



**MEETING OF THE CITY COMMISSION – AGENDA
WEDNESDAY, MARCH 9, 2022 AT 10:00 A.M.
CITY COMMISSION CHAMBER**

ORDER OF BUSINESS

CALL MEETING TO ORDER: Mayor Becky Smith

MEMBERS PRESENT

Vice Mayor Giefer

Commissioner Brinkman

Commissioner Gilligan

Commissioner Sauder

NEW BUSINESS

1) RESOLUTION ESTABLISHING A GRANT COMMITTEE.

Presented by Trey Cocking, City Manager.

RECOMMENDED ACTION: Approve Resolution



Commission Action Report

Title: Resolution Establishing Grant Committee
Proposed Agenda Date: March 9, 2022
Presented By: Trey Cocking, City Manager

BACKGROUND:

The City will receive ARPA funds from the Federal Government for possible projects, equipment request, deferred maintenance projects, and small & large capital projects. At the March 2, 2022, Commission Meeting the City Manager presented a memo basically stating Emporia State University, Flint Hills Technical College and other organizations, plan on requesting funds from the City of Emporia.

In addition to outside request staff has identified a total \$20 million in possible projects, that include \$441,515 in equipment request, \$235,000 in deferred maintenance, \$1,330,000 in small capital projects, \$18 million in large capital improvements.

DISCUSSION:

1. The City Commission would create Major Economic Development Program Grant fund to review applications. Each Commissioner should appoint one representative to the committee.
2. The member and their immediate family may not be employed or serve on the board of directors any organization making a request.
3. City staff shall prepare a uniform application that includes the total amount of funding being sought, the economic benefits to the greater Emporia community, other federal funding that each organization has sought and received, additional requests for funding from the city expected over the next 5 years, sustainability, matching funds, and other items needed to review each grant.
4. The range of grants shall be from \$50,000-\$400,000.
5. The deadline for the grant application will be 21 days after the City makes the application available.
6. The City Commission will review the recommendations and either approve the package or return it to the grant committee with comments.



FINANCIAL CONSIDERATIONS:

City staff is targeting \$750,000 in ARPA funding to utilize for this program.

OTHER CONSIDERATIONS:

None.

RECOMMENDED ACTION:

Approve Resolution

ATTACHMENTS:

Resolution

Memo Dated 03/02/22

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF EMPORIA, KANSAS ESTABLISHING A GRANT COMMITTEE TO REVIEW APPLICATIONS FOR PANDEMIC RECOVERY FUNDS

WHEREAS, the City of Emporia will receive \$3,754,879 in American Rescue Plan funds from the Federal Government intended to fight the pandemic, maintain vital public services, support families and businesses struggling with its public health and economic impacts, and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity; and

WHEREAS, the City has been presented with requests for funding from educational institutions and community organizations to aid in pandemic recovery; and

WHEREAS, the Governing Body desires to use a portion of the City's ARPA funding to establish grant opportunities for local organizations and educational institutions to aid in pandemic recovery and economic growth and to ensure a fair opportunity is made available to the community to submit requests that will improve the overall economic well-being of the community; and

WHEREAS, the Governing Body has determined that it is necessary to create a Grant Committee to review applications and make a recommendation to the Governing Body for disbursement of funds.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Emporia, Kansas as follows:

Section 1. Creation. The City of Emporia, Kansas does hereby establish a Grant Committee to review external applications requesting City pandemic recovery assistance through use of City ARPA funds.

Section 2. Composition. Each City Commissioner shall appoint one representative to the Grant Committee. The appointed members and their immediate family may not be employed or serve on the board of directors of any organization submitting an application.

Section 3. Application. City staff shall prepare a uniform application that includes the total amount of funding being sought, expected economic benefits to the greater Emporia community, other federal funding that each organization has sought and/or received, additional requests for funding from the City expected over the next five (5) years, sustainability, matching funds, and other items necessary to review each grant.

Section 4. Funding. The range of grant requests shall be from \$50,000 to \$400,000.

Section 5. Deadline. The deadline for the grant application will be twenty-one (21) days after the City makes the application available.

Section 6. Recommendation and Review. The Grant Committee shall submit written recommendations to the Governing Body within fourteen (14) days after the application deadline. The Governing Body will review the recommendations and may approve the

recommendations or return such recommendations back to the Committee with comments. Should the Governing Body return the recommendations, the Grant Committee shall further review the applications and comments and either re-submit the original recommendations to the Governing Body or submit new recommendations within fourteen (14) days. The Governing Body may approve or deny any or all recommendations following the second review and recommendations of the Grant Committee.

APPROVED AND ADOPTED by the Governing Body of the City of Emporia, Kansas this 9th day of March 2022.

Becky Smith, Mayor

ATTEST:

Kerry Sull, City Clerk