



## **\*\* AGENDA \*\***

### **City Commission Study Session**

**Wednesday, March 30, 2022**

**Municipal Court Room**

**518 Mechanic Street**

**1:30 p.m.**

- Discuss Updates for Southwest Santa Fe Skateboard Park.
- Discuss Uniform Public Offense Code.
- Common Consumption Area Discussion.

#### *Tentative Agenda for April 6th Commission Meeting at 1:30 p.m.*

- ORDER OF BUSINESS
- PROCLAMATIONS
  - Proclamation Naming April as National Child Abuse and Neglect Prevention Month.
  - Proclamation for Naming April 10-16 as National Public Safety Telecommunicator Week.
  - Proclamation Recognizing April as National Fair Housing Month.
- PUBLIC FORUM
- NEW BUSINESS
  - 1) Appoint New City Commissioner.
  - 2) Approve Major Economic Grants.
  - 3) Approve Lease Agreement with Animal Shelter
  - 4) Approve Operations Agreement with Animal Shelter
  - 5) Bond Ordinance for Whittier Place.
  - 6) Zoo Education Center Renovation/Construction Project.
  - 7) An Ordinance Vacating an Alley at Hammond Park.
  - 8) An Ordinance Authorizing a Conditional Use Permit for a Light Maintenance Truck Facility at 4215 West HWY 50.
  - 9) An Ordinance Rezoning Certain Property Along Michelle St between East 9<sup>th</sup> and East 12<sup>th</sup> from C-3 General Commercial and R-1 Low Density Residential to R-2 Medium Density Residential.
  - 10) Appoint Members (2) to the Library Board.
- COMMUNICATIONS.
- CONSENT AGENDA
- INFORMATIONAL ITEMS
- GOVERNING COMMENTS
- ADJOURNMENT

*\*If you need accommodations due to a disability to participate in this event, meeting, or activity, or alternative format of written materials contact Jeff Lynch, City of Emporia ADA Coordinator at least 48 hours before the event at 620-343-4275 or [jlynch@emporia-kansas.gov](mailto:jlynch@emporia-kansas.gov)*

