Made & Manufactured in the USA
 Designed by NFC in California.



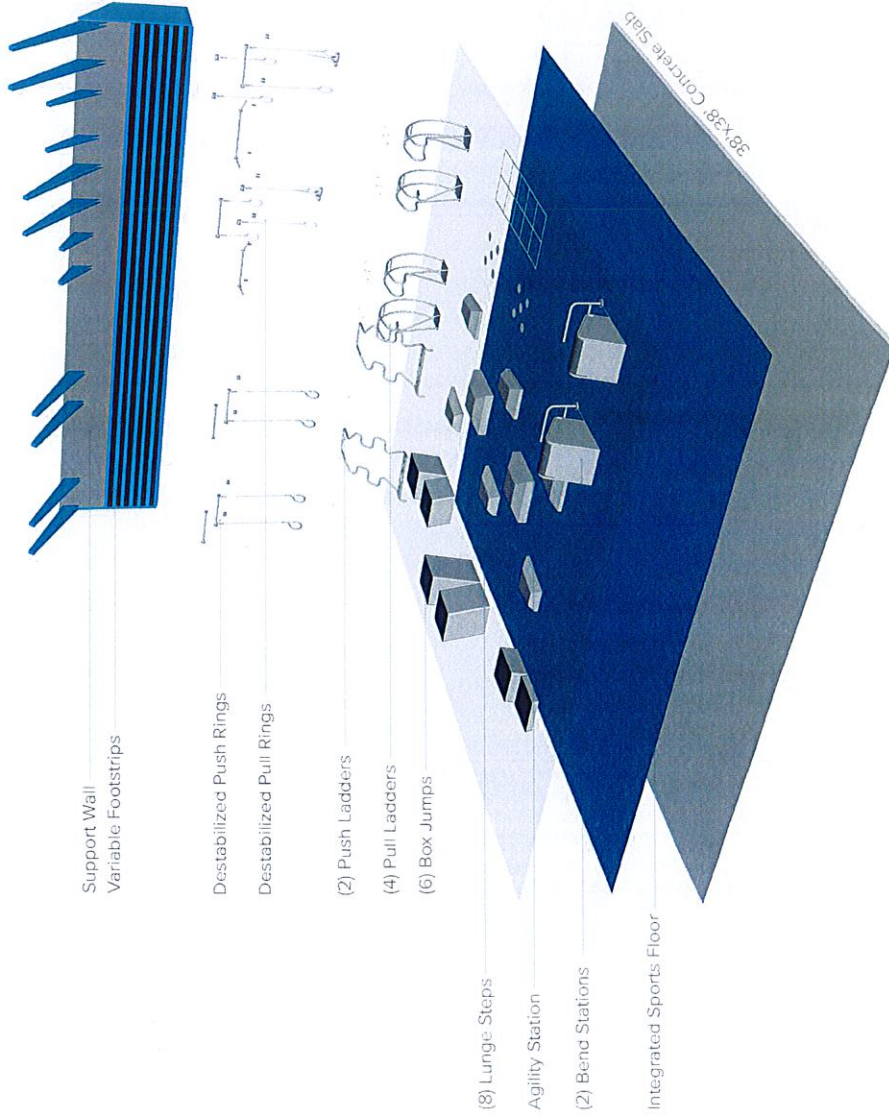
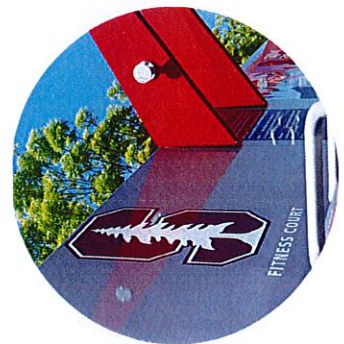
High Quality
 Dual-layer powder-coating
 carbon steel



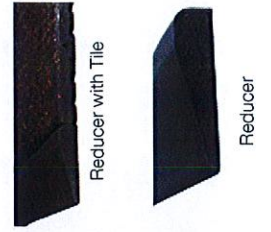
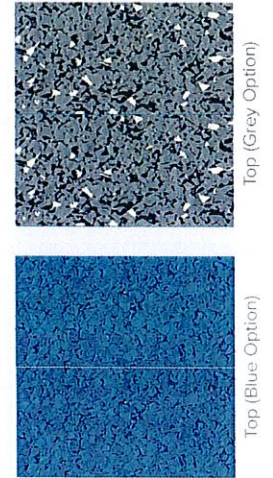
Durable Materials
 Tamper-resistant, galvanized
 & stainless steel bolts and
 fittings.



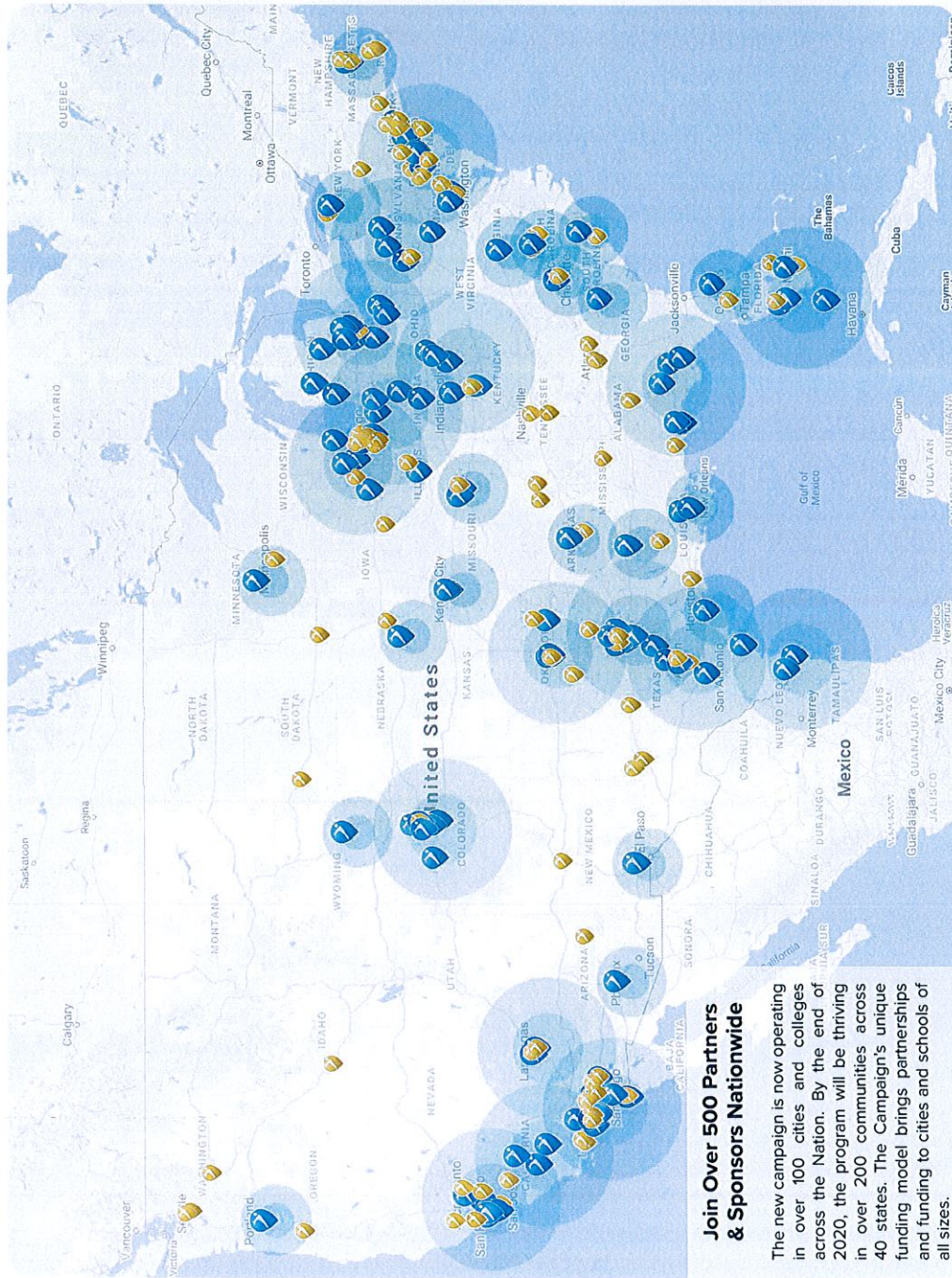
Best In Class
 Anti-graffiti laminate vinyl
 decals



Each Fitness Court® includes an integrated sports floor made from durable 2'x2' tiles which adhere directly to the concrete slab. Available in our standard NFC Blue or Gray to match any custom design.



