



**MEETING OF THE CITY COMMISSION - AGENDA
WEDNESDAY, JANUARY 17, 2024 AT 11:00 AM
CITY COMMISSION CHAMBER**

ORDER OF BUSINESS

CALL MEETING TO ORDER Mayor Danny Giefer

MEMBERS PRESENT

Vice Mayor Erren Harter
Commissioner Susan Brinkman
Commissioner Jamie Sauder
Commissioner Becky Smith

PROCLAMATIONS

Proclamation Recognizing Celebrate Catholic Schools Week from January 28th to February 3rd.

Accepted by: Sacred Heart School Staff and Students.

Proclamation Recognizing the 161st Anniversary of Founders Day for Emporia State University on February 15, 2024.

Accepted by: Camila Viorel, Vice-President for Associated Student Government at Emporia State University.

PUBLIC FORUM

The public is invited to make comments at this time. Please limit comments to two (2) minutes each. Please state your name and address prior to making comments.

NEW BUSINESS

- 1) **Ordinance No. 24-01 for a Conditional Use Permit for a Ground Floor Dwelling Unit at 502 Commercial St.**

Presented by: Justin Givens, Administrator of Planning & Zoning

Recommended Action: Approve Ordinance No. 24-01 for a Conditional Use Permit for a Ground Floor Dwelling Unit at 502 Commercial St.

- 2) **Charter Ordinance No. 44 Exempting the City of Emporia, Kansas from the Provisions of K.S.A. 12-1222 Relating to City, County and Township Libraries; Board; Appointment; Terms; Eligibility; Vacancies; Expenses.**

Presented by: Christina Montgomery, City Attorney

Recommended Action: Approve Charter Ordinance No. 44 Exempting the City of Emporia, Kansas from the Provisions of K.S.A. 12-1222 Relating to City, County and Township Libraries; Board; Appointment; Terms; Eligibility; Vacancies; Expenses

- 3) **Ordinance No. 24-02 Pertaining to the Emporia Public Library Board Appointments;**

Terms; Vacancies; Expenses in the City of Emporia, Kansas.

Presented by: Christina Montgomery, City Attorney

Recommended Action: Approve Ordinance No. 24-02 Pertaining to the Emporia Public Library Board Appointments; Terms; Vacancies; Expenses in the City of Emporia, Kansas.

4) Resolution 3721 Supporting the Expansion of Medicaid in Kansas.

Presented by: Trey Cocking, City Manager

Recommended Action: Approve Resolution 3721 Supporting the Expansion of Medicaid in Kansas.

5) Award Stormwater Improvements for Sunset Lake Addition.

Presented by: Jim Ubert, City Engineer

Recommended Action: Reject all bids, as they are all well over the Engineer's Estimate.

6) City of Emporia 2024 Legislative Policy.

Presented by: Trey Cocking, City Manager

Recommended Action: Approve City of Emporia 2024 Legislative Policy.

COMMUNICATIONS

Presented by Trey Cocking, City Manager.

1) Financials & Permits

CONSENT AGENDA

Presented by Trey Cocking, City Manager.

1) Commission Meeting Minutes for January 3, 2024.

INFORMATIONAL ITEMS

Presented by Trey Cocking, City Manager.

1) Informational Item

GOVERNING BODY COMMENTS

Mayor Danny Giefer

Vice Mayor Erren Harter

Commissioner Susan Brinkman

Commissioner Jamie Sauder

Commissioner Becky Smith

EXECUTIVE SESSION

1) AN EXECUTIVE SESSION FOR DISCUSSIONS RELATING TO DATA RELATED TO FINANCIAL AFFAIRS OR TRADE SECRETS OF CORPORATIONS, PARTNERSHIPS, TRUSTS, AND INDIVIDUALS RELATED TO POTENTIAL ECONOMIC DEVELOPMENT PROJECTS. K.S.A. 75-4319(B)(4) IS THE AUTHORITY FOR THIS RECESS INTO EXECUTIVE SESSION.

Recess into Executive Session to discuss confidential matters of a third party for a potential development project for 40 minutes and to invite Dean Grant, Public Works Director, and Tayler Wash, Director of Special Projects, and stating at which time the open meeting will resume.

RECESS

Recess to Conference Room 1AB for Study Session

STUDY SESSION AGENDA ITEMS

- 1) Discuss Updates to City Code Chapter 18 Parks and Recreation.
- 2) Discuss Rehabilitation of the Bandstand in Fremont Park.
- 3) Update on Homelessness Advisory Board.
- 4) Exhaust Brakes

ADJOURNMENT



PROCLAMATION

WHEREAS, each year the Archdiocese of Kansas City in Kansas designates one week during the year to highlight Catholic Schools, and in 2024, the week of January 28th through February 3rd; and

WHEREAS, since 1881, Emporia has had a Catholic School, and today Sacred Heart Catholic School is an example that a religion-based school can withstand the test of time and change; and

WHEREAS, a Catholic school education is highly valued and has played a significant role in the lives of many families; and

WHEREAS, the presence of a Catholic school in our community has proven to be an additional amenity and incentive in the education of the youth of the City of Emporia; and

WHEREAS, Sacred Heart Catholic School is proud to be where students consistently work to their full potential; and

WHEREAS, the school has open enrollment and welcomes students from other communities and other religions; the intimate environment at Sacred Heart School affords each child personal attention and promotes individual success, self-esteem, and growth; and

WHEREAS, the legacy of Sacred Heart School will live on for many years thanks to dedicated administrators, teachers, and students as well as a very supportive community.

