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**MEETING OF THE CITY COMMISSION - AGENDA  
WEDNESDAY, DECEMBER 21, 2022 AT 11:00 AM  
CITY COMMISSION CHAMBER**

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**ORDER OF BUSINESS**

**CALL MEETING TO ORDER** Mayor Becky Smith

**MEMBERS PRESENT**

Vice Mayor Danny Giefer  
Commissioner Susan Brinkman  
Commissioner Erren Harter  
Commissioner Jaime Sauder

**PROCLAMATIONS**

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**PUBLIC FORUM**

*The public is invited to make comments at this time. Please limit comments to two (2) minutes each. Hate speech, profanity, and defamation are not allowed. Please state your name and address prior to making comments.*

**NEW BUSINESS**

**1) Public Hearing to Amend 2022 Budget.**

*Presented by: Janet Harrouff, Director of Administrative Services*

**Recommended Action:** Conduct Public Hearing to Amend 2022 Budget.

**2) Ordinance No. 22-50 to Amend 2022 Budget.**

*Presented by: Janet Harrouff, Director of Administrative Services*

**Recommended Action:** Approve Ordinance No. 22-50 to Amend 2022 Budget.

**3) Resolution No. 3688 & Resolution No. 3689 for Application to the Kansas Department of Commerce for Community Development Commercial Building Rehabilitation Grant.**

*Presented by: Garrett Nordstrom, Grant Specialist Governmental Assistance Services*

**Recommended Action:** Approve Resolution No. 3688 & Resolution No. 3689 for Application to the Kansas Department of Commerce for Community Development Commercial Building Rehabilitation Grant.

**4) 2023 Maintenance Contract with Emporia Public Library.**

*Presented by: Kevin Hanlin, Director of Public Lands & Facilities*

**Recommended Action:** Approve 2023 Maintenance Contract with Emporia Public Library.

**5) Emporia Public Library Entrance Bids.**

*Presented by: Kevin Hanlin, Director of Public Lands & Facilities*

**Recommended Action:** Approve Emporia Public Library Entrance Bids.

**6) Ordinance No. 22-51 for the Rezoning of Property Located at 748 W. 4th Avenue from R-1 Low-Density Residential to I-1 Light Industrial Zoning.**

*Presented by: Justin Givens, Administrator of Planning & Zoning*

**Recommended Action:** Approve Ordinance No. 22-51 for the Rezoning of Property Located at 748 W. 4th Avenue from R-1 Low-Density Residential to I-1 Light Industrial Zoning.

7) **Engineering Construction Agreement for Kretsinger Subdivision.**

*Presented by: Jim Witt, Special Projects Manager*

**Recommended Action:** Approve Engineering Construction Agreement for Kretsinger Subdivision.

8) **Resolution No. 3686 Establishing Taskforce on Homelessness.**

*Presented by: Christina Montgomery, City Attourney*

**Recommended Action:** Approve Resolution No. 3686 Establishing Taskforce on Homelessness.

9) **Engineering Construction Agreement for Mahtropolis Subdivision.**

*Presented by: Jim Ubert, City Engineer*

**Recommended Action:** Approve Engineering Construction Agreement for Mahtropolis Subdivision.

10) **Consultants Contract for Selecting ERP Software.**

*Presented by: Janet Harrouff, Director of Administrative Services*

**Recommended Action:** Approve Consultants Contract for Selecting ERP Software.

**COMMUNICATIONS**

*Presented by Trey Cocking, City Manager.*

- 1) Financials and Permits
- 2) November Budget
- 3) Comunity Housing Board Minutes
- 4) Emporia Land Bank Minutes.
- 5) Emporia Human Relations Commission Minutes.
- 6) Value-Net Letter

**CONSENT AGENDA**

*Presented by Trey Cocking, City Manager.*

- 1) Minutes for the Commission Meeting on December 7, 2022, and Special Commission Meeting on December 12, 2022.
- 2) Ratification and Approval of the Payroll Ordinances for the periods ending December 2, 2022.
- 3) 2022 Boundary Resolution No. 3687.
- 4) Funston Street Paving Improvements Change Order No. 2.
- 5) KDOT CCLIP SP FY2024 Resurfacing Project Agreement, KDOT Project No. 50-56 U-2416-01.
- 6) 2022 Street Rehab Change Order No. 1 & No. 2 for Project No. PV2203.

**INFORMATIONAL ITEMS**

*Presented by Trey Cocking, City Manager.*

- 1) Informational Items

**GOVERNING BODY COMMENTS**

Mayor Becky Smith

Vice Mayor Danny Giefer

Commissioner Erren Harter

Commissioner Susan Brinkman

Commissioner Jamie Sauder

### **EXECUTIVE SESSION**

- 1) AN EXECUTIVE SESSION FOR DISCUSSIONS RELATING TO DATA RELATED TO FINANCIAL AFFAIRS OR TRADE SECRETS OF CORPORATIONS, PARTNERSHIPS, TRUSTS, AND INDIVIDUALS RELATED TO POTENTIAL ECONOMIC DEVELOPMENT PROJECTS. K.S.A. 75-4319(B)(4) IS THE AUTHORITY FOR THIS RECESS INTO EXECUTIVE SESSION.

Recess into Executive Session to discuss proprietary information of a third party relating to potential economic development projects for 25 minutes and to invite Chuck Scott, RDA President, and stating at which time the open meeting will resume.

### **RECESS**

Recess to Conference Room 1AB for Study Session

### **STUDY SESSION AGENDA ITEMS**

- 1) Discuss Permitting, Planning, Contractor Licensing, and Code Enforcement Software Proposal.
- 2) Discuss Legislative Policy
- 3) Discuss Appointments of Commissioners to Boards.

### **ADJOURNMENT**