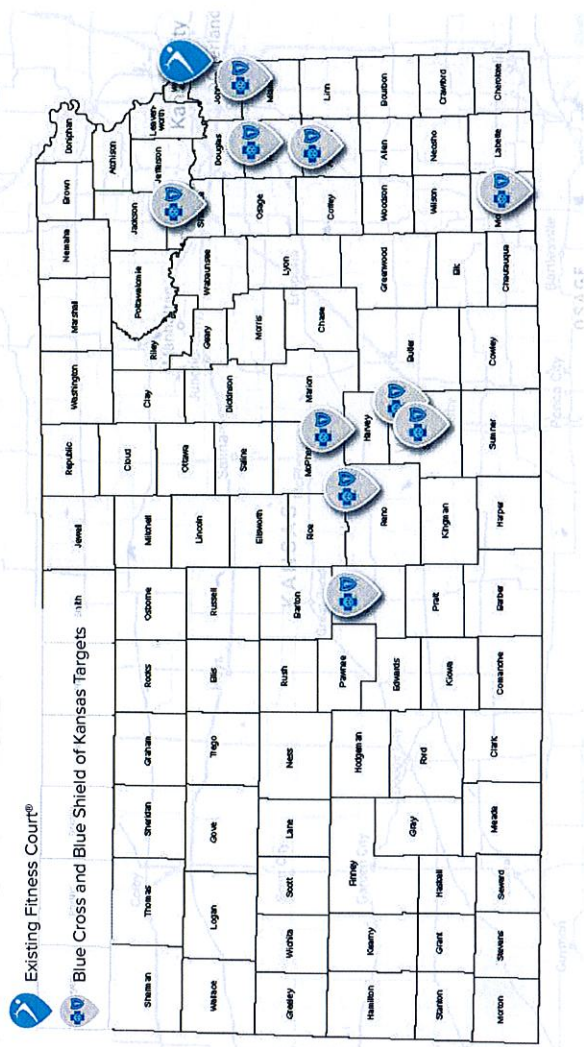
NATIONAL FITNESS CAMPAIGN
CAMPAIGN NETWORK
 Growing Network of Partners & Sponsors Nationwide



**Join Over 500 Partners
 & Sponsors Nationwide**

The new campaign is now operating in over 100 cities and colleges across the Nation. By the end of 2020, the program will be thriving in over 200 communities across 40 states. The Campaign's unique funding model brings partnerships and funding to cities and schools of all sizes.





Kansas Partners

Current Fitness Court Network in Kansas

Kansas City, Kansas | St. Margaret's Park



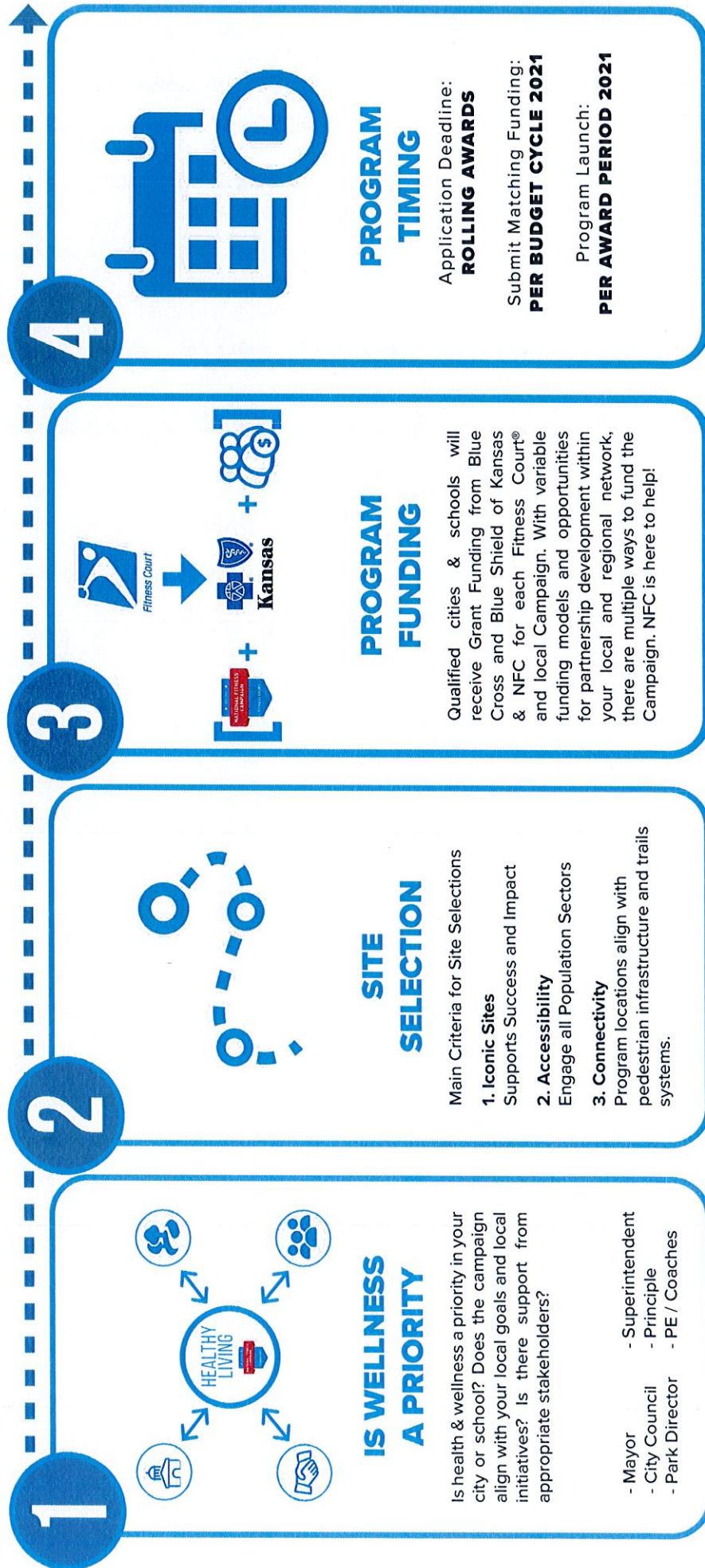
2021 FUNDING REQUIREMENTS & PROCESS

Blue Cross and Blue Shield of Kansas | NFC - 4 Step Adoption Process for each Site Location



Blue Cross and Blue Shield of Kansas & NFC have committed over \$600,000 in National Grant Funding to the state of Kansas. 10 Kansas State Partners will be selected to participate in the 2021 Blue Cross and Blue Shield of Kansas Campaign and will be awarded Grant Funding to support a Blue Cross and Blue Shield of Kansas Fitness Court® in their city or school.

Grant Application Submissions open February 22, 2021





OPTION 1 FULLY FUNDED FITNESS COURT® & CAMPAIGN FUNDING REQUIREMENT \$155,000 Kansas KRPA NATIONAL FITNESS CAMPAIGN FITNESS COURT BLUE CROSS AND BLUE SHIELD OF KANSAS + NFC GRANT \$50,000	OPTION 2 LOCAL SPONSOR SUPPORT FITNESS COURT® & CAMPAIGN FUNDING REQUIREMENT \$155,000 Kansas KRPA NATIONAL FITNESS CAMPAIGN FITNESS COURT BLUE CROSS AND BLUE SHIELD OF KANSAS + NFC GRANT \$50,000
REMAINING FUNDING NEEDED PER SITE \$105,000 	REMAINING FUNDING NEEDED PER SITE \$55,000 + \$50,000  CITY / SCHOOL PARTNER LOCAL SPONSOR FUNDING
FACTORY INSTALL INCLUDED Precision Installation from EIS, NFC's Factory Installation Team Includes install of Fitness Court, Sports Floor, Decals, Full Art Installation CONCRETE SLAB NOT INCLUDED 38"x38" Slab not Included	

2021 PROGRAM SUMMARY

Blue Cross and Blue Shield of Kansas Campaign



2021 PROGRAM SUMMARY: All items and services below are delivered to approved partners as part of the 2021 Blue Cross and Blue Shield of Kansas Campaign.

HEALTHY INFRASTRUCTURE

FITNESS COURT®

Fitness Court® Description:

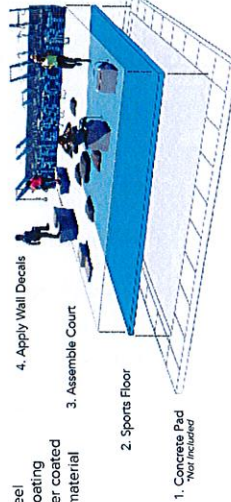
- 32'x35' outdoor bodyweight circuit training system with the following components:
 - Seven station circuit training system providing full-body workout modules
 - Fitness Court® body-weight training wall - 32'W x 2'D x 6' H with custom graphics
 - Thirty pieces of body-weight fitness elements for simultaneous use by 28 users at one time. Fitness elements anchored and grouped within seven stations.
 - Bolts, attachments and anchors required for installation

Fitness Court® Surface - Tile Surface Specifications

- Outdoor Sports Floor Size: 1,024 SF (32'x32')
- Color: NFC Blue
- Thickness: 1" Tiles
- ADA Border Included

Fitness Court Specifications:

- All structural components are made from high-grade carbon steel
- Structural components receive high-grade dual layer powder coating
- All cladding (skins) made from high-grade aluminum and powder coated
- Graphics and signage printed with anti-graffiti over-lamination material
- Manufactured in the United States
- Resilient to heavy, repeated daily use
- Over 30 individual pieces of equipment
- Powder-Coated Structural Components
- Galvanized fittings and bolts - Included
- Stainless steel cables
- Full installation guide provided
- Warranty through NFC



Warranty + Maintenance

- Made for all climates
- Almost no moving parts (only cables)
- Equipment is anchor bolted into concrete
- Replacement parts available through NFC
- No requirement for disassembly in winter
- Maintenance guide, including touch-up paint & necessary tooling included

See Official Warranty for Full Coverage Detail

CAMPAIGN SERVICES

FITNESS COURT® APP

The Fitness Court® App

Free mobile app for iOS / Android teaches proper use, routines and challenges to all users

- **Classes:** schedule, run and track attendance using the Fitness Court App back-end scheduling tool, providing live class management through the OnSched platform. Training and basic setup provided by NFC within 30 days of launch event.
- **Learn:** video guides deliver workouts, and teach the basics for beginners on the Fitness Court. New content released annually, and updated by NFC National Training Team.
- **Train:** individual video & audio guides. New content released annually, updated by NFC National Training Team.
- **Challenge:** competitive tracking allows users to participate in timed, scored challenges, with an option to submit their scores to a national Leaderboard. Acts as a regional and national event qualification tool.

