

CITY COMMISSION MEETING

August 4, 2021 at 1:30 PM

CITY COMMISSION / MUNICIPAL COURT ROOM
518 MECHANIC, EMPORIA, KS

Agenda

Meeting Items

1. Members Present:
2. Consent Agenda
3. Public Comment
4. Public Hearing for CDGB Grant.
5. Consider Accepting Award from KDOT for KDOT FY 2024 CCLIP Projects.
6. Consider Awarding Bid for the 12th Avenue Waterline Improvements Project.
7. Appoint Delegates for League of Kansas Municipalities.
8. Report from City Manager on Activities
9. City Commission Reports and Comments
10. Executive Session



**If you need accommodations due to a disability to participate in this event, meeting, or activity, or alternative format of written materials contact City of Emporia Jeff Lynch, ADA Coordinator at least 48 hours before the event at 620-343-4285 or jlynch@emporia-kansas.gov*

AGENDA ITEM SUMMARY

MEETING DATE: August 4, 2021

ITEM NUMBER: Consent Agenda

SUBJECT:

Consent agenda:

The items listed on the Consent Agenda are considered by the Governing Body to be routine business items.

Approval of the items may be made by a single motion, second and majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, at his/her request, it will be removed from the Consent Agenda and considered separately.

- a. Consider minutes of the Regular Meeting held on July 21, 2021.
- b. Consider ratification of Payroll Ordinance for the period ending on July 16, 2021.
- c. Consider Approval of Job Posting for the City Manager Position.
- d. Consider Change Order No. 3 for the 30th Avenue Construction Project (PV2006).
- e. Consider Set Bid Time and Date to receive bids for the Funston Street & Fifth Avenue Paving Project No. PV2008.

RECOMMENDATION:

- a. Approve Minutes.
- b. Approve Payroll.
- c. Approve Job Posting.
- d. Approve Change.
- e. Approve Time and Date.

BACKGROUND SUMMARY:

ACTION RECORD

Action: _____

Motion: _____ Second: _____

Abstained: _____ Vote: _____

GEITZ _____ GIEFER _____ GILLIGAN _____ SMITH _____ BRINKMAN _____

AGENDA ITEM SUMMARY

MEETING DATE: August 4, 2021

ITEM NUMBER: 2c

SUBJECT: Consider for Approval Job Posting for the City Manager Position.

RECOMMENDATION: Approve Job Posting.

BACKGROUND SUMMARY:

The City Manager search firm has prepared the posting for the recruitment of an individual to fill the position being vacated by Mr. McAnarney and requests Commission approval.

ACTION RECORD

Action: _____

Motion: _____ Second: _____

Abstained: _____ Vote: _____

GEITZ _____ GIEFER _____ GILLIGAN _____ SMITH _____ BRINKMAN _____

AGENDA ITEM SUMMARY

MEETING DATE: August 4, 2021

ITEM NUMBER: 2d

SUBJECT: Consider Change Order No. 3 for the 30th Avenue Construction Project (PV2006).

RECOMMENDATION: Approve Change Order No. 3 for the 30th Avenue Construction Project (PV2006) that increases the total amount of the contract by \$ 12,443.73 and 5 working days.

BACKGROUND SUMMARY:

Attached are the change order quantities for the 30th Avenue Construction Project (PV2006). The Change Order No. 3 request is for rock excavation along the storm sewer and waterline casing pipes that were constructed in approximately 8 locations on the project. The dates of construction and quantities of rock excavated are on the attachment.

The awarded contract amount was \$819,586.89 (60 working days). With approved Change Order No. 1 in the amount of \$22,811.34 (12 working days), Change Order No. 2 in the amount of \$7,281.00 (3 working days), Change Order No. 3 in the amount of \$12,443.73 (5 working days) the contract will increase to \$862,122.96 (80 working days).

Attached is Change Order No. 3 and supporting documentation.

ACTION RECORD

Action: _____

Motion: _____ Second: _____

Abstained: _____ Vote: _____

GEITZ _____ GIEFER _____ GILLIGAN _____ SMITH _____ BRINKMAN _____

CHANGE ORDER
For
Change in Plans and Construction

Contract No. PV2006 Change Order No. 3 ~~6~~-More Rock Exc.
Description Emporia 30th Ave. Construction Project.
Contractor: APAC-Kansas, Shears Division Address: 302 Peyton Street, Emporia, KS

EXPLANATION OF CHANGES:

Victory Excavating encounter Rock Shale during the course of the work. The rock was encountered as they continued to install the various pipe on the project. Estimated quantities are as follows.

5-3-2021: 20' long X 3' Wide X 1' Deep=2.23CY 6-3-2021: 50' long X 8' Wide X 2' Deep= 29.63CY
5-7-2021: 17' long X 8' Wide X 2' Deep= 10.08CY 6-9-2021: 10' long X 25' Wide X 2' Deep= 18.52CY
5-10-2021: 40' long X 3' Wide X 1' Deep=4.45CY 6-10-2021: 10' long X 25' Wide X 2' Deep=18.52CY
5-12-2021: 65' long X 3' Wide X 1' Deep= 7.23CY
5-13-2021: 35' long X 3' Wide X 1' Deep= 3.89CY

TOTAL =94.55 CY

An extension in the contract time for a total of 5 working day is requested

Contract Revisions

Add or Deduct	Unit Price No.	Item of Work	Contract Qty.	Revised Qty.	Units	Unit Price	Amount (+/-)
Add		Rock Excavation	0	94.55	CY	\$ 131.61	\$ 12,443.73

This is to affirm that I/we have inspected this change in plans and construction and hereby agree to the quantities, unit prices, and amount shown above.

