MEETING OF THE CITY COMMISSION - AGENDA
WEDNESDAY, AUGUST 16, 2023 AT 11:00 AM
CITY COMMISSION CHAMBER

ORDER OF BUSINESS

CALL MEETING TO ORDER Mayor Susan Brinkman

MEMBERS PRESENT

Vice Mayor Becky Smith
Commissioner Danny Giefer
Commissioner Erren Harter
Commissioner Jamie Sauder

PROCLAMATIONS

PUBLIC FORUM

The public is invited to make comments at this time. Please limit comments to two (2) minutes each. Please state your name and address prior to making comments.

NEW BUSINESS

1) **Resolution No. 3702 for CDBG CVR Grant Application.**
Presented by: Mark Detter, Assistant City Manager
Recommended Action: Approve Resolution No. 3702 for CDBG CVR Grant Application.

2) **Memorandum of Understanding with Dynamic Discs.**
Presented by: Trey Cocking, City Manager
Recommended Action: Approve Memorandum of Understanding with Dynamic Discs.

3) **American Ramp Company Contract for Design/Build.**
Presented by: Kevin Hanlin, Director of Public Lands & Facilities
Recommended Action: Approve American Ramp Company Contract for Design/Build.

COMMUNICATIONS

Presented by Trey Cocking, City Manager.

1) Financials & Permits
2) July Budget

CONSENT AGENDA

Presented by Trey Cocking, City Manager.

1) Commission Meeting Minutes for August 2, 2023.
2) Highland Street Improvements Change Order No. 1, Project No. PV2104

INFORMATIONAL ITEMS

Presented by Trey Cocking, City Manager.

1) Informational Items

GOVERNING BODY COMMENTS

Mayor Susan Brinkman
Vice Mayor Becky Smith
Commissioner Danny Giefer
Commissioner Erren Harter
Commissioner Jamie Sauder

EXECUTIVE SESSION

1) AN EXECUTIVE SESSION FOR CONSULTATION WITH AN ATTORNEY FOR THE PUBLIC BODY OR AGENCY WHICH WOULD BE DEEMED PRIVILEGED IN THE ATTORNEY-CLIENT RELATIONSHIP. K.S.A. 75-4319(B)(2) IS THE AUTHORITY FOR THIS RECESS INTO EXECUTIVE SESSION.

   Recess into executive session for consultation with the City Attorney regarding a legal matter for 45 minutes and inviting Jim Witt, Special Projects Coordinator, Tayler Wash, Special Projects Director, and Dean Grant, Director of Public Works, stating at which time the open meeting will resume.

RECESS

Recess to Conference Room 1AB for Study Session

STUDY SESSION AGENDA ITEMS

1) Discuss Transient Guest Tax Rate.
2) Update on Police Department Lobby Remodel.
3) Budget Discussion.

ADJOURNMENT

Commission Action Report
Resolution No. 3702 for CDBG-CVR Grant Application

Title:	Resolution No. 3702 for CDBG-CVR Grant Application
Agenda Date:	August 16, 2023
Presented By:	Mark Detter, Assistant City Manager

Background:
The City of Emporia, Kansas is submitting a grant application for the 2023 Kansas Small Cities Community Development Block Grant Program under the Kansas Department of Commerce. The purpose of the Grant is to provide Restauranters/Retailers further resiliency during periods of time whereby businesses are impacted by communicable diseases.

Discussion:
The City of Emporia is applying for a CDBG-CVR (Future COVID Resiliency) grant from the Department of Commerce to provide aid to For-Profit Restauranters/Retailers that are under IRS classifications for S-Corp, Sole Proprietors, and LLC businesses. It is a federal program with a significant number of requirements. As a result, completing the initial survey is not a guarantee of any funds being awarded to potential applicants. The intent of the Grant funding is to assist Restauranters/Retailers with funding for information/technology upgrades and associated professional services.

Financial considerations:

The grant does not require a funding match; However, the City of Emporia will pay Western Consultants (Governmental Assistance Services-Garrett Nordstrom) $3,750 for preparing the Grant application.

Recommended action:
Approve Resolution No. 3702 authorizing the City of Emporia to apply for the 2023 Small Cities Community Development Block Grant from the Department of Commerce.

Attachments:
Statement of Assurance and Certifications Form
Resolution No. 3702
Residential Anti-displacement and Relocation Assistance Plan Form
Determination of Level of Review Form
Applicant/Recipient Disclosure/Update Report Form

STATEMENT OF ASSURANCES AND CERTIFICATIONS

The applicant hereby assures and certifies with respect to the grant that:

(1) It possesses legal authority to make a grant submission and to execute a community development and housing program.

(2) Its governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the grantee to submit the final statement, all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the grantee to act in connection with the submission of the final statement and to provide such additional information as may be required.

(3) Prior to submission of its application to Commerce, the grantee has met the citizen participation requirements, prepared its application of community development objectives and projected use of funds, and made the application available to the public, as required by Section 104(a)(2) of the Housing and Community Development Act of 1974, as amended, and implemented at 24 CFR 570.486.

(4) It has developed its final statement (application) of projected use of funds so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight; the final statement (application) of projected use of funds may also include activities that the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available.

(5) Its chief executive officer or other officer of the grantee approved by Commerce:

    (a) Consents to assume the status of a responsible federal official under the National Environmental Policy Act of 1969 and other provisions of federal law as specified in 24 CFR 58.1(a);
    (b) Is authorized and consents on behalf of the grantee and himself/herself to accept the jurisdiction of the federal courts for the purpose of enforcement of his/her responsibilities as such an official; and

(6) The grant will be conducted and administered in compliance with the following federal and state regulations (see Appendix A: Applicable Laws and Regulations):

(a) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), and implementing regulations issued at 24 CFR Part 1:

(b) Fair Housing Amendments Act of 1988, as amended, administering all programs and activities relating to housing and community development in a manner to affirmatively further fair housing; and will take action to affirmatively further fair housing in the sale or rental of housing, the financing of housing, and the provision of brokerage services;

(c) Section 109 of the Housing and Community Development Act of 1974, as amended; and the regulations issued pursuant thereto (24 CFR Section 570.602);

(d) Section 3 of the Housing and Urban Development Act of 1968, as amended; and implementing regulations at 24 CFR Part 135;

(e) Executive Order 11246, as amended by Executive Orders 11375 and 12086 and implementing regulations issued at 41 CFR Chapter 60;

(f) Executive Order 11063, as amended by Executive Order 12259 and implementing regulations at 24 CFR Part 107;

(g) Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112), as amended and implementing regulations when published for effect;

(h) The Age Discrimination Act of 1975, as amended, (Pub. L. 94-135), and implementing regulations when published for effect;

(i) The relocation requirements of Title II and the acquisition requirements of Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and the implementing regulations at 24 CFR 570.488;

(j) Anti-displacement and relocation plan requirements of Section 104(d) of Title I, Housing and Community Development Act of 1974, as amended:

(k) Relocation payment requirements of Section 105(a)(11) of Title I, Housing and Community Development Act of 1974, as amended.

(l) The labor standards requirements as set forth in 24 CFR 570.603 and HUD regulations issued to implement such requirements;

(m) Executive Order 11988 relating to the evaluation of flood hazards and Executive Order 11288 relating to the prevention, control, and abatement of water pollution;

(n) The regulations, policies, guidelines and requirements of 2 CFR Part 200 and A-122 as they relate to the acceptance and use of federal funds under this federally assisted program;

(o) The American Disabilities Act (ADA) (P.L. 101-336: 42 U.S.C. 12101) provides disabled people access to employment, public accommodations, public services, transportation, and telecommunications;

(7) The conflict of interest provisions of 24 CFR 570.489 apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or sub recipients which are receiving CDBG funds. None of these persons may obtain a financial interest or benefit from the activity, or have an interest or benefit from the activity, or have an interest in any contract, subcontract, or agreement with respect thereto, or the proceeds thereunder, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter, and that it shall incorporate or cause to be incorporated, in all such contracts or subcontracts a provision prohibiting such interest pursuant to the purpose of this certification;

(8) It will comply with the provisions of the Hatch Act that limits the political activity of employee;

(9) It will comply with the provisions of 24-CFR-200.

(10) It will give the state, HUD, and the Comptroller General or any authorized representative access to and the right to examine all records, books, papers, or documents related to the grant;

(11) It will comply with the lead-based paint requirements of 24 CFR Part 35 Subpart B issued pursuant to the Lead-Based Paint Hazard Elimination Act (42 U.S.C. 4801 et seq.).

(12) The local government will not attempt to recover any capital costs of public improvements assisted in whole or in part with CDBG funds by assessing properties owned and occupied by low- and moderate-income persons unless: (a) CDBG funds are used to pay the proportion of such assessment that relates to non CDBG funding or; (b) the local government certifies to the state that, for the purposes of assessing properties owned and occupied by low- and moderate-income persons who are not very low-income, that the local government does not have sufficient CDBG funds to comply with the provision of (a) above.

(13) It accepts the terms, conditions, selection criteria, and procedures established by this program description and that it waives any right it may have to challenge the legitimacy and the propriety of these terms, conditions, criteria, and procedures in the event that its application is not selected for CDBG funding.

(14) It will comply with the regulations, policies, guidelines, and requirements with respect to the acceptance and use of federal funds for this federally assisted program.

(15) It will comply with all parts of Title I of the Housing and Community Development Act of 1974, as amended, which have not been cited previously as well as with other applicable laws.

The applicant hereby certifies that it will comply with the above stated assurances.

______________________	Susan Brinkman
Signature, Chief Elected Official	Name (typed or printed)
Mayor	______________________
Title	Date

To Whom It May Concern:

As Chief Elected Official of the City/County of Emporia, I hereby certify that I have knowledge of all activities in the above-referenced application. I also certify that I am aware that the regulations of the CDBG program prevent the use of any facility built or rehabilitated with CDBG funds, or any portion thereof, to be used for the conduct of official business. I therefore certify that no portion of the above application violates this regulation.

____

Mayor/County Commission

ATTEST:

____

City/County Clerk

THE CITY/COUNTY OF Emporia, KANSAS

RESOLUTION NO. 3702

RESOLUTION CERTIFYING LEGAL AUTHORITY
TO APPLY FOR THE 2023 KANSAS
SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
FROM THE KANSAS DEPARTMENT OF COMMERCE
AND AUTHORIZING THE MAYOR/COMMISSIONER
TO SIGN AND SUBMIT SUCH AN APPLICATION

WHEREAS, The City/County of Emporia, Kansas, is a legal governmental entity as provided by the laws of the STATE OF KANSAS, and

WHEREAS, The City/County of Emporia, Kansas, intends to submit an application for assistance from the COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

THE APPLICANT hereby certifies that the City/County of Emporia, Kansas, is a legal governmental entity under the status of the laws of the STATE OF KANSAS and thereby has the authority to apply for assistance from the KANSAS SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

THE APPLICANT hereby authorizes the MAYOR/COMMISSIONER of Emporia, Kansas, to act as the applicant's official representative in signing and submitting an application for the assistance to the COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

THE APPLICANT hereby dedicates $0 in cash funds toward this project and $0 in force account labor for same.

APPROVED BY THE GOVERNING BODY OF THE CITY/COUNTY OF Emporia KANSAS, this 16th day of August, 2023.

APPROVED ________________________
MAYOR/COMMISSIONER

ATTEST ________________________

(SEAL)

THE CITY/COUNTY OF Emporia, KANSAS

(Minimum required by all applicants for funding – must be submitted with application)

Residential Anti-displacement and Relocation Assistance Plan
under Section 104(d) of the
Housing and Community Development Act of 1974, as Amended

The jurisdiction will replace all occupied and vacant occupiable low- and moderate-income dwelling units demolished or converted to a use other than as low- moderate-income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR Part 570.488.

All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in such demolition or conversion, the [jurisdiction] will make public and submit to the Kansas Department of Commerce the following information in writing:

1. A description of the proposed assisted activity;
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low- and moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as Section 104(d) replacement dwelling units;
5. The source of funding and a time schedule for the provision of Section 104(d) replacement dwelling units; and
6. The basis for concluding that each Section 104 (d) replacement dwelling unit will remain a low- and moderate-income dwelling unit for at least ten years from the date of initial occupancy.

The jurisdiction will provide relocation assistance, as described in Section 570.488 to each low- and moderate-income household displaced by the demolition of housing or by the conversion of a low- and moderate-income dwelling to another use as a direct result of assisted activities.

Consistent with the goals and objectives of activities assisted under the act, the jurisdiction will take the following steps to minimize the displacement of persons from their homes:

Based on initial review of project, the following occupied dwellings (<u>by address</u>) will be demolished with grant funds (<u>should contain proposed demolitions</u>):

DEMOLITION WILL NOT BE ASSOCIATED WITH THIS PROJECT.

As chief official of the jurisdiction, I hereby certify that the above plan was officially adopted by the jurisdiction of Emporia, KS on the 16th day of August, 2023.

Date: ____________________ Signature – Chief Elected Official: ______________________________

Kansas Department of Commerce
Community Development Block Grant (CDBG) Program
1000 S.W. Jackson St., Suite 100
Topeka, KS 66612-1354

DETERMINATION OF LEVEL OF REVIEW

ENVIRONMENTAL REVIEW RECORD (ERR)

Grantee Name & Project Number: Emporia, KS CVR

Project Location: ALL ACTIVITIES WILL OCCUR WITHIN THE AREA GENERALLY BOUNDED BY EMPORIA, KS.

Project Description:

The grant will provide funds to for-profit businesses to help adopt innovative solutions in becoming more resilient to pandemics like COVID-19. All project activities will occur within Emporia, KS. The estimated project cost will be $150,000 with the grant request of $150,000. CDBG funds will cover business grants and administration. The business grant are expected to be disbursed between January and June of 2024.

The subject project has been reviewed pursuant to HUD regulations 24 CFR Part 58, "Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities," and the following determination with respect to the project is made:

☐ Exempt from NEPA review requirements per 24 CFR 58.34(a)(___)

☒ Categorical Exclusion NOT Subject to §58.5 authorities per 24 CFR 58.35(b)(___)

☐ Categorical Exclusion SUBJECT to §58.5 authorities per 24 CFR 58.35(a)(___)

☐ An Environmental Assessment (EA) is required to be performed.

☐ An Environmental Impact Statement (EIS) is required to be performed.

The ERR (see §58.38) must contain all the environmental review documents, public notices and written determinations or environmental findings required by Part 58 as evidence of review, decision making and actions pertaining to a particular project. Include additional information including checklists, studies, analyses and documentation as appropriate.

Susan Brinkman, Mayor	
Chief Elected Official (print name/title)	Chief Elected Official's Signature
Date	

Applicant/Recipient Disclosure/Update Report

U.S. Department of Housing and Urban Development

OMB Approval No. 2510-0011 (exp. 11/30/2018)

Instructions. (See Public Reporting Statement and Privacy Act Statement and detailed instructions on page 2.)

Applicant/Recipient Information

Indicate whether this is an Initial Report ☑ **or an Update Report** ☐

1. Applicant/Recipient Name, Address, and Phone (include area code):	2. Social Security Number or Employer ID Number:
Emporia Kansas 111 East 6th Ave Emporia, KS 66801 620-342-4950	T7NAKS96JF29
3. HUD Program Name Community Development Block Grant-CVR	4. Amount of HUD Assistance Requested/Received $150,000

5. State the name and location (street address, City and State) of the project or activity:
111 East 6th Ave Emporia, KS 66801

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. (For further information see 24 CFR Sec. 4.3).
☑ **Yes** ☐ **No**

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD) , involving the project or activity in this application, in excess of $200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9
☐ **Yes** ☑ **No**.

If you answered "**No**" to either question 1 or 2, **Stop**! You do not need to complete the remainder of this form.
However, you must sign the certification at the end of the report.

Part II Other Government Assistance Provided or Requested / Expected Sources and Use of Funds.

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/State/Local Agency Name and Address	Type of Assistance	Amount Requested/Provided	Expected Uses of the Funds

(**Note**: Use Additional pages if necessary.)

Part III Interested Parties. You must disclose:

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds $50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	Social Security No. or Employee ID No.	Type of Participation in Project/Activity	Financial Interest in Project/Activity ($ and %)

(**Note**: Use Additional pages if necessary.)

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed $10,000 for each violation.
I certify that this information is true and complete.

Signature:	Date: (mm/dd/yyyy)
X	8/16/23

Commission Action Report

Memorandum of Understanding with Dynamic Discs

Title:	Memorandum of Understanding with Dynamic Discs
Agenda Date:	August 16, 2023
Presented By:	Trey Cocking, City Manager

Background:

During the appropriations portion of our City Budget Process, Dynamic Discs requested $300,000 to support the repair and upkeep of City-owned disc golf courses. This request was based on a need for adequate facilities for local disc golfers as well as visitors coming for large-scale events. Dynamic Discs and the City of Emporia have worked diligently to find a collaborative approach to address the enhancement, development, and management of City-owned disc golf courses and the engagement of a Disc Golf Course Superintendent.

Discussion:

The Disc Golf Superintendent will be a City employee and Dynamic Discs will provide expertise and guidance to the Superintendent in executing projects and preparing for events. The City will establish a Disc Golf Project Fund comprised of funds from both Dynamic Discs and the City. The salary and benefits for the Superintendent will be paid from said fund.

The term of this agreement will be from October 1, 2023, to September 30, 2026, and may be extended for additional periods beyond that.

Financial Considerations:

The City will allocate $100,000 annually to the fund from Transient Guest Tax revenue. Dynamic Discs will contribute $25,000 annually to the fund to be paid by March 1 of each year starting in 2024.

Recommended Action:

Authorize the Mayor to sign the Memorandum of Understanding between Dynamic Discs and the City of Emporia for hiring a Disc Golf Course Superintendent.

Attachments:

Memorandum of Understanding between Dynamic Discs and City of Emporia

AGREEMENT BETWEEN DYNAMIC DISCS AND CITY OF EMPORIA

This Agreement (the "Agreement") is made and entered into as of October 1, 2023, by and between Dynamic Discs, a Kansas corporation with its principal place of business at 840 Overland Road, Emporia, Kansas, hereinafter referred to as "Dynamic Discs," and the City of Emporia, a municipal corporation organized and existing under the laws of Kansas, with its principal place of business at 111 E 6th Ave, Emporia, Kansas, hereinafter referred to as the "City."

1. **Purpose and Scope.** This Agreement establishes parameters of a collaborative effort between Dynamic Discs and the City of Emporia for the enhancement, development, and management of City-owned disc golf courses and the engagement of a Disc Golf Course Superintendent, hereinafter "Superintendent".

2. **Term.** The term of this Agreement shall be from October 1, 2023, to September 30, 2026. Upon mutual agreement between Dynamic Discs and the City, this Agreement may be extended for additional periods beyond September 30, 2026.

3. **Disc Golf Superintendent.**
   a. The City agrees to employ a Disc Golf Course Superintendent to manage and operate the City of Emporia disc golf courses during the term of this Agreement.
   b. The Superintendent shall fulfill the responsibilities and duties set forth in the Job Description marked "Exhibit A," which is hereby incorporated by reference.
   c. The Superintendent shall be a City employee. The City shall be responsible for providing the salary and benefits of the Superintendent.
   d. The City will provide the necessary resources and equipment for the Superintendent to perform their duties.
   e. The City will consult with Dynamic Discs in the hiring process of the Superintendent but shall retain authority to make all employment decisions.
   f. The Disc Golf Course Superintendent may assist with major disc golf tournaments the week of those tournaments at non-city locations if necessary to support the events.
   g. Dynamic Discs will provide expertise and guidance to the Superintendent in the areas of course improvement and enhancement and assist the Superintendent in executing projects and preparing for events.

4. **Disc Golf Project Fund**
   a. A Disc Golf Project Fund, hereinafter "Fund," shall be established as a special project fund of the City of Emporia for the enhancement, development, and management of City-owned disc golf courses.
   b. The City shall allocate $100,000.00 annually to the Fund from Transient Guest Tax revenue.
   c. Dynamic Discs shall contribute $25,000.00 annually to the Fund to be paid by March 1 of each calendar year starting in 2024.
   d. The City shall retain the authority to approve expenditures from the Fund as needed to achieve the objectives of this Agreement. The Parties shall meet regularly to discuss how these objectives may best be met.
   e. The salary and benefits of the Superintendent shall be paid from the Fund.
   f. The City shall maintain accurate records of all expenses related to the Fund expenditures and shall provide regular financial reports to Dynamic Discs.
   g. In the event of any unanticipated expenses exceeding the budgeted amount, both parties shall discuss and agree on additional funding to be allocated, if necessary.
   h. Upon expiration or termination of this Agreement, all money in the Fund shall remain under the control of the City.

5. **Confidentiality and Intellectual Property.** Both parties shall maintain the confidentiality of all non-public information disclosed during the course of this Agreement. Any intellectual property developed by the Superintendent during the employment shall remain the property of the City.

6. **Termination.** This Agreement may be terminated by mutual written agreement of both parties; or by either party with 180-days prior written notice to the other party.

7. **Annual Appropriation Requirement.** This Agreement is subject to the annual appropriation requirements of the state of Kansas. The City's obligations under this Agreement are contingent upon the availability and appropriation of funds by the Emporia City Commission.

8. **No Agency.** Nothing contained in this Agreement shall be construed as creating any agency, partnership, or other form of joint enterprise between the parties.

9. **Governing Law and Jurisdiction.** This Agreement shall be governed by and construed in accordance with the laws of Kansas. Any disputes arising under or in connection with this Agreement shall be resolved by the courts of Lyon County, Kanas.

10. **Entire Agreement.** This Agreement constitutes the entire understanding between Dynamic Discs and the City concerning the Disc Golf Project Fund and the engagement of the Superintendent and supersedes all prior agreements, whether oral or written.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

CITY OF EMPORIA, KANSAS	DYNAMIC DISCS
______________________________	______________________________
Susan Brinkman, Mayor	Title:

ATTEST:

____

Kerry Sull, City Clerk

Job Title:	Disc Golf Superintendent	Job Number:	0801-70102
Department:	Public Lands & Facilities-PARK	Job Grade:	32
Reports To:	Director of Public Land & Facilities	FLSA Status:	Exempt

Job Purpose and Objectives:

Responsible for enhancing and providing the City of Emporia's four public disc golf courses with top-notch playing conditions, ensuring park beautification and exceptional turf management to ensure Emporia remains a top disc golf destination and can host world-class golf tournaments.

Supervisory/Management Responsibilities:

Yes	No	This position is responsible for the supervision/leadership of employees, which includes making employment-related decisions and/or recommendations, and formally evaluating performance.

Supervisory/Management Competencies (applicable to all organizational employees in supervisory/management positions):

People Management: Clearly defines subordinate roles and responsibilities; motivates employees to perform and delegates work effectively; applies consistent performance standards and handles performance problems decisively and objectively; leads by example.

Operations Management – Directs and guides operations in alignment with organizational and departmental overall goals and objectives; ensures the execution of efficient processes to maximize organizational and departmental resources; utilizes operational knowledge to make sound decisions.

Strategic Leadership: Determines the strategic direction of the team or department in alignment with overall organizational goals; effectively communicates strategies internally and externally; creates a culture to support strategies and provides mechanisms to implement them; fosters buy-in and enthusiasm with employees.

Job Competencies: Essential Functions include the following. Duties and responsibilities, as required by business necessity may be added, deleted, or changed at any time at the discretion of management, formally or informally, either verbally or in writing. Schedule and shift assignments and work location may be changed at any time, as required by business necessity.

1. Maintain and beautify The City's public disc golf courses while ensuring the highest quality of playing conditions while remaining within budgetary guidelines

2. Ensure and oversee proper completion of all course remodeling, layout changes and special projects
3. Keep tee pads manicured and well-maintained and ensure basket pads are in working condition
4. Manage the overall look of the disc golf course by trimming trees, planting new trees, bushes, plants and flowers, edging, mowing and maintaining the landscaping to an elevated and professional level
5. Maintain positive relations with Dynamic Discs and City employees
6. Proper case and use of City equipment and resources
7. Assist Dynamic Discs, PDGA, and DGPT during sanctioned events
8. Through continuing education, sustain innovative operating methods in all areas of responsibility
9. Maintain a professional image with disc golfers and the Emporia community
10. Welcome all disc golfers and assist with questions to provide a welcoming environment
11. Supervises, directs, and evaluates assigned staff, processing employee concerns and problems, directing work, counseling, disciplining, and completing employee performance appraisals
12. Enforces and maintains compliance with all federal, state and local laws and ordinances
13. Performs other duties as assigned or deemed necessary
14. Complies with all organizational and departmental policies and procedures
15. Operates all job-related equipment, machinery, tools and other aids as required or needed
16. Protects and maintains any confidential information you have access to, whether oral, written, or electronic

Position Requirements and Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Position Requirements:

1. High school diploma or other equivalent
2. 3 years previous experience in disc golf or an equivalent combination of education and experience
3. 2-3 years previous management experience preferred

Certifications / Licenses:

1. None

Skills/Knowledge/Abilities:

1. Knowledge of turf management including turf chemicals and proper usage and application
2. Knowledge of equipment operation, repair and maintenance including the irrigation system
3. Understand the rules of disc golf and be up to date on latest trends, rules and best practices
4. Knowledge of the maintenance of golf course tees, fairways, roughs, bunkers, greens
5. Knowledge of seeding and maintenance practices for golf course turf; planting, cultivating, pruning and caring for plants, shrubs and trees
6. Excellent time management skills and ability to multi-task and prioritize work
7. Ability to fulfill all duties with minimal supervision and to work independently
8. Assess situations rapidly and make logical decisions in a timely manner
9. Analyze facts and exercise sound judgment
10. Ability to effectively manage projects and multiple priorities simultaneously
11. Strong written and verbal communication skills
12. Problem solving and critical thinking skills
13. Strong math, spelling, computer, and calculator abilities
14. Ability to communicate in a professional, calm and courteous manner with the general public and employees
15. Attention to detail

Commission Action Report

American Ramp Company Contract for Design/Build

Title:	American Ramp Company Contract for Design/Build
Agenda Date:	August 16, 2023
Presented By:	Kevin Hanlin, Director of Public Lands

Background:
The City started working with American Ramp Company at the beginning of the year for technical advice for the design of the new skate park. Now that the location of the skate park has been approved through the review of the Whittier Park layout by Foster Design Associates, LLC, staff is ready to move forward with a contract with American Ramp Company for the design and construction of the new skate park.

Discussion:
Review the attached contract.

Financial considerations:
$250,000 from the Emporia Community Foundation and matching funds of $250,000 from the City of Emporia.

Recommended action:
Authorize the City Manager, or his appointee, to enter into an agreement with American Ramp Company for the design and construction of a new skate park at Whittier Park.

Attachments:
American Ramp Company design/build contract.

SOURCEWELL DESIGN-BUILD AGREEMENT

THIS AGREEMENT is made this ___ day of _____________ , 2023, by and between _____________________________________(hereinafter called "**OWNER**"), whose principal office is located at ________________________________, and American Ramp Company, (hereinafter called "**CONTRACTOR**"), whose principal office is located at 601 S. McKinley Ave, Joplin, MO 64801.

PROJECT: Emporia, KS Skatepark Project
LOCATION: Emporia, KS
PROJECT NUMBER: TBD

W I T N E S S E T H:

For value received, CONTRACTOR and OWNER agree as follows:

ARTICLE 1
DESCRIPTION OF WORK

1.1 The CONTRACTOR hereby covenants and agrees with the OWNER that he will well and faithfully construct the project in accordance with each and every one of the conditions, covenants, stipulations, terms and provisions contained in the specifications, drawings, and general conditions relating to the project, and will well and faithfully comply with and perform each and every obligation imposed upon him by said documents.

1.2 DESIGN: Finalize Conceptual Design

1.3 CONSTRUCTION: Skatepark structure as determined by design. Scope of work is limited to the footprint of the skatepark as included as Exhibits to this contract as follows:

- Exhibit A – Scope of Work

ARTICLE 2
CONTRACT AMOUNT

2.1 OWNER agrees to pay CONTRACTOR **NOT TO EXCEED Five Hundred Thousand Dollars (\$ 500,000.00 NTE),** plus any applicable taxes, subject to additions and deductions for changes as may be agreed upon in writing. CONTRACTOR may bill his work progressively based on quantities installed.

2.2 All portions of this contract will be billed in progress billings to be submitted to the OWNER by the CONTRACTOR based on the following milestones:

5% At Signing of Contract
10% At Completion of Conceptual Design
10% Prior to Mobilization
25% Upon Completion of Layout
25% Upon Completion of Specialty Work
25% Upon Completion of Flatwork

All progress billings are due in full within 15 days of receipt of invoice from CONTRACTOR.

2.3 Execution of any Attachments and/or Add Alternates will be bound by all terms and conditions of the Agreement. If any changes are determined necessary, ARC will issue a change request to the owner for approval prior to performing work.

2.4 "Completion of the Project" shall be deemed the earlier of 1.) the date Owner executes Contractor's punch-list/sign-off sheet; or 2.) The date the Owner opens the Project to the public for permanent use.

