COMMISSION MEETING 11:00 A.M. JUNE 15, 2022

The Governing Body of the City of Emporia, Kansas, met in Regular Session, Wednesday, June 15, 2022, with Mayor Smith presiding and Commissioners Brinkman, Giefer, Harter and Sauder present. Also present were City Manager Cocking, Assistant City Manager Massey, City Clerk Sull and City Attorney Montgomery.

CITY COMMISSION
(Public Comment)

This is the time for the public to make comments.

The public is invited to make comments at this time. Please limit comments to two (2) minutes each. Hate speech, profanity, and defamation are not allowed. Please stated your name and address prior to making comments. No comments were made at this time.

UNDERGROUND UTILITIES
(Water Service Relocation and Main Line Abandonment)
(Properties Located on Road G between US Hwy 50 and Road G)
(Approve Contract with Burnap Bros., Inc.)

Dean Grant, Public Works Director, was recognized and addressed the Governing Body. He stated Underground Utilities staff would like to relocate the water services lines and meters of the customers along Road G, between US Hwy 50 and Road 180. Currently the customers are being served by a 2.5 inch waterline that is on the west side of their properties. He stated the line is old and is an abnormal size which is not easily monitored or repair due to the location. He stated staff would like to move the customers to a 12-inch waterline on the east side of Road G. The new service line will be bored and cased across the road with the meters at the property line in front of the businesses. He stated once all the customers are connected to the new meters, the 2.5 inch waterline will be disconnected from the water system and abandoned in place. The directional bore will be paid by the City. Each property owner will be responsible for hiring and paying the plumber they use to reconnect the private service lines and the City will reimburse each property owner for the costs, limited to estimates as follows: 1761 Road G - $4,580.00; 1769 Road G - $4,940.00;

1771 Road G - $5,410.00; 1779 Road G $8,945.00; and 1783 Road G - $9,570.00. Staff is recommending approval of the directional bores to be installed by Burnap Bros., Inc. in the amount of $29,950.00 and reimbursements to the property owners for $33,445.00; for a total cost of the project of $63,395.00.

Commissioner Harter made a motion to approve the directional bores to be installed by Burnap Bros., Inc., in the amount of $29,950.00 and reimbursement to the property owners up to the amounts as follows: 1762 Road G $4,580.00; 1769 Road G $4,940.00; 1771 Road G $5,410.00; 1779 Road G $8,945.00; 1783 Road G $9,570.00 and approve the abandonment of the 2.5 inch waterline on the west side of Road G from Hwy 50 to Road 180. Commissioner Giefer seconded the motion. The vote follows: Commissioner Harter, aye; Commissioner Giefer, aye; Commissioner Brinkman, aye; Commissioner Sauder, aye; and Mayor Smith, aye.

SOLID WASTE DIVISION
(Sanitation Department)
(Equipment Purchase - Roll-Off Truck)

Dean Grant, Public Works Director, was recognized and addressed the Governing Body. He stated the Solid Waste Division is scheduled to purchase a roll-off truck for 2022. This truck will be utilized to service the growing roll-off customers. Currently the service requires two full time drivers/trucks to accommodate roll-off customers and a third truck is utilized daily at the Transfer Station and as a backup for the roll-off route. He stated a quote was received from Sourcewell Cooperative Purchasing for a Kenworth chassis and Master Tech Truck and Equipment for the body. Kenworth offers local service for repair work during and after the warranty period. He stated the cost for the chassis and body is $228,107.00. The budgeted amount for this purchase is $200,000.00 to be paid from the Solid Waste Fund. He stated staff is recommending approval of the purchase of the Kenworth Chassis and Palfinger body to be used for roll-off service in the amount of $228,107,00.

Commissioner Brinkman made a motion to approve the purchase of a

Kenworth chassis and a Palfinger body for roll-off service in the amount of $228,107.00. Commissioner Giefer seconded the motion. The vote follows: Commissioner Brinkman, aye; Commissioner Giefer, aye; Commissioner Harter, aye; Commissioner Sauder, aye; and Mayor Smith, aye.

CITY COMMISSION
(Agreement with BG Consultants, Inc.)
(Design of Waterline for Neosho Street Railroad Crossing)

Dean Grant, Public Works Director, was recognized and addressed the Governing Body. He stated this contact with BG Consultants, Inc. is for design only of the water transmission line that will cross BNSF rail lines. The crossing is a part of the transmission main planned to extend from 12th Avenue to Warren Way elevated storage tower. He stated due to the lengthy permitting process with BNSF, staff believes that moving forward with the design it will help keep the project on schedule to start in late 2023 or early 2024. He stated this transmission line will be crucial for supplying water to the south side of the railroad tracks and that portion of the system. The cost for the design of this segment of the waterline will be $70,230.00 and will be reimbursable from the second SRF loan funds. He stated staff is recommending approval of the agreement with BG Consultants, Inc. in the amount of $70,230.00 for the design of the water transmission main that crosses BNSF rail lines.

Following further discussion, Commissioner Giefer made a motion to approve the engineering design contract with BG Consultants, Inc., in the amount of $70,230.00 for the design of the water transmission main that crosses BNSF rail lines. Commissioner Harter seconded the motion. The vote follows: Commissioner Giefer, aye; Commissioner Harter, aye; Commissioner Brinkman, aye; Commissioner Sauder, aye; and Mayor Smith, aye.