TOTAL - INCREASE \$ 12,443.73

Contractor: APAC-Kansas, Shears Division
Signed By Cody Williams
Date 7/21/2021

Recommended: James M. Ubert
Engineer City Engineer
Signed By 7/28/2021
Date

APPROVED:
Owner _____
Signed By _____
Date _____

AGENDA ITEM SUMMARY

MEETING DATE: August 4, 2021

ITEM NUMBER: 2e

SUBJECT: Consider Set 2:00 p.m., August 24, 2021, as the time and date to receive bids for the Funston Street & Fifth Avenue Paving Project No. PV2008.

RECOMMENDATION: Set bid time and date.

BACKGROUND SUMMARY:

The Funston Street & Fifth Avenue Paving Project will consist of new subgrade, concrete curb & gutter and asphalt streets for these two (2) streets that are south of 6th Avenue and east of Prairie Street. The following are the street segments that will be included within this project:

Funston Street (*6th Ave. – 5th Ave.*)
5th Avenue (*Funston St. – Sunnyslope*)

The project is being paid for with proceeds from a bond issuance.

Attached is the Invitation to Bid.

ACTION RECORD

Action: _____

Motion: _____ Second: _____

Abstained: _____ Vote: _____
GEITZ _____ GIEFER _____ GILLIGAN _____ SMITH _____ BRINKMAN _____

INVITATION TO BID

Sealed bids for the **Funston Street & 5th Avenue Paving Improvements Project No. PV2008 (5th Ave. – 6th Ave.) (Funston St. - Sunnyslope St.)** will be received at the office of the City Clerk, City of Emporia, Kansas located upstairs at 104 E. 5th Avenue, up to **2:00 p.m. on Tuesday, August 24, 2021, and then publicly opened in the Engineering Department's Conference Room located at 522 Mechanic Street. A pre-bid conference will be held at 2:00 p.m. on Tuesday, August 17, 2021, at the same location.**

The work for the Funston St. and 5th Avenue Paving Improvements Project will consist of the approximate quantities:

Base Bid:

Mobilization	1	LS
Contractor Construction Staking	1	LS
Removal of Existing Structures	1	LS
Foundation Stabilization (Set Price)	1	CY
Common Excavation	1229	CY
Pavement Removal	63	CY
Storm Sewer Manhole (Precast)	2	EA
Storm Sewer Inlet (Type 22 Curb) (Precast)	5	EA
Storm Sewer (12" RCP)	27	LF
Storm Sewer (15" RCP)	55	LF
Storm Sewer (18" RCP)	656	LF
Storm Sewer (6" PVC)	8	LF
Compaction of Earthwork (Type B) (MR-90)	105	CY
Compaction of Earthwork (Type A) (MR 5-5)	543	CY
Water (Grading) (Set Price)	1	MGAL
Water (Aggregate Base) (Set Price)	1	MGAL
Combined Material (AB-3) (5" Compacted)	921	SY
Curb and Gutter (2'-6" Combined) (AE)	1825	LF
HMA (Commercial Grade) (Class A)	1445	TONS
Concrete Pavement (6" Uniform) (Reinforced) (AE)	435	SY
Concrete Pavement (8" Uniform) (Reinforced) (AE)	186	SY
Mailbox (Relocation)	3	EA
Sidewalk Construction (4") (AE)	272	SY
ADA Sidewalk Ramp	29	SY
Temporary Slope Barrier (Silt Fence)	200	LF
Temporary Inlet Sediment Barrier	5	EA
Sediment Removal (Set Price)	1	CY
Temporary Seeding	1	LS
Seeding, Fertilizer & Mulching	1	LS
Traffic Control	1	LS

Plans and bid documents are on file at the office of the City Engineer, 522 Mechanic Street, P.O. Box 928, Emporia, KS 66801 (620-343-4260). The cost for plans and bid documents is fifty dollars (\$50), which is nonrefundable. If the Contractor prefers plans and bid documents sent by UPS, there is an additional required fee of ten dollars (\$10). Also, the Contractor may request an electronic copy of plans and bid documents for a flat rate fee of twenty dollars (\$20). The City of Emporia 2014 Master Set of Specifications (for all projects) is available upon request for a cost of \$20 for a hard copy. A contractor either shall have a current set of City Master Specs or have a signed contractor's acknowledgement on file with the City Engineer's Office that they have read and shall abide by the 2014 Master Set of Specifications on the City Web page in order to bid City of Emporia projects.

Each bid shall be accompanied by a certified check, a cashier's check, or an approved bidder's bond in an amount of not less than five percent (5%) of the total amount of the bid. Any bid bond must be with a surety and guaranty company authorized to do business in the State of Kansas and acceptable to the City as Surety.