2.5 All pricing of the skatepark elements is to be in line with ARC's Sourcewell contract #112420-ARC.

ARTICLE 3
INSURANCE AND INDEMNITY

3.1 CONTRACTOR shall maintain at its cost the following minimum insurance and coverage throughout the term of the Agreement: Both (1) Comprehensive General Liability and (2) Comprehensive Automobile Liability Insurance covering liabilities for property damage and bodily injury, including death, at the minimum amount of One Million and No/100 Dollars ($1,000,000.00) per occurrence. Contractor must maintain Workers Compensation with the limits required by federal and state law and Employer's Liability Insurance of not less that $1,000,000 per accident for injury and $1,000,000 per employee for disease with a $1,000,000 disease policy limit.

3.2 CONTRACTOR agrees to indemnify and hold harmless OWNER from any and all claims, loss, or expense of every kind whatsoever which may arise from CONTRACTOR's negligent acts or omissions or breach of its obligations hereunder. OWNER agrees to indemnify and hold harmless CONTRACTOR from any and all claims, loss, or expense of every kind whatsoever which may arise from OWNER's negligent acts or omissions or breach of its obligations hereunder.

ARTICLE 4
CONTRACTOR'S AND OWNER'S RESPONSIBILITIES

4.1 No variation of this agreement will be recognized unless such change has been approved in writing

4.2 CONTRACTOR may assign or transfer this Agreement or any part thereof or amounts due or to become due hereunder with the written consent of OWNER, which shall not be unreasonably withheld. OWNER understands that CONTRACTOR may subcontract the installation portion of this Agreement using independent Subcontractors without the consent of OWNER.

4.3 CONTRACTOR will in no way be liable for delays in the completion of the Project which are reasonably beyond the control of CONTRACTOR, including but not limited to: Acts of God, labor strikes, shortage of materials, shipping delays or actions attributable to the Purchaser.

4.4 After the final inspection and completion of the Project, all repair/replacement issues regarding the Project and the materials shall be determined under the terms set forth in CONTRACTOR's standard warranty.

4.5 During construction the entire job site is considered hazardous. Before, during and after construction, OWNER is responsible for securing the job site. OWNER is responsible for barricading the premises and warning persons of the dangers at the jobsite. Under no circumstances may the skatepark be skated or ridden until final completion of the Project. CONTRACTOR will not be held liable for and OWNER shall hold CONTRACTOR harmless from any accidents that occur because ramps/rails were used before the Project was complete unless accidents are caused by negligence of the CONTRACTOR.

4.6 Both during construction and after completion, CONTRACTOR shall not be held liable for damages beyond its control including but not limited to: noise generated from the Project, before and after final completion, not including construction related noise, location choice, graffiti, injuries, additional expenses incurred by Purchaser, zoning issues, etc.

4.7 Building permits and other local licenses that are required for the Project are the sole responsibility of the OWNER. If CONTRACTOR is required to purchase these licenses, such costs will be billed to the OWNER and added to the contract price hereunder.3

4.8 All materials and workmanship are to conform to the contract drawings, details and specifications and the owner's Standards for Construction.

ARTICLE 5
MISCELLANEOUS

5.1 The persons signing this Agreement warrant that they are duly authorized to sign on behalf of their respective parties and to bind their respective parties hereto. This Agreement shall inure to the benefit of and be binding upon the undersigned parties and their respective heirs, executors, legal representatives, successors, and assigns. No waiver of any provision of this agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver. If any provision of this agreement is held to be invalid or unenforceable, all other provisions shall nevertheless continue in full force and effect.

5.2 The parties shall endeavor to resolve their Claims by mediation. Request for mediation shall be filed, in writing, with the other party to the Contract. The request may be made concurrently with the submission of such Claim to a court of competent jurisdiction, as provided in the paragraph below, but, in such event, mediation shall proceed in advance of such legal proceedings, which shall be stayed pending mediation for a period of 60 days from the date of submission, unless stayed for a longer period by agreement of the parties or court order.

5.3 Claims, disputes, or other matters in question between the parties arising out of or relating to this Contract and which cannot be resolved by mediation, as provided in above paragraph, shall be governed by California law, and shall be determined exclusively in the Courts of Nevada County, California without regard to its conflicts of law provisions. The prevailing party shall be entitled in any such action to recover its reasonable attorney's fees and legal expenses from the other party.

5.4 This agreement constitutes the entire agreement between the parties pertaining to its subject matter, and it supersedes all prior contemporaneous agreements, representations, and understandings of the parties. No supplement, modification, or amendment of this agreement shall be binding unless executed in writing by all parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

OWNER:	**CONTRACTOR:**
Firm: ______________________________________	Firm: American Ramp Company
Authorized Signature: ___________________________	Authorized Signature: ___________________________
Name Print: _________________________________	Name Print: _________________________________
Date Executed: ________________________________	Date Executed: ________________________________

Exhibit A - Scope of Work

Task	Description	Notes
Task 1.0	**Design Refinement and Approval**	
Task 1.1	Design-Build Project Kickoff and Information Collection	• Project kickoff meeting with ARC and client project teams to review values, objectives, and optimal scope of work alignment. • Identify and collaborate on any on-hand site information to be delivered and identify any surveys to be ordered • Review tentative project schedule and roadmap.
Task 1.2	Base Map Development	• Collect on hand information (if any) from client's project team • Order needed surveys or site information (if any) and sequence with project schedule. • Set up base design for site
Task 1.3	Concept Design Development	• Create preliminary concept design in response to site conditions, insights from public survey data, and design trends • Submit refined design concept and cost estimate to client project team for review and comments/approval
Task 1.4	Design Revisions, Approvals, and Notice to Proceed	• Make design refinements responding to client project team comments. • Submit revised design and project costs to client project team for review and approval. • Notice to proceed
Task 2.0	**Construction Execution**	
Task 2.1	Pre-Construction Kickoff Meeting	• Coordination meeting with client team and ARC Construction Project Manager to re-introduce build team members, set next steps, project sequence, and tentative construction schedule

		• Identify critical construction points, construction access, and staging areas
Task 2.2	Construction Mobilization	
Task 2.3	Site Staking and Layout	
Task 2.4	Grading and Drainage	• Clearing and grubbing • Rough grading • Drainage installation
Task 2.5	Fine Grading	• Place, form, and compact lifts for fine grade
Task 2.6	Forming and Metals	• Place concrete forms • Place metals for edging, coping and rails • Place rebar
Task 2.7	Place and finish shotcrete and pour in place concrete surfaces	• Place and finish shotcrete surfaces • Place and finish pour-in-place concrete ledges, steps, and turn-down walls • Place and finish concrete decks and flatwork
Task 2.8	Jointing	• Expansion joints • Saw cuts • Cold joints
Task 2.9	Park Sealing	• Seal concrete surfaces • Seal concrete joints
Task 2.10	Site cleanup and demobilization	• Clean site of trash, debris, and construction materials • Demobilization

Typical Inclusions and Exclusions to scope of work

Inclusions to Scope of Work (Typical)

- All labor, construction project management, supplies, tools, materials, equipment, and machines required per scope of work
    - Site Staking and Layout
    - Clearing and Grubbing
    - Rough Grading
    - Fine Grading
    - Forming
    - Installation of Rebar
    - Pipe coping edgings, rails
    - Install and Finish Shotcrete
    - Concrete Flatwork
    - Concrete ledges, steps, and turndown walls
    - Expansion joints, Saw Cuts and Cold Joints
    - Park Sealing

Exclusions to Scope of Work (Typical)

- Permits
- Erosion and Sediment Control Measures
- Stabilized Construction Entrance
- Drainage tie-in/connections to drainage infrastructure that is not a daylight or sheet flow system
- Topsoil placement, sod, or reseeding and stabilizing disturbed areas or any other revegetation or site and turf restoration post construction
- Any Landscaping
- Permits, Construction Documents, fees and/or engineering and stamping
- Sidewalks/Walkways and Site Amenities of any Kind
- Utility, mechanical, electrical, plumbing work, relocation, or repairs of any kind
- Toxic or hazardous material handling or removal
- Removal and/or replanting of any trees or shrubs or protection of trees and shrubs
- Mass grading and/or material export
- Material import for structural fill due to unsuitable soils
- Any site demolition and haul-off of materials

To be provided by others/client (Typical)

- Site Information, Surveying, and Mapping
  - Geotechnical Report If a current geo-technical report is available, it shall be the responsibility of the Client to provide ARC with the report (if applicable) prepared specifically for the project site. Should an existing report be available it shall be a maximum of 1 year old. If the report is over 1 year old, the original firm preparing the report shall issue a letter testifying that the report is still valid, and no corrections or updates need to be prepared for the report. The letter shall be dated within 30 days of ARC s receipt of the Geotechnical report. The report shall be completed and sealed by a Geotechnical Engineer registered in the state where the project site is located. At a minimum the report is to include the following: vicinity map of the project limits, plot plan/aerial showing location of borings, detailed description of the findings and recommendations, a detailed report of the laboratory tests performed, and an executive summary stating general findings and recommendations.
  - Survey and Mapping The Client shall provide ARC with a current survey locating site boundary, site topography (1 contours), all above and belowground utilities, appurtenances, structures, and easements. *The survey shall be in digital format that can easily be used with AutoCAD software.
- Sufficient water and electrical power within 100 feet of work areas.
- Unobstructed, safe, and continuous access to work area with heavy equipment. All weather roads for heavy equipment.
- All necessary site information including topography, site surveying, and elevations.

***Note: optimal scope of work for project delivery can be determined with project team during project kickoff and subsequent coordination to provide best scope of work alignment for final project.**

Commission Action Report
Financials and Permits

Title: Financials and Permits

Agenda Date: August 16, 2023

Presented By: Trey Cocking, City Manager

Background:
This is a time for the City Manager to make comments and reports to the Public.

The following is general information for the month of July 2023 for the community:

Monthly Local Retail Sales Tax Receipts Update

	2022	2023
	$ 466,176.03	$ 558,471.20
YTD	**$3,447,918.59**	**$3,742,949.80**

Increase of $92,295.17 for the month, and Overall increase of 8.56% from year 2022.

City Share from County Tax

	2022	2023
	$ 238,418.97	$ 288,673.57
YTD	**$1,753,337.14**	**$1,963,273.83**

Increase of $50,254.60 for the month, and Overall increase of 11.97% from year 2022.

Building Permits issued from 7/1/2023 to 7/31/2023 for new construction, remodeling/repairs and demolition.

Total number of building permits issued through Code Services:	118
Total of valuations associated with those building permits:	$ 766,959.00
Total number of dollars collected for Building Permit Fees:	$ 11,334.88
Construct – Single-family dwellings	0
Demo – Single-family dwellings	1

Flint Hills Mall CID for July 2023	$ 18,401.70
YTD	**$135,386.90**
Pavilions CID for July 2023	$ 11,781.13
CID #2	**$ 11,781.13**
YTD	**$ 94,282.57**

DATE:	August 10, 2023
TO:	City Commissioners
FROM:	Janet Harrouff
SUBJECT:	Budget Comparison

The **General Fund** Income Statement for the seven-month period ended July 31, 2023, has been reviewed and the significant budget variations have been explained below.

Revenue:

Ad Valorem Tax: $84,049 higher than YTD budget

Sales Tax: $460,424 higher than YTD Budget
City Sales Tax: $282,149 higher
County Wide Tax: $178,274 higher

Franchise tax: $136,978 higher than YTD Budget
Electric - $50,049 lower
Gas - $157,384 higher
Cablevision - $33,163 higher

Use of Property and Money: $180,282 higher than YTD Budget
Interest $167,355 higher

Nonoperating Revenues: $2,124,591 higher than YTD budget due to moving ARPA funds to general fund for revenue losses.

Expense

Capital Outlay: $195,852 under YTD budget due to not purchasing items yet.

Transfer to Project accounts: $2,047,100 over YTD budget due to moving reserves to future projects fund.

Total revenues for the seven-month period ended July 31, 2023, were $3,104,890 over the YTD budget while expenses were $1,639,478 over the YTD Budget. Therefore, the General Fund experienced operating results of $1,465,412 more favorable than the YTD Budget.

I have reviewed the **Water Fund** Income Statement for the seven-month period ended July 31, 2023. The significant budget variations have been explained below.

<u>Revenue</u>
Sale of Water: $447,497 over YTD budget.

<u>Expense</u>

Maintenance & Repair: $622,455 over YTD budget
- Equipment - $241,583 higher
- Main to Meter - $109,275 higher
- Water Main - $244,215 higher
- Streets - $85,367 higher
- Pumping equipment - $60,634 lower

Commodities: $167,283 over YTD budget
- Chemicals - $158,155 higher

Capital Outlay: $630,000 lower than YTD budget due to not purchasing items yet.

Total revenues for the seven-month period ended July 31, 2023, were $521,129 over the YTD budget while expenses were $258,163 higher the YTD Budget. Therefore, the Water Fund experienced operating results of $262,966 more favorable than the YTD Budget.

I have reviewed the **Wastewater Fund** Income Statement for the seven-month period ended July 31, 2023. The significant budget variations have been explained below.

<u>Revenue:</u>
Sewer Charges: $151,494 higher than YTD budget

Grant money: $1,135,409
- Received $1,135,409 for S Arundel Sewer main FEMA project

Non Operating revenue: $559,065
- CDBG money for Lift Station #2

<u>Expenses</u>
Maintenance & Repair: $255,672 higher than YTD Budget
- Equipment - $126,797 higher
- Sewer Mains - $125,976 higher
- Buildings & Structures - $24,728 higher

Capital Outlay: $324,280 lower than YTD budget due to not purchasing items yet.

Total revenues for the seven-month period ended July 31, 2023, were $1,902,772 higher the YTD budget while expenses were $1,489,291 higher the YTD Budget. Therefore, the Wastewater Fund experienced operating results of $413,481 more favorable than the YTD Budget.

I have reviewed the **Solid Waste Fund** Income Statement for the seven-month period ended July 31, 2023. The significant budget variations have been explained below.

Revenue
Collection fees: $22,921 higher than YTD budget

Interest on Investments: $70,530 higher than YTD budget

Rolloff: $63,255 higher than YTD budget

Landfill fees: $88,685 higher than YTD budget

Expenses

Capital Outlay $681,030 lower than YTD budget due to items not purchased yet.

Total revenues for the seven-month period ended July 31, 2023, were $189,997 higher than YTD budget while expenses were $663,686 lower than the YTD Budget. Therefore, the Solid Waste Fund experienced operating results of $853,683 more favorable than the YTD Budget.

City of Emporia, Kansas

GENERAL FUND

as of July 31, 2023

GENERAL FUND

	Preceding Year 2022 (Actual)	2023 Budget	2023 Jan - July Budget	2023 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	4,535,363	4,519,095	4,515,233	5,932,373	5,932,373
REVENUE					
Ad Valorem Property Tax	5,112,898	5,636,204	5,530,000	5,445,951	84,049
Sales Tax	9,382,028	8,992,800	5,245,800	5,706,224	(460,424)
Franchise Tax	3,041,958	2,814,536	1,641,808	1,778,786	(136,978)
Other Taxes	615,651	731,188	305,000	339,739	(34,739)
Intergovernmental Taxes	313,974	333,006	170,201	171,037	(836)
Licenses & Permits	385,058	267,950	139,223	164,683	(25,460)
Charges for Services	2,123,416	2,105,903	1,288,014	1,386,546	(98,532)
Fines & Fees	434,395	542,300	315,784	265,248	50,536
Use of Property and Money	207,861	161,996	88,543	268,825	(180,282)
Reimbursements	145,156	155,756	90,811	158,414	(67,603)
Misc. Rev. - Administrative Transfers	2,772,472	2,591,938	1,511,930	1,621,962	(110,032)
Transfer from Solid Waste Fund	0	0	0	0	0
Transfer from Health Insurance Fund		0			0
Operating Revenues	190	200	112	110	2
Nonoperating Revenues	51,743	0		2,124,591	(2,124,591)
TOTAL RECEIPTS	24,586,800	24,333,777	16,327,226	19,432,116	(3,104,890)
EXPENDITURES					
Personnel Services	13,406,660	14,681,310	8,470,179	8,498,422	(28,243)
Vacancy Rate		(280,252)	0		0
Maintenance & Repair	704,466	1,022,467	599,577	555,679	43,898
Commodities	1,563,093	1,762,750	1,024,115	940,138	83,977
Other Charges	355,642	846,818	383,904	270,434	113,470
Capital Outlay	172,847	319,106	319,106	123,254	195,852
Debt Reduction		0			0
Stock	0	0	0	0	0
Transfer to Industrial Development Sales Tax	925,000	925,000	539,581	539,583	(2)
Transfer to Multi Year Fund	3,114,307	3,060,000	1,785,000	1,963,274	(178,274)
Transfer to Project accounts	612,833	40,000	0	2,047,100	(2,047,100)
Transfer to Equipment Reserve	260,000	264,500	304,500	304,500	0
Utilities	522,093	554,250	323,218	312,940	10,278
Communications	104,507	129,500	75,390	64,642	10,748
Training and Travel	201,605	214,750	125,216	99,650	25,566
Jail Expenses	67,520	80,000	46,662	42,600	4,062
Other Contractual	932,311	1,038,950	608,008	481,718	126,290
Excess Carryover		3,165,514	0		0
Outstanding PO's	41,450				
TOTAL EXPENDITURES	22,984,335	27,824,663	14,604,456	16,243,934	(1,639,478)
Revenue less expenses	1,602,465	(3,490,886)	1,722,770	3,188,182	(1,465,412)
Cash Basis Adjustments/Non-appropriated Balance	(205,455)	0	0	(88,939)	
Ending Cash Balance	**5,932,373**	**1,028,209**	**6,238,003**	**9,031,615**	
Base for Reserve calculation	17,899,348	23,216,057	11,656,269	11,266,223	
15% Reserve	2,684,902	3,482,409	1,748,440	1,689,933	
Amount over 15% Reserve	3,247,470	(2,454,200)	4,489,563	7,341,682	

General Fund
Capital Items

	Budget Amount	Purchase Price	
City Wide	$30,000	30,000	Communication Equipment
Police	$25,000	not purchasing	License Plate Reader (LPR)
Police	$38,000		3 Mobile data terminals & 3 Video Cameras
Police	$22,000		10 Body Cameras
Police	$14,000	14,000	8 Tasers
Fire	$34,000		Water Rescue & Technical rescue Equipment
Fire	$11,106		Forcible Entry Trng Prop
EMS	$45,000		Monitor/Defibrillator
EMS	$38,000		Mechanical CPR Devices
EMS	$30,000		Replace Power Cots
Shop	$8,000		Transmission Jack
Shop	$4,000		Tough laptop for Shop Use (service data softwar
Park	$20,000	$9,400	72" zero turn (2000)

City of Emporia, Kansas

Multi Year Fund

as of July 31, 2023

			Purchase Order	Expenses	2023 Actual	2023 Budget/estimated
	Beginning unencumbered balance				3,060,010.61	3,060,010.61
REVENUE						
		Sales Tax Proceeds from General Fund			1,963,273.83	3,060,000.00
		Interest			84,051.87	5,000.00
		Outstanding PO's			324,358.00	-
		KDOT reimbursement - CCLIP			300,000.00	300,000.00
		Accounts Receivable			500.00	
Total Revenue					2,672,183.70	3,365,000.00
	102-0101-400.0505	2020, 21 & 22 Private/Public partnership		-	-	400,000.00
	102-0101-400.0505	ADA Sidewalks	-	-	-	50,000.00
	102-0101-400.0505	PW Bldg Remodel Old bathroom for a women's locker room			-	100,000.00
	102-0101-400.0265	Miscellenous storm water repairs		-	-	100,000.00
SW1903	102-0101-400.0265	Lakeridge Rd to Bayfront Dr	-	-	-	14,388.05
	102-0201-400.0502	Firing Range House Split with county			-	30,000.00
FS2201	102-0301-400.0502	Overhead Door Replacement Station 2	-	-	-	12,000.00
	102 0601 400 0257	2022 Hazardous Sidewalk	42,239.25	45,714.55	87,953.80	100,000.00
PK2101	102-0601-400.1516	Mechanic Parking lots 600-700 Block		1,613.17	1,613.17	754,934.60
	102-0601-400.1516	Sidewalk S side 15th Ave Graphic Arts to Hatcher			-	55,000.00
	102-0601-400.1516	Sidewalk S side 15th Industrial to Stanton			-	25,000.00
SK2201	102-0601-400.1516	Sidewalk 12th & Burlingame & 24th Prairie to Lincoln	-	(94,299.04)	(94,299.04)	145,241.61
SK2301	102-0601-400.1516	Sidewalk 24th Ave Graphic Arts to Westridge Dr		1,771.63	1,771.63	100,000.00
	102-0601-400.1516	Sidewalk Imp N side 24th Westridge to Industrial	-	-	-	70,000.00
	102-0601-400.1516	Sidewalk Improv. (12th Ave. from Graphic Arts to Industrial Rd.)			-	100,000.00
PV2201	102-0601-400.1516	CCLIP 6th Ave Prairie to Neosho	-	107.20	107.20	-
PV2301	102-0601-400.1516	CCLIP US 50 Mechanic to East limits	752,869.69	1,609.03	754,478.72	299,967.84
PV2302	102-0601-400.1516	2023 Street Rehab	901,116.14	91,406.29	992,522.43	860,000.00
	102-0601-400.1516	6th & Prairie intersection Improvments		-	-	-
	102-0601-400.1516	Misc Street Repairs			-	100,000.00
	102-0601-400.1516	Replace School flashing lights - 13 lights 50% match with USD 253			-	80,000.00
PV2206	102-0601-400.0505	Slurry/chip Seal	-	26,312.70	26,312.70	26,347.70
PV2303	102-0601-400.0505	Slurry/chip Seal	93,600.00	107.07	93,707.07	200,000.00
TS2201	102-0601-400.0505	Camera (loop projectors) 6th & Rural	-	18,733.86	18,733.86	20,817.75
	102-0601-400.1516	Funston street		170,152.76	170,152.76	170,152.76
GC2301	102-0701-400.0505	Tee Box limprovements	163,978.00	274,501.00	438,479.00	429,962.00
PK2103	102-0801-400.0505	Pickleball viewing area improvement	-	8,621.60	8,621.60	8,000.00
	102-0803-400.0505	JAC replace sand in filters			-	20,000.00
ZO2101	102-0806-400.0502	Hay Barn 30'40' 5" concrete floor	-	-	-	3,518.00
ZO2102	102-0806-400.0502	Parking Lot at Zoo	-	130,218.16	130,218.16	158,913.64
	102-0806-400.0505	Bus parking at zoo	74,104.16	432.00	74,536.16	60,000.00
	102-0806-400.0502	Hoof Stock Sheds			-	50,000.00
	102-0806-400.0502	Trumpeter Swan Exhibit - repairs			-	54,000.00
ZO2201	102-0806-400.0505	Fire Alarm & Smoke Detection at Zoo	18,803.60	6,825.50	25,629.10	26,000.00
	102-0806-400.0505	Eagle pond renovation			-	120,000.00
	101-0806-400.0505	Off-exhibit privacy fence & holding area pond repair			-	78,000.00
CV2207	102-0901-400.0505	Downtown concrete - trip hazard correction	-	10,316.00	10,316.00	12,000.00
	102-0901-400.0502	618 Mechanic Roof			-	60,000.00
	102-0901-400.0502	Civic Roof areas K,M & N (Cover asphalt roof with TPO Rubber Material)			-	81,000.00
CV2206	102-0901-400.0502	Replace Steam Lines & update HVAC	0.00	-	0.00	25,000.00
	102-0901-400.0502	Remodel East Foyer & Vestibule door ways			-	50,000.00
	102-0901-400.0502	Sewer Lift Station - Police dept basement			-	110,000.00
	102-0901-400.0502	2022 Replace Steam Lines	-	-	-	85,000.00
	102-0901-400.0502	2nd floor restoom ceiling repairs			-	30,000.00
	102-0901-400.0502	2020 & 21 & 22 ADA Improvements			-	400,000.00
CV2205	102-0901-400.0502	Replace Irrigation system	10,280.13	-	10,280.13	27,090.00
CV2204	102-0901-400.0502	Walk-in Cooler in Room 222			-	25,000.00
	102-0901-400.0502	Replace Windows in Auditorium			-	26,000.00
CV2202	102-0901-400.0502	Elevator Controls	53,050.00	-	53,050.00	121,950.00
	102-0902-400.0502	Electrical update - install panel and light switches			-	60,000.00
LB2201	102-0902-400.0505	ADA improvements Library doors & ADA openers	-		-	120,000.00
LB2202	102-0902-400.0505	Replace Irrigation system	4,884.86		4,884.86	10,000.00
	102-0902-400.0502	HVAC updates			-	30,000.00
	102-1401-400.0502	Remodel Terminal Bathroom		31,408.00	31,408.00	60,000.00
EXPENDITURES			2,114,925.83	725,551.48	2,840,477.31	6,155,283.95
	Ending Unencumbered Cash balance				2,891,717.00	269,726.66
		2023 budgeted projects			2,891,717.00	
					-	

City of Emporia, Kansas

Insurance Reserve

as of July 31, 2023

	Preceding Year 2022 (Actual)	2023 Original Budget	2023 Jan - July Budget	2023 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	$0	$0	$500,000	$500,000	$0
REVENUE					
Transfer from General	$500,000	$0	$0	$0	$0
Interest		$0		$9,624	($9,624)
TOTAL RECEIPTS	$500,000	$0	$0	$9,624	($9,624)
EXPENDITURES					
Maintenance & Repair		$0			$0
Misc Projects		$0			
TOTAL EXPENDITURES	$0	$0	$0	$0	$0
Ending Cash Balance	**$500,000**	**$0**	**$500,000**	**$509,624**	**($9,624)**

City of Emporia, Kansas

Vacant Property Program

as of July 31, 2023

	Preceding Year 2022 (Actual)	2023 Original Budget	2023 Jan - July Budget	2023 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	$0	$0	$200,000	$200,000	$0
REVENUE					
Transfer from ARPA funds	$200,000	$0	$0	$0	$0
Interest		$0		$3,456	($3,456)
TOTAL RECEIPTS	$200,000	$0	$0	$3,456	($3,456)
EXPENDITURES					
Maintenance & Repair		$0			$0
Other Contractual Services		$0		$41,934	
TOTAL EXPENDITURES	$0	$0	$0	$41,934	$0
Ending Cash Balance	**$200,000**	**$0**	**$200,000**	**$161,522**	**($3,456)**

City of Emporia, Kansas

Library Fund

as of July 31, 2023

	Preceding Year 2022 (Actual)	2023 Original Budget	2023 Jan - July Budget	2023 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	$0	$0	$0	$0	$0
REVENUE					
Ad Valorem Property Tax	$896,105	$977,639	$948,500	$931,984	$16,516
Back Tax Collection	$21,052	$15,000	$15,000	$13,234	$1,766
Motor Vehicle Tax	$90,694	$98,842	$46,000	$49,803	($3,803)
Recreational Vehicle Tax	$1,113	$1,073	$800	$479	$321
AdValorem Tax Reduction	($9,766)	($9,500)	($9,500)	($10,541)	$1,041
General Fund Contribution		$0			$0
TOTAL RECEIPTS	$999,198	$1,083,054	$1,000,800	$984,957	$15,843
EXPENDITURES					
Insurance Refund		$0			$0
Misc Projects		$0			
Appropriation	$999,198	$1,083,054	$1,000,800	$984,957	$15,843
TOTAL EXPENDITURES	$999,198	$1,083,054	$1,000,800	$984,957	$15,843
Ending Cash Balance	**$0**	**$0**	**$0**	**$0**	**$0**

City of Emporia, Kansas

Convention & Tourism Fund

as of July 31, 2023

	Preceding Year 2022 (Actual)	2023 Budget	2023 Jan - July Budget	2023 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	$649,121	$787,753	$787,753	$810,801	$0
REVENUE					
Transient Guest Tax	$771,864	$700,000	$530,000	$621,356	($91,356)
Interest on Investment	$4,093	$310	$434	$12,620	($12,186)
Fence rental	$7,999	$6,000	$4,000	$1,456	$2,545
Return of amount over allowed reserve	$50,630				$0
Repayment of extra funds - Chamber				$0	$0
Accounts Receviable - fence rental	$12,368			$0	$0
TOTAL RECEIPTS	$846,954	$706,310	$534,434	$635,432	($100,998)
EXPENDITURES					
CVB Appropriation	$365,000	$385,000	$385,000	$385,000	$0
Trusler Sports Complex		$0			$0
City cost associated with events	$30,000	$30,000	$0		$0
Civic Auditorium improvements	$50,000	$50,000	$50,000	$50,000	$0
Red Rock's Appropriation	$7,500	$7,500	$7,500	$7,500	$0
Main Street Historical District		$0			$0
Emporia Main Street	$56,250	$100,000	$100,000	$100,000	$0
Breckinridge Hotel		$0			$0
Emporia Arts Council Support	$10,000	$10,000	$10,000	$10,000	$0
Emporia Granda	$20,000	$30,000	$30,000	$30,000	$0
Symphony in the Flint Hills		$0			$0
Unbound Bike Event	$15,000	$15,000	$15,000	$15,000	$0
DDO	$25,000	$25,000	$25,000	$25,000	$0
Junior World Event		$0			$0
PDGA Professional Disc Golf World	$20,000	$0	$0		$0
Municipal Band Appropriation		$0			$0
ESU Foundation - Welch Staidum Imp		$0			$0
Free for Kansas - Music event	$20,000	$20,000	$0		$0
Dynamic Discs - Jones course improvement	$55,529				$0
Hammond Park Crossings				$21,528	($21,528)
Miscellaneous	$10,995	$0		$370	($370)
Special Projects		$821,563	$0		$0
Outstanding PO's	$0			$0	
TOTAL EXPENDITURES	$685,274	$1,494,063	$622,500	$644,398	($21,898)
Ending Cash Balance	**$810,801**	**$0**	**$699,687**	**$801,835**	**($79,100)**