CERTIFIED AMBASSADOR TRAINING

Programming and Training Tools

Fitness Court Ambassadors build and sustain a healthy culture around the Fitness Court ecosystem

- **Learn:** education modules provided by the NFC Training Team are eligible for a range of industry certifications, are offered both in-person and remote, and provide a range of class templates, coaching tips and move to qualified Ambassadors. Partnership includes program vouchers for up to 12 individual Ambassadors per Fitness Court, individually eligible for up to 3 continuing education credits (CECs), approved through the American Council on Exercise (ACE).
- **Train:** classes, clinics and challenges become the building blocks of a Fitness Season, led by local Ambassadors, that engage all ages and fitness levels. These guided workout options expand the user community and increase long-term usage and adoption.
- **Share:** continuous online and print storytelling, engagement and social connection further build out a healthy culture on each Fitness Court®.

MEDIA, PRESS, & PROMOTIONS

Promotions and Marketing Package

Media support and community engagement materials excite users and strengthen program adoption

- **Custom Grant Announcement Kit:** promote the development of the program in your community with NFC support through traditional and social media channels - including a custom Press Release, site rendering, and outreach planning tools.
- **Launch Event Promotions Toolkit:** announce the launch of the Fitness Court® on traditional media channels with a separate customized press release, outreach support and uniquely branded assets for social media.
- **NFC Website Feature Story:** NFC-hosted custom storytelling showcases the partnership and program development in your community.
- **Fitness Court Gear:** receive a \$750 credit towards the official NFC gear store - gear and giveaways (provided in part by National Campaign sponsor, Badger Sport®) nurture Ambassador relationships, honor stakeholders and excite event attendees, to amplify launch activities.
- **Opening Day Launch Support:** NFC provides event management templates, guidance for launch event planning, and custom promotional materials (flyers, media assets).

FITNESS SEASON 2021

Annual Activation Series: 2021 Fitness Season

Bring the Latest Events & Programs to Your Fitness Court® this Year!

- **Spring 2021:** new workout routines & video tutorials introduced to the Fitness Court® App.
- **Summer 2021:** Classes and Clinics support ongoing programming for group exercise and app-based class
- **Fall 2021:** Challenge series builds competition & strengthens community. Marks the success of year's activation program for all users.
- **Healthy Infrastructure Awards:** annual recognition program highlighting exceptional partners and leaders nationwide, winners receive custom awards, decals and press support to announce.

HEALTHY INFRASTRUCTURE DESIGN SERVICES

Strategic Planning & Feasibility Study

- City-wide impact analysis and master plan integration plan
- Site Design and Visibility Analysis

Custom Fitness Court Design Services & Construction & Installation Support

- Customized Fitness Court powder-coating and decal design - no two Fitness Courts are the same!
- stamped and certified design plans, concrete slab drawings, and contractor management are provided by the NFC Activation Team.
- With all ready-to-build plans included, most installations require less than 90 days to complete from ground-breaking to launch.
- NFC National Installation Partner Access - EIS (contracted separately)

GRANT FUNDING, CONSENSUS BUILDING, SPONSOR SUPPORT

NFC Grant Funding Qualification

- Access to qualify for NFC's Grant Funding through NFC's national partners to support seeding the program.

Consensus Building Consulting

- NFC has industry experts in project management, and from conception through execution, they will collaborate on an average of 2 intensive monthly planning calls to drive success.

Sponsor Strategy Consulting Support

- Up to 10 custom renderings provided by NFC Design Team to support outreach to local sponsors and partners. Up to 5 custom slide presentations provided for in-person meetings and internal stakeholder consensus-building.



National Fitness Campaign Emporia, Kansas 2021



EMPORIA KANSAS

Partnership Stage 2 : Evaluation



A Note from the NFC Team:

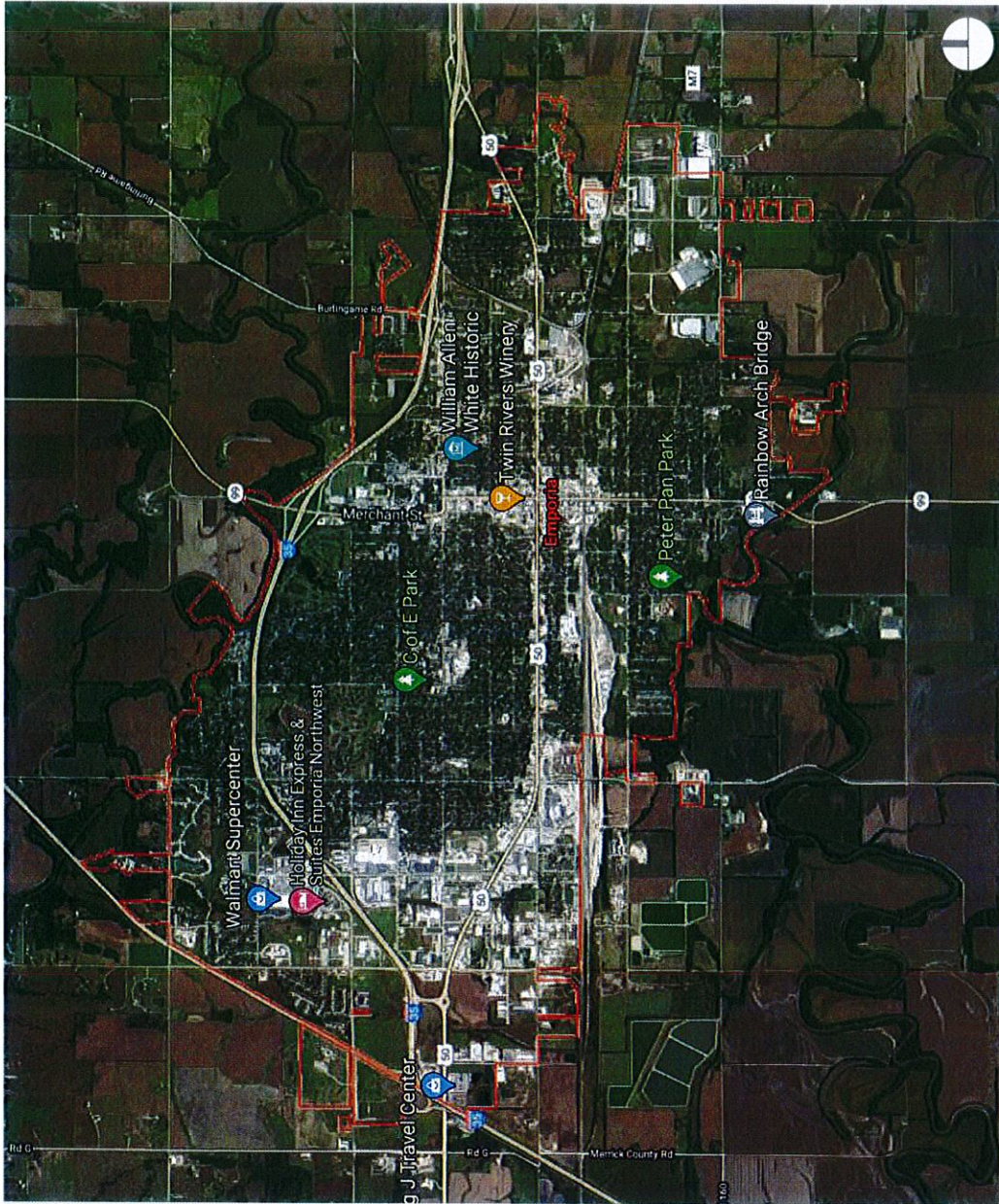
The following overview of pedestrian analysis for Emporia is presented as part of KRPA/BCBSKS NFC state-wide campaign program services that provide support and guidance for building a healthy city network.

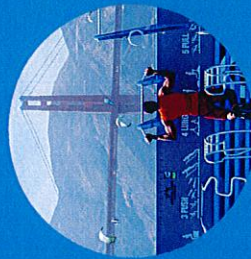
These data sets and resources have now been made available to select Partner Agencies who are now moving forward with state-wide campaigns and programs.

The following pages are an excerpt of our analysis, which we are pleased to present and share with you. We look forward to working with you to further develop the site map and partnership.

Please Note:
These materials are the property of NFC and are made available to qualified candidates who are being considered for funding and/or participation in the Campaign and NFC Healthy Infrastructure program.

Any reproduction or sharing of these materials is strictly forbidden and use of these materials is for work done in conjunction with NFC and its partners and sponsors.





Iconic Sites

Visibility plays a key role in bringing power and excitement to the Fitness Court.



Accessibility

To support the campaigns' initiative of world class free fitness for all, the Fitness Court should be placed in a publicly accessible area.