# Memo

TO: City Commission

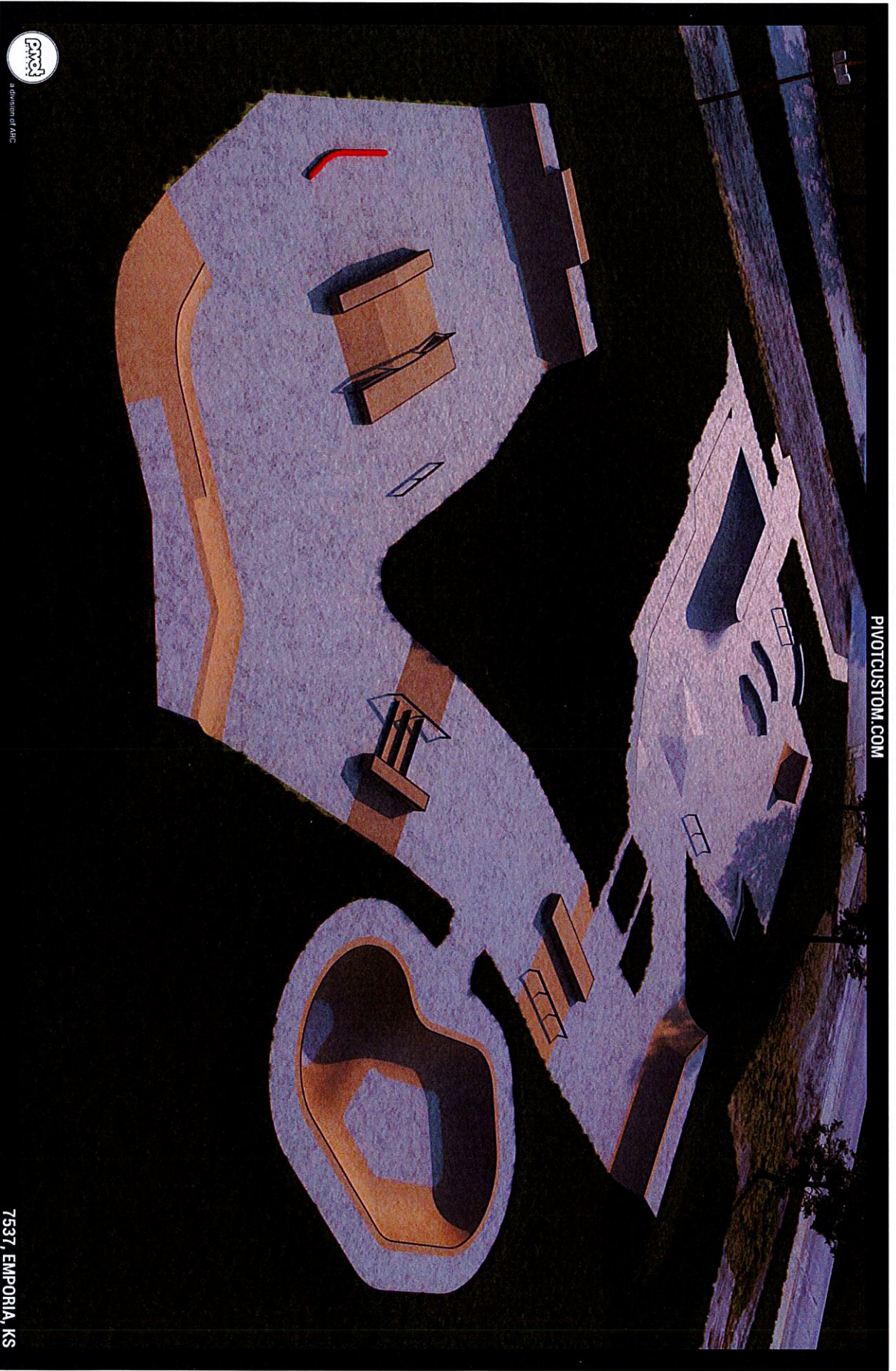
FROM: City Manager's Office

CC: Department Heads

DATE: March 25, 2022

SUBJECT: Southwest Santa Fe Skateboard Park

The City Commission is scheduled to discuss updates on Southwest Santa Fe Skateboard Park at the March 30<sup>th</sup> Study Session. Renderings for the Southwest Santa Fe Skateboard Park design concept from ARC and pricing quotes for construction using the Sourcewell bid rates are attached.



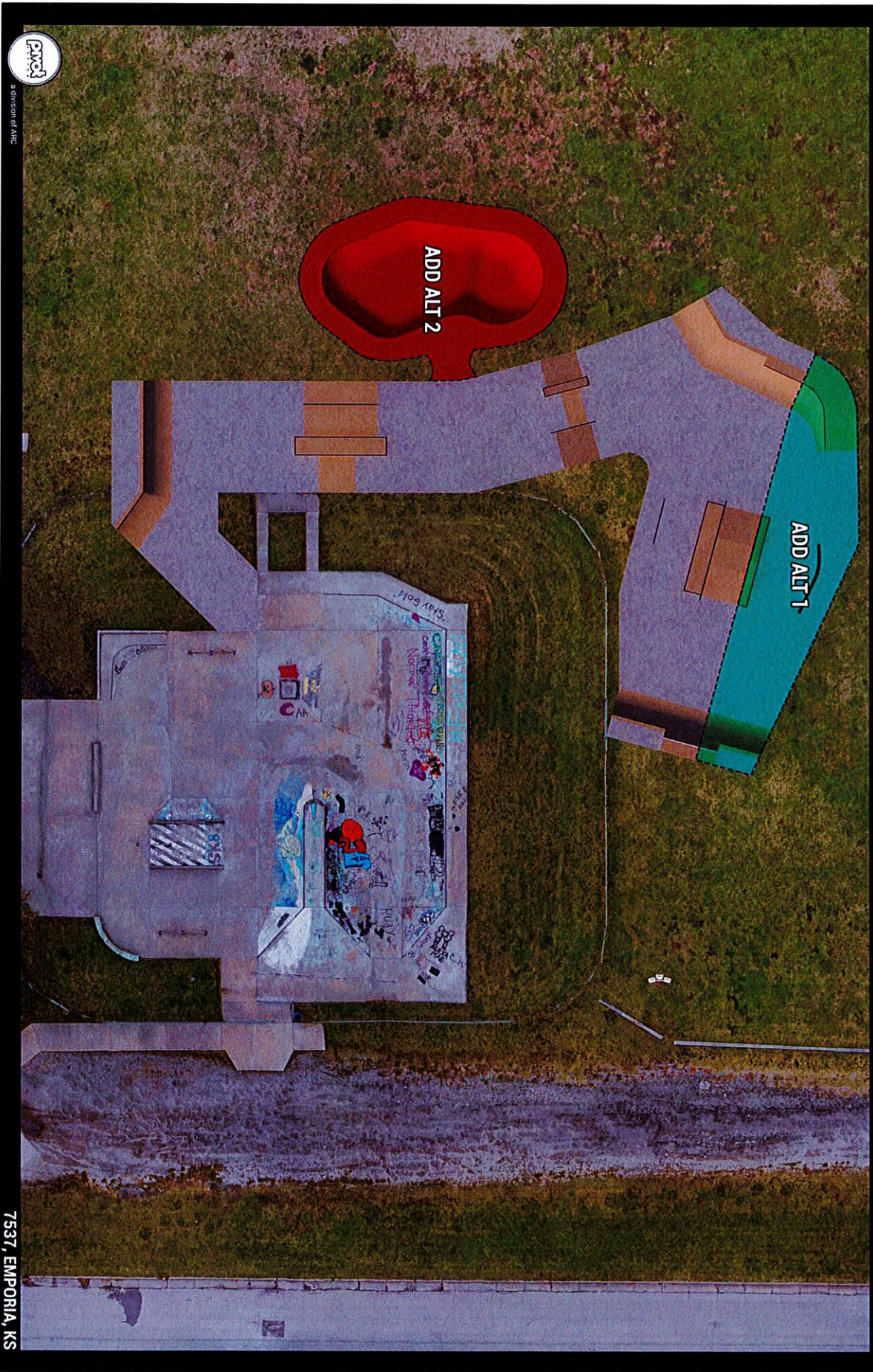
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a division of ARC

7537, EMPORIA, KS

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**Purchase through our competitively bid government Sourcewell contract.**

**WE LOOK FORWARD TO BUILDING YOU A GREAT SKATE PARK!**

601 McKinley  
Joplin, MO 64801  
Toll-free 877-RAMP-778  
Local 417-206-6816  
Fax 417-206-6888  
[sales@americanrampcompany.com](mailto:sales@americanrampcompany.com)



