



**\*\* AGENDA \*\***

**City Commission Study Session**

Wednesday, June 29, 2022

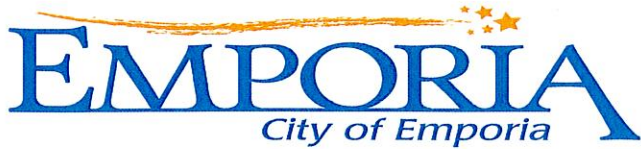
**CONFERENCE ROOM 1AB**

516 Mechanic Street

**10:00 a.m.**

1. City Logo Contest.
2. Discuss Appropriations Requests and Sponsorship Requests for City Funds.

*\*If you need accommodations due to a disability to participate in this event, meeting, or activity, or alternative format of written materials contact Jeff Lynch, City of Emporia ADA Coordinator at least 48 hours before the event at 620-343-4275 or [jlynch@emporia-kansas.gov](mailto:jlynch@emporia-kansas.gov)*



TO: City Commission  
FROM: Janet Harrouff  
DATE: June 17, 2022  
RE: Appropriations for 2023 budget

**2023**      2022  
**Request**    Received

### General Fund

\$75,000	\$56,250	Emporia Main Street total request \$150,000 split btw General & CTF
\$55,000	\$55,000	Emporia Recreation Commission for Aquatic Center
\$76,000		Emporia Senior Center – NEW REQUEST
\$25,000		Plumb Place Steering Committee – NEW REQUEST

### Multi Year Fund

\$50,000	\$50,000	Land Bank
----------	----------	-----------

### Convention & Tourism Fund

\$ 7,500	\$7,500	William Allen White House
\$10,000	\$10,000	Emporia Arts Council
\$30,000	\$20,000	Emporia Granada
\$15,000	\$15,000	Lifetime Unbound
\$25,000	\$25,000	DDO (Dynamic Discs)
\$20,000	\$20,000	Kansas Free for Arts
\$75,000	\$56,250	Emporia Main Street
\$385,000	\$365,000	Emporia Chamber of Commerce

### Industrial Development Sales Tax Fund

\$350,000	\$350,000	Regional Development
\$35,000	\$25,000	Emporia Enterprises

### Special Alcohol

\$7,200	\$6,750	ESU Drug Prevention
\$75,000	\$75,000	Corner House
\$15,000	\$15,000	Crosswinds
\$30,000		Empower House Ministries – NEW REQUEST

### Special Park

\$15,000	\$10,000	Municipal Band
----------	----------	----------------

# 5 year Budget

## 2023-2027

### Revenue Detail and Expenditure Summary

## CONVENTION & TOURISM FUND

	2019 (Actual)	2020 (Actual)	2021 (Actual)	2022 Estimated	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027
Beginning Cash Balance	\$388,105	\$522,928	\$531,612	\$649,123	\$725,673	\$773,473	\$821,273	\$869,073	\$916,873
<b>REVENUE</b>									
Transient Guest Tax	\$713,538	\$558,700	\$634,077	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000
Interest on Investment	\$7,540	\$3,096	\$300	\$300	\$300	\$300	\$300	\$300	\$300
Fence Rental	\$6,988	\$0	\$8,128	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Misc	(\$744)	\$1,346							
<b>TOTAL RECEIPTS</b>	\$727,323	\$563,143	\$642,506	\$705,300	\$705,300	\$705,300	\$705,300	\$705,300	\$705,300
<b>EXPENDITURES</b>									
CVB Appropriation	\$360,000	\$365,000	\$273,750	\$365,000	\$385,000	\$385,000	\$385,000	\$385,000	\$385,000
City cost associated with events	\$30,000	\$0	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Civic Auditorium improvements	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Red Rook's Appropriation	\$7,500	\$7,500	\$5,625	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Emporia Main Street	\$50,000	\$50,000	\$37,500	\$56,250	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
Emporia Arts Council Support	\$10,000	\$10,000	\$7,500	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Emporia Granada	\$20,000	\$20,000	\$15,000	\$20,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Lifetime - Biking Event	\$25,000	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
DDO	\$25,000	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Junior World Event	\$15,000	\$0							
PDGA Professional Disc Golf World			\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Kansas Free for Arts		\$1,959	\$10,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Miscellaneous			\$12,750						
Outstanding PO's		\$0	\$12,870						
Special Projects									
<b>TOTAL EXPENDITURES</b>	\$592,500	\$554,459	\$524,995	\$628,750	\$657,500	\$657,500	\$657,500	\$657,500	\$657,500
<b>Ending Cash Balance</b>	\$522,928	\$531,612	\$649,123	\$725,673	\$773,473	\$821,273	\$869,073	\$916,873	\$964,673
Transient Guest Tax Receipts	2017	2018	2019	2020	2021	2022			
1ST QUARTER-JANUARY	\$143,742.00	\$149,499.38	\$172,538.00	\$193,559.51	\$105,764.76	\$184,682.75			
2ND QUARTER-APRIL	\$104,627.80	\$127,440.51	\$125,683.39	\$132,542.30	\$135,567.13	\$143,987.80			
3RD QUARTER-JULY	\$143,242.09	\$213,098.04	\$207,494.60	\$80,649.41	\$192,642.58				
4TH QUARTER-OCTOBER	\$159,608.07	\$200,537.74	\$207,822.11	\$151,949.08	\$200,102.99				
<b>TOTAL</b>	\$551,219.96	\$690,575.67	\$713,538.10	\$558,700.30	\$634,077.46	\$328,670.55			
	\$18,913 in late prmts	\$21,642 in late prmts	\$45,010 in late prmts	\$63,375 in late prmts					