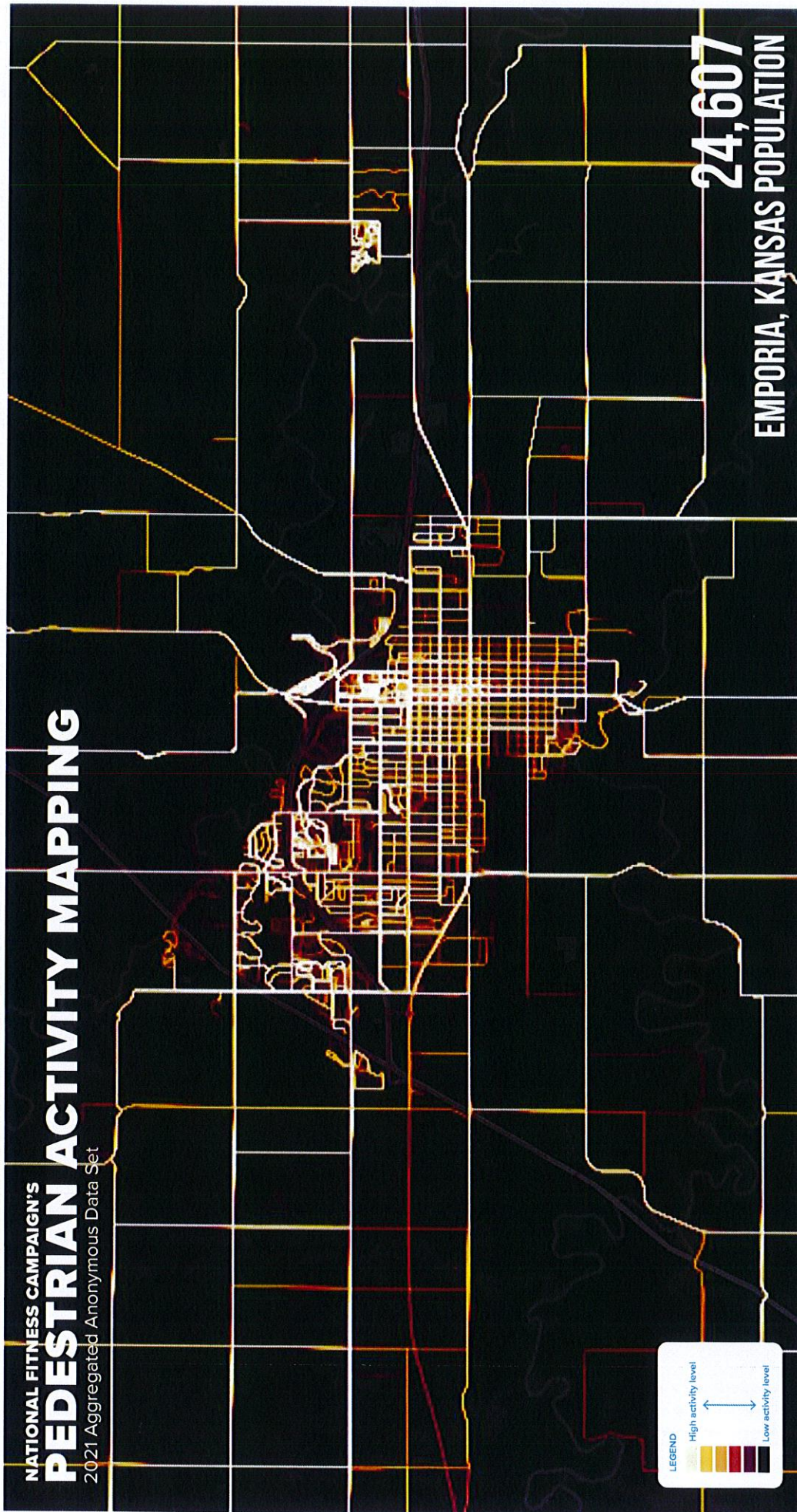


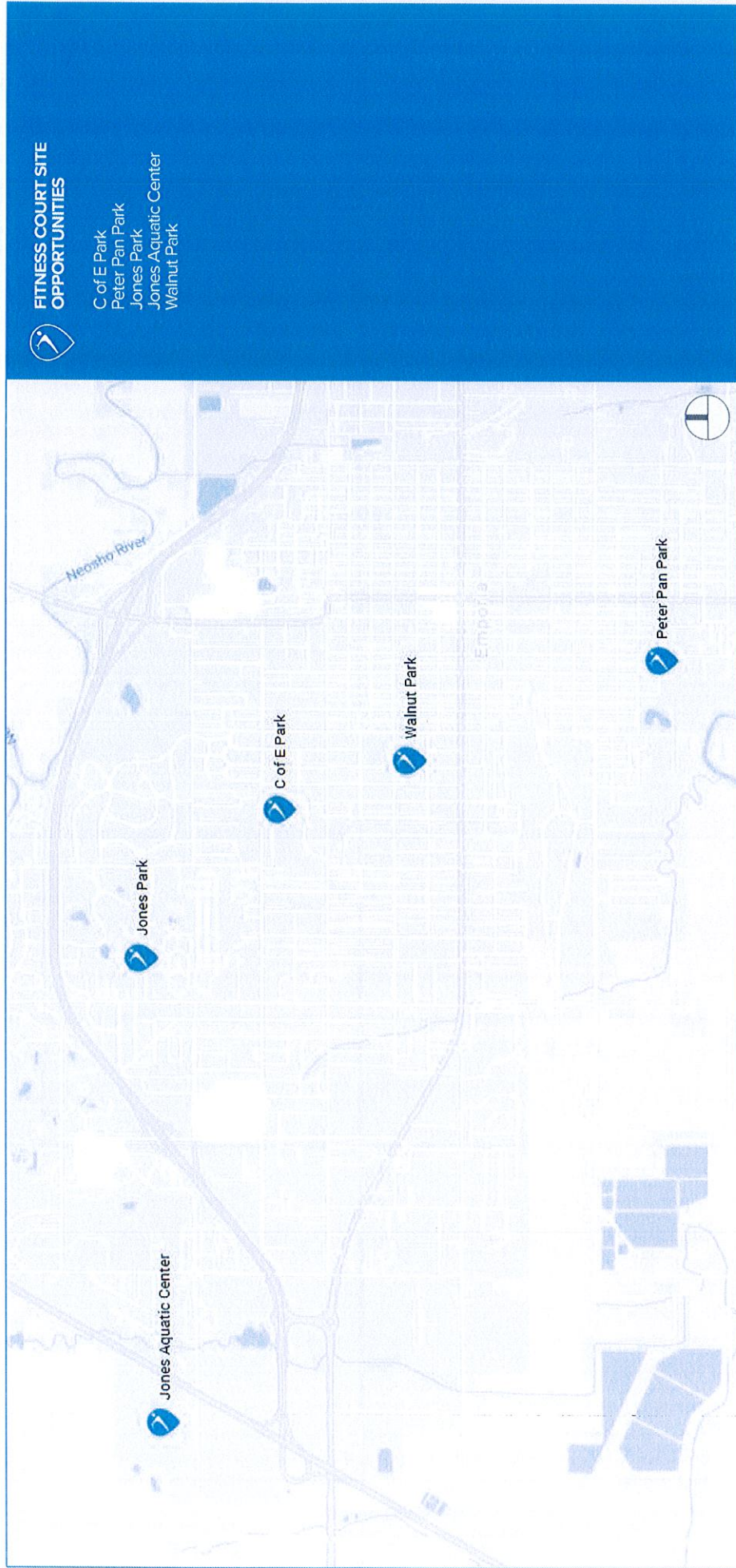
Connectivity

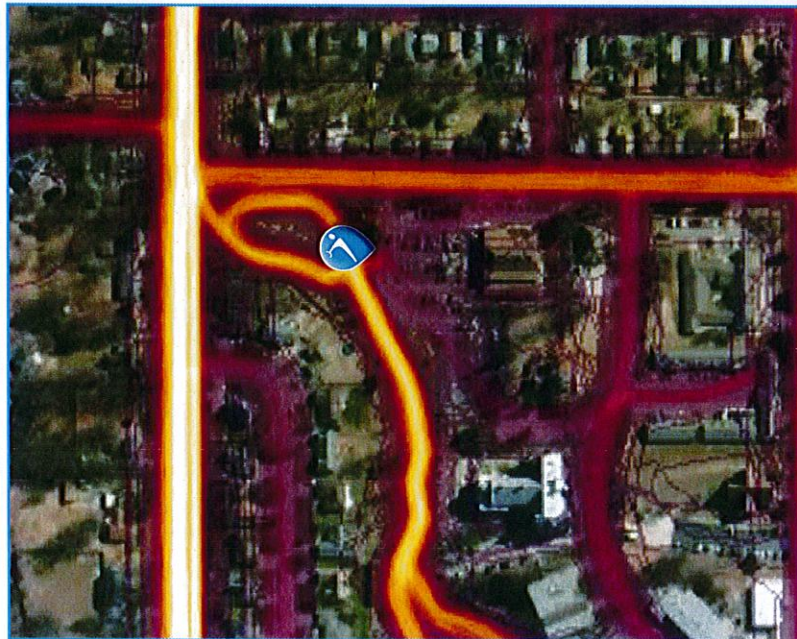
The Fitness Court is designed as a piece of healthy infrastructure that pairs with city parks, trails and pedestrian infrastructure.