<b>Design #</b>	<b>FOB</b>	<b>Date</b>
7169	Emporia, KS	2.9.2022

Item	Description	Cost Estimate
1.	Base Scope	\$250,000.00
2.	Add Alt 1	\$125,000.00
3.	Add Alt 2	\$125,000.00
	Total	\$500,000.00

# Memo

TO: City Commission  
CC: Trey Cocking, City Manager  
FROM: Christina Montgomery, City Attorney  
DATE: March 30, 2022  
SUBJECT: Uniform Public Offense Code

City staff would like to discuss the possibility of adopting *the Uniform Public Offense Code for Kansas Cities* published by the League of Kansas Municipalities. A new edition is published yearly incorporating the most recent Kansas State law changes. The LKM website describes the publication as follows: “Published by the League of Kansas Municipalities since 1980, the Uniform Public Offense Code (UPOC) contains approximately 100 public offenses that can be adjudicated in municipal court. While many of the provisions parallel state law, the UPOC also contains offenses that are frequently enforced only within cities.”

The City of Emporia already utilizes LKM’s publication *Standard Traffic Ordinances for Kansas Cities* (STO) to manage the City’s traffic code. The STO has worked well for the City for a number of years. It provides an easy reference guide for police officers, court staff, attorneys, and the public through hard copy booklets as well as an electronic version. The STO ensures that the City’s traffic code will remain up to date and in conformity with state law. Staff believes the UPOC could provide similar benefits for the City’s criminal code.

Adoption of the UPOC may be done by simple ordinance. Staff will have recommendations as to amendment or deletion of provisions in the UPOC to fit community needs and municipal court resources prior to any future adoption of the UPOC. The next publication of the UPOC is expected in July 2022.

Staff will hand out copies of the 37<sup>th</sup> Edition UPOC at the meeting for Commission review and answer initial questions. Staff will bring more specific recommendations to a future study session.



# memo

TO: City Commission  
CC: Trey Cocking, City Manager  
FROM: Christina Montgomery, City Attorney  
DATE: March 30, 2022  
SUBJECT: Common Consumption Area Policy

The City has received three (3) applications for common consumption area (CCA) permits in recent weeks. The current applicants are Emporia Main Street, Inc., Visit Emporia, and Radius Production, LLC.

Staff has prepared an ordinance template recommendation for the 2022 season and requests input from the City Commission. The ordinance template includes the following provisions:

- An approved CCA may be open during a special event after application and approval of a special event permit from the Emporia Police Department;
- The boundaries of the CCA shall be clearly marked using City of Emporia fencing or other apparent line of demarcation as approved by the Police Chief or designee; and
- Possession and consumption of alcohol within the CCA shall be allowed between the hours of 12:00 p.m. and 12:00 a.m.

The City Commission may place other restrictions as deemed appropriate. Staff anticipates bringing CCA ordinances to the Commission for action on April 6.

The ordinance template and maps depicting the requested CCA's are attached.

**ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE ESTABLISHING A COMMON CONSUMPTION AREA AND AUTHORIZING THE POSSESSION AND CONSUMPTION OF ALCHOLIC LIQUOR AND CEREAL MALT BEVERAGE WITHIN THE COMMON CONSUMPTION AREA BOUNDARIES.

WHEREAS, \_\_\_\_\_ (applicant), desires to sponsor a Common Consumption Area including an area \_\_\_\_\_ (location); intended to be used from time to time as a public gathering place for special events where possession and consumption of alcoholic beverages and/or cereal malt beverages (hereinafter referred to as CMB) is authorized during dates and times in which the Common Consumption Area is open, as designated by the Governing Body of the City of Emporia; and

WHEREAS, the Governing Body of the City of Emporia desires to establish said Common Consumption Area and approves \_\_\_\_\_ (applicant) as applicant for the Common Consumption Area Permit.

**NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF EMPORIA, KANSAS:**

**SECTION 1. Establishment of Common Consumption Area.** Pursuant to K.S.A. 41-2659, as amended, the Governing Body hereby establishes a Common Consumption Area (hereinafter referred to as CCA) during special events, excluding any and all areas which are currently or otherwise become subject to a license issued pursuant to the Kansas Liquor Control Act or the Club and Drinking Establishment Act; and approves \_\_\_\_\_ (applicant) as the sponsor of the CCA. The Common Consumption area shall include an area \_\_\_\_\_ (location) in the City of Emporia, as illustrated in Exhibit A, incorporated herein by reference. The CCA shall remain in effect until (end date, up to one year).

**SECTION 2. Special Event Permit Required; Streets; Hours.** The CCA shall be open during a special event after application and approval of a special event permit from the Emporia Police Department. The boundaries of the event shall be clearly marked using City of Emporia fencing or other apparent line of demarcation as approved by the Police Chief or designee. Any public street, roadway, alley, or parking lot that lies within the CCA designated for the special event shall be blocked from motorized traffic during the hours in which alcoholic liquor and/or CMB is consumed. The possession and consumption of alcoholic liquor within the CCA during a special event shall only be allowed between the hours of 12:00 p.m. and 12:00 a.m. Sunday through Saturday.

