

COMMISSION MEETING

1:30 P.M.

FEBRUARY 2, 2022

The Governing Body of the City of Emporia, Kansas, met in Regular Session, Wednesday, February 2, 2022, with Mayor Smith presiding and Commissioners Brinkman, Giefer, Gilligan and Sauder present. Also present were City Manager Cocking, Assistant City Manager Massey, City Clerk Sull and City Attorney Montgomery.

Mayor Smith read a proclamation recognizing February 18, 2022, as "Emporia State University Day" in Emporia. She stated Emporia State University continually strives to thrive in and embrace an ever-changing, diverse world in providing programs for students and community members to gain a sense of respect and responsibility to advance the common good of our state, nation and world. Lyon County, the City of Emporia, and Emporia State University continue to build a University Community that strives for excellence in presenting campus and community opportunities, and commits to service to positively impact our campus and local communities. She stated Emporia State University will commence to celebrate its 159th anniversary on Founders' Day, February 18, 2022. She urged all Emporians to join together in the celebration of the founding of Emporia State University.

**CITY COMMISSION
(Public Comment)**

This is the time for the public to make comments.

Presentations by individuals during "Citizen Appearance" portion of the Commission agenda shall be limited two minutes each. No personal attacks, comments or opinion shall be expressed or made against or about any member of the Commission, Mayor, City Employee, individual group or corporation.

There were no comments from the public at this time.

**CITY COMMISSION
(Board Appointment)**

Convention and Visitors Advisory Board (CVAB):

It was moved by Commissioner Gilligan and seconded by Commissioner Sauder that Deon Morrow be appointed to the Convention and Visitors Advisory Board for a term that expires December 31, 2024. The vote follows: Commissioner Gilligan, aye; Commissioner Sauder, aye; Commissioner Brinkman, aye; Commissioner Giefer, aye; and Mayor Smith, aye.

**EMPORIA PUBLIC LIBRARY
(Maintenance Agreement for 2022)**

City Attorney Montgomery was recognized and addressed the Governing Body. She stated the City of Emporia and the Emporia Public Library Board annually renew a cleaning and maintenance services agreement which sets the terms for employees from the City Building Maintenance Department to provide services for the Emporia Public Library. The contract is substantially similar to agreements from previous years with a fee increase of 3% and minor changes to services provided as agreed upon by city and library staff. She stated the Emporia Public Library Board has approved the agreement subject to approval by the City Commission. She stated staff recommends approving the contract in the amount of \$40,736.71 for 2022.

Commissioner Gilligan made a motion to approve the Maintenance Agreement with the Emporia Public Library in the amount of \$40,736.71 for 2022. Commissioner Giefer seconded the motion. The vote follows: Commissioner Gilligan, aye; Commissioner Giefer, aye; Commissioner Brinkman, aye; Commissioner Sauder, aye; and Mayor Smith, aye.

**CITY COMMISSION
(Kretsinger Addition S. Exchange & Sodens Road)
(Request Rural Housing Incentive District)
(Resolution Number 3663)**

Jim Witt, Special Projects Manager, was recognized and addressed the Governing Body. He stated staff received a request from Ignite

Emporia - Project Developer of property located at S. Exchange Street and Sodens Road (Kretsinger Addition) to add the property to the eligible RHID districts within the City. He stated this is the first step in the RHID designation process. The developers will provide a new 52 lot subdivision for the development of single-family homes with a target market prices of \$200,000 to \$225,000. The hearing date is scheduled for March 16, 2022, at which time the required Development Plan will be reviewed. The creation of the district is the next step in the process. The establishment of a formal district does not guarantee that funding will be secured for the public improvements necessary to allow residential development but does formally create the RHID process as a financial tool to finance the said improvements. One the public hearing is completed the Commission will be asked to consider an ordinance creating the RHID district.

Following further discussion, Commissioner Sauder made a motion to approve Resolution Number 3663, a resolution establishing a hearing date of a RHID district for the proposed Kretsinger Addition on March 16, 2022. Commissioner Giefer seconded the motion. The vote follows: Commissioner Sauder, aye; Commissioner Giefer, aye; Commissioner Brinkman, aye; and Mayor Smith, aye. Commissioner Gilligan abstained.

Consent Agenda

It was moved by Commissioner Gilligan, seconded by Commissioner Brinkman that the Consent Agenda listed below be ratified as a whole:

- a. Consider minutes of the Regular Meeting held on January 19, 2022.
- b. Consider ratification of Payroll Ordinances for the period ending on January 14, 2022.
- c. December Budget.
- d. Consider approval of Change Order No. 1 for Public Works Center Pavement Improvement Project in the amount of \$5,740.00.
- e. Consider approval of Change Order No. 2 for the Public Works Center Pavement Improvement Project in the amount of \$16,945.22.
- f. Consider approval of the Time and Date to Receive Bids for the 2022 Hazardous Sidewalk Improvements Project.

The vote follows: Commissioner Gilligan aye; Commissioner Brinkman, aye; Commissioner Giefer, aye; Commissioner Sauder, aye; and Mayor Smith, aye.

**CITY COMMISSION
(City Manager's Report)**

This is a verbal report that announces upcoming events, recognizes employees for outstanding contribution and provides the public information that may be of a general interest. The following information was presented at the meeting:

At the time this Agenda was prepared, the following items were in the works:

Tentative Agenda for February 9th Study Session at 10:00 a.m.

- Discuss Flashing light at the Intersection of 6th Avenue & Congress St.
- Review 2021 Year End Summary.
- Discuss Proposal for Conducting Community Survey for the City.

**CITY COMMISSION
(Public Comment)**

This is the time for Mayor and City Commissioners to make comments and reports to the public. No comments were made at this time.

EXECUTIVE SESSION

Commissioner Gilligan made a motion to adjourn into Executive Session for consultation with the City Attorney to discuss a legal matter and to invite Special Projects Manager Jim Witt, from 1:47 p.m. to 2:02 p.m., in the City Commission Meeting Room. Commissioner Giefer seconded the motion. The vote follows: Commissioner Gilligan, aye; Commissioner Giefer, aye; Commissioner Brinkman, aye; Commissioner Sauder, aye; and Mayor Smith, aye.

Upon reconvening the meeting in Regular Session at 2:02 p.m., this same date, in the City Commission Meeting Room, Mayor Smith stated they had consultation with the City Attorney to discuss a legal matter and no action was taken.

Commissioner Brinkman then made a motion to close the meeting. Commissioner Sauder seconded the motion. The vote follows: Commissioner Brinkman, aye; Commissioner Sauder, aye; Commissioner Giefer, aye; Commissioner Gilligan, aye; and Mayor Smith, aye.

Becky Smith, Mayor

ATTEST:

Kerry Sull, City Clerk