NOW, THEREFORE, I, Danny Giefer, Mayor for the City of Emporia, do hereby proclaim January 28th through February 3rd, as

Celebrate Catholic Schools Week

On this 17th Day of January 2024

ATTEST:

Danny Giefer, Mayor

Kerry Sull, City Clerk



PROCLAMATION

WHEREAS, Emporia State University has maintained and continuously created a momentous mission to empower people and communities through education; and

WHEREAS, Emporia State University provides access and opportunity for state, regional, national, and international experiences to the City of Emporia through its vision, mission, and values; and

WHEREAS, Emporia State University continually strives to thrive in and embrace an ever-changing, diverse world by providing programs for students and community members to gain a sense of respect and responsibility to advance the common good of our state, nation, and world; and

WHEREAS, Lyon County, the City of Emporia, and Emporia State University continue to build a University Community that strives for excellence in presenting campus and community opportunities, and commits to service to positively impact our campus and local communities; and

WHEREAS, Emporia State University will commence to celebrate its 161st anniversary on Founders' Day, February 15th, 2024;

NOW, THEREFORE, I, Danny Giefer, Mayor of the City of Emporia, Kansas, do hereby proclaim February 15, 2024 as

“EMPORIA STATE UNIVERSITY DAY”

in Emporia, Kansas, and urge all Emporians to join together, going forward hand in hand, as we celebrate the founding of Emporia State University.

DONE this 17th Day of January 2024

ATTEST:

Danny Giefer, Mayor

Kerry Sull, City Clerk



Commission Action Report

Ordinance No. 24-01 for a Conditional Use Permit
for a Ground Floor Dwelling Unit at 502 Commercial St.

Title: Ordinance No. 24-01 for a Conditional Use Permit for a Ground Floor Dwelling Unit at 502 Commercial St.

Agenda Date: January 17, 2024

Presented By: Justin Givens, Planning & Zoning Administrator

Background:

The owners of 502 Commercial St. are proposing to remodel and renovate the existing building. As part of the renovation, they are proposing to have multiple garden (basement) level apartments. The zoning regulations do not necessarily address subterranean apartments, so staff determined that issuing a Conditional Use Permit would be the best approach for approving the dwelling units.

The proposal calls for three upper-level dwelling units, a first floor hotel unit and commercial space, and four garden level dwelling units. There is a limited number of buildings in the downtown area that can support garden level apartments. The necessity for means of egress from the garden level is the biggest limiting factor in which buildings can have garden level dwelling units.

The Planning Commission, at their December 19, 2023 meeting, conducted the required public hearing, and made a unanimous recommendation for approval to the City Commission.

Discussion:

The proposed project would bring new life to a vacant building and provide for needed housing options within the community. Downtown dwelling units are discussed in the Comprehensive Plan and the project as proposed reserves office space on the main floor and add four additional dwelling units to the limited housing stock.

The Governing Body, when considering a recommendation from the Planning Commission on a Rezoning Application may; 1) Adopt the ordinance as presented or with conditions that the Governing Body sees fit; 2) Override the Planning Commission's recommendation by a 2/3 majority vote of the entire City Commission; 3) Table the request for further study; 4) Return the application to the Planning Commission, giving reasons for doing so.

Financial considerations:

The cost of publication of the ordinance is borne by the City.

Recommended action:

Approve Ordinance No. 24-01 for a Conditional Use Permit for a Ground Floor Dwelling Unit at 502 Commercial St.

Attachments:

CUP 24-01 Ordinance | Aerial Location Map

Proposed Floor Plan | Elevation Drawings

Excerpt of Minutes from Planning Commission meeting including the Staff Report

ORDINANCE NO. 24-01

AN ORDINANCE ISSUING A CONDITIONAL USE PERMIT FOR A CERTAIN DESCRIBED AREA IN THE CITY OF EMPORIA, KANSAS.

BE IT ORDAINED by the Governing Body of the City of Emporia, Kansas:

Section 1. A Conditional Use Permit is hereby granted to allow a Ground Floor Dwelling Unit in accordance with Section 9-5 of the Zoning Regulations:

On property commonly known as: 502 Commercial St;

and legally described as: Lot 146 On Commercial Street In The City Of Emporia, Lyon County, Kansas, According To The Recorded Plat Thereof.

Section 2. Conditional Use Permit granted for: Ground Floor Dwelling Unit.

Section 3. The following additional conditions are imposed upon the Conditional Use Permit:

- 1) The project meets and maintains compliance with all zoning, building, fire, and any other applicable federal, state, or municipal code or regulation.

Section 4. This ordinance shall become effective upon publication in the official city newspaper.

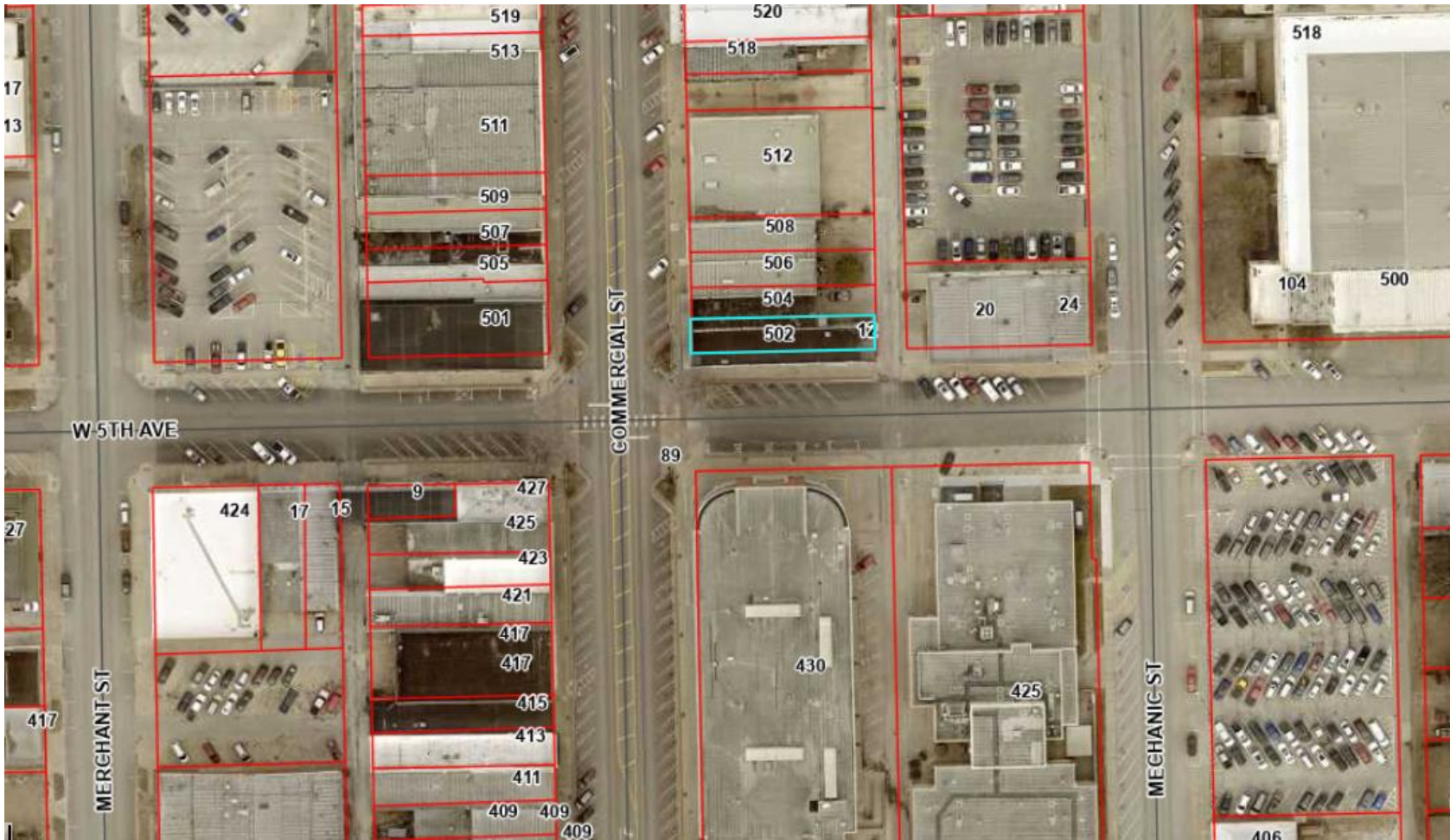
PASSED AND APPROVED this 17th day of January 2024.