**SECTION 3. Permit; Directors of the Division of Alcoholic Beverage Control.** The Governing Body hereby authorizes the possession and consumption of alcoholic liquor in the Common Consumption Area during a special event as authorized by the Emporia Police Department with boundaries clearly demarcated provided that a common consumption area permit ("Permit") has been issued to \_\_\_\_\_ (applicant) by the State of Kansas, Director of the Division of Alcoholic Beverage Control ("Director") in

accordance with K.S.A. 41-2659 and amendments thereto.

**SECTION 4. Authorized Alcoholic Liquor Containers.** All alcoholic liquor and/or CMB removed from a licensed premise, with a valid CCA permit and authorized to participate in the special event, shall be served in a container that displays the licensee's trade name or logo or other identifying mark that is unique to the licensee. No alcoholic beverage removed from a licensed premise shall be in a glass container or any container that otherwise represents a potential danger to the public as determined by law enforcement officials.

**SECTION 5. Purchases Outside CCA.** The possession or consumption of alcoholic liquor and/or CMB purchased outside of the CCA shall not be permitted inside the boundaries of the special event and CCA.

**SECTION 6. Purchases Within CCA.** No open container of alcoholic liquor and/or CMB purchased within the CCA shall be removed from the boundaries of the CCA and special event. No alcoholic beverages shall be consumed in vehicles while on the street at any special event within the CCA.

**SECTION 7. Licensees.** All licensees approved by the Director to participate in the CCA shall at all times comply with any and all federal and state law and City ordinances regulating the purchase, sale, and consumption of alcoholic liquor and CMB.

**SECTION 8. Effective Date.** The Ordinance shall become effective upon passage and publication of the ordinance summary in the official City newspaper.

PASSED AND APPROVED this \_\_\_\_\_ (date) \_\_\_\_\_.

\_\_\_\_\_  
Becky Smith, Mayor

ATTEST:

\_\_\_\_\_  
Kerry Sull, City Clerk

DATE \_\_\_\_\_  
REC. NO. \_\_\_\_\_  
FEE \$ \_\_\_\_\_  
LIC. NO. \_\_\_\_\_  
APPROVED \_\_\_\_\_

**CITY OF EMPORIA  
COMMON CONSUMPTION AREA PERMIT APPLICATION  
FEE \$250.00  
ONE YEAR PERMIT**

This Application is:       New       Renewal

**APPLICANT INFORMATION:** Applicant must be a Kansas resident or organization that has its principal place of business in Kansas. If applicant is a corporation, a copy of the Articles of Incorporation and Bylaws, and a list of all directors, officers, members and/or partners must be attached.

Organization/Applicant Name: Emporia Main Street, Inc.  
Mailing Address: 727 Commercial St.  
City: Emporia State: KS Zip: 66801  
Daytime Phone: 620-340-6430 Email: \_\_\_\_\_

**PRIMARY CONTACT PERSON TO WHOM THE CITY WILL DIRECT INQUIRIES:**

Name: Casey Woods and/or Jessica Buchholz  
Daytime Phone: 620-340-6430 Email: main.street@emporia-kansas.gov

**COMMON CONSUMPTION AREA DIAGRAM:** Include a diagram showing the proposed boundaries. The diagram must include location and description of any physical barriers and/or signage designating the common consumption area, entrances, and exits; the location of attached or adjacent licensed drinking establishments; and the approximate location of security personnel.

**SECURITY PLAN:** A security plan must be submitted to the Emporia Police Department for each date in which the Common Consumption Area will be active. The safety plan must include, at a minimum, fire and EMS routes and access; streets, alleys, sidewalks, or other right-of-way to be closed to vehicular traffic; detailed description of security arrangements including number and approximate location of security personnel; anticipated fencing needs and locations; and plan to prevent off-premises consumption of alcohol and the consumption of alcohol by minors. Security plans must be approved by the Chief of Police or their designee prior to Common Consumption Area activation.

**ON-SITE SUPERVISOR OR MANAGER INFORMATION:**

List all on-site managers. Updates are required to be submitted to the City Clerk's Office within 10 business days of any changes.

**Manager No. 1**

Name: Casey Woods  
Address: 727 Commercial St.  
City: Emporia State: KS Zip: 66801  
Phone: 620-340-6430 Email: main.street@emporia-kansas.gov  
620-794-2957



**Current or Pending Licenses:**

**Radius Brewing Company- 610 Merchant**

**Bourbon Cowboy- 605 Commercial**

**Main Street Axe Company (pending)- 616 Commercial**

**Twin Rivers Winery- 627 Commercial**

**Casa Ramos- 707 Commercial**

**Mulready's- 717 Commercial**

**The Granada Theatre- 807 Commercial**

need map

DATE 3-7-22  
REC. NO. \_\_\_\_\_  
FEE \$ \_\_\_\_\_  
LIC. NO. \_\_\_\_\_  
APPROVED \_\_\_\_\_

**CITY OF EMPORIA  
COMMON CONSUMPTION AREA PERMIT APPLICATION  
FEE \$250.00  
ONE YEAR PERMIT**

This Application is:      ( ) New       Renewal

**APPLICANT INFORMATION:** Applicant must be a Kansas resident or organization that has its principal place of business in Kansas. If applicant is a corporation, a copy of the Articles of Incorporation and Bylaws, and a list of all directors, officers, members and/or partners must be attached.

