

COMMISSION MEETING

11:00 A.M.

FEBRUARY 1, 2023

The Governing Body of the City of Emporia, Kansas, met in Regular Session, Wednesday, February 1, 2023, in the City Commission Meeting Room with Vice Mayor Brinkman presiding and Commissioners Harter, Sauder and Smith present. Mayor Giefer was absent. Also present were City Manager Cocking, City Clerk Sull and City Attorney Montgomery was present via phone.

**CITY COMMISSION
(Public Comment)**

This is the time for the public to make comments.

The public is invited to make comments at this time. Please limit comments to two (2) minutes each. Hate speech, profanity, and defamation are not allowed. Please state your name and address prior to making comments.

No comments were made at this time.

**PROCLAMATION
(Emporia State University Day)**

Vice Mayor Brinkman reviewed the proclamation for "Emporia State University Day" stating Emporia State University will commence to celebrate it's 160th anniversary on Founders's Day, February 17, 2023 and urged all Emporian to join together, going forward hand in hand, as we celebrate the founding of Emporia State University.

**ENGINEERING
(Water Intake Improvements of the Neosho River)
(Kansas Ready Mixed Concrete Association)
(Project Award)**

Jim Ubert, City Engineer, was recognized and addressed the Governing Body. He stated at the 2022 Kansas Ready Mixed Concrete Association Awards Program in Olathe, Kansas, City of Emporia staff were presented with a plaque for the Water Intake Improvements Project on the Neosho River. The project was completed in the summer of 2022. The project was designed and inspected by BG Consultants. He stated the City of Emporia along with projects from Sterling, Victoria, and Hutchinson were awarded this

distinction at the 56th Annual KAPA-KRMCA convention on January 12, 2023. He stated all state entries will be automatically entered into the American Concrete Institute Concrete Construction Awards Program for consideration later in the year.

SEWER MAINTENANCE
(CDBG Lift Station Improvements Project No. 21-PF-020)
(Contract Amendment Request #1 - Time Extension)

Garrett Nordstrom, Governmental Assistance Services, was recognized and addressed the Governing Body. He stated a six (6) month time extension for the CDBG Lift station improvements project is being requested. The construction has been delayed due to supply chain issues, which are beyond the control of the City and the contractor. He stated the contractor has assured that the project will be completed by August 31, 2023. He stated a time extension letter to the Kansas Department of Commerce and a Contract Amendment/Request form are required for an additional six months for the project to be completed. He stated this was an administrative matter and the budget would remain the same.

Commissioner Smith made a motion to approve the contract amendment/request No. 1 for 2021 CDBG Lift Station Water Intake Improvements Time Extension of Six Months. Commissioner Harter seconded the motion. The vote follows: Commissioner Smith, aye; Commissioner Harter, aye; Commissioner Sauder, aye; and Vice Mayor Brinkman, aye.

RECEIPT OF PROCLAMATION
(Emporia State University Day)

Bella Price, ASG President for Emporia State University, was in attendance to accept a proclamation recognizing February 17, 2023 as "Emporia State University Day" in Emporia.

Vice Mayor Brinkman then presented the proclamation.

CITY COMMISSION
(Authorize Application to Kansas Housing Resources Corporation)
(Kansas Housing Investor Tax Credit for Mahnopoly, LLC)
(Resolution Number 3691)

Jim Witt, Special Projects Coordinator, was recognized and addressed the Governing Body. He stated the Kansas Housing Investment Tax Credit program was created to allocate \$62 million dollars to the state housing programs in order to address the housing supply issue in Kansas. The applications are due to the Kansas Housing Resource Corporation which administers the state housing programs on February 17, 2023. The application is prepared by the applicants themselves assisted on an as-needed basis by city staff. He stated the Mahnopoly application is for tax credits to support the construction of 9 single-family units in the Mahtropolis subdivision. He stated no city funds are involved in the Kansas HITC program. He stated staff recommends approval of the resolution of support for Mahnopoly, LLC Kansas HITC Credits.

Commissioner Smith made a motion to approve Resolution Number 3691 a resolution authorizing the submittal of an application to KHRC for Mahnopoly, LLC Kansas HITC Credits. Commissioner Sauder seconded the motion. The vote follows: Commissioner Smith, aye; Commissioner Sauder, aye; Commissioner Harter, aye; and Vice Mayor Brinkman, aye.

CITY COMMISSION
(Authorize Application to Kansas Housing Resources Corporation)
(Kansas Housing Investor Tax Credit for Capitol Holdings, LLC)
(Resolution Number 3692)

Jim Witt, Special Projects Coordinator, was recognized and addressed the Governing Body. He stated the Kansas Housing Investment Tax Credit program was created to allocate \$62 million dollars to state housing programs in order to address the housing supply issue in Kansas. The application is due to the Kansas Housing Resource Corporation on February 17, 2023. The application is prepared by the applicant themselves assisted on a as-needed basis by city staff. The Capitol Holdings, LLC application will assist in the construction of four (4) duplexes at 1023 and 1025

Merchant Street. No city funds are involved in the Kansas HITC program. He stated staff is recommending approval of resolution of support for Capitol Holdings, LLC Kansas HITC credits.

Commissioner Smith made a motion to approve Resolution Number 3692 a resolution authorizing the submittal of an application to KHRC for Capitol Holdings, LLC Kansas HITC Credits. Commissioner Harter seconded the motion. The vote follows:

Commissioner Smith, aye; Commissioner Harter, aye; Commissioner Sauder, aye; and Vice Mayor Brinkman, aye.

**CITY COMMISSION
(Board Appointment)**

Emporia Human Relations Commission:

It was moved by Commissioner Smith seconded by Commissioner Harter that Amy Gajda be appointed to the Emporia Human Relations Commission to fill an unexpired term that expires on June 1, 2025. The vote follows: Commissioner Smith, aye; Commissioner Harter, aye; Commissioner Sauder, aye; and Vice Mayor Brinkman, aye.

Consent Agenda

It was moved by Commissioner Smith, seconded by Commissioner Harter that the Consent Agenda listed below be ratified as a whole:

a. Approve minutes of the Regular Meeting held on January 18, 2023.

The vote follows: Commissioner Smith, aye; Commissioner Harter, aye; Commissioner Sauder, aye; and Vice Mayor Brinkman, aye.

**CITY COMMISSION
(City Manager's Report)**

This is an opportunity for the City Manager to present information to the public that may not be reported in other news accounts or City activities or to highlight accomplishments of the organization.

At the time this Agenda was prepared, the following items were in the works for the tentative Agendas of February 15, 2023 meetings.

- Housing Grant from the Kansas Housing Resources Corporation to the City of Emporia.
- Minor Plat for Kwik Shop Addition.
- Approve New Water Meters.

Study Session:

No study session scheduled.

Commissioner Smith made a motion to recess the meeting until 11:30 p.m. to Conference Room 1AB. Commissioner Sauder seconded the motion. The vote follows: Commissioner Smith, aye; Commissioner Sauder, aye; Commissioner Harter, aye; and Vice Mayor Brinkman, aye.

The following items were discussed at Study Session:

1. 2022 Year End Summary.
2. Hammond Park Culverts Stormwater Improvements Project.
3. Skateboard Park Survey.
4. Fireworks Stands Permit Fees.

Commissioner Harter then made a motion to adjourn. Commissioner Sauder seconded the motion. The vote follows: Commissioner Harter, aye; Commissioner Sauder, aye; Commissioner Smith, aye; and Vice Mayor Brinkman, aye.

Susan Brinkman, Vice Mayor

ATTEST:

Kerry Sull, City Clerk