Transient Guest Tax Receipts	2019	2020	2021	2022	2023
1ST QUARTER-JANUARY	$172,538.00	$193,559.51	$105,764.76	$184,682.75	$217,964.96
2ND QUARTER-APRIL	$125,683.39	$132,542.30	$135,567.13	$143,987.80	$170,824.51
3RD QUARTER-JULY	$207,494.60	$80,649.41	$192,642.58	$223,905.58	$232,566.63
4TH QUARTER-OCTOBER	$207,822.11	$151,949.08	$200,102.99	$219,288.14	$0.00
TOTAL	$713,538.10	$558,700.30	$634,077.46	$771,864.27	$621,356.10

City of Emporia, Kansas

Industrial Fund

as of July 31, 2023

	Preceding Year 2022 (Actual)	2023 Budget	2023 Jan - July Budget	2023 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	19,924	19,882	19,899	21,252	0
REVENUE					
Ad Valorem Property Tax	1,077	1,000	1,000	1,104	(104)
Back Tax Collections	26	21	21	16	5
Motor Vehicle Tax	111	110	90	60	30
Ad Valorem Tax Reduction	(12)	(16)	(16)	(13)	(3)
Interest on Investment	126	25	14	426	(412)
Miscellaneous					
TOTAL RECEIPTS	1,328	1,140	1,109	1,593	(484)
EXPENDITURES					
Travel Expense & Miscellaneous	0	1,185	1,089		1,089
Other charges	0				0
Contractual Services	0	0			0
Special Projects and Reserve Fund	0	19,837			0
TOTAL EXPENDITURES	0	21,022	1,089	0	1,089
Ending Cash Balance	**21,252**	**0**	**19,919**	**22,845**	**(1,573)**

City of Emporia, Kansas

Industrial Development Sales Tax

as of July 31, 2023

	Preceding Year 2022 (Actual)	2023 Budget	2023 Jan - July Budget	2023 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	$247,080	$447,328	$253,102	$1,423,879	$0
Revenue:					
Sales Tax Receipts	$925,000	$925,000	$539,581	$539,583	($2)
Interest Income	$5,240	$250	$140	$21,478	($21,338)
Money for Land Purchases	$100,000	$0		$0	$0
Bond Proceeds	$1,000,000	$0	$0	$0	$0
Kansas Gas Rebate - REG		$0			$0
RDA returned money					
Total Revenue	$2,030,240	$925,250	$539,721	$561,061	($21,340)
Expense:					
Appropriation to the RDA	$350,000	$350,000	$210,000	$210,000	$0
Emporia Enterprises	$32,500	$35,000	$0	$0	$0
Miscellaneous	$0	$0		$0	$0
Land Purchase for Industr	$0	$0	$0	$0	$0
Land Purchase	$0	$0	$0	$0	$0
Gas Line Bond Pmt		$0			$0
Land Purchase Bond Pmt		$0		$85,963	($85,963)
Transfer to B&I water proj	$350,000	$350,000	$350,000	$350,000	$0
Soden Rd water main ext	$0	$0	$0	$60,000	($60,000)
Water Valves					$0
Special Projects	$120,941	$637,578	$0	$0	$0
Total Expenses	$853,441	$1,372,578	$560,000	$705,963	($145,963)
Ending Cash Balance	**$1,423,879**	**$0**	**$232,823**	**$1,278,978**	**$124,622**

City of Emporia, Kansas

Special Alcohol Fund

as of July 31, 2023

	Preceding Year 2022 (Actual)	2023 Budget	2023 Jan - July Budget	2023 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	89,340	82,664	77,967	103,198	0
REVENUE					
Private Club Liquor Tax	100,043	90,000	45,000	51,675	(6,675)
Interest on Investment	565	75	42	1,921	(1,879)
TOTAL RECEIPTS	100,608	90,075	45,042	**53,596**	(8,554)
EXPENDITURES					
Appropriations	86,750	97,200	52,200	52,200	0
Special Projects		75,539	0		0
TOTAL EXPENDITURES	86,750	172,739	52,200	52,200	0
Ending Cash Balance	**103,198**	**0**	**70,809**	**104,594**	**(8,554)**

Appropriations	Receive in 2019	Receive in 2020	Receive in 2021	Receive in 202	Receive in 2023
Cross Winds	$20,000.00	$20,000.00	$15,000.00	$15,000.00	$15,000.00
Corner House	$55,000.00	$65,000.00	$48,750.00	$65,000.00	$75,000.00
Emporia State University	$5,400.00	$9,000.00	$6,750.00	$6,750.00	$7,200.00
Emporia State University	$6,500.00	$0.00	$0.00		
USD #253					
Total	$86,900.00	$94,000.00	$70,500.00	$86,750.00	$97,200.00

Receipts	2019	2020	2021	2022	2023
1ST QUARTER - MARCH	$26,806.24	$22,675.47	$17,214.78	$23,976.09	$25,545.76
2ND QUARTER - JUNE	$22,937.76	$21,611.91	$18,634.04	$22,129.19	$26,129.12
3RD QUARTER - SEPTEM	$26,000.31	$7,881.01	$25,844.73	$28,544.72	$0.00
4TH QUARTER - DECEMB	$26,705.52	$14,069.40	$24,664.21	$25,393.46	$0.00
TOTAL	$102,449.83	$66,237.79	$86,357.76	$100,043.46	$51,674.88

City of Emporia, Kansas

Special Park Fund

as of July 31, 2023

	Preceding Year 2022 (Actual)	2023 Budget	2023 Jan - July Budget	2023 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	$188,630	$168,979	$132,234	$83,362	$0
REVENUE					
Private Club Liquor Tax	$100,043	$90,000	$45,000	$51,675	($6,675)
Donations& Grants		$0	$0	$0	$0
Lake Kahola Proceeds		$0			$0
Trf of funds from project account	$0	$0		$0	$0
Interest on Investment	$598	$150	$84	$2,020	($1,936)
TOTAL RECEIPTS	$100,641	$90,150	$45,084	$53,694	($8,610)
EXPENDITURES					
Capital Outlay	$84,868	$70,000	$70,000	$67,859	$2,141
Municipal Band Allocation	$10,000	$15,000	$15,000	$15,000	$0
Miscellaneous					$0
Commodities	$14,330	$0		$0	$0
Contractual Services	$0	$0		$0	$0
Other Charges					$0
Transfer to Project Account	$96,711			$0	$0
Outstanding PO's	$0			$0	
Special Projects	$0	$174,129	$0		$0
TOTAL EXPENDITURES	$205,909	$259,129	$85,000	$82,859	$2,141
Ending Cash Balance	**$83,362**	**$0**	**$92,318**	**$54,197**	**($10,751)**

Receipts	2019	2020	2021	2022	2023
1ST QUARTER - MARCH	$26,806.24	$22,675.47	$17,214.77	$23,976.10	$25,545.75
2ND QUARTER - JUNE	$22,937.76	$22,611.90	$18,634.04	$22,129.19	$26,129.11
3RD QUARTER - SEPTEMBER	$26,000.31	$7,881.00	$25,844.73	$28,544.72	$0.00
4TH QUARTER - DECEMBER	$26,705.53	$14,069.39	$24,664.03	$25,393.46	$0.00
TOTAL	$102,449.84	$67,237.76	$86,357.57	$100,043.47	$51,674.86

Capital Items	Budget Amount	Purchase Price	
Park	$70,000.00	$67,859.00	11 Foot Rotary Mower (2012)
	70,000.00	67,859.00	

City of Emporia, Kansas

Special Street Fund

as of July 31, 2023

	Preceding Year 2022 (Actual)	2023 Budget	2023 Jan - July Budget	2023 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	517,460	345,323	496,206	289,140	
REVENUE					
Gasoline Tax	655,837	670,000	502,500	483,448	19,052
Special City-County Tax	77,404	74,826	37,412	40,497	(3,085)
Damages	23,089	5,000	2,912	19,285	(16,373)
Interest on Investment	2,490	500	287	5,415	(5,128)
Transfer of Funds		0			0
Sale of Salvage	33			0	0
Miscellaneous	4,497	0		41,580	(41,580)
TOTAL RECEIPTS	763,350	750,326	543,111	590,225	(47,114)
EXPENDITURES					
Personnel Services	636,340	595,926	343,830	379,911	(36,081)
Vacancy		(11,477)			0
Maintenance & Repair	103,127	89,240	52,024	127,937	(75,913)
Commodities	109,968	145,450	84,812	77,356	7,456
Other Charges	38,629	47,100	34,734	29,801	4,933
Capital Outlay	14,875	0		0	0
Transfer of Funds	0	0		0	0
Utilities	27,951	30,550	17,815	14,610	3,205
Communications	1,464	2,350	1,358	1,018	340
Training & Travel	8,784	7,500	4,368	8,544	(4,176)
Contractual Services	43,212	42,300	20,461	11,772	8,689
Special Projects	0	146,709	0	0	0
Audit Adjustments	(80)			(2,930)	2,930
Outstanding PO's	7,400			0	0
TOTAL EXPENDITURES	991,670	1,095,648	559,402	648,020	(88,618)
Net Change in Cash	(228,320)	(345,322)	(16,291)	(57,795)	
Ending Cash Balance	**289,140**	**1**	**479,915**	**231,345**	

Receipts	2019	2020	2021	2022	2023
1st Quarter - Jan Payment	$168,525.42	$173,837.48	$161,594.64	$167,557.74	$167,412.68
2nd Quarter - April Payment	$161,370.99	$163,486.85	$149,245.64	$157,106.42	$149,529.56
Extra Payment- June			$54,671.53		
3rd Quarter - July Payment	$170,138.12	$140,178.69	$172,643.49	$166,060.14	$166,505.96
4th Quarter - Oct Payment	$177,741.69	$164,712.37	$174,419.30	$165,112.70	
Total	$677,776.22	$642,215.39	$712,574.60	$655,837.00	$483,448.20

Capital Item	Budget Amount	Purchase Price

City of Emporia, Kansas

Drug Forfeiture Fund

as of July 31, 2023

	Preceding Year 2022 (Actual)	2023 Budget	2023 Jan - July Budget	2023 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	$69,301	$34,819	$72,327	$83,820	
REVENUE					
Receipts from Drug Forfeitures	$52,650	$5,000	$2,912	$4,970	(2,058)
Interest on Investment	$487	$50	$28	$1,456	(1,428)
Miscellaneous					
TOTAL RECEIPTS	$53,137	$5,050	$2,940	$6,426	(3,486)
EXPENDITURES					
Commodities	$23,264	$5,000	$2,912	$3,180	(268)
Capital Outlay		$0			-
Communications	$0	$0		$101	(101)
Other Charges				$27,615	(27,615)
Transfer of funds					
Other Contractual	$3,459	$0		$0	-
Travel & Training					-
Maintenance & Repair	$11,895	$0	$0	$0	-
Outstanding PO's	$0			$0	
Special Projects		$34,869	$0		
TOTAL EXPENDITURES	$38,618	$39,869	$2,912	$30,897	(27,985)
Ending Cash Balance	**$83,820**	**$0**	**$72,355**	**$59,350**	

City of Emporia, Kansas

Storm Water

as of July 31, 2023

	Preceding Year 2022 (Actual)	2023 Budget	2023 Jan - July Budget	2023 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	$0	$0	$0	$259,179	
REVENUE					
Transfer from Multi Year	$258,276	$0	$0	$0	-
Interest on Investment	$903	$0	$0	$4,988	(4,988)
Miscellaneous					
TOTAL RECEIPTS	$259,179	$0	$0	$4,988	(4,988)
EXPENDITURES					
Commodities	$0	$0	$0	$0	-
Capital Outlay		$0			-
Communications	$0	$0		$0	-
Other Charges					-
Transfer of funds					
Other Contractual		$0		$0	-
Travel & Training					-
Maintenance & Repair	$0	$0	$0	$0	-
Outstanding PO's	$0			$0	
Special Projects		$0	$0		
TOTAL EXPENDITURES	$0	$0	$0	$0	-
Ending Cash Balance	**$259,179**	**$0**	**$0**	**$264,167**	

City of Emporia, Kansas

Land Bank

as of July 31, 2023

	Preceding Year 2022 (Actual)	2023 Budget	2023 Jan - July Budget	2023 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	$16,888	$0	$0	$59,845	
REVENUE					
Transfer from Multi Year	$50,000	$50,000	$0	$0	-
Interest on Investment	$385	$20	$7	$1,413	(1,406)
Sale of Property	$9,830			$13,571	
TOTAL RECEIPTS	$60,215	$50,020	$7	$14,984	(1,406)
EXPENDITURES					
Commodities	$0	$0	$0	$0	-
Capital Outlay		$0			-
Communications	$0	$0		$0	-
Other Charges	$9,103	$500	$205		205
Purchase of Property	$8,117	$20,000	$8,330		
Communications	$38	$1,000	$415	$11	404
Other Contractual Services		$96,094	$21,870		21,870
Maintenance & Repair	$0	$0	$0	$0	-
Outstanding PO's	$0			$0	
Special Projects		$0	$0		
TOTAL EXPENDITURES	$17,258	$117,594	$30,820	$11	22,479
Ending Cash Balance	**$59,845**	**-$67,574**	**-$30,813**	**$74,818**	

City of Emporia, Kansas

Bond & Interest Fund

as of July 31, 2023

	Preceding Year 2022 (Actual)	2023 Budget	2023 Jan - July Budget	2023 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	$1,340,014	$1,859,420	$1,328,355	$1,986,995	$0
REVENUE					
Ad Valorem Property Tax	$1,794,007	$1,957,078	$1,840,000	$1,880,052	(40,052)
Back Tax Collection	$42,618	$40,000	$40,000	$26,747	13,253
Special Assessments	$82,354	$78,252	$78,252	$67,825	10,427
Motor Vehicle Tax	$184,027	$200,054	$122,000	$86,233	35,767
Ad Valorem Tax Reduction	-$19,552	-$20,000	-$20,000	-$21,102	1,102
Interest on Investment	$11,808	$951	$553	$66,159	(65,606)
Recreation Center - Pool renovation		$0			0
Recreation Center - Office/Locker Remodel		$0			0
Recreation Center - Ball Diamond Improvem	$47,700	$46,350	$1,200	$675	525
Recreation Center - Fitness Room	$50,960	$51,200	$2,500	$2,600	(100)
Industrial Land Payment - Ind Sales Tax		$0		$85,963	(85,963)
Sale of Bonds	$3,540,000	$0	$0	$0	0
Gas Line Payment - Ind Sales Tax		$0			0
Hanger Payment - General Fund		$0			0
Miscellaneous	$126,975	$0		$0	0
Transfer of Funds from Project Accounts	$97,528	$0	$0	$0	0
TOTAL RECEIPTS	$5,958,424	$2,353,885	$2,064,505	$2,195,153	
EXPENDITURES					
Principal	$1,440,000	$1,891,000	$0	$0	0
Interest Coupons	$204,500	$154,050	$0	$132,092	(132,092)
Transfer of funds	$3,666,943			$0	
Misc projects		$2,167,553	$0		
TOTAL EXPENDITURES	$5,311,443	$4,212,603	$0	$132,092	(132,092)
Ending Cash Balance	**$1,986,995**	**$702**	**$3,392,860**	**$4,050,056**	

City of Emporia, Kansas

Equipment Reserve Fund

as of July 31, 2023

	Preceding Year 2022 (Actual)	2023 Budget	2023 Jan - July Budget	2023 YTD Actual	Difference b/w YTD Budget & YTD Actual
Beginning Cash Balance	$0	$334,000	$334,000	$335,168	
REVENUE					
Transfer from other funds	$1,105,795	$417,000	$417,000	$309,500	107,500
Interest on Investment	$0	$0	$0	$23,406	(23,406)
Sale of Vehicles				$82,735	
TOTAL RECEIPTS	$1,105,795	$417,000	$417,000	$415,641	84,094
EXPENDITURES					
Leasing Payment		$751,000	$317,529	$96,012	221,517
Outstanding PO's	$770,627			$0	
Special Projects		$0	$0		
TOTAL EXPENDITURES	$770,627	$751,000	$317,529	$96,012	221,517
Ending Cash Balance	**$335,168**	**$0**	**$433,471**	**$654,797**	

City of Emporia, Kansas

Water Fund

as of July 31, 2023

	Preceding Year 2022 (Actual)	2023 Budget	2023 Jan - July Budget	2023 YTD Actual	Difference b/w YTD Budget & YTD Actual
BEGINNING CASH	3,246,908	2,860,168	1,676,012	2,452,274	0
REVENUE					
Sale of Water	6,884,339	6,593,612	3,740,000	4,187,497	(447,497)
Service Charge	103,029	100,000	58,331	58,671	(340)
Penalties	93,424	95,000	55,412	51,852	3,560
Sale of Salvage		0		0	0
Reimbursed Expense	7,827	2,000	1,596	19,158	(17,562)
Interest on Investment	20,504	6,000	3,500	61,887	(58,387)
Sale of Bonds	1,550,000	0	0	0	0
Trf from Industrial Fund	350,000	350,000	350,000	350,000	0
Trf from Project fund	0	0	0	0	0
Non Operating Revenue	2,530,077	0		0	0
Miscellaneous	7,027	2,100	581	1,484	(903)
TOTAL RECEIPTS	11,546,227	7,148,712	4,209,420	4,730,549	(521,129)
EXPENDITURES					
Personnel Services	1,105,419	1,109,627	639,612	642,745	(3,133)
Vacancy		(21,507)	0		0
Maintenance & Repair	1,117,122	765,050	453,324	1,075,779	(622,455)
Commodities	1,452,142	1,234,350	719,971	887,254	(167,283)
Other Charges	268,470	246,320	156,133	168,159	(12,026)
Capital Outlay	119,123	630,000	630,000	0	630,000
Debt Payment	1,496,757	2,060,289	2,041,360	2,077,094	(35,734)
Stock	49,206	5,000	2,912	5,505	(2,593)
Transfer to Project Account	4,102,675	45,000	26,250	46,500	(20,250)
Utilities	718,905	578,600	337,498	362,035	(24,537)
Communications	28,025	44,900	26,166	17,936	8,230
Travel & Training	10,383	14,250	8,295	17,258	(8,963)
Contractual Services	828,471	675,800	424,603	488,518	(63,915)
Administrative Fee 16%	1,131,081	1,086,178	633,598	687,683	(54,085)
Excess Carryover		1,000,000			
Change in Liabilities	(86,919)	0		(118,581)	118,581
Outstanding PO's	0				
TOTAL EXPENDITURES	12,340,861	9,473,857	6,099,722	6,357,885	(258,163)
NET CHANGE IN CASH	(794,634)	(2,325,145)	(1,890,302)	(1,627,336)	(262,966)
ENDING CASH BALANCE	**2,452,274**	**535,023**	**(214,290)**	**824,938**	
Principal Bond Payments	(1,210,000)	(1,837,900)	(1,837,900)	(1,837,900)	
Depreciation	1,313,352	1,450,000	845,824	862,885	
Capitalized Assets	(3,516,676)	(630,000)	0	0	
Liabilities					
ADJUSTMENTS	(3,413,324)	(1,017,900)	(992,076)	(975,015)	
Base for reserve calculation	8,119,063	8,843,857	5,443,472	6,311,385	
20% reserve amount	1,623,813	1,768,771	1,088,694	1,262,277	
Amount over 20% reserve	828,461	(1,233,748)	(1,302,984)	(437,339)	

City of Emporia, Kansas

Wastewater Fund

as of July 31, 2023

	Preceding Year 2022 (Actual)	2023 Budget	2023 Jan - July Budget	2023 YTD Actual	Difference b/w YTD Budget & YTD Actual
BEGINNING CASH	2,351,304	2,234,113	2,010,106	2,087,628	
REVENUE					
Sales/Charges	6,126,631	5,900,000	3,441,662	3,593,156	(151,494)
Extra Strength Surcharge	159,751	111,900	65,268	77,137	(11,869)
Interest on Investment	13,582	3,000	1,750	48,092	(46,342)
New System taps	200	1,000	581	2,800	827
Loss on sales of assets	4,475			0	
Grant money	0	0		1,135,409	(1,135,409)
Sale of Bonds	1,430,000	0	0	0	0
Non Operating Revenue	0			559,065	(559,065)
Miscellaneous	248,035	1,000	581	0	581
TOTAL RECEIPTS	7,982,674	6,016,900	3,509,842	5,415,660	(1,902,772)
EXPENDITURES					
Personnel Services	1,175,739	1,106,158	638,185	706,194	(68,009)
Vacancy	0	(19,806)		0	0
Maintenance & Repair	806,160	385,250	236,362	492,034	(255,672)
Commodities	424,402	259,250	135,436	215,181	(79,745)
Other Charges	170,406	185,850	311,283	296,880	14,403
Capital Outlay	20,509	493,000	493,000	168,720	324,280
Debt Payment	2,681,379	2,881,585	2,615,038	2,624,110	(9,072)
Transfer to Project fund	1,602,732	0	0	1,225,409	(1,225,409)
Utilities	615,809	522,500	304,773	323,676	(18,903)
Communications	21,505	29,600	17,234	13,983	3,251
Travel & Training	13,845	5,500	3,192	12,190	(8,998)
Contractual Services	385,405	232,550	190,208	200,741	(10,533)
Administrative Fee flat	610,000	610,000	304,998	304,999	(1)
Excess Carryover		1,000,000	0		
Change in Liabilities	(281,540)	0		154,883	(154,883)
Outstanding PO's	0				
TOTAL EXPENDITURES	8,246,350	7,691,437	5,249,709	6,739,000	(1,489,291)
NET CHANGE IN CASH	(263,676)	(1,674,537)	(1,739,867)	(1,323,340)	(413,481)
ENDING CASH BALANCE	**2,087,628**	**559,576**	**270,239**	**764,288**	

Depreciation	1,910,079	2,125,205	1,062,594	1,051,069
Principal Bond Payments	(2,130,502)	(2,329,592)	(2,329,592)	(2,329,592)
Capitalized Assets	(1,814,118)	(493,000)	0	(100,555)
Change in Liabilities		0		
ADJUSTMENTS	(2,034,541)	(697,387)	(1,266,998)	(1,379,078)
Base for reserve calculation	6,623,109	7,198,437	4,756,709	5,344,871
20% Cash Reserve amount	1,324,622	1,439,687	951,342	1,068,974
Amount over 20% Cash Reserve	763,006	(880,111)	(681,103)	(304,687)

City of Emporia, Kansas

Solid Waste Fund

as of July 31, 2023

	Preceding Year 2022 (Actual)	2023 Budget	2023 Jan - July Budget	2023 YTD Actual	Difference b/w YTD Budget & YTD Actual
BEGINNING CASH	4,002,114	3,479,732	2,441,855	3,549,209	
REVENUE					
Refuse Collection Fees	2,971,094	2,964,876	1,729,511	1,752,432	(22,921)
Loss on Sale of Assets		0			0
Interest on Investments	26,458	4,200	2,450	72,980	(70,530)
Trf from Health Ins - Premiums		0			0
Resale of Recyclables	201,913	175,000	102,081	46,624	55,457
Box Container Fees	2,063,528	1,920,000	1,119,993	1,183,248	(63,255)
Landfill Fees	562,540	508,000	296,324	385,009	(88,685)
Transfers		0			0
Miscellaneous	23,247	4,800	287	349	(62)
TOTAL RECEIPTS	5,848,780	5,576,876	3,250,646	3,440,643	(189,997)
EXPENDITURES					
Personnel Services	2,093,650	2,109,909	1,217,435	1,234,160	(16,726)
Vacancy		(40,995)			0
Maintenance & Repair	325,946	300,000	182,671	175,169	7,502
Commodities	332,164	482,900	284,110	276,705	7,405
Other Charges	137,731	183,930	146,023	154,703	(8,680)
Capital Outlay	72,612	685,000	685,000	3,970	681,030
Transfer to Equipment Reserve	770,627			0	0
Utilities	50,501	54,550	31,801	37,015	(5,214)
Communications	41,954	49,700	28,952	21,805	7,147
Transfer to project	44,000	0			0
Travel & Training	7,606	8,750	5,089	7,230	(2,141)
Contractual Services	1,613,185	1,720,900	1,084,362	1,131,487	(47,125)
Administrative Fee 16%	895,433	862,860	431,430	454,443	(23,013)
Excess Carryover		2,000,000	0		
Change in Liabilities	(83,724)	0		(63,501)	63,501
Outstanding PO's	0				
TOTAL EXPENDITURES	6,301,685	8,417,504	4,096,873	3,433,186	663,686
NET CHANGE IN CASH	(452,905)	(2,840,628)	(846,227)	7,456	(853,683)
ENDING CASH BALANCE	**3,549,209**	**639,104**	**1,595,628**	**3,556,665**	
Principal Payments	0	0	0	0	
Depreciation	292,242	45,000	222,492	192,428	
Capitalized Assets	(6,433)	(685,000)	0	(224,585)	
Change in Liabilities		0			
ADJUSTMENTS	285,809	(640,000)	222,492	(32,157)	
Base for reserve calculation	6,229,073	7,732,504	3,411,873	3,429,216	
20% cash reserve amount	1,245,815	1,546,501	682,375	685,843	
Amount over 20% Cash Reserv	2,303,395	(907,397)	913,254	2,870,822	

CITY OF EMPORIA
ACTUAL COMPARED TO BUDGET
as of July 31, 2023
EXPENSES FOR GENERAL FUND DEPARTMENTS

	2023 AMENDED BUDGET	2023 W ENCUMBRANCES	DIFFERENCE B/W ACTUAL & BUDGET	PERCENTAGE RECEIVED/ USED	General Fund Shared Revenue	Shared Budget	Actual Shared Budget	Department Net
						13,698,145	14,577,659	
COMMISSION/MANAGER/CLERK	1,188,803	2,757,840.51	(1,569,038)	232%	5.03%	689,155	733,403	(2,024,437)
FINANCE/HUMAN RESOURCES	433,166	247,409.81	185,756	57%	1.83%	251,108	267,231	19,822
INFORMATION SYSTEMS	352,980	231,122.29	121,858	65%	1.49%	204,624	217,762	(13,360)
POLICE PROTECTION	4,619,803	2,800,109.33	1,819,694	61%	19.55%	2,678,122	2,850,076	49,967
ANIMAL CONTROL	242,734	94,966.73	147,767	39%	1.03%	140,714	149,749	54,782
FIRE PROTECTION	3,067,744	1,699,300.68	1,368,443	55%	12.98%	1,778,386	1,892,571	193,270
AMBULANCE SERVICE	3,587,447	1,726,070.10	1,861,377	48%	15.18%	2,079,661	2,213,189	487,119
CODE SERVICES	920,456	532,988.74	387,467	58%	3.90%	533,593	567,853	34,864
COURT SERVICES	598,993.00	329,660.31	269,333	55%	2.53%	347,239	369,534	39,874
ENGINEERING	553,513.00	304,807.67	248,705	55%	2.34%	320,874	341,476	36,669
SNOW REMOVAL	60,000.00	12,440.40	47,560	21%	0.25%	34,782	37,016	24,575
GOLF COURSE MAINTENANCE	506,649.00	267,476.12	239,173	53%	2.14%	293,707	312,565	45,089
GOLF SHOP	350,351.00	239,804.48	110,547	68%	1.48%	203,100	216,141	(23,664)
PARK	1,006,350.00	671,536.96	334,813	67%	4.26%	583,386	620,843	(50,694)
AQUATIC CENTER	187,450.00	156,328.09	31,122	83%	0.79%	108,666	115,643	(40,685)
ZOO	710,679.00	395,420.75	315,258	56%	3.01%	411,984	438,436	43,016
CIVIC BUILDING OPERATIONS	817,788.00	412,817.34	404,971	50%	3.46%	474,076	504,515	91,697
LIBRARY MAINTENANCE	67,329.00	67,279.97	49	100%	0.28%	39,031	41,537	(25,743)
GROUNDS MAINTENANCE	104,820.00	33,329.32	71,491	32%	0.44%	0	64,666	31,337
CONCESSION STAND	80,363.00	53,878.59	26,484	67%	0.34%	46,587	49,578	(4,301)
SHOP MAINTENANCE	136,071.00	10,063.01	126,008	7%	0.58%	78,881	83,946	73,883
STREET LIGHTING	377,400.00	176,801.21	200,599	47%		0	0	
MISC APPROPRATIONS	113,000	99,072.10	13,928	88%		0	0	
AIRPORT	844,711	415,041	429,670	49%	3.57%	489,683	521,124	106,083
PARKING FACILITY	25,800	5,511	20,289	21%	0.11%	14,956	15,917	10,405
TRANSERS	3,985,000	2,502,857	1,482,143	63%		0	0	
CONTINGENCY	-280,252	0	(280,252)	0%		0	0	0
EXCESS CARRYOVER	3,165,514		3,165,514	0%				
GENERAL FUND	27,824,662	16,243,934	11,580,728	58%	86.60%	11,802,316	12,624,771	
	23,629,514							