DANNY GIEFER, Mayor

ATTEST:

KERRY SULL, City Clerk

502 Commercial Aerial Photo

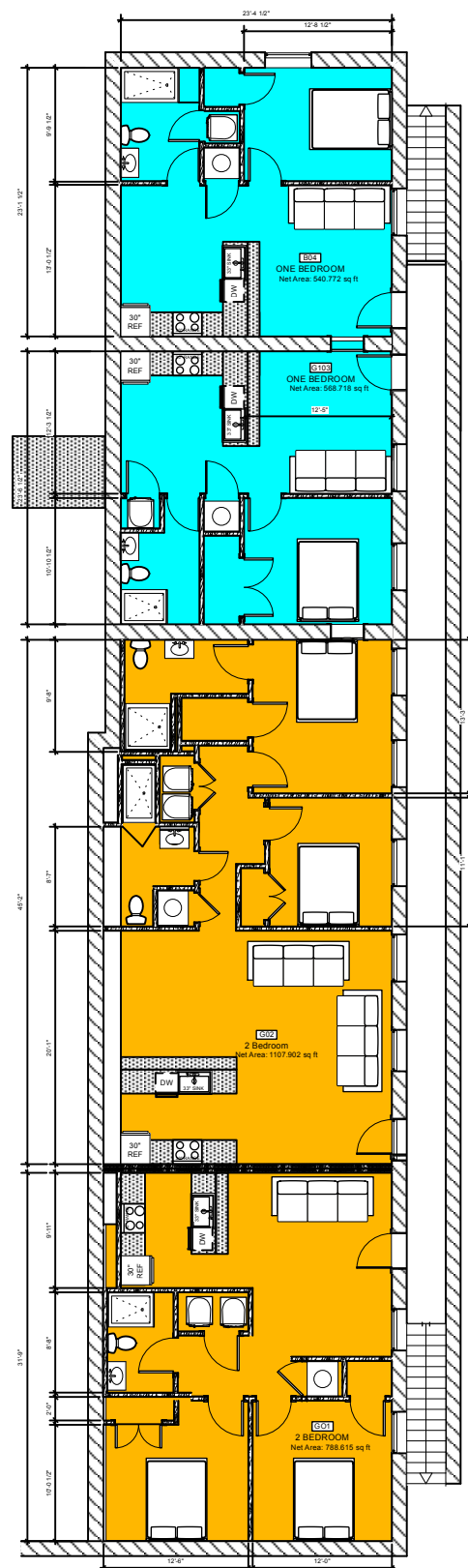
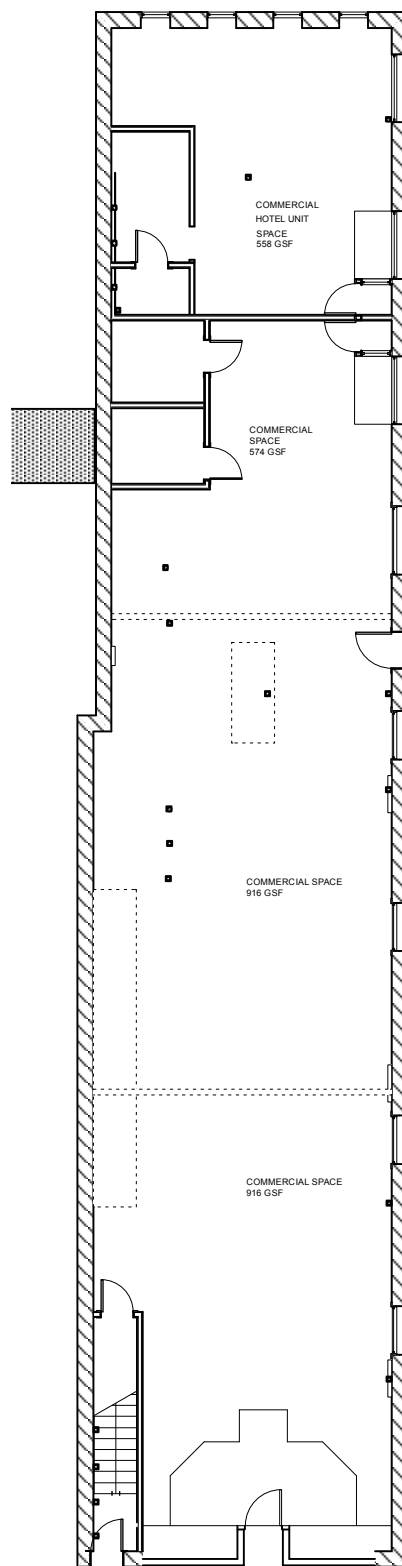
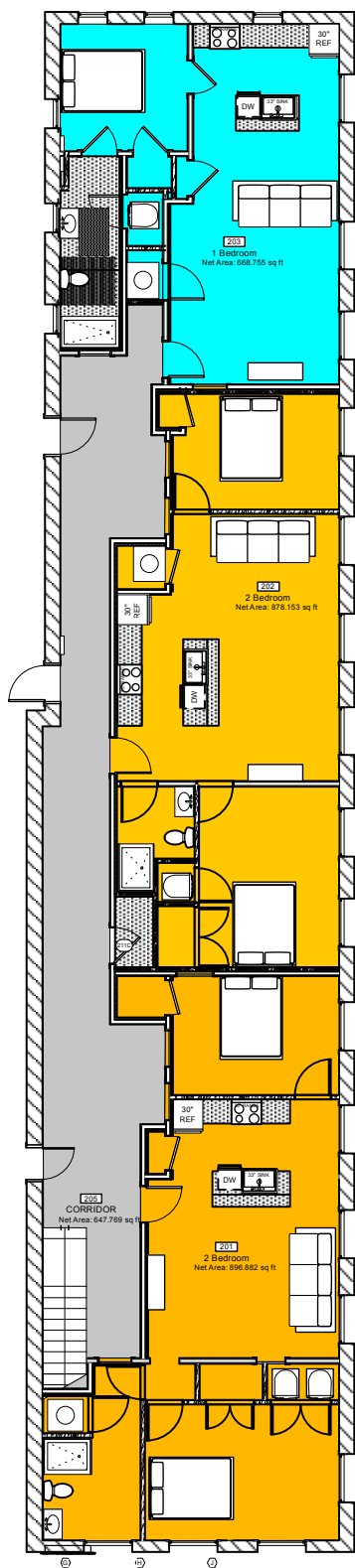