CITY MANAGER'S REPORTS
(Financials & Building Permits)

This is the time for the City Manager to make comments and reports to the public. **The following is general information for the month of May 2022 for the community:**

1. Monthly Local Retail Sales Tax Receipts Update

	2021	2022	
	$504,084.44	$518,463.02	**Increase** of $14,378.59 for the month, and Overall **increase** of 10.34% from year 2021
YTD	**$2,187,040.07**	**$2,413,236.07**	

2. City Share from County Tax

	2021	2022	
	$ 254,398.59	$ 259,081.65	**Increase** of $4,683.06 for the month, and Overall **increase** of 11.18% from year 2021
YTD	**$1,106,185.88**	**$1,229,809.22**	

3. **Building Permits issued from 5/1/2022 to 5/31/2022 for new construction, remodeling, repairs and demolition.**

Total number of building permits issued through Code Services:	168
Total of valuations associated with those building permits:	$20,843,948.00
Total number of dollars collected for Building Permit Fees:	$ 61,080.00
Construct - single family dwellings	0
Demo - single family dwellings	1
Flint Hills Mall CID for May 2022	$ 18,378.36
Year to Date Total	$ 79,596.53

Consent Agenda

It was moved by Commissioner Brinkman, seconded by Commissioner Giefer that the Consent Agenda listed below be ratified as a whole:

a. Consider the minutes of the Regular Meeting held on June 1, 2022.
b. Consider the ratification of Payroll Ordinance for the period ending June 3, 2022.
c. Consider approval of the Agreement with Visit Emporia for murals in Las Casitas Park.
d. Submission of Emergency Solution Grant Application to the Kansas Housing Resources Corporation on behalf of Local Agencies.

e. Set Bid Date and Time for KDOT CCLIP SP Project No. S6U-2390-01, Project No. PV2201.

f. Accept South Arundel Sanitary Sewer Realignment Project Easement Acquisitions.

The vote follows: Commissioner Brinkman, aye; Commissioner Giefer, aye; Commissioner Harter, aye; Commissioner Sauder, aye; and Mayor Smith, aye.

CITY COMMISSION
(City Manager's Report)

This is an opportunity for the City Manager to present information to the public that may not be reported in other news accounts or City activities or to highlight accomplishments of the organization.

At the time this Agenda was prepared, the following items were in the works for the tentative Agenda of June 29, 2022 Study Session at 10:00 a.m.

- Appropriation and Sponsorship Requests for City Funds.

EXECUTIVE SESSION

Commissioner Harter made a motion to adjourn into Executive Session to discuss proprietary information of third parties for potential economic development from 11:09 a.m. to 11:29 a.m., in the City Commission Meeting Room. Commissioner Brinkman seconded the motion. The vote follows: Commissioner Harter, aye; Commissioner Brinkman, aye; Commissioner Giefer, aye; Commissioner Sauder, aye; and Mayor Smith, aye.

Upon reconvening the meeting in Regular Session at 11:29 a.m., this same date in the City Commission Meeting Room, Mayor Smith stated they had discussed proprietary information of third parties for potential economic development and no action was taken.

EXECUTIVE SESSION

Commissioner Sauder made a motion to adjourn into Executive Session to discuss proprietary information of third parties for potential economic development and to invite Garrett Nordstrom from 11:30 a.m. to 11:35 a.m., in the City Commission Meeting Room. Commissioner Giefer seconded the motion. The vote follows: Commissioner Sauder, aye; Commissioner Giefer, aye; Commissioner Brinkman, aye; Commissioner Harter, aye; and Mayor Smith, aye.

Upon reconvening the meeting in Regular Session at 11:35 a.m., this same date in the City Commission Meeting Room, Mayor Smith stated they had discussed proprietary information of third parties for potential economic development and no action was taken.

Commissioner Giefer made a motion to Adjourn the meeting to reconvene in Room 1AB. Commissioner Harter seconded the motion. The vote follows: Commissioner Giefer, aye; Commissioner Harter, aye; Commissioner Sauder, aye; and Mayor Smith, aye. Commissioner Brinkman was unavailable for the vote.

Upon reconvening the meeting the following items were discussed with no action taken; Library Facility Update; Review Potential Areas for RHID Eligibility; Skate Park Update and Review Capital Improvement Projects for 2023 through 2027.

CITY COMMISSION
(Vehicle Fleet Management)

Janet Harrouff, Director of Administrative Services, was recognized and addressed the Governing Body. She stated the Commission received information and a proposal for leasing several city vehicles through Enterprise Fleet Management. The Commission asked staff to look into local options for a company to provide vehicle fleet management for the City. Staff did meet with a local auto dealership and bank to discuss a funding mechanism and purchasing options. She stated city staff would have to maintain the program and organize the selling and purchasing of the vehicles. The proposal from Enterprise Fleet Management would provide the entire program. She stated due to the reduced staff, need to purchase a fleet management system, and reduced vehicle availability, staff recommends working the Enterprise Fleet Management.

Following further discussion, Commissioner Brinkman made a motion to approve the contract for vehicle leasing with Enterprise Fleet Management. Commissioner Sauder seconded the motion. The vote follows: Commissioner Brinkman, aye; Commissioner Sauder, aye; Commissioner Giefer, aye; Commissioner Harter, aye; and Mayor Smith, aye.

Commissioner Sauder then made a motion to adjourn. Commissioner Giefer seconded the motion. The vote follows: Commissioner Sauder, aye; Commissioner Giefer, aye; Commissioner Brinkman, aye; Commissioner Harter, aye; and Mayor Smith, aye.

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Becky Smith, Mayor

ATTEST:

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Kerry Sull, City Clerk