NATIONAL FITNESS CAMPAIGN'S
PEDESTRIAN ACTIVITY MAPPING

2021 Aggregated Anonymous Data Set







C OF E PARK



PETER PAN PARK



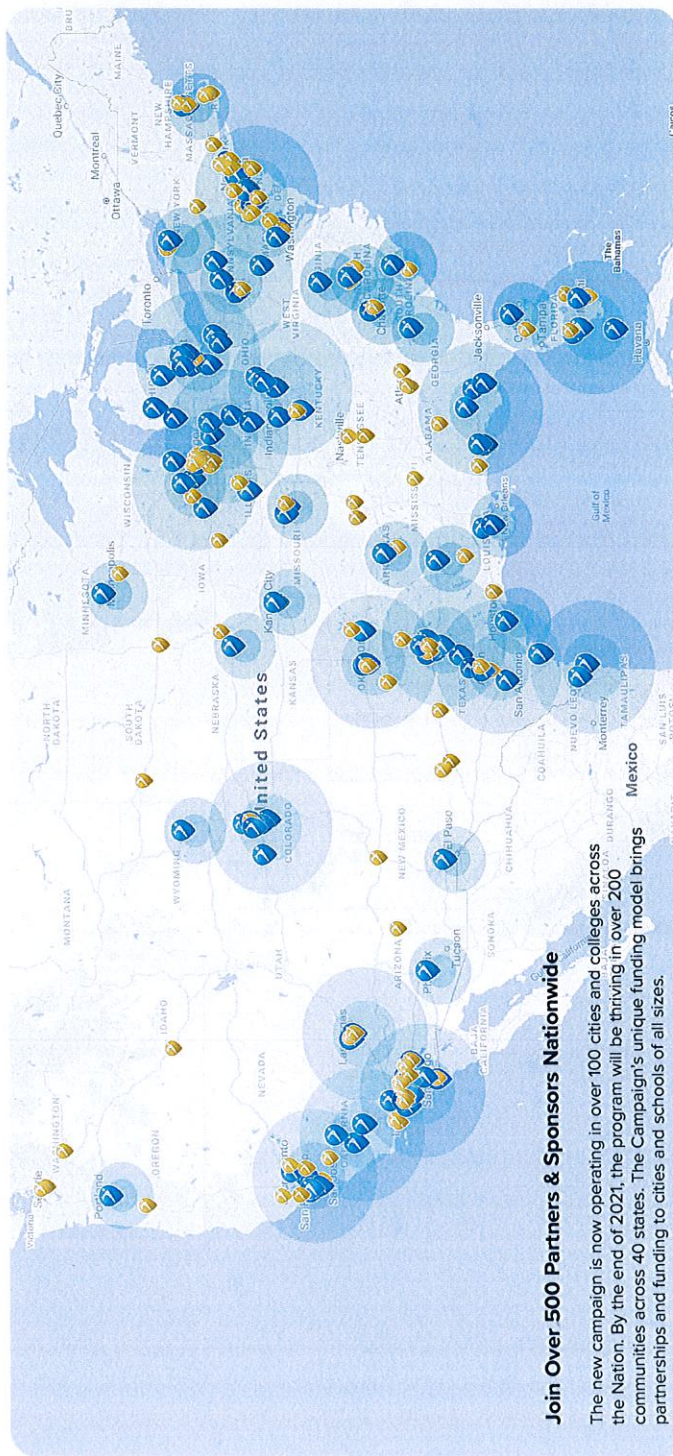
JONES PARK

FUNDING PER LOCATION
REQUIRED PROGRAM FUNDING



OPTION 1 FULLY FUNDED FITNESS COURT™ & CAMPAIGN FUNDING REQUIREMENT \$155,000    BLUE CROSS AND BLUE SHIELD OF KANSAS • NFC GRANT \$50,000	OPTION 2 LOCAL SPONSOR SUPPORT FITNESS COURT™ & CAMPAIGN FUNDING REQUIREMENT \$155,000    BLUE CROSS AND BLUE SHIELD OF KANSAS • NFC GRANT \$50,000
REMAINING FUNDING NEEDED PER SITE \$105,000 	REMAINING FUNDING NEEDED PER SITE \$55,000 + \$50,000  CITY / SCHOOL PARTNER  LOCAL SPONSOR FUNDING
PRECISION FACTORY INSTALL INCLUDED Precision Installation from EIS, NFC's Factory Installation Team Includes install of Fitness Court, Sports Floor, Decals 	
CONCRETE SLAB NOT INCLUDED 38"x38" Slab not included	

NATIONAL FITNESS CAMPAIGN
CAMPAIGN NETWORK
 Growing Network of Partners & Sponsors Nationwide



Join Over 500 Partners & Sponsors Nationwide

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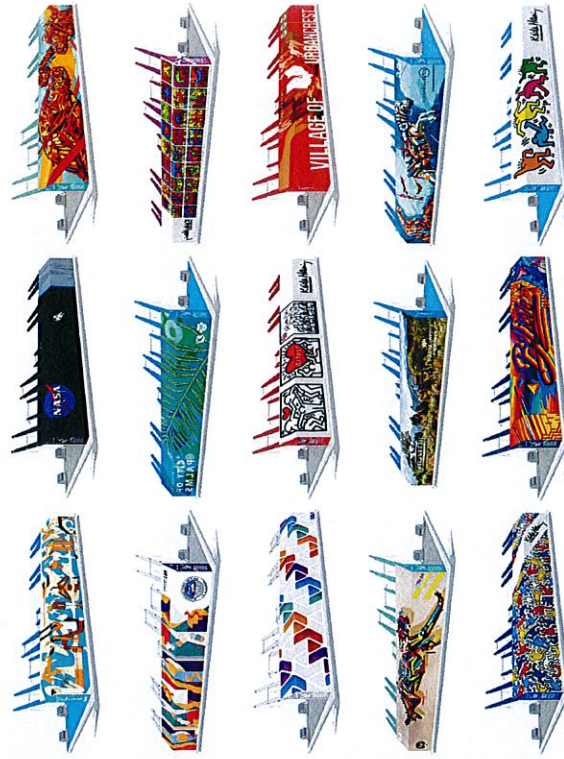
500+

PARTNERS & SPONSORS NATIONWIDE



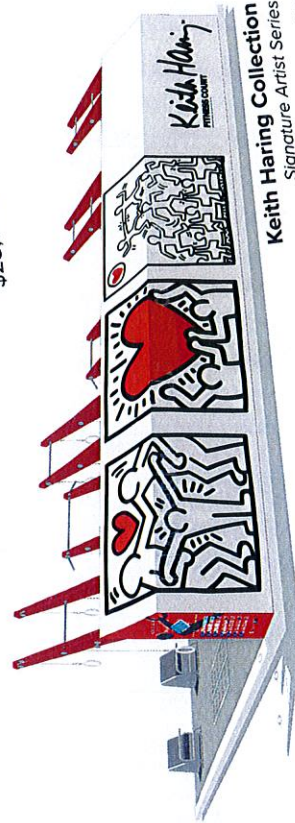
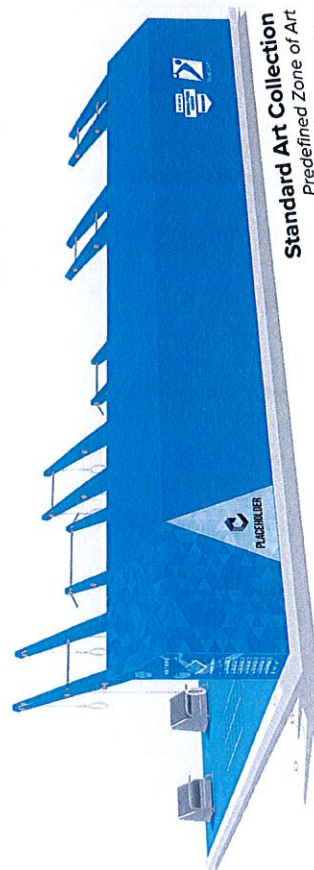


INTRODUCING.....



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2021 STATE-WIDE PROGRAM

GRANT PROCESS: **FIRST COME FIRST SERVED FOR QUALIFIED APPLICANTS**

SPRING APPLICATION PERIOD: **ROLLING AWARDS**

QUALIFICATION APPLICATION: **DUE 2 WEEKS AFTER INVITATION TO APPLY**

AWARDS ANNOUNCED: **10-25 DAYS FROM SUBMISSION**

NEXT STEPS

1

Feasibility

Share Video - Build Consensus

2

Strategic Plan Presentation Qualification Stage

3

Partnership Qualification Application

NFC Releases Application if Appropriate

4

Program Award Selections

NFC Awards Partnership, Funding Development Begins

National Fitness Campaign Emporia, Kansas 2021



San Francisco, USA | Nationalfitnesscampaign.com | info@nfcq.com | 415.702.4919



TO: City Commissioners

FROM: Janet Harrouff, Dean Grant

DATE: May 21, 2021

RE: Water tap fees Ordinance

The water tap fees ordinance has not been changed since the presentation on May 5, 2021. The commission indicated they would like to revisit the amount of the fees and the date of implementation.

The actual cost incurred by the city to perform the tap is \$300. The cost of the meter set up is \$800. This includes the pit and lid, corporation, equipment, staff, and meter.

Staff will be available at the study session on May 26.

ORDINANCE NO 21-__

AN ORDINANCE OF THE CITY OF EMPORIA, KANSAS PERTAINING TO MUNICIPAL WATER WORKS; AMENDING SECTION 28-18, 28-20, 28-21, AND 28-22 OF THE CODE OF THE CITY OF EMPORIA, KANSAS.

BE IT ORDAINED by the Governing Body of the City of Emporia, Kansas;

Section 1. That Section 28-18 of the Code of the City of Emporia, Kansas, is hereby amended to read as follows:

“Sec. 28-18. Application For Water Service:

Any person making proper application and complying with such requirements shall be supplied with water by the city provided his property adjoins a water main or distributing line. All applications for water must be made to the city clerk by the owner or agent of the property to be supplied.