EXISTING PHOTOS

502 LOFTS, LLC

AT 502 COMMERCIAL
EMPORIA, KS



502 LOFTS, LLC

AT 502 COMMERCIAL
EMPORIA, KS



502 LOFTS, LLC

AT 502 COMMERCIAL
EMPORIA, KS



502 LOFTS, LLC

AT 502 COMMERCIAL
EMPORIA, KS



502 LOFTS, LLC

AT 502 COMMERCIAL
EMPORIA, KS

EXCERPT OF MINUTES- 12/19/2023

EMPORIA - LYON COUNTY METROPOLITAN AREA PLANNING COMMISSION

The Planning Commission met in a regular session on Tuesday, December 19, 2023, with Chair Thomas presiding. Members Duncan, Barnes, Rogers, Weaver, Ogle, and Bucklinger were present.

City staff: Justin Givens was present. Also present were: Mark Detter, Asst. City Manager, Kory Krause, Dir. Of Building & Neighborhood Development, Christina Montgomery, City Attorney, Tayler Wash, Special Projects Director, and Christine Torrens, Communications Manager.

1e. Consider an Application PC 2023-10, a Request for a Conditional Use Permit For A Ground Floor Dwelling Unit At 502 Commercial St.

Chair Thomas asked if proper notice had been given. **Givens** confirmed that proper notice was provided to the newspaper and to property owners within 200 feet of the subject property.

Chair Thomas asked if any Commissioners needed to recuse themselves or report any ex-parte communications. No Commissioners needed to recuse themselves or report any ex-parte communications.

Givens provided the Staff Report.

STAFF REPORT

Application #: PC 2023-10

Applicants: 502 Lofts LLC – Owner
Ben Moore Studio, LLC - Agent

Requested Action: Approval of a Conditional Use Permit for Ground Floor Dwellings pursuant to Section 2.5.3 of the Emporia Zoning Regulations.

Purpose: Applicants desire to construct long and short term rentals on multiple floors of the building including the garden (basement) level.

Address: 502 Commercial St., Emporia, KS

Legal description: Lot 146 On Commercial Street In The City Of Emporia, Lyon County, Kansas, According To The Recorded Plat Thereof.

Lot Size: 25' x 130' – 3,250 sq. ft.

Existing Zoning: Mixed Use (MU)

Future Zoning in ELC Comp. Plan: Mixed Use (MU)

Surrounding Zoning:

North – Mixed Use / Flex Use High

East – Flex Use High

South – Civic / Public

West – Mixed Use

Surrounding Actual Uses:

North – Downtown Businesses / Parking Lot

East – Office Space / Parking Lot

South – County Courthouse and Offices

West – Downtown Businesses

Analysis: The applicants are seeking to convert unused space into dwelling units by remodeling the existing building at 502 Commercial St. The plan calls for three units (two 2 bedroom and one 1 bedroom) to be located on the upper floor. Commercial space to be located on the main floor, and four units (two 2 bedroom and two 1 bedroom) to be located on the garden (basement) level. The Zoning Code does not address living units below the first floor, so staff applied the same standards for living units on the first floor in Mixed Use buildings. Regulations state that living units on the first floor of buildings located on Mixed Use parcel types are allowed with a Conditional Use Permit.

Additional analysis has been provided in the factors for consideration.

Considerations: 26-109. Factors to be Considered for a Conditional Use Permit:

Because of particular conditions associated with their activities, certain uses which might have an adverse effect upon nearby properties or upon the character and future development of a district are not permitted outright in districts, but are permitted as conditional uses when their proposed location is supplemented by additional requirements so as to make the use requested compatible with the surrounding property, the neighborhood and the zoning jurisdiction.

In approving a conditional use, the minimum requirements set out in these regulations for the underlying district must be met unless otherwise reduced by specific reference in the approval of the Governing Body. The requirements may be made more stringent if there are potentially injurious effects which may be anticipated upon other property or the neighborhood or which may be contrary to public health, safety or welfare.