The Bidder to whom the Contract is awarded will be required to furnish statutory bond in the amount of one hundred percent (100%) of the Contract, and performance and maintenance bond in the amount of one hundred percent (100%) of the Contract; the bonds to be acceptable to the City of Emporia, Kansas, and conform to the requirements of the Contract documents.

The City of Emporia, Kansas, reserves the right to reject any or all bids and to waive defects in bids. No bids will be withdrawn for a period of sixty (60) days after the time set for opening of bids.

If you need accommodations due to a disability to participate in this event, meeting, or activity, or alternative format of written materials contact Jeff Lynch, City of Emporia ADA Coordinator at least 48 hours before the event at 620-343-4291 or e-mail jlynch@emporia-kansas.gov.

THE CITY OF EMPORIA, KANSAS
Kerry Sull
City Clerk

AGENDA ITEM SUMMARY

MEETING DATE: August 4, 2021

ITEM NUMBER: 3

SUBJECT: Public Comment

RECOMMENDATION:

BACKGROUND SUMMARY:

Citizen Appearance Procedures

Presentations by individuals during "Citizen Appearance" portion of the Commission agenda shall be limited two minutes each. No personal attacks, comments or opinions shall be expressed or made against or about any member of the Commission, Mayor, City Employee, individual group or corporation.

ACTION RECORD

Action: _____

Motion: _____ Second: _____

Abstained: _____ Vote: _____
GEITZ _____ GIEFER _____ GILLIGAN _____ SMITH _____ BRINKMAN _____

AGENDA ITEM SUMMARY

MEETING DATE: August 4, 2021

ITEM NUMBER: 4

SUBJECT: Conduct a public hearing for the purpose of submitting an application to the Kansas Department of Commerce Small Cities Community Development Block Grant program.

RECOMMENDATION: Conduct the Public Hearing and authorize the submission of the grant application.

BACKGROUND SUMMARY:

The Regional Development Association/City of Emporia have been working with Simmons Pet Food representatives on the submission of an application for parking lot improvements at their Emporia facility. Simmons Pet Food has experienced tremendous growth in the last few years and needs more parking for employees and vendors. This application will seek a \$750,000.00 economic development grant (partially matched with local funds) to construct several parking lots at the facilities. Simmons Pet Food will be required to create a minimum of 22 jobs with a majority of the employees being from a Low to Moderate Income background.

ACTION RECORD

Action: _____

Motion: _____ Second: _____

Abstained: _____ Vote: _____
GEITZ _____ GIEFER _____ GILLIGAN _____ SMITH _____ BRINKMAN _____

AGENDA ITEM SUMMARY

MEETING DATE: August 4, 2021

ITEM NUMBER: 5

SUBJECT: Consider accepting the KDOT (FY 2024) CCLIP-SP US-50 (Mechanic Street to East City Limits) award from KDOT to the City of Emporia, KS.

RECOMMENDATION: Recommend accepting the KDOT FY 2024 CCLIP-SP US-50 (Mechanic Street to East City Limits) award and authorize the mayor to sign KDOT form 1302.

BACKGROUND SUMMARY:

City Engineering submitted an application in Spring 2021 for competitive funding of the KDOT FY 2024 round of CCLIP projects. We were recently notified that KDOT has awarded funding of this application and project to the City of Emporia. The highlights are that KDOT will pay 90% of actual (eligible) costs of construction and construction engineering up to \$300,000 monies from KDOT. Actual costs (eligible) beyond that level are 100% the City of Emporia's obligation. The engineer's estimated cost of construction submitted with the application is \$685,000 (in 2024 dollars). The City's share will be paid for with 2024 CIP money budget for this project and paid for from the multi-year fund.

See attached letter from KDOT.

ACTION RECORD

Action: _____

Motion: _____ Second: _____

Abstained: _____ Vote: _____

GEITZ _____ GIEFER _____ GILLIGAN _____ SMITH _____ BRINKMAN _____

Dwight D. Eisenhower State Office Building
700 S.W. Harrison Street
Topeka, KS 66603-3745

Julie L. Lorenz, Secretary
Michael J. Stringer, P.E., Chief



Phone: 785-296-3861
Fax: 785-296-6946
kdot#publicinfo@ks.gov
<http://www.ksdot.org>

Laura Kelly, Governor

July 19, 2021

Mr. Jim Ubert
City Engineer
522 Mechanic Street
Emporia, KS 66801

Dear Mr. Ubert,

Congratulations! Your application for a Surface Preservation project has been selected for funding as part of the Kansas Department of Transportation (KDOT) State Fiscal Year (SFY) 2024 City Connecting Link Improvement Program. KDOT has allocated \$300,000 for Construction and Construction Engineering for this project:

Mill and overlay on US-50 (6th Avenue) from Mechanic Street to East City Limits.

The City will be required to contribute a minimum of 10% plus anything over the amount shown above and will also be responsible for all Preliminary Engineering, Right-of-Way, and Utility costs.

For KDOT to program your project, KDOT must receive a completed 1302 form from you before Sept. 1, 2021. Please complete the enclosed form and return it as soon as possible to KDOT.LPePlans@ks.gov.