Organization/Applicant Name: Visit Emporia  
Mailing Address: 719 Commercial St  
City: Emporia State: KS Zip: 66801  
Daytime Phone: 620-757-3264 Email: lelan@visitemporia.com

**PRIMARY CONTACT PERSON TO WHOM THE CITY WILL DIRECT INQUIRIES:**

Name: Lelan Dains  
Daytime Phone: same Email: same

**COMMON CONSUMPTION AREA DIAGRAM:** Include a diagram showing the proposed boundaries. The diagram must include location and description of any physical barriers and/or signage designating the common consumption area, entrances, and exits; the location of attached or adjacent licensed drinking establishments; and the approximate location of security personnel.

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**ON-SITE SUPERVISOR OR MANAGER INFORMATION:**

List all on-site managers. Updates are required to be submitted to the City Clerk's Office within 10 business days of any changes.

**Manager No. 1**

Name: Lelan Dains  
Address: 719 Commercial St  
City: Emporia State: KS Zip: 66801  
Phone: 620-757-3264 Email: lelan@visitemporia.com

**Manager No. 2**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

List any additional on-site supervisors or managers on a separate page.

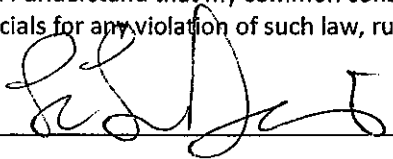
**LIST OF PARTICIPATING ESTABLISHMENTS AND LICENSEES:** Required documentation must be attached to application. Provide the name and address of licensed drinking establishments in or adjacent to the proposed common consumption area, which are eligible to obtain authorization from Kansas Alcoholic Beverage Control to be attached to the proposed common consumption area. Provide name and address of any non-adjacent licensee who will be authorized by Kansas Alcoholic Beverage Control to participate in the proposed common consumption area. (e.g. caterer's or temporary liquor licensees who will sell in the area.)

**INSURANCE AND INDEMNITY:** Insurance:

LA (Initial) Applicant agrees to procure and maintain throughout the duration of the Common Consumption Area Permit, insurance policy or policies for general liability and liquor liability, issued by an insurance company authorized to do business in the State of Kansas, which policy includes the City of Emporia as an additional insured and which provides general liability coverage in an amount not less than \$1,000,000 per occurrence/\$2,000,000 annual aggregate and liquor liability in an amount not less than \$1,000,000 dollars annual aggregate.

LA (Initial) Applicant agrees to indemnify, release and hold harmless the City, its Governing Body and its employees from and against any losses incurred or suffered by any person or to any real or personal property as a result of or in connection with the common consumption area.

LA (Initial) Application Oath: Under penalties of perjury, I, Lelan Dairs (state name), declare the information in this application and all required documents represents a true, accurate and complete disclosure of information. I consent and agree to the right of immediate entry and inspection of any premises where the common consumption of alcoholic liquor has been allowed by authorization of the City of Emporia by any duly authorized officer or agent of the City, or by any law enforcement officer. I shall provide an updated list of all on-site managers to the City Clerk's Office within ten (10) business days from the date any manager is no longer employed by the licensee or when any new manager is hired by the licensee. I hereby authorize agents of the City of Emporia as necessary to determine qualification for licensure. I also authorize the City of Emporia to send communications to the email address provided on this form. Furthermore, I hereby agree by signing this oath to comply with all of the laws of the State of Kansas and all rules and regulations prescribed by the City of Emporia and I understand that my common consumption area license is subject to suspension or revocation by the proper officials for any violation of such law, rules or regulations.