The Planning Commission may recommend approval of a Conditional Use that is expressly authorized to be permitted in a particular zoning district, and the Governing Body may approve such Conditional Use, using the following factors as guidelines: **Staff Commentary in Bold**

1. Whether approval of the conditional use would be consistent with the intent and purpose of these regulations; **In the Mixed Use parcel type, business and residential uses are**

encouraged, although traditionally, commercial uses are located expressly on the first floor of these types of buildings. As was stated previously, garden or basement level dwelling units are not addressed in the zoning regulations, so staff felt a Conditional Use Permit would be appropriate as that is the method in which first floor level dwelling units can be approved in Mixed Use parcel type buildings. Staff feels that issuing the CUP would be consistent with the regulations.

2. Whether the location of the proposed use is compatible to other land uses in the surrounding neighborhood; **Dwelling units on the garden level would be consistent and compatible with the surrounding uses. The applicant is proposing to repurpose space that has been traditionally neglected in the downtown area.**

3. Whether the proposed use places an undue burden on the existing transportation and service facilities in the area affected and, if so, whether such additional transportation and service facilities can be provided; **There would be no undue burdens on public services or facilities if the CUP was approved.**

4. Whether the proposed use is made necessary or desirable because of changed or changing conditions in the area affected; **Dwelling units in the downtown area have been a focus for developers in the past several years with numerous projects being completed and planned. There is a high occupancy rate, and additional need for living units in the downtown area as well as the community as a whole. These units will help in adding to the stock in both short and long term rentals.**

5. The length of time the subject property has remained vacant or undeveloped as zoned; (the use of land for agricultural purposes shall be considered as viable use of the land and not be considered as allowing the land to be vacant or undeveloped); **Per the applicant, the basement and second floor have been chronically vacant since at least the 1960's if not before. The first floor has been vacant since 2015. Encouraging the adaptive reuse of buildings is an important focus of the zoning regulations. The particular use proposed, would help insure that the building becomes fully used, versus the chronic state of vacancy that it is in now.**

6. Whether the applicant's property is suitable for the proposed conditional use; **The property is suitable for the proposed use. Existing egress makes this property unique in the downtown area, and the garden level can be repurposed into dwelling units without major modifications to the adjacent sidewalks and the building's exterior.**

7. The recommendations of professional staff; **Staff recommends approval of the Conditional Use Permit.**

8. Whether the proposed conditional use would be in conformance to and further enhance the implementation of the City's Comprehensive Plan; **Plan ELC states that there is a need to improve the housing stock to support economic development; promote redevelopment and renovations in Emporia's older neighborhoods, and this project will meet both of those needs as well as addressing a chronically vacant downtown building.**

9. Whether the relative gain to the public health, safety, and general welfare outweighs the hardship imposed on the applicant by not upgrading the value of the property by approving the proposed conditional use; **There would be no harm to the public health, safety and general welfare if this project was approved. Limiting the uses of the garden level would diminish the value of the property, and be contradictory to the Comprehensive Plan.**

10. Whether the proposed conditional use, if it complies with all the conditions upon which the approval is made contingent, will not adversely affect the property in the area affected; **Staff feels that there would be no adverse affect for the neighboring properties in the area, as this would increase the number of people staying in the downtown area full time, and could help to support those businesses in the area that are open later than most downtown businesses.**

11. For uses as solid waste disposal facilities, including sanitary landfills, construction and demolition landfills and transfer stations, whether the proposed conditional use is consistent with the adopted Solid Waste Management Plan of Lyon County, and amendments thereto; and **N/A**

12. Such other factors as may be relevant from the facts and evidence presented in the application.

Neighborhood Communications: Staff has received two calls about the proposed project. Each caller asked general questions about the project, but did not state a position either for or against the project.

Recommendation: Staff recommends the Planning Commission make a motion of approval for the Conditional Use Permit for Garden (Basement) Level Dwelling Units to the Governing Body with the following conditions;

- 1) The Project Meet All Permitting Requirements for the City of Emporia;
- 2) Any Additional Conditions the Planning Commission deems appropriate.

Attachments: Aerial Map | Current Zoning Map | 502 Loft Plans | Application

Commissioners Rogers and Duncan asked about parking for the project. Citing several other development projects in the downtown area. It was determined that parking was not required for downtown projects in this area.

The Public Hearing was opened.

Ben Moore, (owner's agent) spoke on behalf of the Conditional Use Permit. Mr. Moore stated that the building would be fully sprinkled and meet all building code and fire code standards of the city. **Moore** reiterated that parking was not a requirement for dwelling units in the downtown area. He also clarified for the Commissioners "garden level" dwelling units. Stating that each unit would have a small area outside of the apartment that the occupant could enjoy.

The Public Hearing was closed.

Commissioner Weaver made a motion to recommend approval of the Conditional Use Permit to the City Commission based on Staff's recommendation. Commissioner Rogers seconded the motion. The motion carried 7-0.



Commission Action Report

Ordinance No. 44 Exempting the City of Emporia, Kansas from the Provisions of K.S.A. 12-1222 Relating to City, County and Township Libraries; Board; Appointment; Terms; Eligibility; Vacancies; Expenses.

Title: Charter Ordinance No. 44 Exempting the City of Emporia, Kansas from the Provisions of K.S.A. 12-1222 Relating to City, County and Township Libraries; Board; Appointment; Terms; Eligibility; Vacancies; Expenses.

Agenda Date: January 17, 2024

Presented By: Christina Montgomery, City Attorney

Background:

K.S.A. 12-1222 establishes provisions for appointment and terms of certain library boards but does not apply uniformly to all cities in Kansas. Therefore, the City may utilize its Home Rule authority under Article XII, Section 5, of the Constitution of the State of Kansas to exempt itself from said provisions.

Discussion:

Charter Ordinance No. 44 will exempt the City of Emporia from the provisions of K.S.A. 12-1222. The charter ordinance authorizes the City to enact substitute provisions by ordinary ordinance. After consideration of this item, staff will present Ordinance 24-02 establishing substitute provisions.