Increased bed tax to 7% in January 2017  
Main Street inc \$18,750 from \$56,250 to \$75,000  
Civic improvements \$50,000

# 5 year Budget

2023-2027

06/03/22

6/2/22 15:38

## Revenue Detail and Expenditure Summary

### Industrial Development Sales Tax

	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 Estimated	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027
<b>Beginning Cash Balance</b>	\$397,624	\$436,800	\$442,852	\$247,078	\$447,328	\$637,578	\$827,828	\$1,018,078	\$1,208,328
<b>Revenue:</b>									
Sales Tax Receipts	\$900,000	\$925,000	\$925,000	\$925,000	\$925,000	\$925,000	\$925,000	\$925,000	\$925,000
Interest Income	\$22,141	\$5,465	\$231	\$250	\$250	\$250	\$250	\$250	\$250
Miscellaneous Revenue		\$588	\$1,000,000						
Reimbursed Exp - Retail Study									
REG Repayment									
NIM Escrow									
Kansas Gas Rebate - REG									
RDA returned money	\$2,035								
<b>Total Revenue</b>	<b>\$924,176</b>	<b>\$931,053</b>	<b>\$1,925,231</b>	<b>\$925,250</b>	<b>\$925,250</b>	<b>\$925,250</b>	<b>\$925,250</b>	<b>\$925,250</b>	<b>\$925,250</b>
<b>Expense:</b>									
Appropriation to the RDA	\$325,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
Emporia Enterprises	\$35,000	\$25,000	\$1,025,000	\$25,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
Miscellaneous	\$0	\$0	\$99	\$0	\$0	\$0	\$0	\$0	\$0
Land Purchase for Industry	\$175,000	\$200,000	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Project			\$0						
Water Tower Pmt	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
REG Demolition			\$195,906						
<b>Total Expenses</b>	<b>\$885,000</b>	<b>\$925,000</b>	<b>\$2,121,005</b>	<b>\$725,000</b>	<b>\$735,000</b>	<b>\$735,000</b>	<b>\$735,000</b>	<b>\$735,000</b>	<b>\$735,000</b>
<b>Ending Cash Balance</b>	<b>\$436,800</b>	<b>\$442,852</b>	<b>\$247,078</b>	<b>\$447,328</b>	<b>\$637,578</b>	<b>\$827,828</b>	<b>\$1,018,078</b>	<b>\$1,208,328</b>	<b>\$1,398,578</b>