Applicants for property which does not adjoin a water main or distributing line will be responsible for the actual cost of water main or distributing line extension to the property. Actual costs incurred by the city for labor and materials for such line extensions shall be assessed to the property owner.

All approved applicants for new service or upgrade of an existing water service will be responsible for the costs of any street, curb, gutter, and sidewalk cuts and repair resulting from or necessary for water connection to a property. Actual costs incurred by the city for labor and materials for such pavement cuts and repairs shall be assessed to the property owner.

Applicant property outside the city limits must adjoin a water main or distributing line to be considered. Approval is not guaranteed. Additional fees may be assessed for establishment of new service outside of city limits. Annexation of property into the City of Emporia may be required.

(1962 Code, § 23-103; Ord. 21-____, § 1, 5-5-2021)”

Section 2. That Section 28-20 of the Code of the City of Emporia, Kansas, is hereby amended to read as follows:

“Sec. 28-20. Taps:

All residential, commercial, and industrial water service connection installations for new structures and existing structures requiring a new service installation shall be installed by the City of Emporia Public Works Department.

(1) Service tap fees will be charged as follows:

- a. \$1,100.00 for a five-eighths-inch meter by tapping a main with a one-inch tap

- b. \$1,150.00 for a three-fourths-inch meter by tapping a main with a one-inch tap
 - c. \$1,200.00 for a one-inch meter by tapping a main with a one-inch tap
 - d. \$1,000 plus actual cost of material and labor for any meter larger than one-inch by tapping a main with a tap larger than one-inch.
- (2) The city shall require from the property owner a 48-hour notification to schedule the main tap installation

(1962 Code, § 23-104; Ord. 21-_____, § 2, 5-5-2021)”

Section 3. That Section 28-21 of the Code of the City of Emporia, Kansas, is hereby amended to read as follows:

“Sec. 28-21. Service Lines:

(a) *Generally:* All consumers shall keep their own water fixtures, service pipes and curb cocks in good repair and protected from frost at their own risk and expense, and shall prevent all unnecessary waste of water, keeping all fixtures closed when not in use. It is expressly stipulated that no claim shall be made against the city because of any break in the service or any damage arising from cutting off water to repair mains, make connections, or for any other purpose that becomes necessary; the right is hereby reserved to cut off water at any time without notice when necessity compels.

(b) *City Maintenance:* The city shall maintain the water service line from the main to the meter, except when the meter is located on private property, then the city shall maintain the service line from the main to the property line.

(c) *New Services:* New water service line installation and enlargements or relocations of water service lines shall be at the expense of the customer. The property owner shall be responsible for extending the service line from the meter to the building. This service line shall be installed according to the most recently adopted International Plumbing Code. The water utility shall install the corporation cock, service pipe, and curb cock at the closest point from the main to the property requesting service. Fees for services provided will be assessed on the basis of actual cost for labor and materials. A service line shall not be extended beyond one hundred feet (100') without the approval of the governing body.

(d) *Service Replacement:* When an existing service line from the main to the meter or property line, whichever comes first, reaches a point when repair is not feasible, the city shall replace the line at the expense of the water utility.

(e) *Rules And Regulations:* The city manager, with the approval of the governing body, shall from time to time adopt and promulgate rules and regulations necessary for the operation of the utility consistent with this code. (1962 Code § 23-106; Ord. 88-10, § 1, 3-16-1988; Ord. 21-_____, § 3, 5-5-2021)”

Section 4. That Section 28-22 of the Code of the City of Emporia, Kansas, is hereby amended to read as follows:

“Sec. 28-22. Meters:

- (a) All water sold by the city shall be measured by meter. The city will provide the corporation, tapping saddle, meter set-up, and metering device. The property owner will be responsible for installation. All items provided by the city shall remain the property of the city. The city reserves the right to repair or replace such meters as deemed appropriate by the water department. Any meter larger than 3” requires a concrete vault per the city engineering specs. The meters shall be located adjacent to the curb cock where practicable and otherwise at such point as the superintendent of waterworks shall direct. The property owner’s contractor shall leave a gap in the service line of proper size to accommodate the meter and connections furnished by the city and shall leave sufficient room about the meter for the installation of a meter box, where the meter is placed outside of the buildings.
- (b) Any premises equipped or built to be occupied after January 1, 2021 as a duplex, apartment house or by other multiple dwelling units, or occupied in conjunction with a commercial building or other building which receives water service from a single meter shall pay a monthly service charge for one dwelling unit based on the size of meter installed plus an additional service charge for each additional unit at a rate equivalent to the 5/8 inch meter rate in Sec. 28-41, as amended from time to time. Hotels, motels and residential halls may receive service through a single meter and shall pay a single service charge.
- (c) Separate water meters may be installed at the option of the city upon the request of the owner for each apartment or other domestic service unit.
- (d) No person shall injure, molest or in any way interfere with any water meter, meter box or cover or anything appertaining thereto, and no persons shall deposit dirt, stone or rubbish of any nature in any meter or meter box or service box. The occupant of any building or premises where a meter is located shall keep the meter free from all obstructions so that it is at all times conveniently accessible for reading, inspecting or repairing. Subject to constitutional limitations, the water superintendent or persons authorized by him may enter, at any reasonable hour, premises supplied with water in order to inspect or repair meters, pipes or fixtures, or to investigate the use of water.
- (e) Where a meter is located inside any building or in such other place or manner that the city cannot use customary methods for its protection against freezing or other injury, the owner of the property in which such meter is placed shall be responsible for its protection and any damages sustained by such meter shall be chargeable to the property served in the same manner as prescribed for repairs to service lines.
- (f) Whether a meter is located in a building, an approved meter box or housing in the parking or sidewalk or elsewhere, the consumer or owner of the property in which such meter is placed shall be responsible for its protection and preservation, and any damage sustained by such meter

shall be charged to the consumer or owner of the property served and the same shall be collectible in the same manner as monthly water bills.

(g) In case any meter fails to register for any cause, the amount charged for water during such period shall be estimated by the superintendent of waterworks or utility billing processor, such estimate to be based on the average amount registered during like preceding period.

(h) If any meter is found to vary in excess of two percent (2%) from one hundred percent (100%) accuracy, the reading of the meter shall be corrected according to the percentage of inaccuracy found, but no correction shall extend beyond the date of the last regular monthly reading. A meter with this level of inaccuracy shall also be immediately repaired or replaced with an accurate meter. The water utility shall test any meter on request; and, if any meter tested is inaccurate in excess of two percent (2%), the unit will be corrected; and, if any meter tested is found to vary less than two percent (2%), the meter shall be replaced and a fee not to exceed the actual cost to the city for shipping and testing shall be made on the next water bill. (1962 Code § 23-107; Ord. 88-10, § 2, 3-16-1988; Ord. 07-19, § 1, 8-1-2007; Ord. 20-27, § 3, 9-16-2020; Ord. 21-_____, § 3, 5-5-2021)”

Section 5. That Sections 28-18, 28-20, 28-21, and 28-22 of the Code of the City of Emporia, Kansas as they existed prior to the adoption of this ordinance are hereby repealed.

Section 6. This ordinance shall take effect upon its publication in the official City newspaper.

Section 7. The provisions of this ordinance shall be included and incorporated in the Code of Ordinances of the City of Emporia, KS as an amendment thereto and shall be appropriately numbered to conform to the uniform numbering system of the Code.

PASSED AND APPROVED by the Governing Body of the City of Emporia, Kansas, this 5th day of May, 2021.

Robert F. Gilligan, Mayor

ATTEST:

Kerry Sull, City Clerk

Memo

To: City Commission
CC: Mark McAnarney
From: Jim Ubert
Date: May 20, 2021
Re: Coronado Creek (Becker Add'n) Proposed Stormwater Improvements

City Engineering staff, BG Consultants and the City Manager's office have been in contact with the property owners directly impacted by the proposed improvements along Coronado Creek that live in the Becker Additions to the City of Emporia.

1. An informational meeting (with the property owners shown in the attached map invited) at the Civic Auditorium was hosted both in person and via teleconferencing on December 14, 2020.
2. A followup letter that included some of the discussion from that December 14, 2020 meeting was sent in March 2021 requesting written letter, email, or phone feedback.
3. From the two (2) contacts with the affected landowners, 17 responses were received from the 29 different landowners (31 total properties). The attached summary shows the list of landowners and those that we have received feedback from. From the feedback, two (2) property owners were not in favor of removing trees and not interested in the project, one (1) property owner was not really interested in removing trees but would side with the majority of the affected property owners, fourteen (14) property owners were in favor of the project, and twelve (12) property owners gave no response to the March 2021 letter and did not attend the informational meeting in December 2020.

Engineering Department

Re: Coronado Creek (Becker Addition)
Proposed Stormwater Improvements

March 9, 2021

Dear : «PARTYNAME»

The City of Emporia is exploring stormwater improvements to the (Becker Addition) Coronado Creek. This project was put on hold 5+ years ago due to the cost of permitting and mitigation of the preferred construction (a concrete stormsewer) within the creek. This was due to the fact that the creek was then considered within the US Army Corps of Engineer's jurisdiction (and fell within the Waters of the United States regulatory environment).

As of summer/fall 2020, the WOTUS regulatory environment has changed for ephemeral streams such as Coronado Creek, meaning that it is no longer under their jurisdiction. The City Commission has asked that this project be re-examined for viability.