CITY OF EMPORIA
ACTUAL COMPARED TO BUDGET
as of July 31, 2023
EXPENSES FOR WATER FUND DEPARTMENTS

	2023 AMENDED BUDGET	2023 ACTUAL WITH ENCUMBRANCES	DIFFERENCE B/W ACTUAL & BUDGET	PERCENTAGE RECEIVED/ USED
DEBT	2,038,782	239,194	1,799,588	12%
ADMINISTRATION	2,528,813	950,232	1,578,581	38%
WATER MAINTENANCE	1,575,015	1,482,471	92,544	94%
WATER PLANT	4,145,248	2,824,048	1,321,200	68%
WATER STOCK	5,000	5,505	(505)	110%
	10,292,858	5,501,451	4,791,407	3

Capital Outlay

Water Distribution	$5,000		Trailer for min-excavator
Water Plant	$75,000		Actuators for Rapid Mixer
Water Plant	$100,000		Replace one high service pump
Water Plant	$100,000		Bulk storage tanks
Water Plant	$350,000		S Cottonwood to East St from KS to Potwin
	630,000	0	

CITY OF EMPORIA
ACTUAL COMPARED TO BUDGET
as of July 31, 2023
EXPENSES FOR WASTEWATER FUND DEPARTMENTS

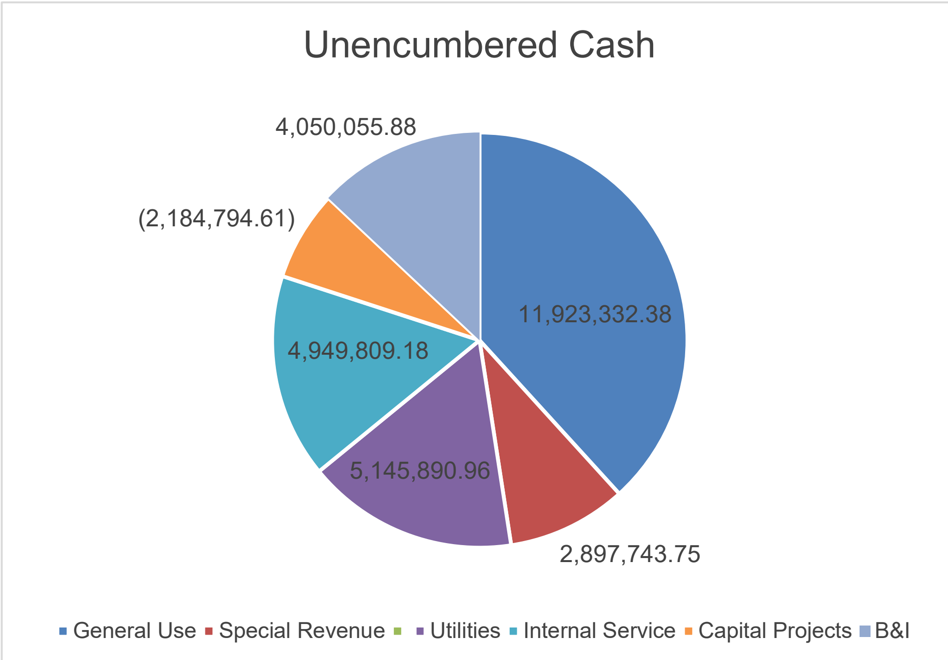
	2023 AMENDED BUDGET	2023 W ENCUMBRANCES	DIFFERENCE B/W ACTUAL & BUDGET	PERCENTAGE RECEIVED/ USED
DEBT	2,861,779	294,518	2,567,261	10%
ADMINISTRATION	1,906,048	573,828	1,332,220	30%
SEWER MAINTENANCE	1,470,993	2,887,463	(1,416,470)	196%
SEWER PLANT	3,084,825	2,008,296	1,076,529	65%
	9,323,645	5,764,104	3,559,541	3

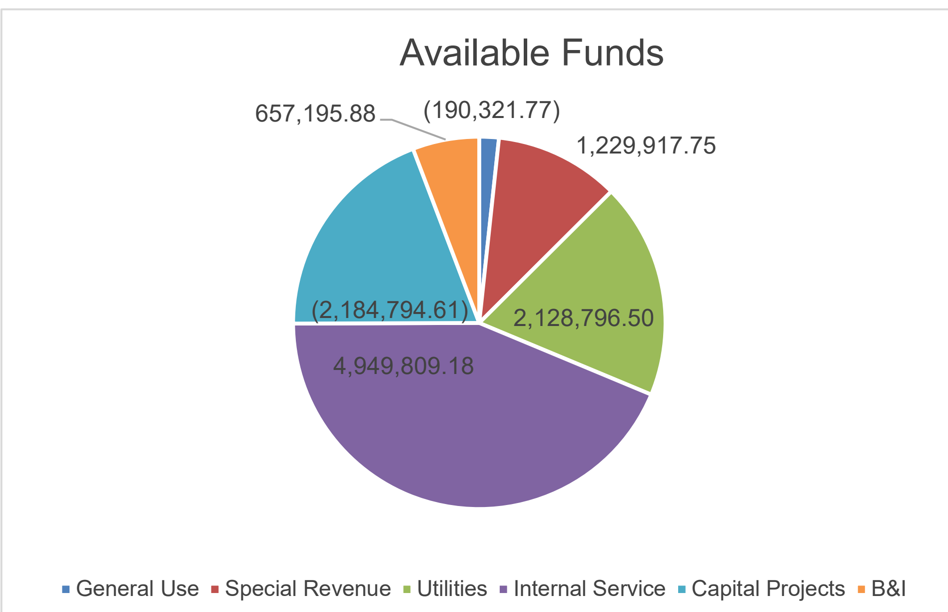
Capital Outlay			
Sewer Maintenance	$83,000		New Sanitary Sewer camer
Waste Water Plant	$60,000		Replace roof on old shop building
Waste Water Plant	$350,000		Upgrade plant telementry
	493,000	0	

CITY OF EMPORIA
ACTUAL COMPARED TO BUDGET
as of July 31, 2023
EXPENSES FOR SOLID WASTE FUND DEPARTMENTS

	2023 AMENDED BUDGET	2023 W ENCUMBRANCES	DIFFERENCE B/W ACTUAL & BUDGET	PERCENTAGE RECEIVED/ USED
ADMINISTRATION	3,082,732	745,978	2,336,754	24%
COLLECTIONS	2,736,086	1,603,220	1,132,866	59%
TRANSFER STATION	1,728,919	763,588	965,331	44%
RECYCLING CENTER	629,767	351,745	278,022	56%
	8,177,504	3,464,531	4,712,973	2

Capital Outlay			
Collections	$360,000		Automated Refuse Truck (2010)
Recycling Center	$25,000		Side by side truckster
Transfer Station	$300,000		Construction to new tipping box area
	$685,000	0	


Unencumbered Cash
4,050,055.88
(2,184,794.61)
11,923,332.38
4,949,809.18
5,145,890.96
2,897,743.75
General Use
Special Revenue
Utilities
Internal Service
Capital Projects
B&I


Available Funds
657,195.88
(190,321.77)
1,229,917.75
(2,184,794.61)
2,128,796.50
4,949,809.18
General Use
Special Revenue
Utilities
Internal Service
Capital Projects
B&I

City of Emporia

Unencumbered Cash Report

as of July 31, 2023

	Amount	YTD Budget	Difference
101 General Fund	9,031,615.38	6,238,003.00	2,793,612.38
102 Multi Year Fund	2,891,717.00	5,875,651.15	(2,983,934.15)
103 Insurance Reserve	509,623.77	500,000.00	9,623.77
104 Vacant Property Program	161,521.85	-	161,521.85
201 Library Fund	-	-	-
203 Convention & Tourism Fund	801,834.63	699,687.00	102,147.63
204 Industrial Fund	22,845.06	19,919.00	2,926.06
205 Industrial Dev Sales Tax Fund	1,278,977.62	232,823.00	1,046,154.62
206 Special Alcohol Fund	104,593.88	70,809.00	33,784.88
207 Special Park & Recreation Fund	54,197.11	92,318.00	(38,120.89)
208 Special Street Fund	231,344.86	479,915.00	(248,570.14)
209 Drug Money Forfeitures Fund	59,349.83	72,355.00	(13,005.17)
210 Storm Water Fund	264,167.48	-	264,167.48
218 Emergency Shelter Grant Fund	6,394.00		6,394.00
224 Fire Public Education	(2,348.98)		(2,348.98)
225 Police Grants Fund	2,801.56		2,801.56
251 Emporia Homeowner Repair	(63,208.63)		(63,208.63)
252 2014 Housing Rehab	43,762.15		43,762.15
254 2020 CDBG Rehab Grant	13,794.00		13,794.00
260 Land Bank	74,817.61		74,817.61
301 Bond and Interest Fund	4,050,055.88	3,392,860.00	657,195.88
305 Equipment Reserve Fund	654,796.89	433,471.00	221,325.89
401 Coronavirus Recovery Grant	383,921.47		383,921.47
406 Internal Improvement Fund	5,319,915.35		5,319,915.35
409 Water Treatment Plant Improvement	(3,705,292.78)		(3,705,292.78)
413 Water Main Improvements	(550,243.75)		(550,243.75)
415 Civic Auditorium Project Fund	169,471.54		169,471.54
423 Airport Improvements Fund	203,443.84		203,443.84
428 Park Improvements Fund	(1,349,586.94)		(1,349,586.94)
441 Paving Projects Fund	(1,354,549.34)		(1,354,549.34)
442 Construction Projects Fund	(261,660.60)		(261,660.60)
444 Waste water Improvement	(1,040,213.40)		(1,040,213.40)
501 Water Utility Fund	824,937.98	(214,290.00)	(437,339.00)
502 Sewer Fund	764,287.62	270,239.00	(304,686.59)
503 Solid Waste Fund	3,556,665.36	1,595,628.44	2,870,822.09
601 Worker's Comp Fund	2,228,492.01		2,228,492.01
602 Health Care Fund	2,721,317.17		2,721,317.17
708 Fire Insurance Proceeds	4,421.57		4,421.57
	28,107,980.05		

Unencumbered Cash		
General Use	11,923,332.38	44.52%
Special Revenue	2,897,743.75	10.82%
Utilities	5,145,890.96	19.21%
Internal Service	4,949,809.18	18.48%
Capital Projects	(2,184,794.61)	-8.16%
B&I	4,050,055.88	15.12%
	26,782,037.54	

Budget	
General Use	(190,321.77)
Special Revenue	1,229,917.75
Utilities	2,128,796.50
Internal Service	4,949,809.18
Capital Projects	(2,184,794.61)
B&I	657,195.88

Commission Meeting **11:00 a.m.** **August 2, 2023**

The Governing Body of the City of Emporia, Kansas, met in Regular Session, Wednesday, August 2, 2023, with Mayor Brinkman presiding and Commissioners Giefer, Harter, Sauder and Smith present. Also present were City Manager Cocking, Assistant City Manager Detter, City Clerk Sull and City Attorney Montgomery.

CITY COMMISSION
(Public Comment)

This is the time for the public to make comments.

The public is invited to make comments at this time. Please limit comments to two (2) minutes each. Please state your name and address prior to making comments.

No comments were made at this time.

CITY COMMISSION
(Kansas Department of Commerce for Small Cities)
(Community Development Block Grant CVR Application)
(Public Hearing)

Mark Detter, Assistant City Manager, was recognized and addressed the Governing Body. He stated the public hearing is for the purpose of considering an application to be submitted to the Kansas Department of Commerce for Small Cities Development Block Grant under the Economic Development category COVID Resiliency.

Garrett Nordstrom, CDBG Grant Administrator, was recognized and addressed the Governing Body. He stated the application to be submitted to the Kansas Department of Commerce for Small Cities Community Development Block Grant for funds under the CVR category. This application will be to provide funds to local for-profit businesses to adopt innovative solutions to become more resilient to pandemics like COVID-19. This is a federal program with a number of requirements for funds to be awarded to potential applicants. He stated he is working with Casey Woods, Executive Director of Emporia Main Street, to help local businesses that could benefit from this COVID Resiliency grant.

Mayor Brinkman then declared the public hearing opened.

As no one in attendance wished to address the Governing Body, Mayor Brinkman then declared the public hearing closed.

CITY COMMISSION
(2023 Standard Traffic Ordinance 50th Edition)
(Ordinance Number 23-21)

AN ORDINANCE ADOPTING AND INCORPORATING BY REFERENCE THE STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES 50TH EDITION, AMENDING SECITON 25-21 OF THE CODE OF THE CITY OF EMPORIA, KANSAS, AND REPEALING SAID SECTION AS IT EXISTED PRIOR TO THE ADOPTION OF THIS ORDINANCE, to which the City Clerk assigned Ordinance Number 23-21, was presented to the Governing Body for their consideration.

City Attorney Montgomery was recognized and addressed the Governing Body. She stated the League of Kansas Municipalities annually publishes the Standard Traffic Ordinance for Kansas Cities which incorporates traffic law changes from the most recent legislative session. The 50th edition includes changes to the following sections:

Section 163. Additional Lighting Equipment.

- Defines "Ground effect lighting"
-

Section 179. Spilling Loads on Highways Prohibited.

- Adds subsection (a)(2)(A)(iii) providing exception to certain requirements for trucks, trailers, or semitrailers when hauling cotton bales.
- Adds subsection (a)(2)(B) providing exception to certain requirements for trailers or semitrailers used for hauling livestock when livestock are not being hauled.
-

Section 194. Driving While License Canceled, Suspended, or Revoked; Penalty.

- Removes, for a first-time offender, the mandatory term of imprisonment for driving with a driver's license that was canceled, suspended or revoked for failure to appear in response to a traffic citation or failure to pay fines or otherwise comply with a traffic citation.

She stated all Standard Traffic Ordinance amendments specific to the City of Emporia passed in previous years remain in effect. Staff is recommending amending City Code Section 25-21 to adopt the 50th Edition of the Standard Traffic Ordinance for Kansas Cities.

Commissioner Harter made a motion to approve Ordinance Number 23-21, an ordinance adopting and incorporating the Standard Traffic Ordinance for Kansas Cities, 50th Edition. Commissioner Sauder seconded the motion. The vote follows: Commissioner Harter, aye; Commissioner Sauder, aye; Commissioner Giefer, aye; Commissioner Smith, aye; and Mayor Brinkman, aye.

CITY COMMISSION
(2023 Uniform Public Offense Code 39th Edition)
(Ordinance Number 23-22)

AN ORDINANCE ADOPTING AND INCORPORATING BY REFERENCE THE UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES, 39TH EDITION. AMENDING SECTION 16-4 OF THE CODE OF THE CITY OF EMPORIA, KANSAS, AND REPEALING SAID SECTION AS IT EXISTED PRIOR TO THE ADOPTION OF THIS ORDINANCE, to which the City Clerk assigned Ordinance Number 23-22, was presented to the Governing Body for their consideration.

City Attorney Montgomery was recognized and addressed the Governing Body. She stated the League of Kansas Municipalities annually published the Uniform Public Offense Code for Kansas Cities which incorporates Kansas state criminal law changes from the most recent legislative session. She stated this proposed ordinance would adopt the 39th Edition of the Uniform Public Offense Code for Kansas Cities that includes changes as follows:

Section 1.1	Definitions
Section 3.2.3	Battery Against a Health Care Provider
Section 3.6	Unlawful Restraint
Section 3.13	Stalking
Section 5.5	Watercraft; Lifesaving Devices Required
Section 5.6	Purchase or Possession of Cigarettes or Tabacco Products by a Minor
Section 6.7	Criminal Trespass
Section 6.22	Criminal Hunting
Section 6.27	Counterfeit Airbag Violation
Section 7.2	Interference with Law Enforcement
Section 10.5	Unlawful Discharge of a Firearm
Section 10.30	Operating an Aircraft Under the Influence
Section 11.3	Commercialization of Wildlife
Section 11.11	Cruelty to Animals

She stated staff recommends adoption of the Uniform Public Offense Code with the changes as stated.

Commissioner Giefer made a motion to approve Ordinance Number 23-22, an ordinance adopting the Uniform Public Offense Code for Kansas Cities, 39th Edition. Commissioner Harter seconded the motion. The vote follows: Commissioner Giefer aye; Commissioner Harter, aye; Commissioner Sauder, aye; Commissioner Smith, aye; and Mayor Brinkman, aye.

ENGINEERING
(Sunset Lake Addition - Stormwater Pond Improvements)
(Resolution Number 3701)

Jim Ubert, City Engineer, was recognized and addressed the Governing Body. He stated the Engineering Department has been working with the Sunset Lake Addition property owners to construct stormwater pond improvements consisting of dredging and cleaning the pond that receives storm water drainage that serves the area. The improvements were petitioned by the homeowners and the improvement costs will be spread as special assessment tax on the petitioned benefit district. He stated the city will pay the initial costs of the project and the homeowners will pay 100% of the project costs and any interest through special assessments over a 15 year period. He stated staff recommends approval of Resolution Number 3701 for Sunset Lake Stormwater Pond Improvements.

Commissioner Harter made a motion to approve Resolution Number 3701, a resolution for Sunset Lake Addition Stormwater Pond Improvements. Commissioner Giefer seconded the motion. The vote follows: Commissioner Harter, aye; Commissioner Giefer, aye; Commissioner Sauder, aye; Commissioner Smith, aye; and Mayor Brinkman, aye.

ENGINEERING
(Sunset Lake Addition – Stormwater Pond Improvements)
(Ordinance Number 23-23)

AN ORDINANCE AUTHORIZING THE CONSTRUCTION OF CERTAIN INTERNAL IMPROVMENTS IN THE CITY OF EMPORIA, KANSAS, AS DETERMINED ADVISABLE AND AUTHORIZED BY RESOLUTION NO. 3701 OF THE CITY, UNDER

THE AUTHORITY OF K.S.A.12-6a01 ET SEQ., PROVIDING FOR THE PAYMENT OF THE COSTS OF THE IMPROVEMENTS; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS FOR THE PAYMENT OF THE COSTS OF THE IMPROVEMENTS AND AUTHORIZING ISSUANCE OF TEMPORARY IMPROVEMENT NOTES AS FUNDS ARE NEEDED FOR THE CONSTRUCTION OF IMPROVEMENTS, to which the City Clerk assigned Ordinance Number 23-23, was presented to the Governing Body for their consideration.

Jim Ubert, City Engineer, was recognized and addressed the Governing Body. He stated the proposed ordinance would authorize the construction of the improvements in the Sunset Lake Addition for the stormwater pond improvements and provide for payment. He stated the city will pay the initial costs of the project and the homeowners will pay 100% of the project costs and any interest through special assessments over a 15 year period. He stated staff recommends approval of Ordinance 23-23 for Sunset Lake Addition Stormwater Pond Improvements.

Commissioner Harter made a motion to approve Ordinance Number 23-23, an ordinance authorizing improvements at Sunset Lake Addition Stormwater Pond Improvements. Commissioner Giefer seconded the motion. The vote follows: Commissioner Harter, aye; Commissioner Giefer, aye; Commissioner Sauder, aye; Commissioner Smith, aye; and Mayor Brinkman, aye.

ENGINEERING
(Mahtropolis Addition – Riley Avenue to Trusler Road)
(Paving Improvements - Paving Project No. HD23MAHT)
(Bids)

Jim Ubert, City Engineer, was recognized and addressed the Governing Body. He stated the Mahtropolis Addition will create 27 single-family homes along Mahnopoly Avenue and Riley Avenue. The paving improvements portion of this project will consist of paving improvements, sidewalk installation with ramps, curb and gutter and stormsewer. The bids were received as follows:

BID TABULATION FOR MAHTROPOLIS ADDITION PAVING IMPROVEMENTS

Contractor	Base Bid	Add Alternate Bid	Total
Bruce Davis Const., LLC	***$476,615.30***	***$23,500.00***	***$500,115.30***
Rubick Construction	$578,454.94	$13,407.00	$591,861.94

S.R. Coffman Construction	$687,206.34	$18,500.00	$705,706.34
Engineer's Estimate	$573,623.00	$15,000.00	$588,623.00

He stated staff recommends awarding the project to Bruce Davis Construction, LLC for the total bid amount of $500,115.30.

Commissioner Harter made a motion to award the Mahtropolis Addition Paving Improvements, Project No. HD23MAHT to Bruce Davis Construction, LLC., for the total bid amount of $500,115.30. Commissioner Sauder seconded the motion. The vote follows: Commissioner Harter, aye; Commissioner Sauder, aye; Commissioner Giefer, aye; Commissioner Smith, aye; and Mayor Brinkman, aye.

WATER MAINTENANCE
(Southeast Transmission Water Main Design)
(BG Consultants, Inc.)

Dean Grant, Public Works Director, was recognized and addressed the Governing Body. He stated the Southeast transmission water main is a proposed 20-inch water main that would complete the city's distribution system. The waterline project will start at the existing 20-inch water main on 12th Avenue, at Garfield Street, and terminate at the existing 16-inch water main on South Avenue, at Carter Street. The transmission line will connect to every north/south waterline from Neosho Street to Carter Street. This will reestablish connections that were lost in the past due to leaks and strengthen the city's water distribution system. The transmission main will have a 4-inch service main installed along the route where needed to serve customers. He stated staff would like to contract BG Consultants, Inc. for the design of the Southeast Transmission Main project. The design will take approximately 18 months to complete and will be submitted to KDHE for approval. The cost for design will be $700,100.00 and will be paid from the State Revolving Fund Loan.

Commissioner Sauder made a motion to approve the Southeast Transmission Main Design Contract with BG Consultants, Inc., in the amount of $700,100.00. Commissioner Giefer seconded the motion. The vote follows: Commissioner Sauder, aye; Commissioner Giefer, aye; Commissioner Harter, aye; Commissioner Smith, aye; and Mayor Brinkman, aye.

WATER MAINTENANCE
(12th Avenue Elevated Storage Tank)
(Cleaning, Repairing, Painting and Internal Mixing Project)
(Bids)

Dean Grant, Public Works Director, was recognized and addressed the Governing Body. He stated the 12th Avenue elevated storage tank was constructed in 1989 and needs some structural repairs and a new interior and exterior coating to protect the structure. Additionally, the tank will have a mixer installed to improve water quality, upgraded interior lighting, tank ventilation and repair/upgrades to various safety features. He stated this complete rehabilitation of the 12th Avenue elevated storage tank should extend the lifespan 20 to 30 years of major maintenance. He stated the engineer's estimate was provided by KLM Engineering and the bids are as follows:

BID TABULATION FOR ELEVATED STORAGE TANK

Company	Bid Price
J.R. Stelzer Company	***$ 684,385.00***
Viking Painting, LLC	$ 719,300.00
BRZ Coating, Inc.	$ 817,000.00
Classic Protective Coatings	$ 984,950.00
Tank Pro	$1,182,176.00
TMI Coatings	$1,776,000.00
Engineer's Estimate	$ 827,000.00

He stated staff recommends awarding the contract for cleaning, repairing, painting and internal mixing system of the 12th Avenue elevated storage tank project to J.R. Stelzer Company for $684,385.00.

Following further discussion, Commissioner Harter made a motion to award the contract for cleaning, repairing, painting and internal mixing system of the 12th Avenue elevated storage tank project to J.R. Stelzer Company in the amount of $684,385.00. Commissioner Giefer seconded the motion. The vote follows: Commissioner Harter, aye; Commissioner Giefer, aye; Commissioner Sauder, aye; Commissioner Smith, aye; and Mayor Brinkman, aye.

CITY COMMISSION
(12th Avenue Elevated Storage Tank Design Contract)
(Emporia State University)
(Memorandum of Understanding)

City Manager Cocking stated since the city announced that the 12th Avenue elevated storage tank needed repair, upgraded and paint, there have been several discussions regarding the design on the tower. He stated Emporia State University expressed their interest in partnering on the project by reaching out to the city. The city contacted Flint Hills Technical College, USD 253 and the local veterans group to explore other potential options. He stated Emporia State University was the sole organization interested in partnering with the city on the project. This Memorandum of Understanding with Emporia State University provides that the city agrees to paint and display a mural depicting ESU branding on the tower. Emporia State University will pay $7,500 per year over 10 years for mural placement and maintenance, with the first annual payment due January 1, 2024.

Commissioner Sauder made a motion to authorize the mayor to sign the Memorandum of Understanding with Emporia State University regarding the painting of a mural on the 12th Avenue elevated storage tank. Commissioner Harter seconded the motion. The vote follows: Commissioner Sauder, aye; Commissioner Harter, aye; Commissioner Giefer, aye; Commissioner Smith, aye; and Mayor Brinkman, aye.

WATER TREATMENT PLANT
(Equipment Purchase - Hach Turbidity Probe)

Dean Grant, Public Works Director, was recognized and addressed the Governing Body. He stated the water treatment plant purchased turbidimeters to be placed at the pre-sedimentation basins, primary settling basins and secondary settling basins. This style of turbidimeter would require additional electrical work, pumps to supply water to each turbidimeter and shelters to protect the turbidimeters. The installation of additional equipment would add significant cost to the project. He stated talking with the Hach Company sales representative a different instrument was offered as a solution. The Solitax Turbidity Probe would be immersed in the basins without causing damage to the probe. While there will still be some additional costs for supplying electricity to the units, it will be much cheaper for the overall project. He stated staff was recommending the return of the original turbidimeters and exchanged for the Solitax turbidity probes. The total cost of Solitax turbidity probes is $56,097.00 and Hach Company will credit $22,705.12 for the original turbidimeters. There was $300,000.00 bonded for the purchase and installation of this project. Staff has spent $111,711.83 and this exchange will leave $154,896.29 to complete the project.

Following further discussion, Commissioner Harter made a motion to approve the purchase of the Solitax Turbidity Probes from Hach Company in the amount of $56,097.00. Commissioner Giefer seconded the motion. The vote follows: Commissioner Harter, aye; Commissioner Giefer, aye; Commissioner Sauder, aye; Commissioner Smith, aye; and Mayor Brinkman, aye.

Consent Agenda

It was moved by Commissioner Sauder, seconded by Commissioner Harter that the Consent Agenda listed below be ratified as a whole:

a. Approve minutes of the Regular Meeting held on July 19, 2023.

The vote follows: Commissioner Sauder, aye; Commissioner Harter, aye; Commissioner Giefer, aye; Commissioner Smith, aye; and Mayor Brinkman, aye.

Consent Agenda
(Item b.)

City Manager Cocking removed item b. from the Consent Agenda. This item has already been completed.

b. South Arundel Sanitary Sewer Change Order No 1, Project No. SS1903.

CITY COMMISSION
(City Manager's Report)

This is an opportunity for the City Manager to present information to the public that may not be reported in other news accounts or City activities or to highlight accomplishments of the organization.

At the time this Agenda was prepared, the following items were in the works:

TENTATIVE AGENDA FOR AUGUST I6, 2023 MEETING.

- Approve the Appointment of a Member to the Emporia Public Library.
- Appointment of Members to the Homelessness Advisory Board.
- Memorandum of Understanding with Dynamic Discs.
- Memorandum of Understanding with USD 253.
- Award Hauling and Beneficial Land Application of Biosolids.
- Industrial Park III Waterline Easement.
- 24th Avenue Waterline Easement.

Study Session:

- Discuss Transient Guest Tax
- Budget Discussion

CITY COMMISSION
(Public Comment)

This is the time for the Mayor and City Commissioners to make comments and reports to the public.

Mayor Brinkman reminded the community the Battle of the Badges Blood Drive begins August 9 – 11, 2023 at Twelfth Avenue Baptist Church.

Commissioner Sauder stated the Lyon County Fair takes place from August 3 – 12, 2023 at the Lyon County Fairgrounds.

EXECUTIVE SESSION

Commissioner Harter made a motion to recess into Executive Session to discuss confidential matters of a third party relating to economic development projects resuming the open meeting in the City Commission Meeting Room, this same date, at 12:03 p.m.

and to invite Rick Worner, Developer; Jim Witt, Special Project Coordinator; and Tayler Wash, Special Projects Director. Commissioner Smith seconded the motion. The vote follows: Commissioner Harter, aye; Commissioner Smith, aye; Commissioner Giefer, aye; Commissioner Sauder, aye; and Mayor Brinkman, aye.