Charter ordinances require a 2/3 majority vote to pass. The charter ordinances will be published once each week for two (2) consecutive weeks in the official City newspaper, and will take effect sixty-one (61) days after final publication unless a sufficient petition for referendum is filed.

Financial considerations:

The City will pay the cost of publication in the official City newspaper.

Recommended action:

Approve Charter Ordinance No. 44 Exempting the City of Emporia, Kansas from the Provisions of K.S.A. 12-1222 Relating to City, County and Township Libraries; Board; Appointment; Terms; Eligibility; Vacancies; Expenses.

Attachments:

Charter Ordinance No. 44 Exempting the City of Emporia, Kansas from the Provisions of K.S.A. 12-1222 Relating to City, County and Township Libraries; Board; Appointment; Terms; Eligibility; Vacancies; Expenses.

CHARTER ORDINANCE NO. 44

A CHARTER ORDINANCE EXEMPTING THE CITY OF EMPORIA, KANSAS FROM THE PROVISIONS OF K.S.A. 12-1222 RELATING TO CITY, COUNTY AND TOWNSHIP LIBRARIES; BOARD; APPOINTMENT; TERMS; ELIGIBILITY; VACANCIES; EXPENSES.

WHEREAS, Article 12, § 5 of the Constitution of the State of Kansas (the “Act”) empowers cities to determine their local affairs and government and provides that such power and authority granted thereby to cities shall be liberally construed for the purpose of giving to cities the largest measure of self-government, including passing charter ordinances which exempt such cities from non-uniform statutes and acts of the Kansas Legislature; and

WHEREAS, the City of Emporia, Kansas (the “City”) is a City, as defined in the Act, duly created and organized, under the laws of the State of Kansas; and

WHEREAS, K.S.A. 12-1222 is a provision of the Kansas Legislature relating to City, County, and Township Libraries; Board; Appointment; Terms; Eligibility; Vacancies; Expenses, which provision is either an enactment or a part thereof, which is applicable to the City, but is not uniformly applicable to all cities within the State of Kansas; and

WHEREAS, the governing body of the City desires, by charter ordinance, to exempt the City from the provisions of K.S.A. 12-1222.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF EMPORIA, KANSAS:

SECTION 1. *City exempt from K.S.A. 12-1222.* The City of Emporia, Kansas under the authority of Article XII, Section 5, of the Constitution of the State of Kansas, hereby elects to exempt itself from and make inapplicable to it the provisions of K.S.A. 12-1222 relating to City, County, and Township Libraries; Board; Appointment; Terms; Eligibility; Vacancies; Expenses; which provisions are either enactments or parts thereof, which are applicable to this City but are not applicable uniformly to all cities.

SECTION 2. *Substitute and additional provisions.* Substitute and additional provisions shall be provided for by general ordinance.

SECTION 3. *Effective Date.* This Charter Ordinance shall be published once each week for two (2) consecutive weeks in the official City newspaper; and shall take effect sixty-one (61) days after final publication unless a sufficient petition for referendum is filed requiring a referendum be held on the Ordinance as provided in Article XII, Section 5, Subdivision (c)(3), of the Constitution of the State of Kansas, in which case the Ordinance shall be effective if approved by a majority of the electors voting thereon.

SECTION 4. *Recording.* Upon its effective date, this Charter Ordinance shall be recorded by the City Clerk in a book maintained for Charter Ordinances of the City and shall be filed with the Secretary of State of the State of Kansas.

PASSED BY THE GOVERNING BODY, not less than two-thirds (2/3) of the members elect voting in favor thereof, this 17th day of January 2024.

Danny Giefer, Mayor

Attest:

Kerry Sull, City Clerk



Commission Action Report

No. 24-02 Pertaining to the Emporia Public Library Board Appointments; Terms; Vacancies; Expenses in the City of Emporia, Kansas.

Title: Ordinance No. 24-02 Pertaining to the Emporia Public Library Board Appointments; Terms; Vacancies; Expenses in the City of Emporia, Kansas.

Agenda Date: January 17, 2024

Presented By: Christina Montgomery, City Attorney

Background:

Charter Ordinance No. 44 exempts the City from the provisions of K.S.A. 12-1222 which do not apply uniformly to all cities. Ordinance No. 24-02 provides substitute provisions.

Discussion:

Ordinance No. 24-02 provides the same provisions for the Emporia Public Library Board appointments that K.S.A. 12-1222 provides for other city libraries with one exception. State law calls for the mayor to serve on the library board while Ordinance No. 24-02 states that the governing body shall appoint from its membership one member to serve on the Emporia Public Library Board.

Ordinance No. 24-02 will take effect after publication in the official City newspaper and upon the effective date of Charter Ordinance No. 44.

Financial considerations:

The City will pay the cost of publication in the official City newspaper.

Recommended action:

Approve Ordinance No. 24-02 Pertaining to the Emporia Public Library Board Appointments; Terms; Vacancies; Expenses in the City of Emporia, Kansas.

Attachments:

Ordinance No. 24-02 Pertaining to the Emporia Public Library Board Appointments; Terms; Vacancies; Expenses in the City of Emporia, Kansas.

ORDINANCE NO. 24-02

AN ORDINANCE PERTAINING TO THE EMPORIA PUBLIC LIBRARY BOARD APPOINTMENTS; TERMS; VACANCIES; EXPENSES IN THE CITY OF EMPORIA, KANSAS.

WHEREAS, subject to the provisions of K.S.A. 12-16,128, and amendments thereto, the Governing Body of the City of Emporia, Kasnas has established the Emporia Public Library and has appointed a library board for such library; and

WHEREAS, the Governing Body of the City has exempted itself from the provisions of K.S.A. 12-1222 relating to City, County, and Township Libraries; Board; Appointment; Terms; Eligibility; Vacancies; Expenses through Charter Ordinance No. 44 and desires to provide substitute and additional provisions.