An invitation to a public informational meeting was sent to the immediately adjacent (backyards along the creek) landowners about Thanksgiving 2020 for a meeting that was held in mid December 2020 at the Civic Auditorium. There was approximately 50% participation at that meeting in person and virtually or via phone conversation with city staff before/after the meeting.

The purpose of this letter is to reach out to the 50% of the landowners one more time that were not heard from. The City Commission has made it clear that to move the project forward requires overwhelming support for the project by Coronado Creek affected landowners. That overwhelming support includes:

1. General acceptance of the proposed stormwater improvements concept.
2. General acceptance of conveying permanent and temporary easements (where reasonably requested from the City and it's consultant, BG Consultants).
3. General acceptance that this proposed stormwater construction project will create some inconveniences involving access, noise and other similar issues during the construction day (Monday to Fridays during the project).
4. General acceptance that trees will be saved as much as practical, but that some trees will be removed during construction of the storm sewer improvement and that tree planting will be part of the project construction at the end.

Please indicate your support and/or concerns for the project by contacting the City of Emporia Engineering Department, 620-343-4260 office, jubert@emporia-kansas.gov (via email) or postal mail to the above address.

Yours truly,

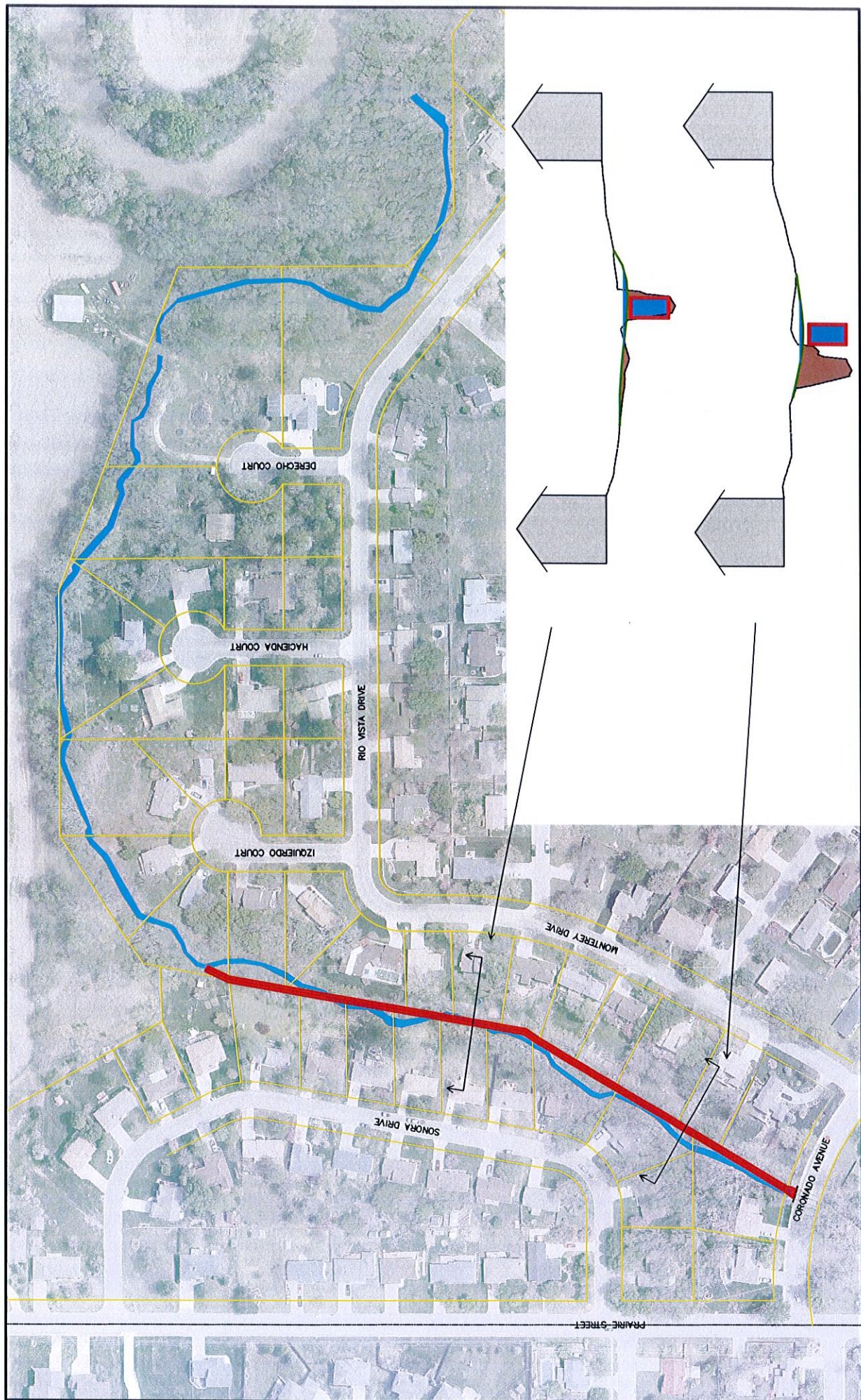
James M. Ubert, P.E.
City Engineer

c: File

CORONADO CREEK (BECKER ADDITION) OWNERSHIP LIST
PROPOSED STORMWATER IMPROVEMENTS

20-May-21

PARTYNAME	ADDRESS	ADDRESS	PROVIDED FEEDBACK	
			Y	N
CLARK	2028	CORONADO AVE	Y	
BELL	2701	MONTEREY DR	Y	
MORGAN	2713	MONTEREY DR	Y	
SCHMIDT	2801	MONTEREY DR		N
MARTIN	2806	SONORA DR		N
HARTER	2807	MONTEREY DR	Y	
KELLER	2810	SONORA DR	Y	
BOND	2813	MONTEREY DR		N
WEISER	2814	SONORA DR	Y	
MILLER & MEYER	2820	SONORA DR		N
PARMENTER	2826	SONORA DR		N
BOLSON	2832	SONORA DR	Y	
WIETERS	2838	SONORA DR	Y	
	2901	MONTEREY DR	Y	
HARDER	2902	SONORA DR		N
ESTES	2907	MONTEREY DR		N
BAILEY	2908	SONORA DR		N
CRUZ, HERNANDEZ, & GONZALEZ	2913	MONTEREY DR	Y	
PETERSON	2914	SONORA DR		N
PATTON	2919	MONTEREY DR	Y	
GARATE	2925	MONTEREY DR	Y	
BROOKS	3007	IZQUIERDO CT		N
IRSIK	3008	DERECHO CT	Y	
IRSIK	3008	DERECHO CT	Y	
BUCHHOLZ	3008	HACIENDA CT		N
KIRMER	3013	HACIENDA CT	Y	
MAXFIELD	3013	IZQUIERDO CT	Y	
THOMPSON	3014	HACIENDA CT		N
GARATE	3016	IZQUIERDO CT	Y	
CARDENAS	3019	HACIENDA CT		N
BOLEN	3019	IZQUIERDO CT		N





BECKER ADDITION STORMWATER CHANNEL

**DECEMBER 14, 2020
PUBLIC MEETING**

Mark McAnarney | City Manager
Jim Ubert, P.E. | City Engineer

Bruce Boettcher, P.E. | Project Manager
Jason Hoskinson, P.E. | Project Engineer



1

PRESENTATION OUTLINE

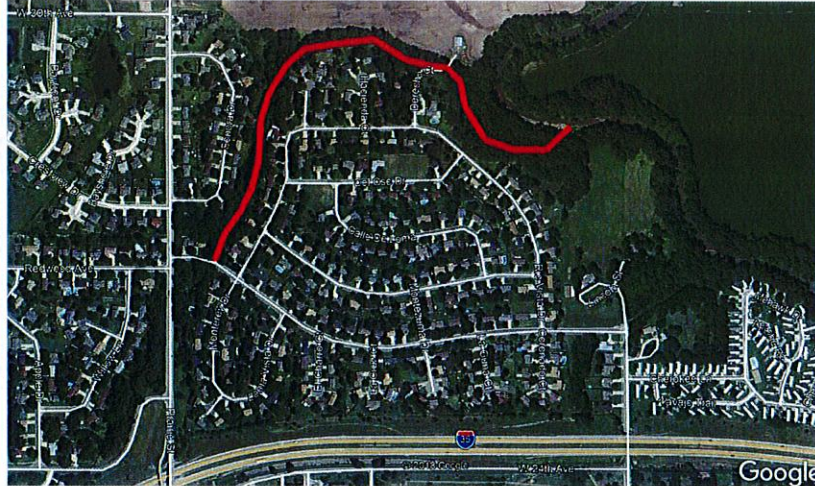
- Brief History of Project
- Recent Regulatory Agency Updates
- Current Project Plan
- Next Steps
- Public Input / Questions



December 14, 2020

2

PROJECT LOCATION



BG CONSULTANTS
ENGINEERS - ARCHITECTS - SURVEYORS

December 14, 2020

3

EXISTING CONDITIONS



BG CONSULTANTS
ENGINEERS - ARCHITECTS - SURVEYORS

December 14, 2020

4

EXISTING CONDITIONS



 **BG CONSULTANTS**
ENGINEERS • ARCHITECTS • SURVEYORS

December 14, 2020

5

EXISTING CONDITIONS



 **BG CONSULTANTS**
ENGINEERS • ARCHITECTS • SURVEYORS

December 14, 2020

6

EXISTING CONDITIONS



 **BG CONSULTANTS**
ENGINEERS • ARCHITECTS • SURVEYORS

December 14, 2020

7

EXISTING CONDITIONS



UTILITY CROSSINGS

 **BG CONSULTANTS**
ENGINEERS • ARCHITECTS • SURVEYORS

December 14, 2020

8

JANUARY 6, 2015 PUBLIC MEETING

- Public Concerns
 - Erosion to public and private improvements
 - Velocities of the stormwater and safety
 - Environmental impacts and trees
 - Disturbances to homeowners
 - Initial & long-term costs to possible solutions
 - Construction impacts

PRIOR PROJECT CONCEPTS CONSIDERED

- Option 1: Do Nothing
- Option 2: Concrete Lined Channel
- Option 3: Rock Gabion walls w/Concrete Bottom
- Option 4: Natural Stream Design
- Option 5: Enclosed Conduit ***

*** **Waters of the U.S. (WOTUS)** Prior to June 22, 2020 the Becker Addition Channel was subject to WOTUS rules. The US Army Corps of Engineers determined enclosing the channel (Option #5) would not be permissible.