Once KDOT receives your completed 1302 form, KDOT will program the project and send a project schedule as a reference in developing the project in accordance with KDOT's procedures. Project development details may be found in the LPA Project Development Manual at [KDOT: Local Projects](#).

To keep the project on schedule, this letter serves as the commitment from KDOT to fund this project at the amount written above. An agreement between KDOT and the City will be forthcoming that outlines all terms and conditions of KDOT's funding. However, to allow for you to begin preliminary engineering, the following clauses will be included in the agreement between the City and KDOT and shall be included in your contract with a consultant to provide preliminary engineering services:

Conformity with State and Federal Requirements. The City shall be responsible to design the Project or contract to have the Project designed in conformity with the state and federal design criteria appropriate for the Project in accordance with the current Local

Projects LPA Project Development Manual, Bureau of Local Project's (BLP's) project memorandums, memos, the KDOT Design Manual, Geotechnical Bridge Foundation Investigation Guidelines, Bureau of Road Design's road memorandums, the latest version, as adopted by the Secretary, of the Manual on Uniform Traffic Control Devices (MUTCD), the current version of the Bureau of Transportation Safety and Technology's Traffic Engineering Guidelines, and the current version of the KDOT Standard Specifications for State Road and Bridge Construction with Special Provisions, and any necessary Project Special Provisions, and with the rules and regulations of the FHWA pertaining to the Project.

Consultant Contract Language. The City shall include language requiring conformity with Article III, paragraph 3 above, in all contracts between the City and any Consultant with whom the City has contracted to perform services for the Project. In addition, any contract between the City and any Consultant retained by them to perform any of the services described or referenced in this paragraph for the Project covered by this Agreement must contain language requiring conformity with the paragraph entitled Conformity with State and Federal Requirements. In addition, any contract between the City and any Consultant with whom the City has contracted to prepare and certify Design Plans for the Project must also contain the following provisions:

- (a) Completion of Design. Language requiring completion of all plan development stages no later than the current Project schedule's due dates as issued by KDOT, exclusive of delays beyond the Consultant's control.
- (b) Progress Reports. Language requiring the Consultant to submit to the City (and to the Secretary upon request) progress reports at monthly or at mutually agreed intervals in conformity with the official Project schedule.
- (c) Third Party Beneficiary. Language making the Secretary a third party beneficiary in the agreement between the City and the Consultant. Such language shall read:

"Because of the Secretary of Transportation of the State of Kansas' (Secretary's) obligation to administer state funds, federal funds, or both, the Secretary shall be a third party beneficiary to this agreement between the City and the Consultant. This third party beneficiary status is for the limited purpose of seeking payment or reimbursement for damages and costs the Secretary or the City or both incurred or will incur because the Consultant failed to comply with its contract obligations under this Agreement or because of the Consultant's negligent acts, errors, or omissions. Nothing in this provision precludes the City from seeking recovery or settling any dispute with the Consultant as long as such

settlement does not restrict the Secretary's right to payment or reimbursement."

If you have any questions, please do not hesitate to contact us. Questions may be directed to Dawn Hueske at (785) 207-1420 or Dawn.Hueske@ks.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael J. Stringer". The signature is fluid and cursive, with a long horizontal stroke at the end.

Michael J. Stringer, P.E., Chief
Bureau of Local Projects

CC: Calvin Reed, Director of Engineering and Design
Leroy Koehn, KDOT District Engineer

PROJECT PROGRAMMING REQUEST

☒ New Project		☐ Amend Existing Project		Date: 7/27/2021	
Program Year: 2024		Funding Program: CCLIP-SP (Surface Preservation)			
KDOT District		MPO		MPO TIP #	
1		N/A		N/A	
County	City	Route / Corridor	Functional Classification		
Lyon	Emporia	US-50	3 = Other Principal Arterial		
Project Sponsor / Lead Agency					
City of Emporia					
Project Mgr / Contact		Phone		E-mail Address	
James Ubert, P.E.		620-343-4260		jubert@emporia-kansas.gov	
Project Title					
KDOT CCLIP-SP Surface Preservation US-50 Highway (6th Ave.) from Mechanic St to East City Limits					
Project Length: 1.640 miles		Desired Letting Date: July 2024			
Letting Type: ☐ KDOT ☒ LPA ☐ Force Account					
Location, Project Limits, Description, Scope of Work					
US-50 Highway (6th Avenue) from Mechanic Street to East City Limits. Two (2)-inch average mill and overlay with pavement markings.					
Purpose and Need					
Highway surface preservation and safety are the driving factors. This portion of US-50 Highway was last resurfaced during the KLINK FY 2014. The surface is in need of maintenance/repair as well as the pavement markings.					
Project Benefits					
Improved safety and needed maintenance for extending the life of the overall pavement.					
RR within 1/2 mile?	RR Company Name	No. of Tracks	Existing Crossing Protection		
Yes	Bunge North America spurline	4	Yes		

In accordance with the Bureau of Local Projects (BLP) Memo 99-11, dated December 16, 1999, we are required, under the Comprehensive Transportation Program (CTP), to collect and record total costs of all work phases of projects. This includes local agency federal-aid and state-aid projects that include any non-participating, pre-construction local agency costs for preliminary engineering (plan design), rights of way and utility adjustments. Please show your estimate of the cost for all work phases below:

Project Cost Estimate			
	Participating	Non-Participating	Total
PE (Design)	\$ -	\$ -	\$ -
Utilities	\$ -	\$ -	\$ -
ROW	\$ -	\$ -	\$ -
CE (Inspection)	\$ 25,000.00	\$ -	\$ 25,000.00
Construction Total	\$ 650,000.00	\$ -	\$ 650,000.00
Surfacing (Asphalt)	\$ 650,000.00	\$ -	\$ 650,000.00
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -

PROJECT PROGRAMMING REQUEST

			\$	-
Project Totals	\$	675,000.00	\$	-
			\$	675,000.00

BE IT RESOLVED: That sufficient funds from City of Emporia

are now, or will be available and are hereby pledged to the Secretary in the amount and at the time required for the supplementing of federal funds available for the completion of this project. Prior to Federal Authorization, any project expenditures made by the LPA are ineligible for federal funding and remain the responsibility of the LPA. Upon cancellation of the project by the LPA, the LPA shall reimburse the Secretary within thirty (30) days after receipt of statement of cost incurred by the Secretary prior to cancellation.

Please sign below in accordance with your local policy.

Recommended for Approval:

Appropriate Local Officials


City Engineer

Mayor

ATTEST:

Title

City Clerk

Title

AGENDA ITEM SUMMARY

MEETING DATE: August 4, 2021

ITEM NUMBER: 6

SUBJECT: Consider awarding a bid for the 12th Avenue Waterline Improvements (Grand St to Chestnut St.) Project No. WM2001, KDHE Project No. KPWSLF #2968.

RECOMMENDATION: Staff recommends awarding the project to Greeley Construction for a total base bid amount of \$ 1,066,330.00 (subject to KDHE approval of the bid documents).

BACKGROUND SUMMARY:

At 2:00 p.m. on Tuesday, July 27, 2021, the City Engineer's Office publicly opened bids on the 12th Avenue Waterline Improvements (Grand St. to Chestnut St.) Project No. WM2001, KDHE Project No. KPWSLF#2968. The City had five (5) bidders out of twelve (12) plan holders submit a bid. The following are the bids received and the Engineer's Estimate.

<u>Bids Received</u>	<u>Base Bid Amount</u>
Greeley Excavating	\$1,066,330.00
Carlson Utility	\$1,222,938.00
Middlecreek	\$1,256,450.00
Orr Wyatt	\$1,306,675.00
Nowak Construction	\$1,497,809.00
Engineer's Estimate	\$1,319,414.00

The staff recommends awarding the project to Greeley Excavating for the Base Bid in the total amount of \$1,066,330.00. This amount is within the Engineer's Estimate and the City's overall budget for the project. Greeley Excavation has successfully completed multiple waterline projects of similar size and scope within the last 4 years.

The project will be funded by the KDHE SRF Loan.

Attached is the complete project bid tabulation sheet for the Base Bid.

ACTION RECORD

Action: _____

Motion: _____ Second: _____

Abstained: _____ Vote: _____

GEITZ _____ GIEFER _____ GILLIGAN _____ SMITH _____ BRINKMAN _____

Emporia, Kansas
12th Ave Waterline Improvements
Bid Tabulation
19-1513E
July 27, 2021