NOW THEREFORE, BE IT ORDAINED by the Governing Body of the City of Emporia, Kansas:

SECTION 1. The Governing Body shall appoint members to the Emporia Public Library Board. The Library Board shall consist of seven (7) members with staggered four (4) year terms with terms expiring the fourth April 30 following date of appointment. Members of the library board previously appointed by the governing body shall continue to serve their existing terms until expiration, resignation, or removal.

In addition to the appointed members of the board, the governing body of the municipality shall appoint from its membership one (1) member to serve ex officio on the library Board with the same powers as appointed members. No person holding any other office in the municipality shall be appointed a member of the Library Board while holding such office.

All members appointed to the Library Board shall be residents of the City of Emporia. Vacancies occasioned by removal from the municipality, resignation or otherwise, shall be filled by appointment for the unexpired term. No person who has been appointed for two consecutive four-year terms to a Library Board shall be eligible for further appointment to such board until one year after the expiration of the second term. Members of Library Boards shall receive no compensation for their services as such but shall be allowed their actual and necessary expenses in attending meetings and in carrying out their duties as members.

SECTION 2. Effective Date. This ordinance shall take effect after its publication in the official City newspaper and upon the effective date of Charter Ordinance No. 44.

PASSED AND APPROVED by the Governing Body of the City of Emporia, Kansas,
this 17th day of January, 2024.

Danny Giefer, Mayor

ATTEST:

Kerry Sull, City Clerk



Commission Action Report

Resolution 3721 Supporting the Expansion of Medicaid in Kansas

Title: Resolution 3721 Supporting the Expansion of Medicaid in Kansas

Agenda Date: January 17, 2024

Presented By: Trey Cocking, City Manager

Background:

In light of the commencement of the Kansas legislative session, during which discussions on the matter of Medicaid expansion are anticipated, the City of Emporia wishes to formally articulate its support for the ongoing efforts advocating for Medicaid expansion in Kansas.

Discussion:

Resolution 3721 expresses support for the expansion of Medicaid in Kansas. The resolution outlines various reasons for supporting Medicaid expansion, including the positive impact on residents' access to healthcare, the financial strain on emergency medical services, and the economic benefits to local healthcare institutions and the community overall.

Financial Considerations:

No City funding is required.

Recommended Action:

Approve Resolution 3721 Supporting the Expansion of Medicaid in Kansas.

Attachments:

Resolution 3721 Supporting the Expansion of Medicaid in Kansas.

RESOLUTION NO. 3721

A RESOLUTION OF THE CITY COMMISSION OF EMPORIA, KANSAS, SUPPORTING THE EXPANSION OF MEDICAID IN KANSAS

WHEREAS, access to affordable healthcare is a critical need for the residents of Emporia, Kansas, and plays a vital role in the overall wellbeing of the community; and

WHEREAS, the Emporia Fire Department provides essential countywide Emergency Medical Services (EMS) to the residents, and the state's failure to expand Medicaid has significantly impacted its revenues; and

WHEREAS, insufficient Medicaid coverage has led to an increased need for additional property tax dollars to support the EMS services, burdening the local property taxpayers; and

WHEREAS, the expansion of Medicaid in Kansas would extend healthcare coverage to many uninsured or underinsured residents, improving their health outcomes and quality of life; and

WHEREAS, the expansion of Medicaid is expected to have a positive economic impact on the Emporia community, including substantial support to Newman Regional Health Medical Center by reducing uncompensated care and strengthening the hospital's fiscal stability; and

WHEREAS, a healthy community is foundational to the social and economic prosperity of Emporia, and access to healthcare is integral to achieving this goal;

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the City Commission of Emporia, Kansas, that:

The City Commission hereby expresses its strong support for the expansion of Medicaid in Kansas, recognizing the significant benefits it would bring to the residents, economy of Emporia, operational sustainability of the Emporia Fire Department's EMS services, and the wellbeing of Newman Regional Health Medical Center.

The City Commission urges the State Legislature and the Governor of Kansas to take prompt action to expand Medicaid, ensuring that more Kansans have access to essential health services and reducing the financial burden on local emergency medical services, property taxpayers, and healthcare institutions like Newman Regional Health Medical Center.

The City Clerk is hereby directed to send copies of this resolution to the Governor of Kansas, members of the Kansas Legislature, and other relevant parties, as a formal expression of the position of the City of Emporia.

APPROVED AND ADOPTED BY THE GOVERNING BODY OF THE CITY OF EMPORIA, KANSAS this 17th day of January 2024.

Danny Giefer, Mayor

ATTEST:

Kerry Sull, City Clerk



Commission Action Report

Stormwater Pond Improvements to Serve
Lots 1, 2, & 6 in Sunset Lake Addition Bid, Project No. 23Sunset

9

Title: Stormwater Pond Improvements to Serve Lots 1, 2, & 6 in Sunset Lake
Addition Bid, Project No. 23Sunset

Agenda Date: January 17, 2024

Presented By: Jim Ubert, City Engineer

Background:

The property owners of Lots 1, 2, & 6 in Sunset Lake Addition petitioned the City for stormwater improvements on their platted lots. The proposed improvements consisted of silt cleanout of the pond, some grading on the upstream inlet to the pond, construction of a rock ditch check at the upstream inlet to the pond, miscellaneous tree removal, and erosion control and seeding.

Discussion:

CONTRACTOR NAME	BASE BID:	ADD ALTERNATE NO. 1:	BASE + ADD ALT. NO.1
SRCoffman Const., Inc.	\$99,735.00	\$1,200.00	\$100,935.00
Double J Construction	\$125,535.00	\$3,500.00	\$129,035.00
L. Underwood, LLC	\$142,885.00	\$1,000.00	\$143,885.00
Leiser Excavating, LLC	\$154,776.00	\$0.00	\$154,776.00
City Engineer's Estimate	\$45,135.00	\$850.00	\$45,985.00

Financial considerations:

The property owners agreed to and signed a petition in the amount of \$45,000 for said improvements to be constructed by the City and assessed via special assessments on a 50% basis per each of the two (2) property owners based upon their lot frontage along the pond.

Recommended action:

Reject all bids, as they are all well over the Engineer's Estimate.

Attachments:

Bid tabulation.