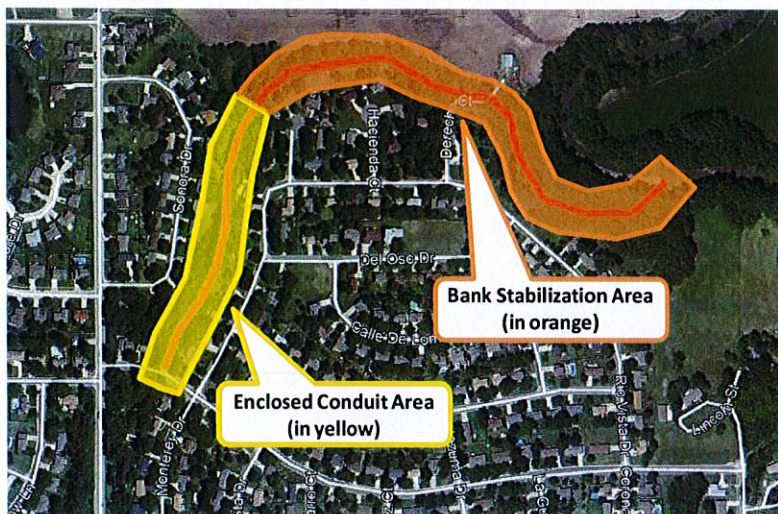
→ WOTUS changed on June 22, 2020 and the channel is no longer subject to the US Army Corps of Engineers rules.

CURRENT CITY COMMISSION DIRECTION

- June 2020 City Commission Work Session
- Pursue Option #5 using a combination of enclosed conduit and bank stabilization.
 - Enclosed conduit (Coronado Ave north to channel bend)
 - Bank Stabilization where needed from channel bend east to Neosho River
- Opinion of Project Cost = \$2.1 million (2020 dollars)
- Commissioners desired Project Support from the neighbors in order to move forward to construction.

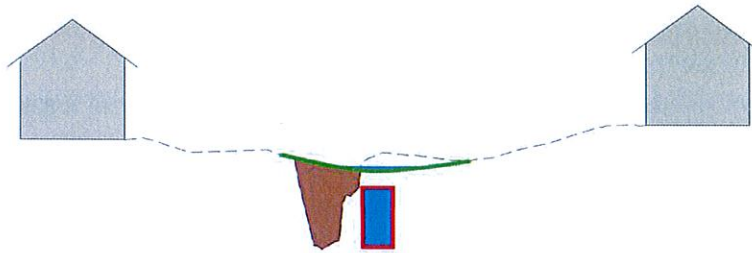
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PROPOSED PROJECT CONCEPT – Aerial View



12

PROPOSED PROJECT CONCEPT – Section View



13

PROPOSED PROJECT IMPACTS

- Construction will be impactful / inconvenient
 - Construction access between some houses (if feasible)
 - Significant tree removal
 - Concrete pumper trucks
 - Large equipment
- Construction Restoration in the Budget
 - Regrading the backyards
 - Seeding and Planting Trees
 - Sewer service line protection/replacement

14

NEXT STEPS / PROJECT SCHEDULE

- Today's Public Meeting
 - December 14, 2020
- Project Design
 - Winter/Spring 2020/2021
- **Easement Acquisition**
 - **Spring 2021**
- Bid and Construction Phase
 - Summer into Winter 2020/2021

15

EASEMENT DISCUSSION

- Some easements exist along the back property lines
- Additional easements will be needed
 - Permanent easements for drainage/utilities
 - Temporary easements for construction and access

16

QUESTIONS?

Contact - City Engineering Office

Jim Ubert, P.E. or Jon Proehl

620.343.4260

jubert@emporia-kansas.gov



Memo

TO: City Commission
CC: Mark McAnarney, City Manager
FROM: Christina Montgomery, City Attorney
DATE: March 18, 2021
SUBJECT: Electric-assisted Scooters Code Updates

City staff is proposing updates to City Code sections 25-21, 25-93, and 25-94 to allow electric scooters to operate within the City of Emporia and to make provisions for traffic and safety enforcement of electric-assisted scooter operation. These proposals were updated after discussion at the May 19th study session.

Amend City Code Section 25-21 to Adopt Provision 135.1 of the Standard Traffic Ordinances for Kansas Cities

135.1 Electric-Assisted Scooters, Traffic Law Application

- (a) It shall be unlawful for any person to operate an electric-assisted scooter on any interstate highway, federal highway or state highway.
- (b) Notwithstanding the provisions of subsection (a), traffic regulations applicable to bicycles, Sections 127 to 133 inclusive, shall be applicable to electric-assisted scooters.
- (c) The governing body of a city or county may adopt an ordinance or resolution that further restricts or prohibits the operation of electric-assisted scooters on any public highway, street or sidewalk within such city or county.
- (d) Except as otherwise provided in subsection (c), the provisions of subsection (a) shall not prohibit an electric-assisted scooter from crossing a federal or state highway (2019 Kansas Laws Ch.61(SB63))

Amend City Code Sections 25-93 and 25-94

Sec. 25-93. Parking:

- (a) ~~Except as provided in subsection (b) of this section, bicycles shall not be parked upon any public sidewalk at any time.~~ Bicycles and electric-assisted scooters shall not be parked on public streets in such a manner as to interfere with the normal operation of motor vehicles.
- (b) Bicycles may be parked in approved racks upon the public streets or sidewalks, but only after said racks and their location are approved by the chief of police. Any person who places or permits a bicycle rack upon any street or sidewalk without first securing the approval of the chief of police shall be in violation of this article. The chief of police may designate such public areas in which bicycles can be parked. (1962 Code §§ 21-504, 21-505)

Sec. 25-94. Riding On Sidewalks; Skateboards:

- (a) ~~No person shall rollerskate or ride a skateboard, upon any sidewalk in the central business district, provided, however, that this section shall not apply to a law enforcement officer engaged in the performance of his or her official duties.~~

(a) It is unlawful within the city for any person to coast, ride, or otherwise move upon a skateboard, scooter, bicycle, electric-assisted scooter, or other similar wheeled device in a reckless manner on any public sidewalk within the city, or without exercising due care for the safety of others using the sidewalks, or to otherwise endanger or interfere with pedestrian traffic.

(b) It is unlawful within the city for any person upon a skateboard, scooter, electric-assisted scooter or other similar wheeled device:

(1) To go upon any street or interstate, state, or federal highway in the city except while crossing a street on a crosswalk, and when so crossing such person shall be granted all of the rights and shall be subject to all of the duties applicable to pedestrians.

~~(2) To go upon any property, whether publicly or privately owned, within the central business district.~~

~~(3) To go upon any city owned parking lot or grounds, other than a designated skateboard park.~~

~~(4)~~ (2) To go upon any other parking lot or property within the city when such property is clearly and visibly marked by a sign or signs indicating that skateboard, scooter or other similar wheeled device use is prohibited therein. Such signs shall have lettering of at least one and one-half inches (1½") high and one-half inch (½") wide. When such signs are present upon privately owned property, the police department shall be authorized thereby to enforce the provisions of this section.

~~(e) (5) It is unlawful within the city for any person to coast, ride, or otherwise move upon a skateboard, scooter, bicycle, electric-assisted scooter, or other similar wheeled device in a reckless manner on any public sidewalk within the city, or without exercising due care for the safety of others using the sidewalks, or to otherwise endanger or interfere with pedestrian traffic.~~

(c) Violation of any of the provisions of this section is punishable by a fine of up to one hundred dollars (\$100.00) and up to forty (40) hours of community service.

(d) In addition to any other penalty imposed, any skateboard, scooter or other similar wheeled device may be seized by the police department in connection with said violation and may be released to the owner upon the payment of a twenty five dollar (\$25.00) impoundment fee. (1962 Code § 21-506; Ord. 89-4, § 1, 2-1-1989; Ord. 94-54, § 1, 12-21-1994; Ord. 01-39, § 1, 10-17-2001)

Memo

TO: City Commission
CC: Mark McAnarney, City Manager
FROM: Christina Montgomery, City Attorney
DATE: May 26, 2021
SUBJECT: Urban Growth Area

City Commission discussed a draft of the City/County Urban Growth Area Interlocal Agreement on April 14 of this year. After receiving feedback and discussing with Lyon County staff, modifications have been made. A new draft proposal of the City/County Urban Growth Area Interlocal Agreement will be provided prior to the meeting. Jim Kaup will be present to discuss and answer questions.