Upon reconveying the meeting in Regular Session, at 12:03 p.m., this same date in the City Commission Meeting Room, Mayor Brinkman stated they had discussed confidential matters of a third party relating to economic development projects and no action was taken.

Commissioner Sauder made a motion to recess the meeting until 12:30 p.m. to Conference Room 1AB. Commissioner Giefer seconded the motion. The vote follows: Commissioner Sauder, aye Commissioner Giefer, aye; Commissioner Smith, aye; and Mayor Brinkman, aye. Commissioner Harter was not present at the time of the vote.

STUDY SESSION:

1. Proposed Revisions to Kansas Statute Related to RHID.
2. Discuss Board Appointment Policy.
3. Discuss Homelessness Advisory Board's Commissioners.
4. Wastewater Treatment Plant Instrumentation.

Commissioner Sauder then made a motion to adjourn. Commissioner Giefer seconded the motion. The vote follows: Commissioner Sauder, aye; Commissioner Giefer, aye; Commissioner Harter, aye; Commissioner Smith, aye; and Mayor Brinkman, aye.

____
Susan Brinkman, Mayor

ATTEST:

____
Kerry Sull, City Clerk

Commission Action Report

Highland Street Improvements Change Order No. 1

Title: Highland Street Improvements Change Order No. 1, Project No. PV2104

Agenda Date: August 16, 2023

Presented By: James Ubert, City Engineer

Background:
Emporia State University made an investment in the Schallenkamp Hall dormitory along Highland Street at 13th Avenue. The City applied for and received funding for utility and street/drainage improvements along Highland Street from 12th Avenue to 16th Avenue. The Highland Street improvements are consistent with ESU's Master Plan improvements along Highland Street. The project will include street paving, sanitary sewer, storm sewer, and water main improvements

Discussion:
Change Order No. 1 added additional waterline, grading, and storm sewer scope to the project due to changed field conditions during construction.

Financial considerations:
Change Order No. 1 will increase the contract from $1,280,400.92 to $1,308,122.95 and adds five (5) workdays to the substantial and final completion dates for that scope of work.

Recommended action:
Approve Change Order No. 1 in the amount of $27,722.03.

Attachments:
Change Order No. 1 and Change Order No. 1 Summary.

CHANGE ORDER NO.: 1

Owner:	City of Emporia, Kansas	Owner's Project No.:	22-PF-006
Engineer:	BG Consultants, Inc.	Engineer's Project No.:	22-1213E
Contractor:		Contractor's Project No.:	
Project:	Highland Street CDBG Improvements (12th to 16th)		
Contract Name:	Highland Street CDBG Improvements (12th to 16th)		
Date Issued:	7/13/23	Effective Date of Change Order:	8/2/23

The Contract is modified as follows upon execution of this Change Order:

Description:

See Attached

Attachments:

Change Order Summary Table

Change in Contract Price	**Change in Contract Times**
Original Contract Price: $ 1,280,400.92	Original Contract Times: Substantial Completion: August 7, 2023 Ready for final payment: August 12, 2023
Increasefrom previously approved Change Orders No. 1 to No.: $ 0	**Increase** from previously approved Change Orders No.1 to No.: Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: $ 1,280,400.92	Contract Times prior to this Change Order: Substantial Completion: August 7, 2023 Ready for final payment: August 12, 2023
Increase this Change Order: $ 27,722.03	**Increase** this Change Order: Substantial Completion: August 12, 2023 Ready for final payment: August 17, 2023
Contract Price incorporating this Change Order: $ 1,308,122.95	Contract Times with all approved Change Orders: Substantial Completion: August 12, 2023 Ready for final payment: August 17, 2023

	Recommended by Engineer (if required)	Accepted by Contractor
By:	[signature]	Maria Johnson
Title:	Project Engineer	Estimator
Date:	8/2/23	7/13/2023
	Authorized by Owner	Approved by Funding Agency (if applicable)
By:		
Title:		
Date:		

Highland Street Improvements
Emporia, KS Change Order 1 Summary Project No. 22-1213E

7/13/2023

Item/No.	Description	Change Order 1 Add - (Less)	Units	Unit Prices: Bid	Unit Prices: Contractor Change Order Unit Price	Unit Prices: Extension
Item A						
	2 Reducers to go from 8" Main to new 10" Main					
A1	10"x8" Reducer	2	Each	$ -	$ 948.75	$ 1,897.50
						$ 1,897.50
Item B	4" Waterline Cut, Cap, and Abandon					
54	Disconnect Existing Waterline	2	Each	$ 1,914.90	$ 1,914.90	$ 3,829.80
						$ 3,829.80
Item C	15" PVC Storm Pipe Extension (Manhole B0)					
C1	Broke excavated rock & Haul off due to wrong pipe elecation (Labor &Equipment)	1.5	CY		$ 91.39	$ 137.09
C2	15" Storm Water Pipe (SDR35) (Material) Additional Excavation 2 Hrs Excavator 1.5 Hrs Barrel Bed 5 Hrs Loader 6 Hrs - Two Employees	14	Lin. Ft.	$ -	$ 41.03	$ 574.42
32	Flowable Fill (Low Strength)(Storm Sewer)	3	Cu.	$ 232.11		$ 696.33
						$ 1,407.84
Item D	Ripped up Subgrade, Compacted, and Regraded do to ESU water leak at Approx. station 13+66, beyond the scope of the project and saturated subgrade.					
D1	Ripped up Subgrade, Compacted, and Regraded(Labor & Equipment) 7.5 Hrs Blade, 4.5 Hrs Roller, 8.5 Hrs Dozer 10.25 Hrs Two employees Per Terracon recommendation Ripped 12 inches instead of the standard 8 because of the saturated subgrade.	400	Lin. Ft.	$ -	$ 5.18	$ 2,072.00
						$ 2,072.00
Item E	Dug up soft area over sewer lateral, added 1.5" rock do to water leak at Approx. station 13-66 Compaction of AB3. Haul off of unsuitable soils					
E1	1.5" Rock (18") (Labor, Equipment & Material) & AB3	8	CY	$ -	$ 301.88	$ 2,415.04
						$ 2,415.04
Item F	12" RCP Storm Pipe Extension (Inlet A2) Due to AT&T line					
F1	Change in excavation for Storm Inlet A2 (Labor & Equipment) Had to send someone with a truck and trailer to Topeka Oldcastle 3 extra hours to get there, get pipe loaded and get back. 1.5 Hrs excavator, Truck, Laborer to remove and haul off excess soil 5 Hours in loss production to accomodate the change. 2 Excavators, 2 Trucks, 3 Employees Extra Yard of Concrete due to pipe penetration angle	1	Ls.		$ 1,250.00	$ 1,250.00
31	Storm Sewer (12")(RCP)	6.5	Lin. Ft.	$ 101.06		$ 656.89
32	Flowable Fill (Low Strength)(Storm Sewer)	1.5	Cu. Yds.	$ 232.11		$ 348.17
						$ 2,255.06
Item G	Under Drain Option 1					
G1	Under Drain Option 1	340.0	Lin. Ft.	40.72		$ 13,844.80
						$ 13,844.80

APAC Submitted Change Order 1 Total	$ 27,722.03

Commission Action Report
Informational Items

Title: Informational Items

Agenda Date: August 16, 2023

Presented By: Trey Cocking, City Manager

Background:
This is an opportunity for the City Manager to present information to the public that may not be reported in other news accounts or City activities or to highlight the accomplishments of the organization.

Discussion:
At the time this Agenda was prepared, the following items were in the works for the tentative Agendas of the Up Coming meetings on September 6, 2023.

Commission Meeting :

- Proclamation Naming September 8th-17th as 2023 Welcoming Week in Emporia.
- RNR Public Hearing & Resolution for Exceeding RNR.
- Public Hearing for 2024 Budget.
- Resolution for 6th Avenue Subdivision RHID.
- Approve the Appointment of a Member to the Emporia Public Library.
- Appointment of Members to the Homelessness Advisory Board.
- Appointment of Member to the Emporia Recreation Commission Board.
- Memorandum of Understanding with USD #253.
- Award Hauling and Beneficial Land Application of Biosolids.
- Award Construction Manager At Risk (CMAR) for Fire Department.
- Resolution Requesting the Lyon County Board of County Commissioners Make Certain Findings Regarding the Annexation of Property 1100 S. Highway 99.
- Industrial Park III Waterline Easement.
- 24th Avenue Waterline Easement.

Study Session :

- Zoning Regulations Discussion.
- Discussion Implementation of Rental registration and revisions of the current vacant property ordinance.

Commission Action Report
Executive Session

Title: Executive Session

Agenda Date: August 16, 2023

Background:
An executive session for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship. K.S.A. 75-4319(B)(2) Is the Authority for this recess into executive session.

Discussion:
N/A

Financial considerations:
No city funds are required.

Recommended action:
Recess into executive session for consultation with the City Attorney regarding a legal matter for 45 minutes and inviting Jim Witt, Special Projects Coordinator, Tayler Wash, Special Projects Director, and Dean Grant, Director of Public Works, stating at which time the open meeting will resume.

Attachments:
None

Study Session Report
Update on Police Department Lobby Remodel

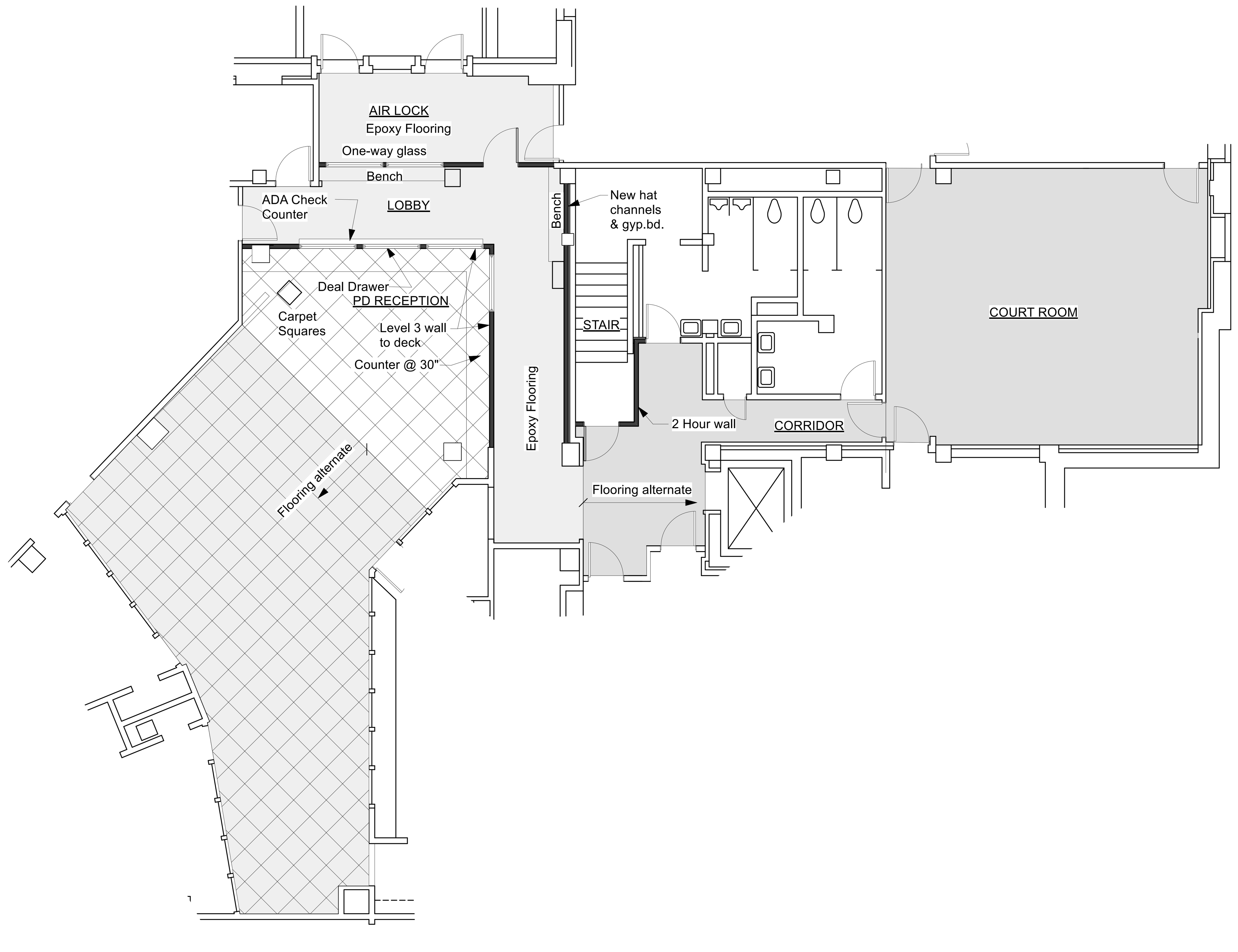
Title:	Update on Police Department Lobby Remodel
Agenda Date:	August 16, 2023
Presented By:	Kevin Hanlin, Director of Public Lands & Facilities

Background
The City retained the Ben Moore Studio for architectural design concepts for enhancements to the Police Department ingress/egress. The City Manager endeavors to enhance security throughout the building and Facilities and the Police Department agreed that Police Department/Municipal Court entry corridors are a good starting point for building security updates.

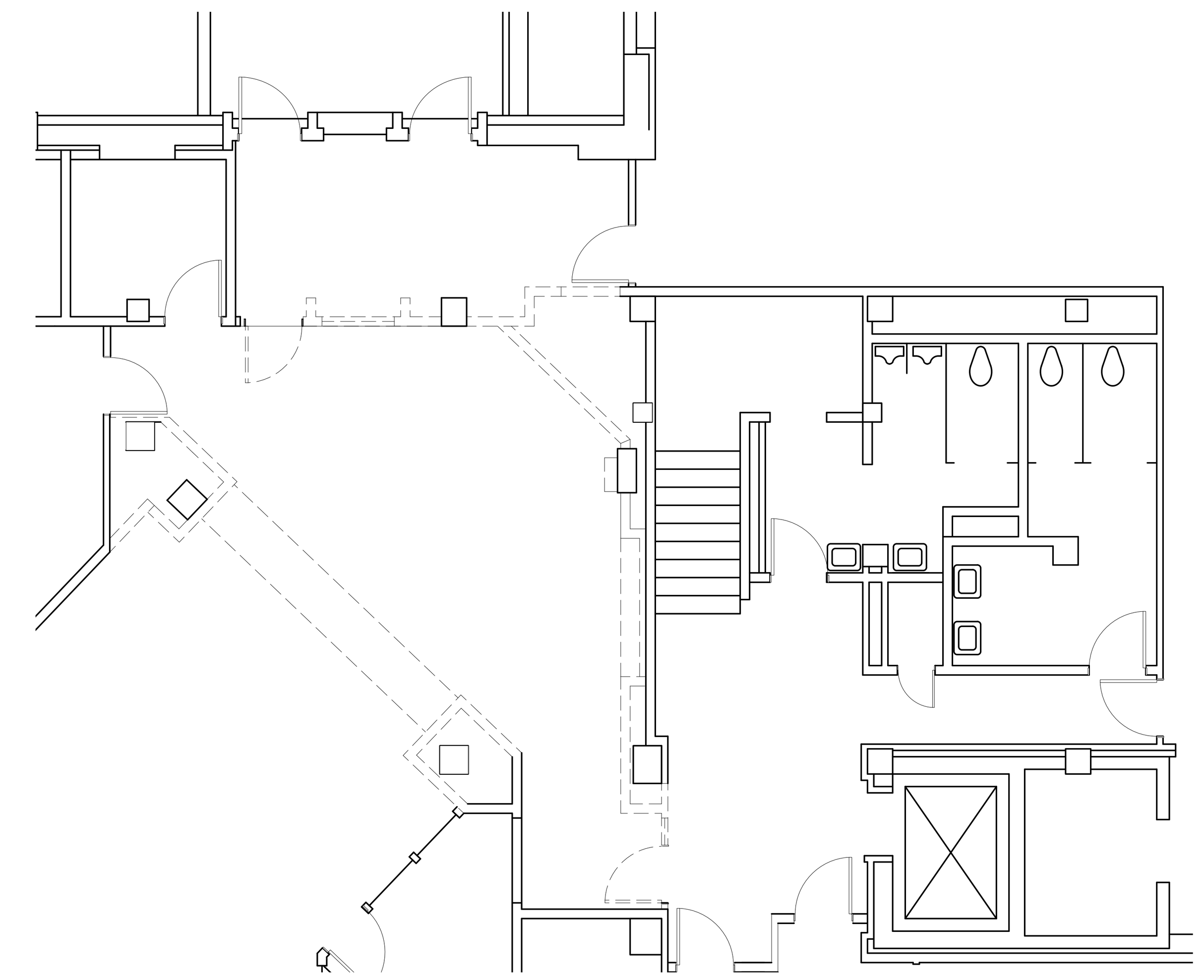
Discussion
The Facilities and Land Director, Police Chief, Assistant City Manager, and Police Department Network Administrator reviewed the floor plan and opinion of probable costs. City Commission is asked to provide consensus on the concept plan and acknowledgment of opinion of probable costs prior to staff engaging Ben Moore Studios in the design contract.

Financial Considerations
This project is being funded through Civic ADA/Multi-year.

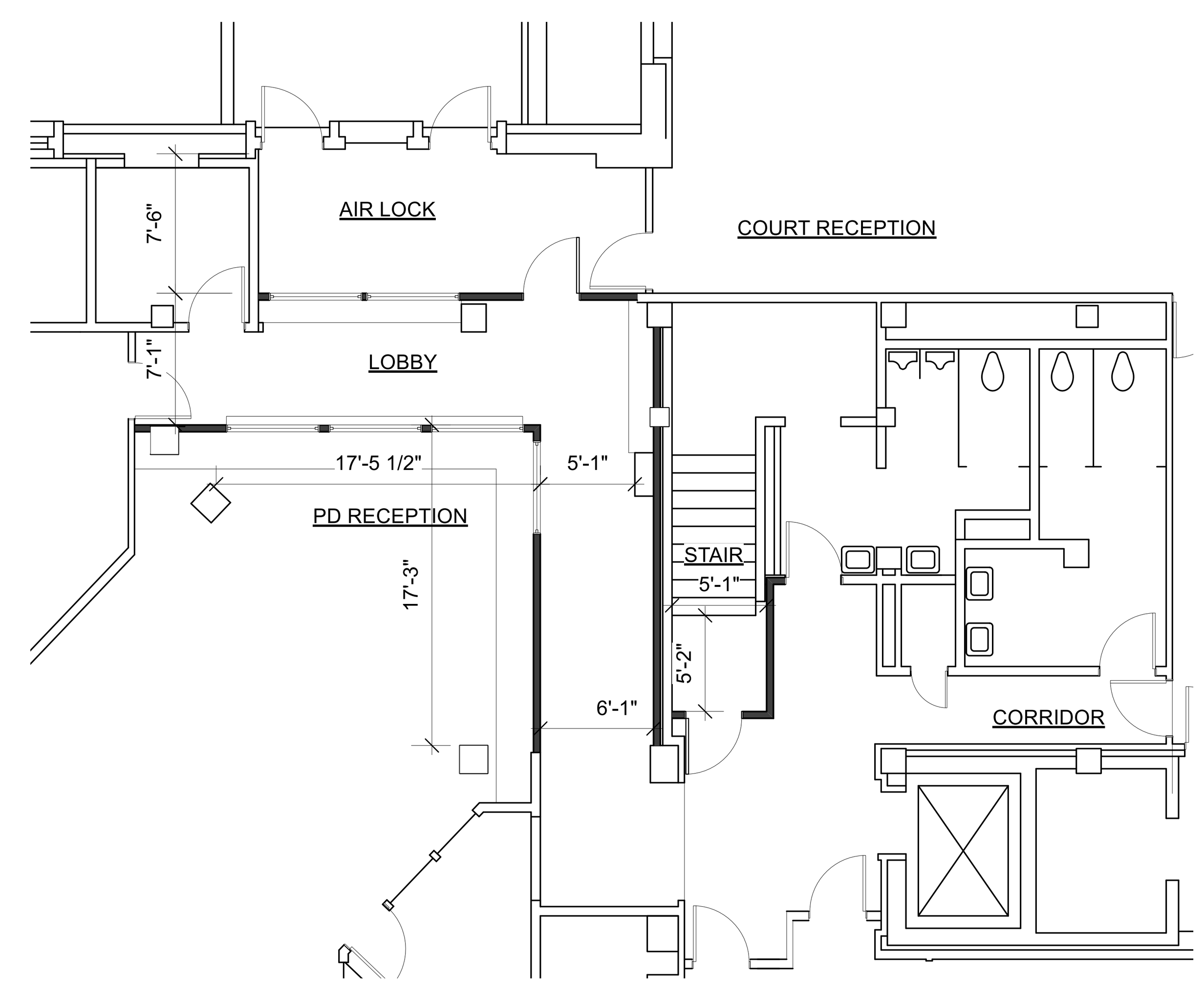
Attachments
Floor plan
Opinion of Probable Cost



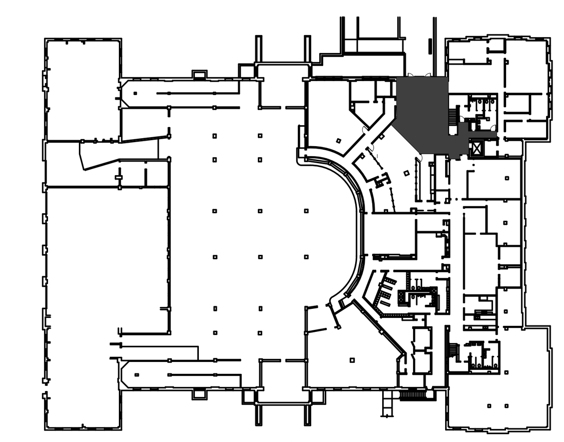
3 Floor Finish Plan
Scale: 1/8" = 1'-0"



2 Demo Plan
Scale: 1/8" = 1'-0"



1 Floor Plan
Scale: 1/8" = 1'-0"



A Key Plan
Scale: 1:1000

NOT FOR CONSTRUCTION

Kansas State Certificate of Authorization • #A-992

BEN MOORE STUDIO
ARCHITECTURE + PLANNING
785-560-3111
studio@benmoorestudio.com

CITY OF EMPORIA
POLICE DEPARTMENT REMODEL
518 Mechanic
Emporia, KS 66801

CONTRACTOR SHALL CHECK & VERIFY ALL DIMENSIONS & CONDITIONS AT THE JOB SITE

DATE: 8.2.23

REVISION:

TITLE:

SHEET: A1 OF 2

PROJECT: 21-30

BEN MOORE STUDIO
ARCHITECTURE + PLANNING

City of Emporia
Opinion of Probable Cost
8/7/23
LOCATION: Emporia Police Department

Item	Total
General Conditions	$ 5,250.00
Temporary Access for Public	$ 10,235.00
Removal Hazardous Materials	$ 52,500.00
Demolition	$ 12,755.00
Carpet Squares - Base Remodel	$ 8,600.00
Epoxy Flooring - Base Remodel	$ 9,090.00
New walls	$ 10,320.00
Benches	$ 2,700.00
Paint & Finishes walls	$ 3,821.00
Paint & Finishes all areas	$ 2,112.00
Drop Ceiling	$ 8,490.00
Fire Stair	$ 6,000.00
New Doors	$ 11,234.00
New Windows at lobby	$ 2,400.00
Alarms / Life Safety	$ 6,250.00
PD Protection	$ 8,750.00
Equipment	$ 12,567.00
Level 3 items	$ 24,160.00
HVAC	$ 29,150.00
Plumbing	$ 1,500.00
Electrical & Lighting	$ 34,000.00
Low - Voltage - conduit only - OFOI cameras	$ 3,180.00
Security - locks - OFOI by owners contractor	$ -
Subtotal	**$265,064.00**
Contingency	$ 20,000.00
Contractor Overhead & Profit	$ 39,759.60
Total Base Bid	**$324,823.60**
Bid Alternates	
Removal Hazardous Flooring - Alternate	$ 13,250.00
Carpet Squares - Alternate	$ 20,575.00
Epoxy Flooring - Alternate	$ 15,822.00
Total with Alternates	**$374,470.60**

Emporia Kansas

Study Session Report
2024 & 5-year Budget Review

Title:	2024 & 5-year Budget Review
Agenda Date:	August 16, 2023
Presented By:	Janet Harrouff, Director of Finance

Background

On July 5th, the City Commission approved a maximum amount Revenue Neutral Rate (RNR) of 43.5 mils. The 2024 budget needs to be approved by September 20th. The public hearings for the budget and RNR will be held at the September 6th commission meeting. The budget can be approved following the hearings.

Discussion

Coversheets for all budgeted funds have been provided as well as the Capital Improvement items. The Ad Valorem amount is reflective of the 43.50 total mils between the General, Library, Industrial, and Bond & Interest funds.

Financial Considerations

The adoption of the 2024 budget will determine the amount of Ad Valorem dollars received and the maximum amount that can be spent from each fund in 2024.