12th Avenue (WM 2001)		Engineers Estimate		Greeley Excavating		Carlson Utility		Middlecreek		Orr Wyatt		Nowak Construction	
Quantity	Description	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
1	Mobilization	Lump Sum	\$65,000.00	\$65,000.00	\$8,000.00	\$11,500.00	\$11,500.00	\$100,000.00	\$100,000.00	\$15,600.00	\$15,600.00	\$51,050.00	
2	Construction Staking	Lump Sum	\$7,000.00	\$7,000.00	\$9,400.00	\$5,500.00	\$5,500.00	\$3,000.00	\$3,000.00	\$8,700.00	\$8,700.00	\$9,500.00	
3	Cleaning and Grubbing	Lump Sum	\$2,500.00	\$2,500.00	\$500.00	\$2,500.00	\$2,500.00	\$72,000.00	\$72,000.00	\$5,400.00	\$5,400.00	\$3,000.00	
4	Seeding	Lump Sum	\$3,000.00	\$3,000.00	\$500.00	\$4,500.00	\$4,500.00	\$4,000.00	\$4,000.00	\$6,500.00	\$6,500.00	\$7,550.00	
5	Erosion Control	Lump Sum	\$5,000.00	\$5,000.00	\$500.00	\$3,500.00	\$3,500.00	\$42,000.00	\$42,000.00	\$4,300.00	\$7,750.00	\$7,750.00	
6	Traffic Control	Lump Sum	\$35,000.00	\$35,000.00	\$31,324.00	\$9,500.00	\$9,500.00	\$29,000.00	\$29,000.00	\$21,700.00	\$22,600.00	\$22,600.00	
409	7 20" Waterline (In Place)	Lin. Ft.	\$83,845.00	\$65,440.00	\$220.00	\$89,980.00	\$165.00	\$67,485.00	\$206.00	\$84,254.00	\$315.00	\$128,835.00	
1,948	8 16" Waterline (In Place)	Lin. Ft.	\$321,420.00	\$150.00	\$292,200.00	\$140.00	\$272,720.00	\$142.00	\$278,616.00	\$174.75	\$340,413.00	\$244.00	\$475,312.00
285	9 12" Waterline (In Place)	Lin. Ft.	\$85.00	\$24,225.00	\$100.00	\$28,500.00	\$105.00	\$29,365.00	\$89.00	\$25,365.00	\$130.00	\$37,050.00	
214	10 8" Waterline (In Place)	Lin. Ft.	\$75.00	\$16,050.00	\$80.00	\$17,120.00	\$80.00	\$17,120.00	\$84.00	\$17,976.00	\$114.00	\$24,396.00	
104	11 6" Waterline (In Place)	Lin. Ft.	\$65.00	\$6,760.00	\$60.00	\$6,240.00	\$75.00	\$7,800.00	\$80.00	\$8,320.00	\$113.00	\$11,752.00	
45	12 4" Waterline (In Place)	Lin. Ft.	\$60.00	\$2,700.00	\$40.00	\$1,800.00	\$85.00	\$3,825.00	\$78.00	\$3,510.00	\$217.00	\$9,765.00	
2	13 20" Butterfly Valve w/ Box	Each	\$10,500.00	\$21,000.00	\$7,500.00	\$8,800.00	\$17,600.00	\$12,800.00	\$10,300.00	\$20,600.00	\$11,000.00	\$22,000.00	
7	14 16" Butterfly Valve w/ Box	Each	\$7,500.00	\$52,500.00	\$5,600.00	\$39,200.00	\$6,100.00	\$42,700.00	\$8,300.00	\$58,100.00	\$7,900.00	\$55,300.00	
1	15 12" Gate Valve w/ Box	Each	\$3,500.00	\$3,500.00	\$3,500.00	\$3,400.00	\$3,400.00	\$4,900.00	\$4,900.00	\$5,650.00	\$5,650.00	\$4,800.00	
5	16 8" Gate Valve w/ Box	Each	\$2,200.00	\$11,000.00	\$2,000.00	\$10,000.00	\$7,500.00	\$3,300.00	\$2,100.00	\$6,300.00	\$2,700.00	\$13,500.00	
3	17 6" Gate Valve w/ Box	Each	\$1,500.00	\$4,500.00	\$1,300.00	\$4,500.00	\$3,900.00	\$2,300.00	\$1,500.00	\$4,800.00	\$2,800.00	\$14,000.00	
2	18 4" Gate Valve w/ Box	Each	\$2,500.00	\$5,000.00	\$1,300.00	\$2,600.00	\$1,100.00	\$2,200.00	\$1,925.00	\$3,850.00	\$2,400.00	\$3,300.00	
1	19 2" Gate Valve w/ Box	Each	\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00	\$900.00	\$1,500.00	\$1,500.00	\$2,150.00	\$1,100.00	\$1,100.00	
10	20 Connect to Existing Waterline	Each	\$7,500.00	\$75,000.00	\$4,000.00	\$40,000.00	\$25,000.00	\$3,000.00	\$30,000.00	\$58,500.00	\$5,000.00	\$50,000.00	
5	21 5-1/4" Fire Hydrant Setting	Each	\$6,000.00	\$30,000.00	\$5,800.00	\$29,000.00	\$5,500.00	\$6,993.00	\$34,985.00	\$7,600.00	\$38,000.00	\$27,500.00	
22	22 30" Waterline Casing	Lin. Ft.	\$300.00	\$6,600.00	\$500.00	\$11,000.00	\$450.00	\$9,900.00	\$404.00	\$8,888.00	\$10,736.00	\$4,598.00	
22	23 SS Encasement	Lin. Ft.	\$500.00	\$11,000.00	\$200.00	\$4,400.00	\$180.00	\$3,960.00	\$404.00	\$8,888.00	\$434.00	\$5,342.00	
9	24 5/8" Service Assembly	Each	\$550.00	\$4,950.00	\$1,500.00	\$13,500.00	\$1,600.00	\$14,400.00	\$640.00	\$5,760.00	\$2,300.00	\$15,300.00	
4	25 1" Service Assembly	Each	\$600.00	\$2,400.00	\$1,500.00	\$6,000.00	\$1,700.00	\$6,800.00	\$750.00	\$3,000.00	\$9,200.00	\$7,200.00	
4	26 1-1/2" Service Assembly	Each	\$750.00	\$3,000.00	\$2,200.00	\$8,800.00	\$2,000.00	\$8,000.00	\$800.00	\$3,200.00	\$11,720.00	\$12,800.00	
4	27 2" Service Assembly	Each	\$800.00	\$3,200.00	\$2,200.00	\$8,800.00	\$2,500.00	\$10,000.00	\$1,100.00	\$4,400.00	\$2,930.00	\$3,650.00	
407	28 1" HDPE Serveline (In Place)	Lin. Ft.	\$27.00	\$10,989.00	\$30.00	\$12,210.00	\$45.00	\$18,315.00	\$34.00	\$13,838.00	\$17.50	\$33.00	
251	29 2" HDPE Serveline (In Place)	Lin. Ft.	\$35.00	\$8,785.00	\$40.00	\$10,040.00	\$40.00	\$10,040.00	\$39.00	\$9,789.00	\$32.50	\$10,793.00	
457	30 Remove and Replace Surfacing (Concrete Sidewalk)	Sq. Ft.	\$10.00	\$4,570.00	\$18.00	\$8,226.00	\$9.00	\$4,113.00	\$5.00	\$2,285.00	\$12.00	\$7,312.00	
1,803	31 Remove and Replace Surfacing (Concrete)(9")	Sq. Yd.	\$207,345.00	\$100.00	\$180,300.00	\$150.00	\$270,450.00	\$78.00	\$140,634.00	\$87.00	\$156,861.00	\$117.00	\$210,951.00
217	32 Remove and Replace Surfacing (Concrete)(6")	Sq. Yd.	\$115.00	\$24,945.00	\$80.00	\$17,360.00	\$125.00	\$27,125.00	\$74.00	\$16,056.00	\$81.00	\$20,615.00	
1	33 Remove and Replace Surfacing (Concrete)(6")	Each	\$1,750.00	\$1,750.00	\$3,500.00	\$3,500.00	\$625.00	\$900.00	\$900.00	\$2,710.00	\$2,710.00	\$603.00	
185	34 Remove and Replace Surfacing (Handicap Ramp)	Lin. Ft.	\$75.00	\$13,875.00	\$50.00	\$9,250.00	\$90.00	\$16,650.00	\$35.00	\$6,475.00	\$37.00	\$6,845.00	
1,626	35 Flowable Fill	Cu. Yds	\$203,250.00	\$203,250.00	\$70.00	\$113,820.00	\$115.00	\$186,990.00	\$98.00	\$159,348.00	\$114.00	\$185,364.00	
1	36 12" Line Stop	Each	\$10,000.00	\$10,000.00	\$20,000.00	\$20,000.00	\$19,000.00	\$24,000.00	\$24,000.00	\$20,600.00	\$20,200.00	\$20,200.00	
10	37 Remove and Relocate Meter Assembly	Each	\$17,500.00	\$175,000.00	\$1,630.00	\$16,300.00	\$1,600.00	\$16,000.00	\$900.00	\$9,000.00	\$2,700.00	\$11,000.00	
1	38 Hospital Meter Vault Improvements and Connection	Lump Sum	\$15,000.00	\$15,000.00	\$15,000.00	\$11,500.00	\$11,500.00	\$12,000.00	\$12,000.00	\$18,450.00	\$18,450.00	\$32,500.00	
Base Bid 12th Ave (WM 2001)			\$1,319,414.00	\$1,066,330.00		\$1,222,938.00		\$1,256,450.00		\$1,306,675.00		\$1,497,609.00	