Balance of Land purchase account as of 2021 is \$100,000

Emporia Enterprise - Request reduced to \$25,000

2021 REG clean up \$190,000

No longer putting money back for land purchase

# 5 year Budget

## 2023-2027

### Revenue Detail and Expenditure Summary

#### SPECIAL ALCOHOL FUND

	2019 Actual	2020 Actual	2021 Actual	2022 Estimated	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027
Beginning Cash Balance	\$83,215	\$100,655	\$73,442	\$89,339	\$82,639	\$45,489	\$8,339	-\$28,811	-\$65,961
<b>REVENUE</b>									
Private Club Liquor Tax	\$102,450	\$66,238	\$86,358	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000
Interest on Investment	\$1,890	\$549	\$40	\$50	\$50	\$50	\$50	\$50	\$50
<b>TOTAL RECEIPTS</b>	\$104,340	\$66,787	\$86,397	\$90,050	\$90,050	\$90,050	\$90,050	\$90,050	\$90,050
<b>EXPENDITURES</b>									
Appropriations	\$86,900	\$94,000	\$70,500	\$96,750	\$127,200	\$127,200	\$127,200	\$127,200	\$127,200
Other Charges									
Special Projects									
<b>TOTAL EXPENDITURES</b>	\$86,900	\$94,000	\$70,500	\$96,750	\$127,200	\$127,200	\$127,200	\$127,200	\$127,200
Ending Cash Balance	\$100,655	\$73,442	\$89,339	\$82,639	\$45,489	\$8,339	-\$28,811	-\$65,961	-\$103,111

	Received in 2018	Received in 2019	Received in 2020	Received in 2021	Received in 2022	Requested for 2023
Appropriations	\$20,000	\$20,000	\$20,000	\$15,000	\$15,000	\$15,000
Cross Winds	\$75,000	\$55,000	\$65,000	\$48,750	\$75,000	\$75,000
Corner House	\$5,400	\$5,400	\$9,000	\$6,750	\$6,750	\$7,200
Emporia State University						
ESU - Orientation						
Empower House Ministries						
<b>Total</b>	\$100,400	\$86,900	\$94,000	\$70,500	\$96,750	\$127,200
Receipts	2017	2018	2019	2020	2021	2022
1ST QUARTER - MARCH	\$24,673.40	\$20,419.16	\$26,806.24	\$22,675.47	\$17,214.78	\$23,976.09
2ND QUARTER - JUNE	\$22,036.20	\$26,757.14	\$22,937.39	\$21,661.91	\$18,634.03	
3RD QUARTER - SEPTEMBER	\$22,549.91	\$21,039.84	\$26,000.31	\$7,881.01	\$25,844.73	
4TH QUARTER - DECEMBER	\$24,355.37	\$24,660.05	\$26,705.52	\$14,069.40	\$24,664.21	
<b>TOTAL</b>	\$93,594.88	\$92,876.19	\$102,449.46	\$66,287.79	\$86,357.75	\$23,976.09

25% reduction in 2021 allocation

Corner House requested \$75,000

# 5 year Budget

## 2023-2027

### Revenue Detail and Expenditure Summary

## SPECIAL PARKS & RECREATION

	2019 (Actual)	2020 (Actual)	2021 (Actual)	2022 Estimated	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027
Beginning Cash Balance	\$42,104	\$66,687	\$122,194	\$125,090	\$111,140	\$116,240	\$107,460	\$61,955	\$55,505
<b>REVENUE</b>									
Private Club Liquor Tax	\$102,450	\$66,238	\$86,358	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000
Donations & Grants	\$0	\$4,265	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lake Kahola Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trf from projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest on Investment	\$1,009	\$545	\$77	\$100	\$100	\$100	\$100	\$100	\$100
<b>TOTAL RECEIPTS</b>	\$103,459	\$71,048	\$86,434	\$90,100	\$90,100	\$90,100	\$90,100	\$90,100	\$90,100
<b>EXPENDITURES</b>									
Personnel Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vacancy Rate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance & Repair	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Commodities	\$10	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0
Municipal Band Allocation	\$10,000	\$0	\$0	\$10,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Capital Outlay	\$53,372	\$0	\$63,538	\$94,050	\$70,000	\$83,880	\$120,605	\$81,550	\$70,000
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Project Accounts	\$15,494	\$15,540	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	\$78,876	\$15,540	\$83,538	\$104,050	\$85,000	\$98,880	\$135,605	\$96,550	\$85,000
Ending Cash Balance	\$66,687	\$122,194	\$125,090	\$111,140	\$116,240	\$107,460	\$61,955	\$55,505	\$60,605
<b>Receipts</b>									
1ST QUARTER - MARCH	\$20,419	\$26,806	\$22,675	\$17,215	\$2,022				
2ND QUARTER - JUNE	\$26,757	\$22,937	\$22,612	\$18,634	\$23,976				
3RD QUARTER - SEPTEMBER	\$21,040	\$26,000	\$7,881	\$25,845					
4TH QUARTER - DECEMBER	\$24,660	\$26,706	\$14,069	\$24,664					
<b>TOTAL</b>	\$92,876	\$102,449	\$67,237	\$86,358	\$23,976				

Municipal Band requested \$15,000 up \$5,000 from 2022