Attachments

Coversheets
CIP items

2024	BUDGET YEAR	ADD 3.0% FOR	TOTAL	BUDGET	PREVIOUS	
	TAX	DELINQUENT	TAX	YEAR	YEAR	
FUND	REQUIREMENTS	TAXES	REQUIREMENT	LEVY	MILL LEVY	DIFFERENCE
GENERAL	$6,379,992.00	$191,399.76	$6,571,391.76	28.996	28.800	-0.196
LIBRARY	$1,100,165.20	$33,004.96	$1,133,170.16	5.000	4.996	-0.005
INDUSTRIAL	$1,000.00	$30.00	$1,030.00	0.005	0.005	0.001
BOND&INTEREST	$2,090,213.88	$62,706.42	$2,152,920.30	9.500	10.000	0.501
TOTAL	$9,571,371.08	$287,141.13	$9,858,512.21	43.500	43.800	0.300
Assessed Valuation		226,632,115.00	Percentage Change of Mill Levy			0.69%
	Prior Year Valuatio	$201,471,760.00				
	Delinquency %	0.0300				

2025 FUND	BUDGET YEAR TAX REQUIREMENTS	ADD 3.0% FOR DELINQUENT TAXES	TOTAL TAX REQUIREMENT	BUDGET YEAR LEVY	PREVIOUS YEAR MILL LEVY	DIFFERENCE
GENERAL	$6,571,391.76	$197,141.75	$6,768,533.51	28.996	28.996	0.000
LIBRARY	$1,133,140.16	$33,994.20	$1,167,134.36	5.000	5.000	0.000
INDUSTRIAL	$1,000.00	$30.00	$1,030.00	0.004	0.005	0.000
BOND&INTEREST	$2,153,112.30	$64,593.37	$2,217,705.67	9.500	9.500	-0.001
TOTAL	$9,858,644.21	$295,759.33	$10,154,403.54	43.501	43.500	-0.001
Assessed Valuation		233,431,078.45	Percentage Change of Mill Levy			0.00%
	Prior Year Valuatio	$226,632,115.00				
	Delinquency %	0.0300				

5 year Budget

2023-2028

Revenue Detail and Expenditure Summary

8/16/2023

8/10/23 11:32 AM

GENERAL FUND

	2021 (Actual)	2022 (Actual)	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
Beginning Cash Balance	$4,011,879	$4,535,363	$5,932,373	$6,160,284	$5,832,766	$5,077,554	$4,087,744	$2,916,879
REVENUE								
Ad Valorem Property Tax	$4,641,573	$4,996,386	$5,636,204	$6,379,992	$6,571,392	$6,768,534	$6,971,590	$7,180,737
Sales Tax	$8,496,466	$9,382,028	$10,097,179	$10,400,094	$10,712,097	$11,033,460	$11,364,464	$11,705,398
Franchise Tax	$2,554,654	$3,041,958	$3,145,777	$3,224,568	$3,305,884	$3,389,823	$3,476,486	$3,565,981
Other Taxes	$721,875	$732,162	$743,288	$751,214	$751,214	$751,214	$751,214	$751,214
Intergovernmental Taxes	$272,554	$313,974	$317,306	$328,309	$337,984	$348,045	$358,509	$369,392
Licenses & Permits	$291,189	$385,058	$277,200	$277,250	$277,750	$277,750	$278,250	$278,250
Charges for Services	$2,301,602	$2,123,416	$2,062,650	$2,062,150	$2,062,150	$2,062,150	$2,062,150	$2,062,150
Fines & Fees	$508,360	$434,380	$543,300	$573,550	$573,550	$573,550	$573,550	$573,550
Use of Property and Money	$144,759	$207,861	$338,196	$288,196	$258,196	$258,196	$258,196	$258,196
Reimbursements	$218,280	$146,400	$175,263	$145,219	$147,866	$150,307	$152,845	$155,485
Misc. Rev. - Administrative Transfers 16%	$2,825,664	$2,772,472	$2,829,181	$2,928,335	$3,032,539	$3,041,822	$3,051,893	$3,062,821
Transfer from Multi Year -PEP	$45,240	$51,742	$200	$200	$200	$200	$200	$200
Operating Revenues	$0	$190	$0	$0	$0	$0	$0	$0
Nonoperating Revenues	$27,597							
TOTAL RECEIPTS	$23,049,814	$24,588,027	$26,165,744	$27,359,078	$28,030,822	$28,655,050	$29,299,347	$29,963,373
EXPENDITURES								
Administration	$1,037,122	$1,180,083	$1,216,252	$1,263,392	$1,316,055	$1,366,102	$1,419,453	$1,476,424
Accounting/HR	$362,500	$332,167	$472,800	$501,498	$521,762	$540,601	$560,193	$580,568
IT	$330,886	$328,184	$395,309	$419,984	$428,318	$437,234	$446,507	$456,152
Police	$3,967,194	$4,050,389	$5,080,255	$5,495,275	$5,974,183	$6,170,730	$6,373,364	$6,599,568
Animal Control	$140,648	$163,592	$227,683	$233,558	$236,918	$240,413	$244,047	$247,826
Fire	$2,685,040	$2,702,353	$3,162,909	$3,244,609	$3,404,951	$3,521,873	$3,629,431	$3,756,897
EMS	$2,935,302	$3,118,095	$3,706,156	$3,870,819	$4,018,340	$4,178,433	$4,125,940	$4,256,493
Building & Neighborhood Development	$996,353	$778,005	$932,139	$981,500	$1,055,938	$1,085,592	$1,116,525	$1,148,800
Municipal Court	$554,760	$564,692	$592,070	$618,154	$633,771	$650,060	$667,056	$684,794
Engineering	$541,786	$436,442	$609,020	$710,240	$743,846	$787,118	$802,614	$848,392
Street	$19,389	$42,820	$57,300	$73,000	$73,000	$73,000	$73,000	$73,000
Golf Course	$793,900	$811,805	$913,642	$1,005,148	$1,054,241	$1,026,504	$1,170,326	$1,175,238
Park	$918,376	$1,047,889	$1,364,458	$1,507,582	$1,528,978	$1,556,793	$1,728,725	$1,642,936
Zoo	$549,281	$632,613	$787,101	$897,482	$904,308	$926,865	$952,211	$978,706
Civic Auditorium	$875,087	$940,869	$1,122,020	$1,210,831	$1,234,999	$1,261,560	$1,289,163	$1,317,858
Shop	$71,441	$37,343	$82,843	$127,123	$157,710	$136,691	$146,090	$155,933
Street Lighting	$303,303	$309,666	$315,859	$322,176	$328,620	$335,192	$341,896	$348,734
Appropriations	$80,293	$90,196	$113,000	$88,000	$88,000	$88,000	$88,000	$88,000
Airport	$648,272	$768,937	$865,407	$1,120,482	$997,951	$1,087,030	$1,027,085	$1,043,220
Parking Facility	$10,223	$9,433	$15,600	$15,600	$15,600	$15,600	$15,600	$15,600
Transfers - County Wide Sales Tax	$2,822,749	$3,112,240	$3,282,053	$3,380,515	$3,481,930	$3,586,388	$3,693,980	$3,804,799
Transfer to Industrial Development Sales Tax	$925,000	$925,000	$925,000	$925,000	$925,000	$925,000	$925,000	$925,000
Transfer to Equipment Reserve		$260,000						
Transfer to Projects	$1,666,142	$300,000						
Salary Contingency	$0	$0	($301,046)	($325,377)	($338,392)	($351,927)	($366,004)	($380,645)
Outstanding PO's	($367,124)	$41,450	$0	$0	$0	$0	$0	$0

5 year Budget

2023-2028

Revenue Detail and Expenditure Summary

8/16/2023

8/10/23 11:32 AM

GENERAL FUND

	2021 (Actual)	2022 (Actual)	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
Assume expenditures at 99%								
TOTAL EXPENDITURES	$22,867,921	$22,984,261	$25,937,832	$27,686,596	$28,786,033	$29,644,861	$30,470,211	$31,244,305
Revenue less expenses	$181,893	$1,603,766	$227,912	($327,519)	($755,211)	($989,811)	($1,170,864)	($1,280,932)
Cash Basis Adjustments/Non-appropriated Balance	$341,591	($206,757)	$0	$0	$0	$0	$0	$0
Ending Cash Balance	$4,535,363	$5,932,373	$6,160,284	$5,832,766	$5,077,554	$4,087,744	$2,916,879	$1,635,947
Base for Reserve calculation	$16,647,821	$18,387,021	$21,730,779	$23,381,082	$24,379,103	$25,133,473	$25,851,231	$26,514,506
15% Reserve	$2,497,173	$2,758,053	$3,259,617	$3,507,162	$3,656,865	$3,770,021	$3,877,685	$3,977,176
Amount over 15% Reserve	$2,038,190	$3,174,319	$2,900,667	$2,325,603	$1,420,689	$317,723	($960,805)	($2,341,229)
Percentage	27.24%	32.26%	28.35%	24.95%	20.83%	16.26%	11.28%	6.17%

RNR valuation 43.50
Assessed Valuation 3% each year
Sales Tax 10% 2023 3% inc each year
Multi Year Tax 10% 2023 2% inc
Electric franchise fee 2% inc each year
Gas Franchise Fee 10% in 2023 5% in each year
Admin fee capped for sewer - 16% other funds

Expense Items

Personnel services includes a 2.5% merit pay inc
5% increase for health insurance

5 year Budget

8/16/2023
8/10/23 11:32 AM

2023-2027
Revenue Detail and Expenditure Summary

GENERAL FUND

	2020 (Actual)	2021 (Actual)	2022 (Actual)	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
Beginning Cash Balance	$4,155,390	$4,011,874	$4,535,360	$5,932,373	$6,160,287	$5,832,772	$5,077,567	$4,087,764	$2,916,910
REVENUE									
Ad Valorem Property Tax	$4,309,057	$4,641,573	$4,996,386	$5,636,204	$6,379,992	$6,571,392	$6,768,534	$6,971,590	$7,180,737
Sales Tax	$7,506,138	$8,496,466	$9,382,028	$10,097,179	$10,400,094	$10,712,097	$11,033,460	$11,364,464	$11,705,398
Franchise Tax	$2,448,322	$2,554,654	$3,041,958	$3,145,777	$3,224,568	$3,305,884	$3,389,823	$3,476,486	$3,565,981
Other Taxes	$923,060	$721,875	$732,162	$743,288	$751,214	$751,214	$751,214	$751,214	$751,214
Intergovernmental Taxes	$279,522	$272,554	$313,974	$317,306	$328,309	$337,984	$348,045	$358,509	$369,392
Licenses & Permits	$266,849	$291,189	$385,058	$277,200	$277,250	$277,750	$277,750	$278,250	$278,250
Charges for Services	$2,601,960	$2,301,602	$2,123,416	$2,062,650	$2,062,150	$2,062,150	$2,062,150	$2,062,150	$2,062,150
Fines & Fees	$459,166	$508,360	$434,380	$543,300	$573,550	$573,550	$573,550	$573,550	$573,550
Use of Property and Money	$171,112	$144,759	$207,861	$338,196	$288,196	$258,196	$258,196	$258,196	$258,196
Reimbursements	$190,885	$218,280	$145,156	$175,263	$145,219	$147,866	$150,307	$152,845	$155,485
Misc. Rev. - Administrative Transfers 16%	$2,850,461	$2,825,664	$2,772,472	$2,829,181	$2,928,335	$3,032,539	$3,041,822	$3,051,893	$3,062,821
Transfer from Multi Year -PEP			$51,742						
Operating Revenues	$34,175	$45,240	$1,434	$200	$200	$200	$200	$200	$200
Nonoperating Revenues		$27,597							
TOTAL RECEIPTS	$22,040,707	$23,049,814	$24,588,027	$26,165,744	$27,359,078	$28,030,822	$28,655,050	$29,299,347	$29,963,373
EXPENDITURES									
Personnel Services	$12,129,583	$12,866,777	$13,406,587	$15,682,040	$16,897,942	$17,571,030	$18,271,288	$18,999,744	$19,757,541
Vacancy	$0	$0	$0	($301,046)	($325,377)	($338,392)	($351,927)	($366,004)	($380,645)
Maintenance & Repair	$728,601	$735,350	$704,466	$1,157,380	$1,204,988	$1,153,430	$1,167,930	$1,153,430	$1,167,930
Commodities	$1,020,779	$1,260,084	$1,563,093	$1,785,425	$1,901,120	$1,867,770	$1,868,070	$1,853,070	$1,853,070
Other Charges	$662,237	$493,000	$355,825	$830,308	$816,893	$868,778	$906,251	$949,345	$998,903
Capital Outlay	$652,929	$334,083	$172,847	$279,936	$398,475	$291,000	$296,800	$277,380	$124,600
Stock	$1,154	$0	$0	$0	$0	$0	$0	$0	$0
Utilities	$439,002	$561,222	$522,093	$580,250	$594,950	$598,450	$600,450	$602,950	$604,950
Communications	$91,173	$96,294	$104,507	$133,650	$134,750	$134,250	$134,250	$134,250	$134,250
Trainng & Travel	$70,355	$145,922	$201,605	$209,900	$210,200	$211,200	$211,200	$211,200	$211,200
Jail Expenses	$29,600	$34,520	$67,520	$80,000	$87,500	$87,500	$87,500	$87,500	$87,500
Other Contractual	$724,494	$821,777	$932,311	$1,012,834	$1,039,836	$1,049,280	$1,056,852	$1,063,556	$1,070,394
Transfers - County Wide Sales Tax	$2,535,236	$2,822,749	$3,112,239	$3,282,053	$3,380,515	$3,481,930	$3,586,388	$3,693,980	$3,804,799
Transfer to Industrial Development Sales Tax	$925,000	$925,000	$925,000	$925,000	$925,000	$925,000	$925,000	$925,000	$925,000
Transfer to Equipment Reserve	$0	$0	$839,900	$240,100	$379,800	$796,800	$796,800	$796,800	$796,800
Transfer to Projects	$2,136,021	$1,798,740	$35,000	$40,000	$40,000	$88,000	$88,000	$88,000	$88,000
Outstanding PO's		($27,597)	$41,450						
Excess Carryover			$0			$0	$0		
TOTAL EXPENDITURES	$22,146,162	$22,867,920	$22,984,444	$25,937,830	$27,686,592	$28,786,027	$29,644,853	$30,470,201	$31,244,293
Revenue less expenses	($105,456)	$181,894	$1,603,583	$227,914	($327,515)	($755,205)	($989,803)	($1,170,854)	($1,280,920)
Cash Basis Adjustments/Non-appropriated Balance	($38,060)	$341,591	($206,570)	$0	$0	$0	$0	$0	$0
Ending Cash Balance	$4,011,874	$4,535,360	$5,932,373	$6,160,287	$5,832,772	$5,077,567	$4,087,764	$2,916,910	$1,635,990
Base for Reserve calculation	$15,562,731	$16,647,821	$18,387,021	$21,730,779	$23,381,082	$24,379,103	$25,133,473	$25,851,231	$26,514,506
15% Reserve	$2,334,410	$2,497,173	$2,758,053	$3,259,617	$3,507,162	$3,656,865	$3,770,021	$3,877,685	$3,977,176
Amount over 15% Reserve	$1,677,465	$2,038,187	$3,174,320	$2,900,670	$2,325,610	$1,420,702	$317,743	($960,775)	($2,341,186)
Percentage	25.78%	27.24%	32.26%	28.35%	24.95%	20.83%	16.26%	11.28%	6.17%

5 year Budget

2023-2028

Revenue Detail and Expenditure Summary

8/16/2023

8/10/23 11:32 AM

Multi Year Fund

	2021 (Actual)	2022 (Actual)	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
Beginning cash balance	$2,886,492	$3,304,127	$3,060,010	$850,780	$772,394	$768,025	$474,413	$107,392
Revenue								
Sales Tax	$2,953,164	$3,114,307	$3,282,053	$3,380,515	$3,481,930	$3,586,388	$3,693,980	$3,804,799
Interest	$1,815	$24,446	$92,000	$80,000	$60,000	$60,000	$60,000	$60,000
Misc revenue	$0	$0	$0	$0	$0	$0	$0	$0
Accounts Receivable	$0	$0	$0	$0	$0	$0	$0	$0
TOTAL RECEIPTS	$2,954,979	$3,138,753	$3,374,053	$3,460,515	$3,541,930	$3,646,388	$3,753,980	$3,864,799
EXPENDITURES								
Transfers to projects	$0	$50,000		$0	$0	$0	$0	$0
Projects	$2,537,344	$3,332,869	$5,583,284	$3,538,900	$3,546,300	$3,940,000	$4,121,000	$3,499,000
TOTAL EXEPENDITURES	$2,537,344	$3,382,869	$5,583,284	$3,538,900	$3,546,300	$3,940,000	$4,121,000	$3,499,000
Revenue less Expenses	$417,635	($244,116)	($2,209,231)	($78,385)	($4,370)	($293,612)	($367,020)	$365,799
Ending Cash Balance	$3,304,127	$3,060,010	$850,780	$772,394	$768,025	$474,413	$107,392	$473,191

5 year Budget

2023-2028

Revenue Detail and Expenditure Summary

08/16/2023

8/10/23 11:32 AM

LIBRARY FUND

	2020 (Actual)	2021 (Actual)	2022 (Actual)	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
Beginning Cash Balance	$0	$0	$0	$0	$0	$0	$0	$0	$0
REVENUE									
Ad Valorem Property Tax	$788,532	$832,333	$896,105	$977,639	$1,100,165	$1,133,140	$1,167,104	$1,202,087	$1,238,120
Back Tax Collection	$20,491	$14,757	$21,052	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000
Motor Vehicle Tax	$135,520	$99,565	$90,694	$98,842	$96,398	$96,398	$96,398	$96,398	$96,398
Recreational Vehicle Tax	$1,034	$1,142	$1,113	$1,073	$1,180	$1,180	$1,180	$1,180	$1,180
AdValorem Tax Reduction	($8,903)	($10,017)	($9,766)	($11,000)	($11,000)	($11,000)	($11,000)	($11,000)	($11,000)
General Fund Contribution									
TOTAL RECEIPTS	$936,674	$937,779	$999,198	$1,081,554	$1,201,743	$1,234,718	$1,268,682	$1,303,665	$1,339,698
EXPENDITURES									
Insurance Refund									
Misc Projects									
Additional money due to state funding									
Appropriation	$936,674	$937,779	$999,198	$1,081,554	$1,201,743	$1,234,718	$1,268,682	$1,303,665	$1,339,698
TOTAL EXPENDITURES	$936,674	$937,779	$999,198	$1,081,554	$1,201,743	$1,234,718	$1,268,682	$1,303,665	$1,339,698
Ending Cash Balance	$0	$0	$0	$0	$0	$0	$0	$0	$0
Ad Valorem Tax in 2016	$147,206	$736,030							
Ad Valorem Tax in 2017	$148,333	$741,665							
Ad Valorem Tax in 2018	$154,087	$770,435							
Ad Valorem Tax in 2019	$160,854	$804,272							
Ad Valorem Tax in 2020	$170,861	$854,305							
Ad Valorem Tax in 2021	$173,787	$868,935							
Ad Valorem Tax in 2022	$186,351	$931,755							
Ad Valorem Tax in 2023	$201,575	$1,007,875							
Ad Valorem Tax in 2024	$226,632	$1,133,160							
Ad Valorem Tax in 2025	$233,431	$1,167,155							
Ad Valorem Tax in 2026	$240,434	$1,202,169							
Ad Valorem Tax in 2027	$247,647	$1,238,235							
Ad Valorem Tax in 2028	$255,076	$1,275,382							
Change to 5 mils in 2016									

5 year Budget

2023-2028

Revenue Detail and Expenditure Summary

8/16/2023

8/10/23 11:32 AM

CONVENTION & TOURISM FUND

	2021 (Actual)	2022 (Actual)	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
Beginning Cash Balance	$531,612	$649,123	$810,801	$598,301	$324,801	$296,301	$367,801	$439,301
REVENUE								
Transient Guest Tax	$634,077	$771,864	$800,000	$800,000	$800,000	$800,000	$800,000	$800,000
Interest on Investment	$300	$4,091	$14,000	$10,000	$10,000	$10,000	$10,000	$10,000
Fence Rental	$8,128	$7,999	$6,000	$6,000	$6,000	$6,000	$6,000	$6,000
Misc	$0	$50,630	$0	$0	$0	$0	$0	$0
Accounts Receivable - Fence Rental		$12,368						
TOTAL RECEIPTS	$642,506	$846,953	$820,000	$816,000	$816,000	$816,000	$816,000	$816,000
EXPENDITURES								
CVB Appropriation	$273,750	$365,000	$385,000	$462,000	$462,000	$462,000	$462,000	$462,000
Trusler Sports Complex	$0	$0	$0	$0	$0	$0	$0	$0
City cost assoicated with events	$30,000	$30,000	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000
Civic Auditorium improvements	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
Red Rock's Appropriation	$5,625	$7,500	$7,500	$7,500	$7,500	$7,500	$7,500	$7,500
ESU Welch Stadium			$200,000	$200,000				
Disc Golf course maintenance & Employee			$100,000	$100,000	$100,000			
Emporia Main Street	$37,500	$56,250	$100,000	$95,000	$90,000	$90,000	$90,000	$90,000
Emporia Arts Council Support	$7,500	$10,000	$10,000	$30,000	$15,000	$15,000	$15,000	$15,000
Emporia Granada	$15,000	$20,000	$30,000	$30,000	$30,000	$30,000	$30,000	$30,000
Lifetime - Biking Event	$25,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000
DDO	$25,000	$25,000	$25,000	$20,000	$20,000	$20,000	$20,000	$20,000
PDGA Professional Disc Golf World	$20,000	$20,000		$20,000				
Kansas Free for Arts	$10,000	$20,000	$20,000	$20,000	$15,000	$15,000	$15,000	$15,000
Jones Disc Golf Course Improvements		$55,529	$20,000					
Hammond Park Crossings			$30,000					
Miscellaneous	$12,750	$10,995	$0	$0	$0	$0	$0	$0
Outstanding PO's	$12,870							
Special Projects			$0	$0				
TOTAL EXPENDITURES	$524,995	$685,274	$1,032,500	$1,089,500	$844,500	$744,500	$744,500	$744,500
Ending Cash Balance	**$649,123**	**$810,801**	**$598,301**	**$324,801**	**$296,301**	**$367,801**	**$439,301**	**$510,801**
Transient Guest Tax Receipts	2019	2020	2021	2022	2023			
1ST QUARTER-JANUARY	$172,538.00	$193,559.51	$105,764.76	$184,682.75	$217,964.96			
2ND QUARTER-APRIL	$125,683.39	$132,542.30	$135,567.13	$143,987.80	$170,824.51			
3RD QUARTER-JULY	$207,494.60	$80,649.41	$192,642.58	$223,905.58	$232,566.63			
4TH QUARTER-OCTOBER	$207,822.11	$151,949.08	$200,102.99	$219,288.14				
TOTAL	$713,538.10	$558,700.30	$634,077.46	$771,864.27	$621,356.10			
	$6339 in late pmts	$45,010 in late pmts	$63,375 in late pmts					
Increased bed tax to 7% in January 2017								

5 year Budget

2023-2028

Revenue Detail and Expenditure Summary

8/16/2023

8/10/23 11:32 AM

INDUSTRIAL FUND

	2021 (Actual)	2022 (Actual)	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
Beginning Cash Balance	$18,767	$19,923	$21,250	$21,880	$22,399	$22,918	$23,438	$23,957
REVENUE								
Ad Valorem Property Tax	$999	$1,078	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000
Back Tax Collections	$19	$26	$21	$21	$21	$21	$21	$21
Motor Vehicle Tax	$139	$111	$109	$99	$99	$99	$99	$99
Ad Valorem Tax Reduction	($12)	($12)	($16)	($16)	($16)	($16)	($16)	($16)
Interest on Investment	$11	$124	$700	$600	$600	$600	$600	$600
Miscellaneous								
TOTAL RECEIPTS	$1,156	$1,327	$1,814	$1,704	$1,704	$1,704	$1,704	$1,704
EXPENDITURES								
Industrial Promotion								
Dues & Subscriptions								
Travel Expense & Miscellaneous	$0	$0	$1,185	$1,185	$1,185	$1,185	$1,185	$1,185
RDA Appropriation								
Contractual Services	$0	$0	$0	$0	$0	$0	$0	$0
Special Projects and Reserve Funds			$0	$0				
TOTAL EXPENDITURES	$0	$0	$1,185	$1,185	$1,185	$1,185	$1,185	$1,185
Ending Cash Balance	$19,923	$21,250	$21,880	$22,399	$22,918	$23,438	$23,957	$24,476

5 year Budget

2023-2028

Revenue Detail and Expenditure Summary

08/16/23

8/10/23 11:32

Industrial Development Sales Tax

	2021 (Actual)	2022 (Actual)	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
Beginning Cash Balance	$442,850	$247,080	$1,423,875	$1,547,875	$1,576,875	$1,605,875	$1,634,875	$1,663,875
Revenue:								
Sales Tax Receipts	$925,000	$925,000	$925,000	$925,000	$925,000	$925,000	$925,000	$925,000
Interest Income	$231	$5,236	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000
Move money in for land purchse	1,000,000.00							
Sales of Bonds		$1,000,000	$0	$0	$0	$0	$0	$0
Miscellaneous	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00
RDA returned money								
Total Revenue	**$1,925,231**	**$2,030,236**	**$945,000**	**$945,000**	**$945,000**	**$945,000**	**$945,000**	**$945,000**
Expense:								
Appropriation to the RDA	$350,000	$350,000	$350,000	$400,000	$400,000	$400,000	$400,000	$400,000
Emporia Enterprises	$1,025,000	$25,000	$35,000	$35,000	$35,000	$35,000	$35,000	$35,000
Main Street				$45,000	$45,000	$45,000	$45,000	$45,000
Miscellaneous	$200,000	$7,500	$0	$0	$0	$0	$0	$0
Water Tower Pmt & Land Purch:	$350,000	$350,000	$436,000	$436,000	$436,000	$436,000	$436,000	$436,000
REG Demolition	$196,000	$120,941						
Excess Carryover			0	0.00				
Total Expenses	**$2,121,000**	**$853,441**	**$821,000**	**$916,000**	**$916,000**	**$916,000**	**$916,000**	**$916,000**
Ending Cash Balance	**$247,080**	**$1,423,875**	**$1,547,875**	**$1,576,875**	**$1,605,875**	**$1,634,875**	**$1,663,875**	**$1,692,875**

Main Street Allocation $45,000

Land Purchase Bond Pmt $86,000

5 year Budget

8/16/2023

2023-2028

8/10/23 11:32 AM

Revenue Detail and Expenditure Summary

SPECIAL ALCOHOL FUND

	2021 (Actual)	2022 (Actual)	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
Beginning Cash Balance	$73,442	$89,339	$103,198	$107,998	$100,958	$93,918	$86,878	$79,838
REVENUE								
Private Club Liquor Tax	$86,358	$100,043	$100,000	$104,660	$104,660	$104,660	$104,660	$104,660
Interest on Investment	$40	$565	$2,000	$500	$500	$500	$500	$500
TOTAL RECEIPTS	$86,397	$100,609	$102,000	$105,160	$105,160	$105,160	$105,160	$105,160
EXPENDITURES								
Appropriations	$70,500	$86,750	$97,200	$112,200	$112,200	$112,200	$112,200	$112,200
Other Charges								
Special Projects			$0	$0				
TOTAL EXPENDITURES	$70,500	$86,750	$97,200	$112,200	$112,200	$112,200	$112,200	$112,200
Ending Cash Balance	$89,339	$103,198	$107,998	$100,958	$93,918	$86,878	$79,838	$72,798

Appropriations	Received in 2020	Received in 2021	Receive in 2022	Receive in 2023	Requested for 2024
Cross Winds	$20,000	$15,000	$15,000	$15,000	$20,000
Corner House	$65,000	$48,750	$75,000	$75,000	$85,000
Emporia State University	$9,000	$6,750	$6,750	$7,200	$7,200
ESU - Orientation					
Empower House Ministries				$30,000	$0
Total	$94,000	$70,500	$96,750	$127,200	$112,200

Receipts	2019	2020	2021	2022	2023
1ST QUARTER - MARCH	$26,806.24	$22,675.47	$17,214.78	$23,976.09	$25,545.75
2ND QUARTER - JUNE	$22,937.39	$21,661.91	$18,634.03	$22,129.19	$26,129.12
3RD QUARTER - SEPTEMBER	$26,000.31	$7,881.01	$25,844.73	$28,544.72	
4TH QUARTER - DECEMBER	$26,705.52	$14,069.40	$24,664.21	$25,393.46	
TOTAL	$102,449.46	$66,287.79	$86,357.75	$100,043.46	$51,674.87

25% reduction in 2021 allocation

5 year Budget

8/16/2023

2023-2028

8/10/23 11:32 AM

Revenue Detail and Expenditure Summary

SPECIAL PARKS & RECREATION

	2021 (Actual)	2022 (Actual)	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
Beginning Cash Balance	$117,931	$188,630	$83,362	$75,362	-$78,478	-$236,068	-$245,458	-$155,298
REVENUE								
Private Club Liquor Tax	$86,358	$100,043	$100,000	$104,660	$104,660	$104,660	$104,660	$104,660
Donations& Grants	$4,267	$0	$0	$0	$0	$0	$0	$0
Lake Kahola Proceeds	$0	$0	$0	$0	$0	$0	$0	$0
Trf from projects	$0	$0	$0	$0	$0	$0	$0	$0
Interest on Investment	$74	$598	$2,000	$2,000	$500	$500	$500	$500
TOTAL RECEIPTS	$90,698	$100,642	$102,000	$106,660	$105,160	$105,160	$105,160	$105,160
EXPENDITURES								
Maintenance & Repair	$0	$0	$0	$0	$0	$0	$0	$0
Commodities	$0	$14,330	$0	$0	$0	$0	$0	$0
Municipal Band Allocation	$0	$10,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000
Capital Outlay	$0	$84,868	$95,000	$245,500	$247,750	$99,550	$0	$12,500
Contractual Services	$20,000	$0	$0	$0	$0	$0	$0	$0
Transfer to Project Accounts	$0	$96,711	$0	$0	$0	$0	$0	$0
Special Projects	$0	$0	$0	$0	$0	$0	$0	$0
TOTAL EXPENDITURES	$20,000	$205,909	$110,000	$260,500	$262,750	$114,550	$15,000	$27,500
Ending Cash Balance	$188,630	$83,362	$75,362	-$78,478	-$236,068	-$245,458	-$155,298	-$77,638

Receipts	2020	2021	2022	2023
1ST QUARTER - MARCH	$22,675	$17,215	$23,976	$25,546
2ND QUARTER - JUNE	$22,612	$18,634	$22,129	$26,129
3RD QUARTER - SEPTEMBER	$7,881	$25,845	$28,545	
4TH QUARTER - DECEMBER	$14,069	$24,664	$25,393	
TOTAL	$67,237	$86,358	$100,043	$51,675

Municipal Band requested $15,000

5 year Budget

2023-2028

Revenue Detail and Expenditure Summary

8/16/2023

8/10/23 11:32 AM

SPECIAL STREET FUND

	2021 (Actual)	2022 (Actual)	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
Beginning Cash Balance	$546,751	$517,459	$289,140	$246,497	$38,925	($206,544)	($510,780)	($850,255)
REVENUE								
Gasoline Tax	$712,575	$655,837	$746,900	$741,360	$741,360	$741,360	$741,360	$741,360
Special City-County Tax	$85,230	$77,404	$74,826	$77,677	$77,677	$77,677	$77,677	$77,677
Damages- Storm	$9,118	$23,089	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000
Interest on Investment	$341	$2,490	$25,000	$15,000	$2,000	$2,000	$2,000	$2,000
Transfer of Funds	$0	$0	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000
Sale of Salvage	$294	$33	$0	$0	$0	$0	$0	$0
Miscellaneous	$8,072	$4,497	$0	$0	$0	$0	$0	$0
TOTAL RECEIPTS	$815,630	$763,350	$951,726	$939,037	$926,037	$926,037	$926,037	$926,037
EXPENDITURES								
Personnel Services	$582,953	$636,316	$606,616	$637,023	$662,388	$688,768	$716,203	$744,736
Vacancy	$0	$0	($11,597)	($12,196)	($12,683)	($13,191)	($13,718)	($14,267)
Maintenance & Repair	$62,742	$103,127	$149,792	$151,792	$151,792	$151,792	$151,792	$151,792
Commodities	$98,946	$109,968	$134,258	$145,450	$145,450	$145,450	$145,450	$145,450
Other Charges	$38,711	$38,629	$30,650	$46,590	$49,109	$52,005	$55,335	$59,166
Capital Outlay	$0	$14,875	$0	$0	$0	$30,000	$35,000	$35,000
Transfers Lease payments	$15,403	$0	$0	$88,000	$88,000	$88,000	$88,000	$88,000
Utilities	$22,042	$27,951	$30,950	$31,450	$31,450	$31,450	$31,450	$31,450
Communications	$1,584	$1,464	$2,700	$2,700	$2,700	$2,700	$2,700	$2,700
Training & Travel	$2,567	$8,784	$7,500	$10,000	$7,500	$7,500	$7,500	$7,500
Contractual Services	$26,182	$43,212	$43,500	$45,800	$45,800	$45,800	$45,800	$45,800
Adminstrative Fees	$0	$0	$0	$0	$0	$0	$0	$0
Outstanding PO's								
Excess Carryover			$0	$0				
Audit Adjustments	($6,208)	$7,343	$0	$0	$0	$0	$0	$0
TOTAL EXPENDITURES	$844,922	$991,669	$994,369	$1,146,609	$1,171,505	$1,230,274	$1,265,512	$1,297,326
Net Change in Cash	($29,292)	($228,319)	($42,643)	($207,572)	($245,468)	($304,237)	($339,475)	($371,289)
Ending Cash Balance	$517,459	$289,140	$246,497	$38,925	($206,544)	($510,780)	($850,255)	($1,221,545)