AGENDA ITEM SUMMARY

MEETING DATE: August 4, 2021

ITEM NUMBER: 7

SUBJECT: Appoint Delegates for League of Kansas Municipalities.

RECOMMENDATION: Make Appointments

BACKGROUND SUMMARY:

The Annual League of Kansas Municipalities (LKM) Conference is October 9-11 at the Hotel Topeka at City Center/Stormont Vail Events Center. A copy of the conference schedule is attached. The City traditionally pays the City Commissioners, City Manager, Assistant City Manager and City Attorney registration fees. The City also provides hotel accommodations if needed. Staff will need to know which Commissioners are planning to attend some of or all the conference as well as if overnight hotel arrangements as needed.

The annual business meeting is included in the closing of the general session at 3:45 p.m. on Monday, October 11th. The City is permitted to have four votes based on current population. The City may designate up to four delegates and four alternates to vote, although only one member may vote with the City's total four votes. The City has historically named four Commissioners as delegates and one Commissioner and the City Manager, Assistant City Manager and City Attorney as alternates. However, the naming of delegates and alternates is typically based on which officials will be able to attend the business meeting. The ballots naming the delegates and alternates must be delivered to the LKM offices by September 23rd.

ACTION RECORD

Action: _____

Motion: _____ Second: _____

Abstained: _____ Vote: _____

GEITZ _____ GIEFER _____ GILLIGAN _____ SMITH _____ BRINKMAN _____

**THE
ART OF
CITIES**
LEAGUE CONFERENCE
OCTOBER 9-11, 2021 • TOPEKA

WWW.LKM.ORG/ANNUALCONFERENCE

Dates

Saturday, October 9 -
Monday, October 11, 2021

Venue

Hotel Topeka at City Center/
Stormont Vail Events Center,
\$105 (+ tax per night)

Registration

Register early for the best rate!

\$225 City Official (7/01-7/23)
\$250 City Official (7/26-8/27)
\$275 City Official (After 8/30)

\$80 Guest/Spouse
\$400 Company Representative

Meals Included

Sunday, October 10,
Lunch and Dinner

Monday, October 11,
Breakfast and Lunch

Contact Us

League of Kansas Municipalities
300 SW 8th Ave #100
Topeka, KS 66603
(785) 354-9565

The League Annual Conference

Why attend Annual Conference?

This event will provide you the resources needed to be knowledgeable and skilled in your local government role, and offer opportunities to expand your knowledge of local government issues. In addition, this event will allow you to engage with other leaders to share and brainstorm ideas to implement in your community, and think creatively to use problem-solving tactics and address common municipal challenges.