  
\_\_\_\_\_  
Signature of Applicant

3/7/22  
\_\_\_\_\_  
Date



W 8th Ave

W 8th Ave

W 8th Ave

Merchant St

UNBOUND Gravel

Emporia Main Street

W C Bancorp

Mulready's Pub  
Takeout

Lyon County  
History Center

Community National  
Bank & Trust

Casa Ramos  
Takeout • Delivery

Flint Hills Music  
Musical instrument store

99

Am  
Bakery an

W 7th Ave

Twin River Winery  
and Gourmet Shoppe

Merchant St

Prairie & Pearls

United States  
Postal Service

E:24/7 Gym

L & L Pets  
Pet store

Uniform Connection  
Medical supply store

Plum Bazaar Beads,  
Rocks, & Jewelry  
Delivery

Merchant St

Radius Brewing  
Company  
Takeout

Graves Drug

BobbyD's  
Merchant St BBQ  
Takeout

Salon Mirage

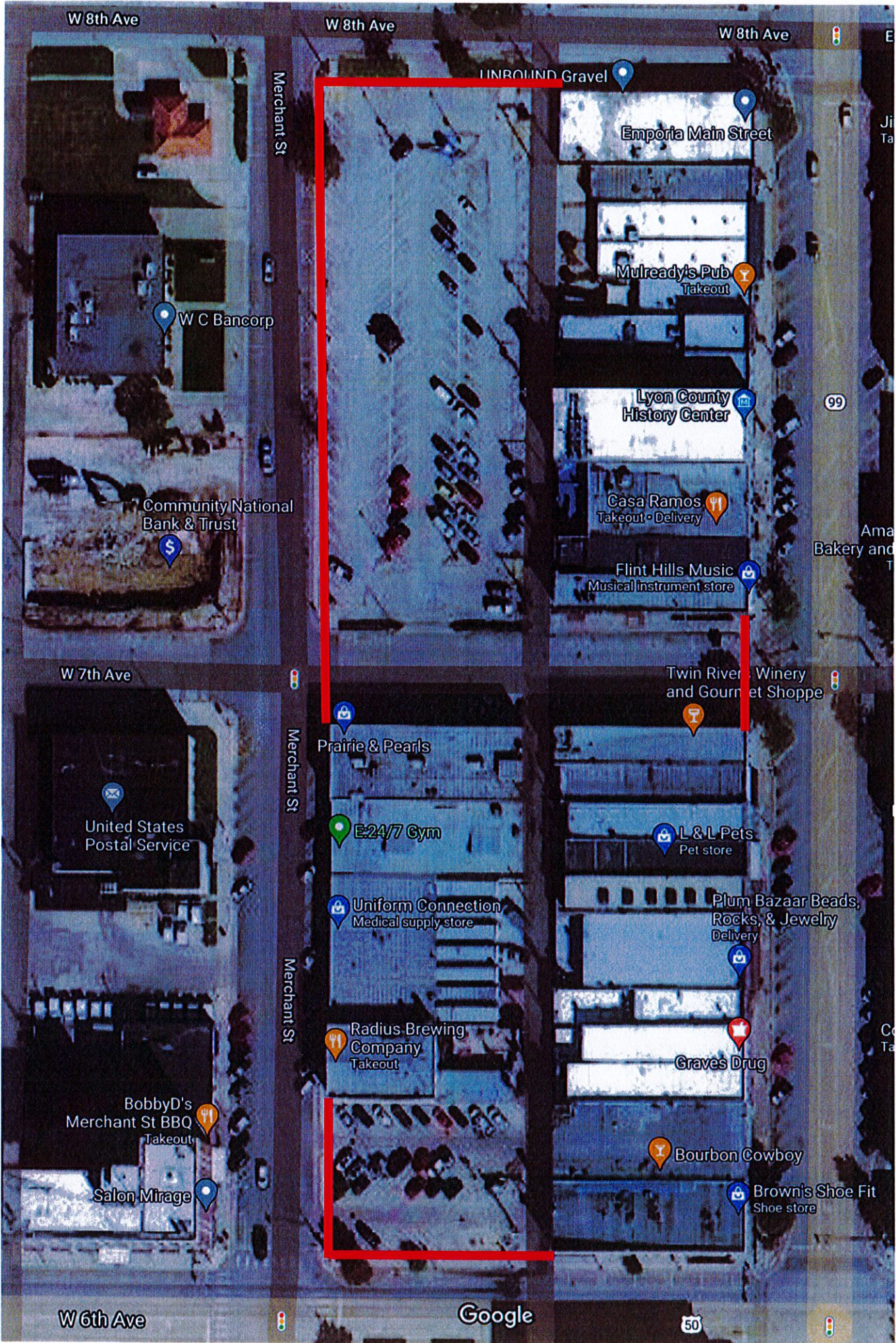
Bourbon Cowboy

Brown's Shoe Fit  
Shoe store

W 6th Ave

Google

50



W 8th Ave

W 8th Ave

W 8th Ave

Merchant St

UNROLIND Gravel

Emporia Main Street

Mulready's Pub  
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and Gourmet Shoppe

Prairie & Pearls

United States  
Postal Service

E-24/7 Gym

L & L Pets  
Pet store

Uniform Connection  
Medical supply store

Plum Bazaar Beads,  
Rocks, & Jewelry  
Delivery

Merchant St

Radius Brewing  
Company  
Takeout

Graves Drug

BobbyD's  
Merchant St BBQ  
Takeout

Salon Mirage

Bourbon Cowboy

Brown's Shoe Fit  
Shoe store

W 6th Ave

Google

50

DATE 3-18-22  
REC. NO. \_\_\_\_\_  
FEE \$ \_\_\_\_\_  
LIC. NO. \_\_\_\_\_  
APPROVED \_\_\_\_\_

CITY OF EMPORIA  
COMMON CONSUMPTION AREA PERMIT APPLICATION  
FEE \$250.00  
ONE YEAR PERMIT

This Application is:  New      ( ) Renewal

**APPLICANT INFORMATION:** Applicant must be a Kansas resident or organization that has its principal place of business in Kansas. If applicant is a corporation, a copy of the Articles of Incorporation and Bylaws, and a list of all directors, officers, members and/or partners must be attached.

Organization/Applicant Name: Radius Production LLC / Chad M. Swift  
Mailing Address: 610 Merchant St.  
City: Emporia State: KS Zip: 66801  
Daytime Phone: 620-268-4677 Email: chad@radiusbrewing.com

**PRIMARY CONTACT PERSON TO WHOM THE CITY WILL DIRECT INQUIRIES:**

Name: Chad Swift  
Daytime Phone: 620-366-0917 Email: chad@radiusbrewing.com

**COMMON CONSUMPTION AREA DIAGRAM:** Include a diagram showing the proposed boundaries. The diagram must include location and description of any physical barriers and/or signage designating the common consumption area, entrances, and exits; the location of attached or adjacent licensed drinking establishments; and the approximate location of security personnel.

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**ON-SITE SUPERVISOR OR MANAGER INFORMATION:**

List all on-site managers. Updates are required to be submitted to the City Clerk's Office within 10 business days of any changes.

**Manager No. 1**

Name: Chad M. Swift  
Address: 23754 W 126th Terrace  
City: Olathe State: KS Zip: 66061  
Phone: 620-366-0917 Email: chad@radiusbrewing.com

**Manager No. 2**

Name: Jeremy Johns

Address: 1320 State St.