Receipts	2020	2021	2022	2023
1st Quarter - Jan Payment	$173,837	$161,595	$167,558	$167,413
2nd Quarter - April Payment	$163,487	$149,246	$157,106	$149,530
Extra Payment - June		$54,672		
3rd Quarter - July Payment	$140,179	$172,643	$166,060	$166,506
4th Quarter - Oct Payment	$164,712	$174,419	$165,113	
Total	$642,215	$712,575	$655,837	$483,448

2021 Extra pmt from state due to Covid - $54,671
Includes $30,000 for storm water cleaning per year
23-27 Salary 2.5% merit
10% increase for health insurance
Health insurance benefit percentage change
4% pay increase effective 7-1-22

City of Emporia, Kansas 08/16/2023

5 year Budget

8/10/23 11:32 AM

2023-2028

Revenue Detail and Expenditure Summary

DRUG FORFEITURES

	2020 (Actual)	2021 (Actual)	2022 (Actual)	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
Beginning Cash Balance	$46,416	$68,303	$69,301	$83,821	$85,821	$87,821	$89,821	$91,821	$93,821
REVENUE									
Receipts from Drug Forfeitures	$27,163	$4,113	$52,650	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000
Interest on Investment	$317	$41	$487	$2,000	$2,000	$2,000	$2,000	$2,000	$2,000
Audit Adjustment									
TOTAL RECEIPTS	$27,480	$4,155	$53,136	$7,000	$7,000	$7,000	$7,000	$7,000	$7,000
EXPENDITURES									
Maintenance & Repair	$4,733	$0	$11,895	$0	$0	$0	$0	$0	$0
Commodities	$860	$2,811	$23,264	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000
Capital Outlay	$0	$0	$0	$0	$0	$0	$0	$0	$0
Communications	$0	$345	$0	$0	$0	$0	$0	$0	$0
Other Contractual	$0	$0	$3,459	$0	$0	$0	$0	$0	$0
Excess Carryover	$0	$0	$0	$0	$0	$0	$0	$0	$0
TOTAL EXPENDITURES	$5,593	$3,157	$38,617	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000
Ending Cash Balance	$68,303	$69,301	$83,821	$85,821	$87,821	$89,821	$91,821	$93,821	$95,821

City of Emporia, Kansas 08/16/2023

5 year Budget

8/10/23 11:32 AM

2023-2028

Revenue Detail and Expenditure Summary

LAND BANK

	2020 (Actual)	2021 (Actual)	2022 (Actual)	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027
Beginning Cash Balance	$6,588	$9,410	$16,889	$59,846	$35,866	$35,886	$35,906	$35,926
REVENUE								
Transfer from General Fund								
Transfer from Multi Year Fund			$50,000	$50,000				
Interest	$40	$8	$385	$20	$20	$20	$20	$20
Sale of Properties			$0					
Contributions & Donations								
Miscellaneous	$2,991	$17,666	$9,830					
TOTAL RECEIPTS	$3,031	$17,674	$60,215	$50,020	$20	$20	$20	$20
EXPENDITURES								
Property Tax Payment								
Legal Printing	$13	$24	$38	$1,000				
Rehab Contractors		$8,950		$50,000				
Property Purchase			$8,117	$20,000				
Other Contractual		$1,221		$2,500				
Miscellaneous	$196		$9,103	$500				
Excess Carryover				$0	$0			
TOTAL EXPENDITURES	$209	$10,195	$17,258	$74,000	$0	$0	$0	$0
Ending Cash Balance	$9,410	$16,889	$59,846	$35,866	$35,886	$35,906	$35,926	$35,946

City of Emporia, Kansas

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8/16/2023

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5 year Budget

2023-2028

Revenue Detail and Expenditure Summary

BOND & INTEREST FUND

	2019 (Actual)	2020 (Actual)	2021 (Actual)	2022 (Actual)	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
Beginning Cash Balance	$919,891	$749,434	$883,337	$1,340,017	$1,986,997	$2,253,014	$3,630,377	$3,241,468	$3,107,651	$2,488,653
REVENUE										
Ad Valorem Property Tax	$1,623,766	$1,625,239	$1,666,109	$1,794,007	$1,957,078	$2,090,214	$2,153,112	$2,217,644	$2,284,112	$2,352,728
Back Tax Collection	$45,325	$45,798	$30,394	$42,618	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000
Special Assessments	$210,316	$113,561	$115,984	$82,354	$78,252	$35,302	$35,301	$35,302	$35,302	$35,302
Motor Vehicle Tax	$189,433	$278,405	$205,287	$181,798	$197,905	$192,974	$192,974	$192,974	$192,974	$192,974
Recreational Vehicles	$1,939	$2,122	$2,354	$2,228	$2,149	$2,363	$2,363	$2,363	$2,363	$2,363
Ad Valorem Tax Reduction	-$20,143	-$18,356	-$20,142	-$19,552	-$22,000	-$22,000	-$22,000	-$22,000	-$22,000	-$22,000
Interest on Investment	$34,719	$11,552	$951	$11,808	$90,000	$90,000	$50,000	$50,000	$50,000	$50,000
Recreation Center - Pool renovation	$23,499									
Recreation Center - Office/Locker Remod	$22,822									
Recreation Center - Ball Diamond	$46,600	$50,400	$49,050	$47,700	$46,350					
Recreation Center - Fitness Room	$48,560	$49,420	$50,220	$50,960	$51,200	$51,360	$49,440			
Fire Station & Civic Building - Sales Tax	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Sales of Bonds		$4,055,000		$3,540,000						
Miscellaneous		$364,611		$126,975						
Transfer of Funds from Project Accounts	$469,407	$24,700		$97,528						
TOTAL RECEIPTS	$2,696,243	$6,602,452	$2,100,207	$5,958,424	$2,440,933	$2,480,213	$2,501,191	$2,516,284	$2,582,751	$2,651,367
EXPENDITURES										
Principal	$2,496,000	$895,000	$1,410,000	$1,440,000	$1,895,000	$875,000	$2,695,000	$2,485,000	$3,060,000	$2,890,000
Interest Coupons	$370,699	$153,938	$233,526	$204,500	$279,917	$227,850	$195,100	$165,100	$141,750	$117,350
Issuance Costs		$50,515								
Pmt for Water & Sewer										
Transfer to project funds		$5,369,096		$3,666,943						
Excess Carryover					$0	$0				
TOTAL EXPENDITURES	$2,866,699	$6,468,549	$1,643,526	$5,311,443	$2,174,917	$1,102,850	$2,890,100	$2,650,100	$3,201,750	$3,007,350
Ending Cash Balance	$749,434	$883,337	$1,340,017	$1,986,997	$2,253,014	$3,630,377	$3,241,468	$3,107,651	$2,488,653	$2,132,670
Delinquency Computation (Add this amount	$48,713	$48,757	$49,983	$53,820	$58,712	$62,706	$64,593	$66,529	$68,523	$70,582
	$1,672,479	$1,673,996	$1,716,092	$1,847,827	$2,015,790	$2,152,920	$2,217,706	$2,284,174	$2,352,636	$2,423,310
Mil Levy	10.397	9.789	9.875	10.036	10.000	9.500	9.500	9.500	9.500	9.500
Ad Valorem Tax in 2018										
Ad Valorem Tax in 2019	$160,854.00	$160,854.00								
Ad Valorem Tax in 2020	$171,015.00	$171,015.00								
Ad Valorem Tax in 2021	$173,787.28	$173,787.28								
Ad Valorem Tax in 2022	$184,122.00	$184,122.00								
Ad Valorem Tax in 2023	$201,575.00	$201,575.00								
Ad Valorem Tax in 2024	$226,632.00	$226,632.00								
Ad Valorem Tax in 2025	$233,430.96	$233,430.96								
Ad Valorem Tax in 2026	$240,433.89	$240,433.89								
Ad Valorem Tax in 2027	$247,646.91	$247,646.91	$0.00	$0.00						
Ad Valorem Tax in 2028	$255,076.31	$255,076.31	$0.00	$0.00						
3% increase in valuation per year										
Future projects repayment schedule included in expenditures										

City of Emporia, Kansas 08/16/2023

5 year Budget

8/10/23 11:32 AM

2023-2028

Revenue Detail and Expenditure Summary

Cash Basis

WATER FUND

	2020 (Actual)	2021 (Actual)	2022 (Actual)	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
BEGINNING CASH	$2,036,236	$2,620,858	$3,246,906	$2,452,274	$2,312,002	$903,168	$612,975	($184,125)	($699,026)
REVENUE									
Sale of Water	$6,266,137	$7,009,923	$6,884,339	$7,469,507	$8,029,720	$8,712,247	$8,770,261	$8,833,207	$8,901,504
Burns & Mac's Rate Recommended Rate Increase						$682,526	$740,541	$803,487	$871,783
Service Charge	$93,954	$113,879	$103,029	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000
Penalties	$89,198	$90,357	$93,424	$95,000	$95,000	$95,000	$95,000	$95,000	$95,000
Sale of Salvage	$0	($331)	$0	$100	$0	$0	$0	$0	$0
Reimbursed Expense	$2,641	$11,018	$2,875	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000
Interest on Investment	$17,213	$2,176	$20,504	$65,000	$65,000	$60,000	$60,000	$60,000	$60,000
Sale of Bonds	$0	$0	$1,550,000	$0	$0	$0	$0	$0	$0
Trf from Industrial Development Sales Tax fund	$350,000	$350,000	$350,000	$350,000	$350,000	$350,000	$350,000	$350,000	$350,000
Trf from Project Fund									
Grants	$0	$0	$0	$0	$0	$0	$0	$0	$0
Non Operating Revenue	$1,274,758	$923,053	$2,530,077	$0	$0	$0	$0	$0	$0
Miscellaneous	$11,302	$2,701	$11,978	$3,311	$2,100	$2,100	$2,100	$2,100	$2,100
TOTAL RECEIPTS	$8,105,202	$8,502,776	$11,546,226	$8,102,918	$8,661,820	$10,021,873	$10,137,902	$10,263,794	$10,400,387
EXPENDITURES									
Personnel Services	$838,577	$967,937	$1,105,419	$1,374,268	$1,440,256	$1,497,863	$1,557,644	$1,619,815	$1,684,474
Vacancy	$0	$0	$0	($26,396)	($27,686)	($28,793)	($29,945)	($31,143)	($32,388)
Maintenance & Repair	$605,406	$832,844	$1,117,122	$1,035,050	$1,043,050	$1,043,050	$1,043,050	$1,043,050	$1,043,050
Commodities	$888,377	$1,176,555	$1,452,142	$1,324,850	$1,426,850	$1,526,850	$1,526,850	$1,526,850	$1,526,850
Other Charges	$173,046	$179,576	$272,294	$242,020	$247,390	$253,297	$259,795	$266,942	$274,804
Capital Outlay	$539,043	$107,207	$119,123	$75,000	$995,000	$1,005,000	$488,000	$200,000	$170,000
Debt Payment	$1,224,728	$1,490,051	$1,497,567	$1,516,077	$1,653,139	$1,635,939	$2,631,466	$2,734,967	$2,732,341
Stock	($37,161)	$672	$49,206	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000
Transfer to Project Account	$1,274,758	$953,933	$4,102,675	$45,000	$25,000	$0	$70,000	$20,000	$20,000
Utilities	$446,426	$530,136	$718,905	$578,600	$594,600	$594,600	$594,600	$594,600	$594,600
Communications	$26,222	$28,434	$28,025	$44,900	$44,900	$44,900	$44,900	$44,900	$44,900
Travel & Training	$2,668	$6,287	$10,383	$15,000	$15,200	$15,200	$15,200	$15,200	$15,200
Contractual Services	$655,414	$475,704	$828,471	$787,500	$1,292,000	$1,294,000	$1,294,000	$1,294,000	$1,294,000
Administrative Fee 17%, 16%	$1,064,487	$1,155,328	$1,131,081	$1,226,321	$1,315,955	$1,425,159	$1,434,442	$1,444,513	$1,455,441
Outstanding PO's		$0							
Excess Carryover				$0	$0				
Change in Liabilities	($181,408)	($27,936)	($91,557)	$0	$0	$0	$0	$0	$0
TOTAL EXPENDITURES	$7,520,580	$7,876,729	$12,340,857	$8,243,190	$10,070,655	$10,312,066	$10,935,002	$10,778,695	$10,828,272
NET CHANGE IN CASH	$584,622	$626,047	($794,631)	($140,272)	($1,408,835)	($290,193)	($797,099)	($514,901)	($427,885)

WATER FUND

	2020	2021	2022	Budget	Budget	Budget	Budget	Budget	Budget
ENDING CASH	**$2,620,858**	**$3,246,906**	**$2,452,274**	**$2,312,002**	**$903,168**	**$612,975**	**($184,125)**	**($699,026)**	**($1,126,910)**
Base for reserve calculation	$6,981,537	$7,769,522	$12,221,733	$8,168,190	$9,075,655	$9,307,066	$10,447,002	$10,578,695	$10,658,272
20% reserve amount	$1,396,307	$1,553,904	$2,444,347	$1,633,638	$1,815,131	$1,861,413	$2,089,400	$2,115,739	$2,131,654
Amount over 20% reserve	$1,224,551	$1,693,001	$7,928	$678,364	($911,963)	($1,248,439)	($2,273,525)	($2,814,765)	($3,258,565)
Percent	37.54%	41.79%	20.06%	28.30%	9.95%	6.59%	-1.76%	-6.61%	-10.57%
Personnel services includes a 2.5% merit pay increase	5%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Admin fee at 16%	9.82	9.82	9.82	9.82	9.82	9.82	9.82	9.82	9.82
With $350,000 from Industrial Dev sales Tax	18.84	18.84	18.84	18.84	18.84	18.84	18.84	18.84	18.84
Health Ins 5% increase	28.66	28.66	28.66	28.66	28.66	28.66	28.66	28.66	28.66
8.5% Rate increase - Jan 2024	1.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3.77	3.77	3.77	3.77	3.77	3.77	3.77	3.77	3.77
Principal Bond Payments	$895,000	$1,155,000	$1,210,000	$1,240,000	$1,415,000	$1,440,000	$2,130,863	$2,247,553	$2,293,660
Depreciation	$1,334,357	$1,399,907	$1,431,603	$1,490,000	$1,550,000	$1,550,000	$1,550,000	$1,550,000	$1,550,000
Capitalized Assets	($1,695,087)	$703,015	($3,991,818)	($75,000)	($995,000)	($1,005,000)	($488,000)	($200,000)	($170,000)
Liabilities									
ADJUSTMENTS	$534,270	$3,257,921	($1,350,215)	$2,655,000	$1,970,000	$1,985,000	$3,192,863	$3,597,553	$3,673,660

City of Emporia, Kansas 8/16/2023

5 year Budget

8/10/23 11:32 AM

2023-2028

Revenue Detail and Expenditure Summary

Cash Basis

WASTE WATER FUND

	2020 (Actual)	2021 (Actual)	2022 (Actual)	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
BEGINNING CASH	$2,058,230	$2,606,765	$2,351,302	$2,087,628	$1,312,523	$986,072	($247,179)	($1,849,991)	($2,888,276)
REVENUE									
Sales/Charges	$5,299,292	$5,604,381	$6,126,631	$6,126,631	$6,126,631	$6,126,631	$6,126,631	$6,126,631	$6,126,631
Extra Strength Surcharge	$108,556	$123,584	$159,751	$111,900	$111,900	$111,900	$111,900	$111,900	$111,900
Interest on Investment	$14,826	$1,708	$13,582	$57,000	$40,000	$30,000	$30,000	$30,000	$30,000
New system Taps	$827	$1,300	$200	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000
Sale of Bonds			$1,430,000						
Transfer from Multi Year	$0	$0	$0	$0	$0	$0	$0	$0	$0
B&I to make bond payment	$500,000		$0	$0	$0	$0	$0	$0	$0
Non Operating		$349,769							
Miscellaneous	$59,603	($2,181)	$252,510	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000
TOTAL RECEIPTS	$5,983,104	$6,078,561	$7,982,674	$6,297,531	$6,280,531	$6,270,531	$6,270,531	$6,270,531	$6,270,531
EXPENDITURES									
Personnel Services	$781,653	$841,257	$1,175,739	$1,229,553	$1,304,606	$1,356,597	$1,410,669	$1,466,903	$1,525,387
Vacancy	$0	$0	$0	($22,552)	($22,993)	($23,913)	($24,870)	($25,865)	($26,899)
Maintenance & Repair	$151,600	$222,752	$806,160	$460,250	$489,100	$489,100	$489,100	$489,100	$489,100
Commodities	$142,302	$214,444	$424,402	$348,950	$374,750	$374,750	$374,750	$374,750	$374,750
Other Charges	$129,302	$153,916	$170,417	$174,000	$187,785	$197,913	$214,160	$232,844	$254,330
Capital Outlay	$317,711	$56,245	$20,509	$693,000	$405,000	$735,000	$1,045,000	$400,000	$900,000
Debt Payment	$2,751,933	$2,562,638	$2,681,379	$2,734,010	$2,299,484	$2,802,085	$2,798,285	$2,804,835	$2,695,835
Transfer to Project fund	$72,444	$617,004	$1,602,732	$0	$79,100	$79,100	$79,100	$79,100	$79,100
Utilities	$489,542	$549,126	$615,809	$573,500	$599,500	$600,500	$600,500	$600,500	$600,500
Communications	$19,282	$22,222	$21,505	$29,600	$29,600	$29,600	$29,600	$29,600	$29,600
Travel & Training	$696	$4,069	$13,845	$11,500	$11,500	$11,500	$5,500	$5,500	$5,500
Contractual Services	$151,412	$276,174	$375,405	$230,825	$239,550	$241,550	$241,550	$241,550	$241,550
Administrative Fee Flat	$610,000	$610,000	$610,000	$610,000	$610,000	$610,000	$610,000	$610,000	$610,000
Outstanding PO's									
Excess Carryover				$0	$0				
Change in Liabilities	($183,308)	$204,176	($271,552)	$0	$0	$0	$0	$0	$0
TOTAL EXPENDITURES	$5,434,568	$6,334,024	$8,246,349	$7,072,636	$6,606,982	$7,503,782	$7,873,343	$7,308,817	$7,778,753
NET CHANGE IN CASH	$548,535	($255,463)	($263,675)	($775,105)	($326,451)	($1,233,251)	($1,602,812)	($1,038,286)	($1,508,222)
ENDING CASH	**$2,606,765**	**$2,351,302**	**$2,087,628**	**$1,312,523**	**$986,072**	**($247,179)**	**($1,849,991)**	**($2,888,276)**	**($4,396,498)**
Base for reserve calculation	$5,116,857	$6,277,779	$8,225,840	$6,379,636	$6,201,982	$6,768,782	$6,828,343	$6,908,817	$6,878,753
20% Cash Reserve amount	$1,023,371	$1,255,556	$1,645,168	$1,275,927	$1,240,396	$1,353,756	$1,365,669	$1,381,763	$1,375,751

WASTE WATER FUND									
	2020	2021	2022	Budget	Budget	Budget	Budget	Budget	Budget
Amount over 20% Cash Reserve	$1,583,394	$1,095,747	$442,460	$36,595	($254,324)	($1,600,935)	($3,215,659)	($4,270,040)	($5,772,248)
Percentage	50.94%	37.45%	25.38%	20.57%	15.90%	-3.65%	-27.09%	-41.81%	-63.91%
Personnel services includes a 2.5% merit pay increase	10.00%	0.00%	6.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
4% pay increase effective 7-1-22	20.12	20.12	21.33	21.33	21.33	21.33	21.33	21.33	21.33
Admin fee is set at $610,000	19.57	19.57	20.74	20.74	20.74	20.74	20.74	20.74	20.74
Health insurance benefit percentage change	39.69	39.69	42.07	42.07	42.07	42.07	42.07	42.07	42.07
10% increase for health insurance	3.61	-	2.38	-	-	-	-	-	-
23-27 Salary 2.5% merit									
	3.91	3.91	4.14	4.14	4.14	4.14	4.14	4.14	4.14
Depreciation	$1,958,791	$2,014,563	$2,083,385	$2,125,205	$2,125,205	$2,125,205	$2,125,205	$2,125,205	$2,125,205
Principal Bond Payments	$2,132,056	$1,981,720	$1,910,079	$2,322,850	$1,710,279	$2,250,526	$2,285,343	$2,330,741	$2,261,731
Capitalized Assets	($1,785,516)	($1,071,769)	($1,814,118)	($693,000)	($405,000)	($735,000)	($1,045,000)	($400,000)	($900,000)
Change in Liabilities									
ADJUSTMENTS	$2,305,331	$2,924,514	$2,179,347	$3,755,055	$3,430,484	$3,640,731	$3,365,548	$4,055,946	$3,486,936

City of Emporia, Kansas 8/16/2023

5 year Budget

8/10/23 11:32 AM

2023-2028

Revenue Detail and Expenditure Summary

Cash Basis

SOLID WASTE DISPOSAL FUND

	2020 (Actual)	2021 (Actual)	2022 (Actual)	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
BEGINNING CASH	$3,110,960	$3,573,194	$4,002,114	$3,549,209	$2,742,283	$1,740,443	($726,506)	($2,153,999)	($3,604,221)
REVENUE									
Refuse Collection Fees	$2,778,214	$2,964,876	$2,971,094	$2,964,876	$3,050,000	$3,050,000	$3,050,000	$3,050,000	$3,050,000
County Contract	$0	$0	$0	$0	$0	$0	$0	$0	$0
Loss on Sale of Assets	$0	$0	$0	$0	$0	$0	$0	$0	$0
Interest on Investments	$20,595	$2,276	$26,458	$89,000	$70,000	$55,000	$55,000	$55,000	$55,000
Insurance Recovery	$0	$58,510	$0	$0	$0	$0	$0	$0	$0
Trf from Health Ins - Premiums	$0	$0	$0	$0	$0	$0	$0	$0	$0
Resale of Recyclables	$93,356	$181,252	$201,913	$50,000	$0	$0	$0	$0	$0
Box Container Fees	$1,697,825	$1,936,847	$2,063,528	$2,270,000	$2,270,000	$2,270,000	$2,270,000	$2,270,000	$2,270,000
Landfill Fees	$593,564	$537,818	$562,540	$708,000	$708,000	$708,000	$708,000	$708,000	$708,000
Transfers	$0	$0	$0	$0	$0	$0	$0	$0	$0
Miscellaneous	$31,546	$19,000	$23,247	$4,800	$4,800	$4,800	$4,800	$4,800	$4,800
TOTAL RECEIPTS	$5,215,101	$5,700,579	$5,848,781	$6,086,676	$6,102,800	$6,087,800	$6,087,800	$6,087,800	$6,087,800
EXPENDITURES									
Personnel Services	$1,834,321	$1,856,088	$2,093,650	$2,328,571	$2,420,525	$2,517,207	$2,617,757	$2,722,329	$2,831,083
Vacancy	$0	$0	$0	($44,955)	($46,749)	($48,619)	($50,564)	($52,586)	($54,690)
Maintenance & Repair	$191,335	$286,358	$325,946	$313,500	$390,500	$390,500	$390,500	$390,500	$390,500
Commodities	$172,559	$274,739	$332,164	$425,350	$428,000	$418,500	$482,500	$482,500	$482,500
Other Charges	$121,801	$133,708	$137,727	$218,800	$220,735	$228,530	$229,970	$235,650	$242,183
Capital Outlay	$224,628	$481,908	$72,612	$885,000	$655,000	$2,010,000	$806,500	$721,000	$346,000
Trf to Project fund	$0	$0	$814,627	$0	$86,000	$86,000	$86,000	$86,000	$86,000
Utilities	$38,914	$41,941	$50,501	$64,150	$72,000	$72,000	$72,000	$72,000	$72,000
Communications	$27,618	$37,454	$41,954	$49,900	$49,900	$49,900	$49,900	$49,900	$49,900
Travel & Training	$588	$1,607	$7,606	$8,750	$8,750	$8,750	$8,750	$8,750	$8,750
Contractual Services	$1,333,657	$1,428,981	$1,613,185	$1,693,675	$1,855,500	$1,857,500	$1,857,500	$1,857,500	$1,857,500
Administrative Fee 17%, 16%	$820,683	$870,040	$895,433	$950,860	$964,480	$964,480	$964,480	$964,480	$964,480
Outstanding PO's	$262,564								
Excess Carryover				$0	$0				
Change in Liabilities	($275,801)	($141,164)	($83,720)	$0	$0	$0	$0	$0	$0

SOLID WASTE DISPOSAL FUND									
	2020	2021	2022	Budget	Budget	Budget	Budget	Budget	Budget
TOTAL EXPENDITURES	$4,752,866	$5,271,660	$6,301,686	$6,893,601	$7,104,641	$8,554,748	$7,515,293	$7,538,023	$7,276,206
NET CHANGE IN CASH	$462,234	$428,920	($452,905)	($806,925)	($1,001,841)	($2,466,948)	($1,427,493)	($1,450,223)	($1,188,406)
ENDING CASH	**$3,573,194**	**$4,002,114**	**$3,549,209**	**$2,742,283**	**$1,740,443**	**($726,506)**	**($2,153,999)**	**($3,604,221)**	**($4,792,628)**
Base for reserve calculation	$4,528,239	$4,789,752	$6,229,074	$6,008,601	$6,449,641	$6,544,748	$6,708,793	$6,817,023	$6,930,206
20% cash reserve amount	$905,648	$957,950	$1,245,815	$1,201,720	$1,289,928	$1,308,950	$1,341,759	$1,363,405	$1,386,041
Amount over 20% Cash Reserve	$2,667,547	$3,044,164	$2,303,394	$1,540,563	$450,515	($2,035,456)	($3,495,757)	($4,967,626)	($6,178,669)
Percentage	78.91%	83.56%	56.98%	45.64%	26.99%	-11.10%	-32.11%	-52.87%	-69.16%
Personnel services includes a 2.5% merit pay increase									
4% pay increase effective 7-1-22	P&L&R	P&L&R	P&L&R	P&L&R	P&L&R	P&L&R	P&L&R	P&L&R	P&L&R
Admin fee at 16%	0%	0%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Tree trimming program to $25,000	15.58	15.58	15.58	15.58	15.58	15.58	15.58	15.58	15.58
Health insurance benefit percentage chang	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	48.46	48.46	48.46	48.46	48.46	48.46	48.46	48.46	48.46
23-27 Salary 2.5% merit	63.27	63.27	63.27	63.27	63.27	63.27	63.27	63.27	63.27
10% increase for health insurance	96.01	96.01	96.01	96.01	96.01	96.01	96.01	96.01	96.01
Principal Payments	$0	$0	$0	$0	$0	$0	$0	$0	$0
Depreciation	$389,418	$392,526	$422,441	$445,000	$445,000	$445,000	$445,000	$445,000	$445,000
Capitalized Assets	($238,347)	($467,157)	($6,433)	($885,000)	($655,000)	($2,010,000)	($806,500)	($721,000)	($346,000)
Change in Liabilities									
ADJUSTMENTS	$151,071	($74,630)	$416,009	($440,000)	($210,000)	($1,565,000)	($361,500)	($276,000)	$99,000