Who should attend?

The League's Annual Conference offers something for everyone. We recommend councilmembers/commissioners, mayors, managers and administrators, clerks, and department heads attend our conference. A number of valuable workshops, discussions, and networking opportunities await you! Learn More and Register: lkm.org/annualconference





[MENU](#)

League Annual Conference Agenda

Additional information, including concurrent workshop topics, will be posted as they become available.

Friday, October 8

8:00 a.m. - 4:00 p.m. City Attorney Fall CLE (CAAK)*

Saturday, October 9

12:00 p.m.	Registration Open
1:00 p.m. - 2:30 p.m.	Legislative Policy Committee (lunch served prior to meeting start time for participants)
2:30 p.m. - 6:00 p.m.	MTI - Code Enforcement (https://www.lkm.org/page/ConferenceKeynote) [advanced registration required]±
5:00 p.m. - 5:30 p.m.	Governing Body Meeting
6:00 p.m. - 7:30 p.m.	Welcome Reception/Host City Reception - Details TBA

Sunday, October 10

8:00 a.m.	Registration Open
9:00 a.m. - 10:00 a.m.	Nominating Committee Meeting
9:45 a.m. - 10:30 a.m.	New Conference Attendee Orientation

11:00 a.m. - 12:30 p.m. Opening General Session featuring keynote Sam Glenn
(<https://www.lkm.org/page/ConferenceKeynote>)

12:30 p.m. - 2:15 p.m. Lunch & Opening of Trade Show

2:30 p.m. - 3:20 p.m. Concurrent Workshops Session I

2:30 p.m. - 5:30 p.m. MTI: Personnel Management
(<https://www.lkm.org/page/ConferenceKeynote>)

[advanced registration required]±

3:30 p.m. - 4:20 p.m. Concurrent Workshops Session II

4:30 p.m. - 6:00 p.m. Trade Show Reception/Networking

6:30 p.m. - 9:00 p.m. League Awards Banquet/Social Event

40/45/50 Year Service Awards

Affiliate Award Recognition

Entertainment: Team Trivia Challenge

Monday, October 11

7:30 a.m. Registration Open

8:00 a.m. - 9:30 a.m. Trade Show Open/Professional Headshots/Breakfast

9:45 a.m. - 10:30 a.m. Concurrent Workshops led by Affiliate Organizations

[KACM, KACC, CCMFOA, KMA]

10:45 a.m. - 11:30 a.m. Concurrent Workshops Session III

11:45 a.m. - 12:50 p.m. Business Meeting/Convention of Voting Delegates + Lunch

1:00 p.m. - 3:30 p.m. MTI: Municipal Procedures for Staff
(<https://www.lkm.org/page/ConferenceKeynote>)

[advanced registration required]±

1:00 p.m. - 3:00 p.m. City of Topeka Mobile Workshop

[first-come, first-serve seating]

*separate registration required for CAAK Fall CLE

±MTI courses limited to the first 25 participants, and is included with your regular conference registration. Each MTI listed on the registration page; walk-ins at the event will not be permitted this year.

AGENDA ITEM SUMMARY

MEETING DATE: August 4, 2021

ITEM NUMBER: 8

SUBJECT: Report from the City Manager on City Activities

RECOMMENDATION: This is a verbal report that announces upcoming events, recognizes employees for outstanding contributions and provides the public with information that may be of general interest.

BACKGROUND SUMMARY: This is an opportunity to present information to the public that may not be reported in other news accounts or City activities or to highlight accomplishments of the organization.

At the time this Agenda was prepared, the following items were in the works:

Tentative Agenda for August 11th Study Session at 9:00 a.m.

- Mid-Year Health Insurance Update w/ Jennifer Kurth with Hays Co.
- CVAB Present Outside Agencies Request.
- Review City Appropriation Request Forms.
- Continued Budget Discussion.

ACTION RECORD

Action: _____

Motion: _____ Second: _____

Abstained: _____ Vote: _____
GEITZ _____ GIEFER _____ GILLIGAN _____ SMITH _____ BRINKMAN _____

AGENDA ITEM SUMMARY

MEETING DATE: August 4, 2021

ITEM NUMBER: 9

SUBJECT: City Commissioners Reports and Comments

RECOMMENDATION:

BACKGROUND SUMMARY:

This is a time for the City Commissioners to make comments and reports to the Public.

ACTION RECORD

Action: _____

Motion: _____ Second: _____

Abstained: _____ Vote: _____
GEITZ _____ GIEFER _____ GILLIGAN _____ SMITH _____ BRINKMAN _____

AGENDA ITEM SUMMARY

MEETING DATE: August 4, 2021

ITEM NUMBER: 10

SUBJECT: Executive Session

RECOMMENDATION:

BACKGROUND SUMMARY:

At this time the City Commission requests a 15-minute Executive Session for a preliminary discussion related to property acquisition, inviting City Engineer, Jim Ubert.

ACTION RECORD

Action: _____

Motion: _____ Second: _____

Abstained: _____ Vote: _____
GEITZ _____ GIEFER _____ GILLIGAN _____ SMITH _____ BRINKMAN _____