City: Emporia State: KS Zip: 66801

Phone: 666-481-7389 Email: jj@redlinebrewing.com

List any additional on-site supervisors or managers on a separate page.

**LIST OF PARTICIPATING ESTABLISHMENTS AND LICENSEES:** Required documentation must be attached to application. Provide the name and address of licensed drinking establishments in or adjacent to the proposed common consumption area, which are eligible to obtain authorization from Kansas Alcoholic Beverage Control to be attached to the proposed common consumption area. Provide name and address of any non-adjacent licensee who will be authorized by Kansas Alcoholic Beverage Control to participate in the proposed common consumption area. (e.g. caterer's or temporary liquor licensees who will sell in the area.)

**INSURANCE AND INDEMNITY:** Insurance:

CS (Initial) Applicant agrees to procure and maintain throughout the duration of the Common Consumption Area Permit, insurance policy or policies for general liability and liquor liability, issued by an insurance company authorized to do business in the State of Kansas, which policy includes the City of Emporia as an additional insured and which provides general liability coverage in an amount not less than \$1,000,000 per occurrence/\$2,000,000 annual aggregate and liquor liability in an amount not less than \$1,000,000 dollars annual aggregate.

CS (Initial) Applicant agrees to indemnify, release and hold harmless the City, its Governing Body and its employees from and against any losses incurred or suffered by any person or to any real or personal property as a result of or in connection with the common consumption area.

CS (Initial) Application Oath: Under penalties of perjury, I, Chad M. Smith (state name), declare the information in this application and all required documents represents a true, accurate and complete disclosure of information. I consent and agree to the right of immediate entry and inspection of any premises where the common consumption of alcoholic liquor has been allowed by authorization of the City of Emporia by any duly authorized officer or agent of the City, or by any law enforcement officer. I shall provide an updated list of all on-site managers to the City Clerk's Office within ten (10) business days from the date any manager is no longer employed by the licensee or when any new manager is hired by the licensee. I hereby authorize agents of the City of Emporia as necessary to determine qualification for licensure. I also authorize the City of Emporia to send communications to the email address provided on this form. Furthermore, I hereby agree by signing this oath to comply with all of the laws of the State of Kansas and all rules and regulations prescribed by the City of Emporia and I understand that my common consumption area license is subject to suspension or revocation by the proper officials for any violation of such law, rules or regulations.

Chad M. Smith  
Signature of Applicant

3/15/22  
Date

## **Radius Production, LLC Controlling Members**

Chad Swift  
23754 W 126<sup>th</sup> Terrace  
Olathe, KS 66061  
620-366-0917  
[chad@radiusbrewing.com](mailto:chad@radiusbrewing.com)

Jeremy Johns  
1320 State St.  
Emporia, KS 66061  
620-481-7389  
[jj@radiusbrewing.com](mailto:jj@radiusbrewing.com)

## **Additional On-Site Managers for 4<sup>th</sup> Ave. Common Consumption Area**

Marie Haba  
2302 Sunset Lake Drive  
Emporia, KS 66801  
620-794-7716  
[mhaba1221@gmail.com](mailto:mhaba1221@gmail.com)

Rick Becker  
1628 West St.  
Emporia, KS 66801  
620-794-1582  
[rick@mulreadys.com](mailto:rick@mulreadys.com)

Jim Lauer  
778 Road 200  
Emporia, KS 66801  
620-794-4233  
[jim.lauer1@gmail.com](mailto:jim.lauer1@gmail.com)

## **Participating Businesses/Adjacent**

Radius Production LLC  
17 W 4<sup>th</sup> Ave.  
Emporia, KS 66801

Town Royal  
405 Commercial St.  
Emporia, KS 66801

The Station  
402 Merchant St.  
Emporia, KS 66801

## **Participating Businesses/Non-Adjacent**

Mulready's  
717 Commercial St.  
Emporia, KS 66801

## **CCA Space**

The intention is for the CCA to include 4<sup>th</sup> Ave between Merchant St. and Commercial St. and the parking lot south of the Town Royal building at 405 Commercial St. This would mean that when the CCA is active, 4<sup>th</sup> Ave between Merchant and Commercial and the adjacent sidewalks will be blocked and included within the CCA.