City of Emporia, Kansas 8/16/2023

5 year Budget

8/10/23 11:32 AM

2023-2028

Revenue Detail and Expenditure Summary

Equipment Reserve Fund

	2022 Actual	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027
Beginning cash balance	$0	$1,105,795	$957,281	$1,175,831	$1,010,882	$1,071,850
Revenue						
Interest	$1,167	$9,187				
Transfer from General	$260,000	$264,500	$282,300	$257,800	$404,300	$257,000
Transfer from Special Street			$145,000		$50,000	
Transfer from Water	$15,000	$45,000	$25,000	$0	$70,000	$20,000
Transfer from Waste Water	$15,000		$85,000			$20,000
Transfer from Solid Waste	$814,627					
Estimted revenue from vehicle sales		$33,145	$170,550	$112,444	$168,350	$257,700
TOTAL RECEIPTS	$1,105,795	$351,832	$707,850	$370,244	$692,650	$554,700
EXPENDITURES						
Enterprise Leasing Payment		$317,529	$489,300	$535,193	$631,682	$701,680
Equipment Purchase		$182,817				
Excess Carryover		$0	$0			
TOTAL EXEPENDITURES	$0	$500,346	$489,300	$535,193	$631,682	$701,680
Revenue less Expenses	$1,105,795	($148,514)	$218,550	($164,949)	$60,968	($146,980)
Ending Cash Balance	$1,105,795	$957,281	$1,175,831	$1,010,882	$1,071,850	$924,870

City of Emporia, Kansas 8/16/2023

5 year Budget

8/10/23 11:32 AM

2023-2028

Revenue Detail and Expenditure Summary

Storm Water

	2022 Estimated	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027
Beginning cash balance	$0	$200,000	$173,511	$72,022	($179,467)	($156,606)
Revenue						
Transfer from Multi Year Fund	$200,000	$100,000				
Storm Water Fee	$0	$441,696	$441,696	$441,696	$441,696	$441,696
TOTAL RECEIPTS	$200,000	$541,696	$441,696	$441,696	$441,696	$441,696
EXPENDITURES						
Becker Addition Drainage Ditch Engineering and construction		$230,360	$230,360	$230,360	$230,360	$230,360
Upgrade to 12" pipe on Rural & State St		$62,825	$62,825	$62,825	$62,825	$62,825
Randolph & Washington		$275,000				
W Side of Prairie (US 50 to 7th)			$250,000			
W 18th Ave & EHS Pond				$400,000	$125,650	$125,650
Williby Ave						
Excess Carryover		$0	$0			
TOTAL EXEPENDITURES	$0	$568,185	$543,185	$693,185	$418,835	$418,835
Revenue less Expenses	$200,000	($26,489)	($101,489)	($251,489)	$22,861	$22,861
Ending Cash Balance	$200,000	$173,511	$72,022	($179,467)	($156,606)	($133,745)

36,800 ERUs charged $1.00 per month

Description	Department	2023	2024	2025	2026	2027	2028	2029	2030	Years to Bond	
TGT allocation											
Stage Lighting	Civic Building	20,000									
Civic arena floor reset	Civic Building	31,000									
Arena event floor covering	Civic Building	15,778									
Replace arena bleachers (1992)	Civic Building				175,000						
Patch and Paint walls and Ceilings in Main Arena	Civic Building	50,000									
Basketball back stops	Civic Building		22,000								
ADA assistive listening system	Civic Building				23,000						
Arena Video Board	Civic Building		175,000								
Civic Auditorium Arena Score Board	Civic Building			200,000							
Storm water fund											
Upgrade to 12" pipe on Rural & State St	Storm Water	750,000									
Randolph & Washington	Storm Water	275,000									
Sunset Lake Pond	Storm Water	45,000									
Deerbrooke Pond	Storm Water	65,000									
W Side of Prairie (US 50 to 7th)	Storm Water		250,000								
Rural & State St. SWS Improvs.	Storm Water		750,000								
E. 12th Ave & Whildin St. Drainage - combine with Michelle St Development	Storm Water		100,000								
W 18th Ave & EHS Pond	Storm Water			400,000							
Williby Ave	Storm Water					1,500,000					
Special Park											
Aerator	Golf Course		$43,000								207-0000-400.0504
Tees & Banks Reel Mower (2003) 5400 hours	Golf Course		$52,500								207-0000-400.0504
Tees & Banks Reel Mower (2004) 3300 hours	Golf Course			$57,750							207-0000-400.0504
Wide Area Mower (2007) 4900 hours	Golf Course				$81,550						207-0000-400.0504
11ft Rotary Mower (2005) #653	Park	95,000									207-0000-400.0504
Rehab Band Stand at Fremont Park Roof and siding	Park		$150,000								
Tree Repopulation Project/All Parks	Park			$12,500			12,500				207-0000-400.0505
11 Foot Rotary Mower (2012) #617	Park			$100,000							207-0000-400.0504
Tractor w/front end loader, backhoe, & tiller - John Deere/Kubota (1984)	Park			$65,000							207-0000-400.0504
Riding Lawn Mower for hoofstock enclosures 60"	Zoo				$18,000						207-0000-400.0504
Total Special Park		**95,000**	**245,500**	**235,250**	**99,550**	**-**	**12,500**	**-**			

Description	Department	2023	2024	2025	2026	2027	2028	2029	2030	Years to Bond	
General Fund											
Replace dump truck with snow plow with old one from Special Street	Airport	-									
Replace MITL System (FAA 90%)	Airport		$60,000								101-1401-400.0505
Replace Mogas Fuel tank and 24 hour fuel pumps	Airport		$75,000								101-1401-400.0505
Purchase Power Washer $7,000	Airport		$0								101-1401-400.0505
Purchase Skid Steer and accessories	Airport				75,000						101-1401-400.0504
Communication Equipment	City Wide	30,000	30,000	30,000	30,000	30,000	30,000	30,000			101-0101-400.0801
Monitor/Defibrillator	EMS	38,000	41,800	48,000	52,800						101-0302-400.0505
Mechanical CPR Devices	EMS	30,000		31,000							101-0302-400.0505
Replace Power Cots	EMS	28,000		60,000	60,000						101-0302-400.0505
Power Load Cot System	EMS		$60,000		65,000						101-0302-400.0505
Patient Simulator Training Device	EMS		$21,675								101-0302-400.0505
Forcible Entry Trng Prop	Fire	11,106									101-0301-400.0504
Hose Rollers	Fire		$13,000								101-0301-400.0505
Drone and Accessories	Fire		$22,000								101-0301-400.0505
Extrication Tools	Fire	34,000									101-0301-400.0505
Master Plan for the Golf Course	Golf Course		20,000								101-0701-400.0505
Diesel tractor with turf tires & attachments (1984) Unknown hours	Golf Course			55,000							101-0701-400.0504
Utility Vehicle width hydraulic dump bed and HI-FLOW hydraulics (1998) 5100 hours	Golf Course					42,380					101-0701-400.0504
Chemical sprayer & Cushman (2001) 2200 hours	Golf Course					75,000					101-0701-400.0505
Sand topdresser (1992)	Golf Course						31,000				101-0701-400.0504
Greens Mower, with cutting units and Verti cut units (1999) 4400 hours	Golf Course						63,600				101-0701-400.0504
128" riding mower	Park	76,830									101-0801-400.0504
72" zero turn (2000)	Park	20,000									101-0801-400.0504
Drag box tractor & box Replace #623-1 (1984) 1455 hours	Park		$55,000								101-0801-400.0504
48 inch zero turn mower (2005) 1765 hours	Park			12,000							101-0801-400.0504
Toro Workman HDX 2wd, gas - new item	Park					30,000					101-0801-400.0504
11 foot rotary mower (2015) 1435 hours	Park					100,000					101-0801-400.0504
6 Portable Radios use communcation project money	Police										101-0201-400.0505
Spillman Server	Police			25,000							101-0201-400.0505
Video Server	Police				14,000						101-0201-400.0505
Transmission Jack	Shop	8,000									101-1101-400.0505
Tough laptop for Shop Use (service data software)	Shop	4,000									101-1101-400.0505
Replace shop exhaust system	Shop			30,000							101-1101-400.0505
Total General Fund		**279,936**	**398,475**	**291,000**	**296,800**	**277,380**	**124,600**	**30,000**	**-**		

Description	Department	2023	2024	2025	2026	2027	2028	2029	2030	Years to Bond	
Mil Levy											
Mahtopolis Infrastructure improvements	RHID		1,200,000								
Krestsinger Infrastructure improvements	RHID		3,200,000								
Becker Addition Drainage Ditch Engineering and construction	Storm Water		2,750,000								
Addition to Fire Station #2 & new fire station #1	Fire		10,000,000							20	
Engine 3 (1994)	Fire			600,000						10	
Ambulance Purchase (2014) No space available	EMS			320,000						5	
Flint Hills Crossing Street CID to pay 50%	Paving		2,200,000							20	
Weaver Street (US 50 to 12th)	Paving		1,350,000							20	
Dump Truck Single axle 5 yd bed with live hydraulics (1998)	Special Street	100,000								4	
Financial, Utility Billing, work management, cash receipts, software	Administration	1,650,000									
Overlander Road (W. 6th Ave. to US-Hwy 50)	Paving		700,000							20	
South Avenue (NIM to Road M5)	Paving				1,000,000					20	
Brick Streets $200,000 per block 47.5 blocks $9,500,000	Paving		500,000							20	
24th Avenue (Pavilion Development - Prairie)	Paving			1,250,000						20	
Ambulance 5 (2017)	EMS			350,000						5	
Quint 1 (2001) Replacement	Fire			1,950,000						10	
Hatcher St (PWC to 15th Ave)	Paving			750,000						20	
18th Ave (Americus Road to JAC)	Paving			1,150,000						20	
Street Sweeper Vacuum (2014)	Special Street			250,000						5	
Maintenance and equipment building Built in early 1970's	Golf Course				495,000					20	
Wheel Loader to Replace 2015 Doosan	Special Street				285,000					5	
New Hanger for monthly and daily rental	Airport					120,000				20	
Dump Truck Single Axle 5 yd bed with live hydraulics (1998)	Special Street									5	
Park & Zoo Maintenance Facility	Park						400,000			20	
Veterinary Building update/addition	Zoo							375,000		20	
Clubhouse (dining, merchandise, shelter and cart storage)	Golf Course							1,500,000		20	
Total Mil Levy		**1,750,000**	**21,900,000**	**6,620,000**	**1,780,000**	**120,000**	**400,000**	**1,875,000**	-		

Description	Department	2023	2024	2025	2026	2027	2028	2029	2030	Years to Bond	
Multi-Year											
Private/Public partnership	Administration	268,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000		102-0101-400.0505
Land Purchase	Administration	132,000									
Remodel Terminal Bathroom	Airport	60,000									102-1401-400.0502
500' Runway Extension (Construction) (FAA 90%0	Airport						$240,000				102-1401-400.0505
500' Runway extension (Design) (FAA 90%)	Airport					$30,000					102-1401-400.0505
Avgas Fuel Farm upgrade	Airport					$300,000					102-1401-400.0505
Install Security Fencing and Gates	Airport				$100,000						102-1401-400.0505
Reconstruct South Taxilanes (FAA 90%)	Airport			$90,300							102-1401-400.0505
Remodel Old Terminal	Airport				$60,000						102-1401-400.0505
Replace steam lines/HVAC improvements	Civic Building	25,000									102-0901-400.0502
Walk-in Cooler in Room 222	Civic Building	$25,000									102-0901-400.0502
Replace Windows	Civic Building	26,000	$25,000	$25,000	$25,000	$25,000	$25,000				102-0901-400.0502
Replace irrigation system - Civic	Civic Building	$27,090									102-0901-400.0505
Remodel East Foyer & Vestibule door ways	Civic Building	$50,000									102-0901-400.0502
618 Mechanic Roof	Civic Building	60,000									102-0901-400.0502
Civic Roof areas K,M & N (Cover asphalt roof with TPO Rubber Material)	Civic Building	$81,000									102-0901-400.0502
2022 Replace Steam lines	Civic Building	$85,000									102-0901-400.0502
Elevator Controls	Civic Building	$121,950									102-0901-400.0502
ADA Improvments	Civic Building						$100,000				102-0901-400.0502
Civic Roof area A,B & D Metal Roof Coating	Civic Building		$105,000								102-0901-400.0502
Exterior Building Decorative lights and arena decorative lights	Civic Building			45,000							102-0901-400.0502
Update Civic Chiller System	Civic Building				$475,000						102-0901-400.0502
2nd floor restroom ceiling repairs	Civic Building	$30,000									102-0901-400.0502
Sewer Lift station - Police department - basement Sewer	Civic Building	$110,000									102-0901-400.0502
ADA Improvements	Civic Building	$400,000	100,000	100,000	100,000	100,000	100,000	100,000			102-0901-400.0502
Civic Convert from Steam to Hot Water Heat System	Civic Building			$475,000							102-0901-400.0502
Overhead door replacement	Fire- Station 2	$12,000									102-0301-400.0502
Tee Improvement Plan	Golf Course	$429,962									101-0701-400.0505
Money for houses	Land Bank	$50,000									102-0101-400.0801
Replace irrigation system - Library	Library	$10,000									102-0902-400.0505
HVAC updates - Civic	Library	$30,000									102-0901-400.0502
Electrical update - install panel and light switches	Library	$60,000									102-0901-400.0502
ADA Improvements - library doors & ADA openers	Library	$120,000									102-0902-400.0502
HVAC updates - Library	Library		$15,000								102-0902-400.0502
Remodel Public Bathrooms	Library		$150,000								102-0902-400.0502
JAC replace sand in filters	Park	$20,000									102-0803-400.0505
Eastside Memorial Park - Resurface Basketball Courts	Park							$20,000			102-0801-400.0505
Hammond Park - repaint tennis courts	Park							$16,000			102-0801-400.0505
JAC - Resurface Pool	Park								130,000		102-0801-400.0505
JAC Slides - repair or new	Park						$300,000				102-0801-400.0505
Propagation Greenhouse 24x48x8	Park				$200,000						102-0801-400.0502
Reeble Park - resurface Pickleball courts	Park							$20,000			102-0801-400.0505
Restroom in Fremont Park	Park					$150,000					102-0801-400.0502
Santa Fe Park bathroom renovations	Park				$150,000						102-0801-400.0502
Picklebox viewing area	Park	$8,000									102-0801-400.0505
Mechanic Parking Lots 600-700 Block	Parking Lot	$754,935									102-0601-400.1516
Downtown trip hazard correction	Paving	$12,000									102-0901-400.0505
Misc. Street Repairs Transfer to Special Street	Paving	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000		102-0601-400.1516
Funston Street	Paving	$170,153									102-0601-400.1516
CCLIP US 50 from Mechanic to East city limits	Paving	$299,968									102-0601-400.1516
Street Rehabilitation	Paving	860,000	1,000,000	$1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000		102-0601-400.1516
10th Avenue (Mechanic St to Union St) Brick St. Reconstruct	Paving					$550,000					102-0601-400.1516
9th Avenue (Mechanic St to Union St) Brick St. Reconstruct	Paving			$0							102-0601-400.1516
CCLIP	Paving				$400,000	$400,000	$400,000				102-0601-400.1516

Description	Department	2023	2024	2025	2026	2027	2028	2029	2030	Years to Bond	
CCLIP Geom. Improvs. K99/Commercial (KS Ave to SCL)	Paving			$400,000							102-0601-400.1516
CCLIP US 50 From Prairie to West City Limits	Paving		$300,000								102-0601-400.1516
Graphic Arts Rd (Mt. Vernon to 24th Ave) Reconstruct	Paving				$500,000						102-0601-400.1516
Riley Avenue (Burlingame to Whittier St) Widening & Overlay	Paving						$300,000				102-0601-400.1516
Firing Range House Split with County	Police	$30,000									102-0201-400.0505
Firing Range House Split with county ($60,000 total)	Police			$30,000							102-0201-400.0502
Outdoor warning siren - location tbd	Police				$45,000						102-0201-400.0505
Remodel Old bathroom for a women's locker room	Public Works	$100,000									102-0101-400.0505
Insulate Outer Office Walls	Public Works				$85,000						102-0101-400.0505
PWC Office and South Bay Remodel $900,000 2020 Bond $450,000	Public Works		$0								102-0101-400.0505
Rehab Employee and Animial Shelter Parking lots	Public Works					$350,000					102-0101-400.0505
Rehab Pole Barn (Replace outer metal siding)	Public Works					$50,000					102-0101-400.0505
Replace Flooring in the offices and entry area	Public Works			$30,000							102-0101-400.0502
Sidewalk Improv. (S. side 15th Ave. from Industrial Rd. to Stanton St.)	Sidewalk	$25,000									102-0601-400.1516
ADA Sidewalks	Sidewalk	50,000									102-0101-400.0505
Sidewalk Improv. (S. side 15th Ave. from Graphic Arts to Hatcher St.)	Sidewalk	$55,000									102-0601-400.1516
North side of 24th Westridge to Industrial - Grant Match	Sidewalk	$70,000									102-0601-400.1516
KDOT TA 12th Ave (Burlingame to Riley) KDOT 80% $50,000 Healthier Lyon County $315,000	Sidewalk	$72,621									102-0601-400.1516
KDOT TA 24th Ave (Prairie to Lincoln) KDOT 80% $50,000 Healthier Lyon County $315,000	Sidewalk	$72,621									102-0601-400.1516
24th Ave (N Side of Graphic Arts Rd to Westridge Dr)	Sidewalk	$100,000									102-0601-400.1516
Hazardous Sidewalk Program & CG Program	Sidewalk	100,000	$100,000	100,000	100,000	100,000	100,000	100,000	100,000		102-0601-400.0257
Sidewalk Improv. (12th Ave. from Graphic Arts to Industrial Rd.)	Sidewalk	$100,000									102-0601-400.1516
15th Ave (Graphic Arts to Hatcher)	Sidewalk			$55,000							102-0601-400.1516
15th Ave (Industrial to Stanton)	Sidewalk			$25,000							102-0601-400.1516
24th Ave (Westridge Dr to Industrial Rd)	Sidewalk		$125,000								102-0601-400.1516
9th Ave (Eastside Park to Lakeview St	Sidewalk			$45,000							102-0601-400.1516
Sidewalk Improvement (9th Ave from Fairgrounds to Elm)	Sidewalk		$100,000								102-0601-400.1516
Camera(Loop Projectors) Traffic System at 6th & Rural	Sign & Marking	$20,818									102-0601-400.0505
Replace School flashing lights - 13 lights 50% match with USD 253	Sign & Marking	$80,000									102-2503-400.0505
12th and Merchant Replace signal heads and upgrade cameras to opticon	Sign & Marking			$90,000							102-0601-400.1516
18th & Industrial Replace Signal heads and upgrade controller	Sign & Marking					$100,000					102-0601-400.0505
Lakeridge Rd to Bayfront Dr	Storm Water	$14,388									102-0601-400.1516
Miscellaneous Storm Water Repairs	Storm Water	$100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000		102-0101-400.0265
Street Preservation 2022	Street	$26,347									102-0601-400.1516
Street Preservation	Street	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000		102-0601-400.1516
Hay Barn remaining amount	Zoo	$3,518									102-0806-400.0502
Fire & Smoke alarms	Zoo	$26,000									102-0806-400.0505
Hoof stock Sheds	Zoo	$50,000									102-0806-400.0502
Trumpeter Swan Exhibit; sealing pond/stream, repair waterfall	Zoo	$54,000									102-0806-400.0502
Off-exhibit privacy fence & holding area pond repair	Zoo	$78,000									101-0806-400.0505
Eagle pond renovation/repair of wet well/stream/lower pond	Zoo	$120,000									102-0806-400.0505
Bird enclosure sheds, enclosures & ventilation (New USDA Regulations)	Zoo		$145,000								102-0806-400.0505
Butt Rail Replacement (Bison, mule deer, llama)	Zoo						$55,000				102-0806-400.0505

Description	Department	2023	2024	2025	2026	2027	2028	2029	2030	Years to Bond	
Concrete pond reconstruction/valve replacement (NeNe, EBV, Eagle, Bobcat)	Zoo					$180,000					102-0806-400.0505
Fencing in zoo replaced/repaired	Zoo		$88,900								102-0806-400.0505
King Vulture Remodel (New USDA Regulations)	Zoo		$195,000								102-0806-400.0505
Off-exhibit holding - chain-link tops added - 6 pens/B runs caging replacement	Zoo					$86,000					102-0806-400.0505
Split Rail Fence Replacement & Bridge Replacement	Zoo						$179,000				102-0806-400.0505
Zoo Road removal, relocate utility	Zoo			138,000							102-0806-400.0505
Bus Parking	Zoo	$60,000									102-0806-400.0505
Parking lot at Zoo	Zoo	$158,914									102-0806-400.0505
aeration pump	Zoo			$18,000							102-0806-400.0502
Hoofstock Work Area (Bison, mule deer llama) AZA Requirement	Zoo			$180,000							102-0806-400.0502
Total Multi Year		**6,205,284**	**3,048,900**	**3,546,300**	**3,940,000**	**4,121,000**	**3,499,000**	**1,956,000**	**1,930,000**		

Description	Department	2023	2024	2025	2026	2027	2028	2029	2030	Years to Bond	
Solid Waste											
Automated Refuse Truck Replacement (2010)	Collections	$360,000									503-4003-400.0504
Resurface/overlay tipping floor	Transfer Station	500,000									503-4004-400.0502
Solid Waste Master Plan	Solid Waste		$100,000								
Roll-Off Truck Replacement (2011)	Collections		$270,000								503-4003-400.0504
Rear Load Trash Truck Replacement (2010)	Collections		$285,000								503-4003-400.0504
Automated side load truck (2015)	Collections			$390,000							502-4003-400.0504
Roll-off truck replacement (2016)	Collections				$297,000						503-4003-400.0504
Rear-Load Truck and Packer Body (2013)	Collections					$328,000					503-4003-400.0504
Recoat Brick walls on PWC building	Collections			$50,000							102-0101-400.0502
Grapple Truck with Dump Bed -New item	Collections						250,000				503-4003-400.0504
Side by Side Truckster - New item	Recycling Center	$25,000									503-4006-400.0504
Automated side load truck (2015)	Recycling Center			$390,000							503-4006-400.0504
Fork Lift Replacement (2018)	Recycling Center				$52,000						503-4006-400.0504
Horizontal Baler & Conveyor (Replacement)	Recycling Center					$143,000					503-4006-400.0504
Replace waste oil heater	Recycling Center						$6,000				503-4006-400.0502
Tipping building extension	Transfer Station			1,000,000							503-4004-400.0502
Rubber track skid steer w/rubber blade bucket	Transfer Station			$110,000							503-4004-400.0504
Rebuild/refurbish track loader plus rent machine	Transfer Station				$425,000						503-4004-400.0504
Skid Mounted litter vacum w/trailer	Transfer Station				$32,500						503-4004-400.0504
Backhoe Replacement (2023)	Transfer Station					$250,000					503-4004-400.0504
Rehab old landfill equipment shed	Transfer Station						$90,000				503-4004-400.0502
Replace 2000 1 Ton Service Truck w/ Auto Crane	Transfer Station			70,000							101-1101-400.0504
Total Solid Waste		**885,000**	**655,000**	**2,010,000**	**806,500**	**721,000**	**346,000**	**-**	**-**		

Description	Department	2023	2024	2025	2026	2027	2028	2029	2030	Years to Bond	
Waste Water Fund to Bond											
Lift Station #1	Sewer Maintenance	$2,800,000								20	
Lift Station #15	Sewer Maintenance		500,000								
Replace Sewer Main from Logan Ave to South of Zoo Ed Bldg (two to one 24" pipe)	Sewer Maintenance		$1,000,000							20	
Water meters & Program	Water Service	$2,500,000								10	
Total Wastewater to bond		**$5,300,000**	**$1,500,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		
Wastewater											
New sanitary sewer camera	Sewer Maintenance	$83,000									502-5003-400.0505
Waste water plant master plan		$200,000									
Mr. Manhole - Skidsteer attachment (split with Water)	Sewer Maintenance			40,000							502-5003-400.0505
Sewer Main relining	Sewer Maintenance		175,000		175,000						502-5003-400.0505
Replace Lift Station #14	Sewer Maintenance			$110,000							502-5003-400.0505
Add Fiber to LS #s 4, 6, 7, 8, 13, 14 to add SCADA monitoring	Sewer Maintenance			$100,000							502-5003-400.0505
15 Yd Dump Truck ((Split with Water)	Sewer Maintenance				$120,000						502-5003-400.0504
Replace LS #7	Sewer Maintenance				$100,000						502-5003-400.0505
I&I Study (Smoke test 25% of sanitary sewer system over 4 years)	Sewer Maintenance			400,000	$400,000	$400,000	$400,000				502-5003-400.0505
Recoat Brick walls on PWC building	SewerAdministration			$50,000							102-0101-400.0502
Upgrade plant telementry to handle slug loads more efficiently	Waste Water Plant	$350,000									502-5004-400.0502
WIMS Water Inventory Maintenance System	Waste Water Plant	$60,000									502-5004-400.0502
Gator	Waste Water Plant		$30,000								502-5003-400.0504
Replace UV Bulbs, Sleeve and End and Ballasts	Waste Water Plant		$200,000								502-5004-400.0502
Pre-sed and retention/holding pond rehabilitation Design	Waste Water Plant			$35,000							502-5004-400.0505
Pre-sed and retention/holding pond rehabilitation Build	Waste Water Plant				$250,000						502-5004-400.0502
Recycle pump station Wastewater Plant to Water Plant	Waste Water Plant						$500,000				502-5004-400.0502
Total Wastewater Fund		**693,000**	**405,000**	**735,000**	**1,045,000**	**400,000**	**900,000**	**-**			

Description	Department	2023	2024	2025	2026	2027	2028	2029	2030	Years to Bond	
Water Fund to Bond											
12th Avenue Water Tower upgrade and rehab	Water Plant	$1,100,000								20	
Replace meters and meter reading software	Water Service	$2,500,000								10	
Weaver St (US 50 to 10th Ave)	Water Main			$800,000						20	
Prairie St. from 30th to Crestview to include Sonora loop	Water Main			$960,000						20	
Rural St (E Wilman Ct to 18th), W 17th Ave (W Wilman to Rural), W Wilman (17th to 18th)	Water Main						$850,000			20	
S. Cottonwood to East St. From Kansas to Potwin	Water Main			$455,000						20	
S. Union to S. Exchange From Kansas to Potwin	Water Main			$455,000						20	
Sylvan to East from 6th to 4th	Water Main				$500,000					20	
Sylvan to East from 4th to 2nd with tie ins under the railroad tracks	Water Main					$750,000				20	
Sylvan to East from 2nd to South	Water Main						$350,000			20	
Total Water fund to bond		**$3,600,000**	**$0**	**$2,670,000**	**$500,000**	**$750,000**	**$1,200,000**	**$0**	**$0**		
Water Fund											
Mr. Manhold - Skidsteer attachment	Water Distribution			40,000							501-2303-400.0504
15 Yd Dump Truck (Split with Sewer)	Water Distribution				$120,000						501-2303-400.0504
Recoat Brick walls on PWC building	Water Distribution			$50,000							102-0101-400.0502
Water Information Management System	Water Plant	$75,000									501-2304-400.0505
Water Plant Evaluation	Water Plant		360,000								501-2304-400.0505
Containment for the Polymer at the intake (Bulk storage tanks, day tank and pumps)	Water Plant		$240,000								501-2304-400.0505
Replace 1983 Aqua Ammonia 3,000 Gallon Tank w/Stainless Steel Tank	Water Plant		$140,000								501-2304-400.0505
Filter sand and Anthracite Replacement	Water Plant		$255,000								501-2304-400.0505
Piping for standpipes and high service	Water Plant			$500,000							501-2304-400.0505
Replace 1-30 year old pump and motor w/VFD (HS Pump 2)	Water Plant			$300,000							501-2304-400.0505
Backwash return Pump	Water Plant			$115,000							501-2304-400.0505
Filter gallery blast and repaint. Basement and clearwell only.	Water Plant				$200,000						501-2304-400.0504
Ultrasonic level sensor in the filter gallery.	Water Plant				$20,000						501-2304-400.0505
VFD at River Intake	Water Plant				$130,000						501-2304-400.0505
Rehab drive system on sludge basin collator drag	Water Plant				$18,000						501-2304-400.0505
Slaker room blast and repaint	Water Plant					$200,000					501-2304-400.0505
Copper Ionizer upgrade at the intake	Water Plant						$170,000				501-2304-400.0505
Total Water Fund		**$75,000**	**$995,000**	**$1,005,000**	**$488,000**	**$200,000**	**$170,000**	**$0**	**$0**		
Water Mains - State loans											
Watermain project (Lincoln street under I35 connection)	Water Main	$315,000								20	
Watermain project (SE Transmission Main Ph 1, 7th Ave, Sunnyslope to West & Garfield, 6th to 12th)	Water Main	$2,700,000								20	
Watermain project (24th Ave to Prairie St to 18th Ave)	Water Main	$3,650,000								20	
Watermain project Prairie Street (18th Ave to 12th Ave)	Water Main	$2,150,000								20	
Watermain project Peyton Street (Water Tower to 12th & 6th to South Ave Peyton to Carter)	Water Main		$1,750,000							20	
Watermain project SE Trans - West to Neosho to South	Water Main			$2,100,000						20	
Watermain project Lincoln - 24th to Briarcliff	Water Main			$850,000						20	
Watermain project SE Trans 1st to IP III	Water Main				$6,100,000					20	
Total State Loan		**8,815,000**	**1,750,000**	**2,950,000**	**6,100,000**	**-**	**-**	**-**			