



**MEETING OF THE CITY COMMISSION - AGENDA
WEDNESDAY, OCTOBER 18, 2023 AT 11:00 AM
CITY COMMISSION CHAMBER**

ORDER OF BUSINESS

CALL MEETING TO ORDER Mayor Susan Brinkman

MEMBERS PRESENT

Vice Mayor Becky Smith
Commissioner Danny Giefer
Commissioner Erren Harter
Commissioner Jamie Sauder

PROCLAMATIONS

PUBLIC FORUM

The public is invited to make comments at this time. Please limit comments to two (2) minutes each. Please state your name and address prior to making comments.

NEW BUSINESS

1) Appoint Member to Emporia Human Relations Commission.

Presented by: Vice Mayor Smith and Commissioner Sauder

Recommended Action: Approve the Appointment of Daniela Barron to the Emporia Human Relations Commission.

2) Public Hearing for the Establishment of the Lockwood Heights (formerly West 6th) RHID.

Presented by: Tayler Wash, Director of Special Projects

Recommended Action: Conduct Public Hearing for the Establishment of the West 6th Avenue RHID.

3) Ordinance 23-32 Establishing the Transient Guest Tax Advisory Board.

Presented by: Christina Montgomery, City Attorney

Recommended Action: Approve Ordinance 23-32 Establishing the Transient Guest Tax Advisory Board

4) Ordinance No. 23-31 Annexing 1100 S HWY 99 into the City Limits.

Presented by: Justin Givens, Administrator of Planning & Zoning

Recommended Action: Approve Ordinance No. 23-31 Annexing 1100 S HWY 99 into the City Limits.

5) Award 24th Ave & Prairie Street Waterline Improvements Project.

Presented by: Jim Ubert, City Engineer

Recommended Action: Approve the Award to Apex Excavating for the 24th Ave & Prairie Street

Waterline Improvements Project in the amount of \$4,270,905.00, subject to KDHE approval.

6) **24th Ave. and Prairie St. Waterline Improvements Supplemental Agreement No. 2 with BG Consultants, Inc.**

Presented by: Jim Ubert, City Engineer

Recommended Action: Approve 24th Ave. and Prairie St. Waterline Improvements Supplemental Agreement No. 2 with BG Consultants, Inc.

COMMUNICATIONS

Presented by Trey Cocking, City Manager.

- 1) Financials & Permits
- 2) September Budget

CONSENT AGENDA

Presented by Trey Cocking, City Manager.

- 1) Commission Meeting Minutes October 4, 2023.
- 2) Purchase Fire Training Props for the Fire Department.
- 3) Purchase Extraction Tools for the Fire Department.
- 4) Removal of Community Housing Board/ Emporia Land Bank Member.

INFORMATIONAL ITEMS

Presented by Trey Cocking, City Manager.

- 1) Informational Items

GOVERNING BODY COMMENTS

Mayor Susan Brinkman
Vice Mayor Becky Smith
Commissioner Danny Giefer
Commissioner Erren Harter
Commissioner Jamie Sauder

EXECUTIVE SESSION

- 1) AN EXECUTIVE SESSION FOR DISCUSSIONS RELATING TO DATA RELATED TO FINANCIAL AFFAIRS OR TRADE SECRETS OF CORPORATIONS, PARTNERSHIPS, TRUSTS, AND INDIVIDUALS RELATED TO POTENTIAL ECONOMIC DEVELOPMENT PROJECTS. K.S.A. 75-4319(B)(4) IS THE AUTHORITY FOR THIS RECESS INTO EXECUTIVE SESSION.

Recess into an Executive Session to discuss confidential matters of a third party for a potential development project for 30 minutes and to invite Tayler Wash, Special Projects Director; Jim Witt, Special Projects Coordinator; and Chuck Scott, RDA President; and stating at which time the open meeting will resume.

RECESS

Recess to Conference Room 1AB for Study Session

STUDY SESSION AGENDA ITEMS

- 1) Governing Body Handbook.
- 2) Code of Procedure for the City of Emporia.

- 3) Common Consumption Area Discussion
- 4) Discuss the Adoption of the 2021 Uniform Plumbing & Mechanical Code.
- 5) Discuss Legislative Policy
- 6) Discuss William Allen White Community Partnership.

ADJOURNMENT