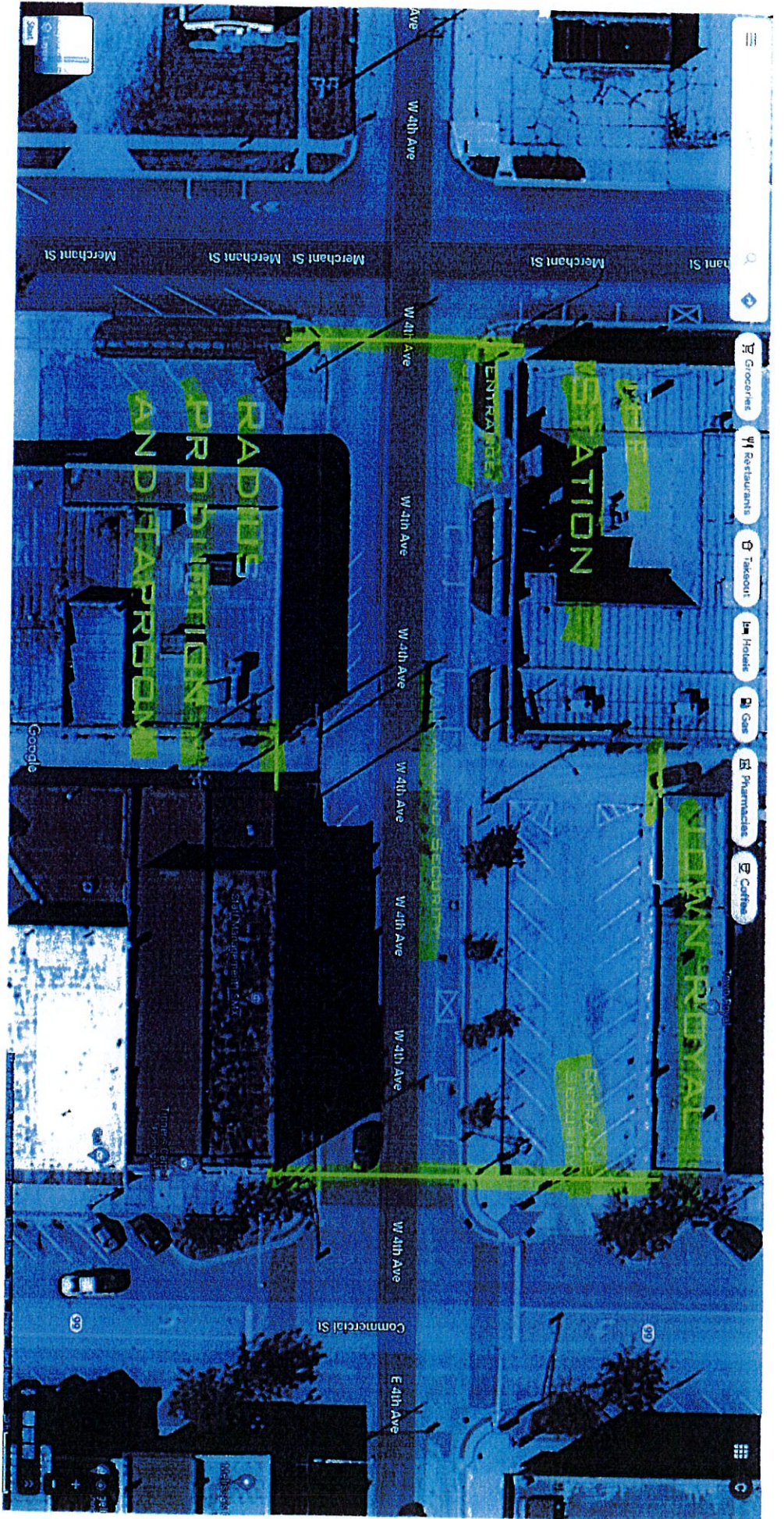
## **Fencing Needs**

While this may still be altered depending on the various events, it is estimated that city fencing will be needed along Merchant St. from the NE corner of 4<sup>th</sup> and Merchant to the SE corner of 4<sup>th</sup> and Merchant, from the SE edge of the Town Royal building at 405 Commercial St. to the NE corner of the building at 331 Commercial St. Signage and fencing will also be needed across the alley entrances on both the north and south sides of 4<sup>th</sup> Ave between Merchant and Commercial. We do understand that there is a business in operation on the SE side of 4<sup>th</sup> Ave between Merchant and Commercial and we will make sure to accommodate the requests of that business owner during our events. Additional barriers will be put along the outside of the Radius Production parking lot by Radius Production.

## **Security/Entrances**

For each event, there will be, at minimum, three security personnel. The intention is that one will be at the each entrance along with a roaming member of security. Although the entrances are subject to change depending on the specific event, the initial intention is that there will be entrances at the NE corner of 4<sup>th</sup> and Merchant by The Station and at the SE corner of the Town Royal building.

Each event will have its own strategic plan for monitoring those that are participating and the sale and/or distribution of alcoholic beverages. The majority of events will involve patrons purchasing alcoholic beverages from the participating licensed locations. In this case, each location will follow basic ID checking protocol and each individual will then be appropriately wrist banded or marked signifying whether they are of legal drinking age or not. Walk around security, as well as staff from each location, will then be responsible for monitoring participating individuals to ensure that the only individuals consuming alcoholic beverages are the individuals that have been appropriately marked or wrist banded. There will also be some events where participating individuals must be 21 or older. In this case, ID checks will be performed by security at the entrances and individuals will be appropriately marked or wrist banded prior to entry.



# **Limited Liability Company Articles of Organization**

## **The name of the Limited Liability Company:**

Radius Production LLC

File date: 08/12/2021

File time: 11:00:34

Business Entity ID Number: 9977646

## **Registered Office in Kansas:**

- 17 W Fourth Avenue
- Emporia, Kansas
- 66801

## **Name of the resident agent at the registered office:**

Chad M Swift

## **Mailing address for official mail:**

- Radius Production LLC
- 17 W Fourth Avenue
- Emporia, KS
- 66801 USA

## **Name of the organizer(s):**

LARRY J PUTNAM

I/We declare under penalty of perjury under the laws of the state of Kansas that the foregoing is true and correct.

Execution date: 08/12/2021

The signature(s) of the organizer(s):

LARRY J PUTNAM  
LARRY J PUTNAM

I, Scott Schwab, Secretary of State of Kansas, do hereby certify that this is the true and correct copy of the original document filed electronically on 08/12/2021.