CITY OF EMPORIA, KS BID TABULATION FOR STORMWATER POND IMPROVEMENTS TO SERVE LOTS 1, 2 & 6 IN SUNSET LAKE ADDITION PROJECT NO. 23SUNSET												
Location: City of Emporia Engineering Department Bids Opened: 2:00 pm, January 10, 2024												
BASE BID			S.R. Coffman Construction, Inc.		Double J Construction		L. Underwood, LLC		Leiser Excavating, LLC		CITY ENGINEER'S ESTIMATE	
Quantity	Units	Description	Unit	Total	Unit	Total	Unit	Total	Unit	Total	Unit	Total
1	L.S.	Mobilization	\$12,400.00	\$12,400.00	\$6,500.00	\$6,500.00	\$5,000.00	\$5,000.00	\$1,750.00	\$1,750.00	\$4,000.00	\$4,000.00
1	L.S.	Clearing & Grubbing	\$2,100.00	\$2,100.00	\$7,000.00	\$7,000.00	\$8,600.00	\$8,600.00	\$2,840.50	\$2,840.50	\$3,500.00	\$3,500.00
1	L.S.	Unclassified Pond Excavation	\$77,400.00	\$77,400.00	\$100,000.00	\$100,000.00	\$110,000.00	\$110,000.00	\$111,300.00	\$111,300.00	\$32,000.00	\$32,000.00
1	Ea.	Temporary Construction Entrance	\$3,200.00	\$3,200.00	\$4,500.00	\$4,500.00	\$4,950.00	\$4,950.00	\$383.00	\$383.00	\$1,000.00	\$1,000.00
2	Ea.	Inlet Sediment Barrier	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$4,000.00	\$55.25	\$110.50	\$200.00	\$400.00
1	C.Y.	Sediment Removal (Set Price)	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
100	L.F.	Silt Fence Slope Barrier	\$8.50	\$850.00	\$5.00	\$500.00	\$7.00	\$700.00	\$349.25	\$34,925.00	\$9.00	\$900.00
1	L.S.	Rock Ditch Check	\$950.00	\$950.00	\$0.00	\$0.00	\$3,800.00	\$3,800.00	\$1,632.00	\$1,632.00	\$1,300.00	\$1,300.00
1	L.S.	Permanent Seeding, Fertilizer, & Mulching	\$1,800.00	\$1,800.00	\$5,000.00	\$5,000.00	\$5,800.00	\$5,800.00	\$1,800.00	\$1,800.00	\$2,000.00	\$2,000.00
TOTAL AMOUNT OF BASE BID:			\$99,735.00		\$125,535.00		\$142,885.00		\$154,776.00		\$45,135.00	
ADD ALTERNATE NO. 1												
1	L.S.	Lower 12" PVC Outlet Pipe up to 12" in Elevation	\$1,200.00	\$1,200.00	\$3,500.00	\$3,500.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$850.00	\$850.00
TOTAL AMOUNT OF ADD ALTERNATE NO.1 BID:			\$1,200.00		\$3,500.00		\$1,000.00		\$0.00		\$850.00	
TOTAL AMOUNT OF BASE BID:			\$100,935.00		\$129,035.00		\$143,885.00		\$154,776.00		\$45,985.00	
*Indicates math error on submitted bid.												



Commission Action Report

2024 Legislative Policy Statement

Title: 2024 Legislative Policy Statement

Agenda Date: January 17th, 2024

Presented By: Trey Cocking, City Manager

Background:

Each year, the City Commission formalizes its legislative stance by adopting a position paper outlining the City's objectives for the upcoming state legislative session.

Discussion:

The 2024 Legislative Policy Statement outlines the City's stance on the following topics:

- Home Rule
- Rural Hospital Funding
- Rural Housing Incentive Loan Fund
- Housing
- Tax Policy & Spending
- Property Taxes
- League of Kansas Municipalities

Financial Considerations:

There are no financial implications.

Recommended Action:

Approve the 2024 Legislative Policy Statement

Attachments:

2024 Legislative Policy Statement

CITY OF EMPORIA 2024 LEGISLATIVE POLICY STATEMENT

HOME RULE - We believe the governing of public affairs should be as close to the people as possible and that Home Rule is essential to vigorous, effective and responsible local government under our representative system. Home Rule is crucial to the continued ability of locally elected officials to solve problems in ways most appropriate to local needs and conditions. Legislation which affirms the ability to pass local laws on the same subject is strongly supported.

RURAL HOSPITAL FUNDING - Emergency medical services and public hospitals must provide medical services without regard to the ability of patients to pay. The expansion of Medicaid in Kansas would allow medical providers to be at least partially compensated for some medical services to economically disadvantaged citizens. We support the expansion of Medicaid in Kansas.

RURAL HOUSING INCENTIVE LOAN FUND -We support the creation of a State low interest revolving loan fund to finance development in Reinvestment Housing Incentive Districts.

HOUSING – The City of Emporia supports programs that encourage access to quality housing, including but not limited to, the Housing Investor Tax Credit Act, the Kansas Affordable Housing Tax Credit Act, the Kansas Rural Home Loan Guarantee Act, guaranteeing appraisals in rural counties, the Historic Kansas Act, and the Kansas Rural Housing Incentive District Act.

TAX POLICY & SPENDING - Local spending and taxing decisions are best left to local officials representing the citizens that elected them. We oppose state-imposed limits on the taxing and spending authority of cities. Changes to tax policies should not be undertaken without a full understanding of the overall impact on all taxpayers, taxing entities, and the sources and amounts of revenues generated or eliminated by such policy changes.

PROPERTY TAXES - All property taxing authorities, including cities, counties, the state, school districts, special districts, and community colleges should be transparent, and abide by the same limitations, restrictions, and requirements. Any additional transparency measures should not be burdensome or costly. We encourage the state and local governments to make government more efficient and recognize the need to work together on innovative approaches to reduce property taxes.

LEAGUE OF KANSAS MUNICIPALITIES – In addition, the City of Emporia supports the League of Kansas Municipalities Statement of Municipal Policy. The policy is a crucial framework supporting local autonomy and effective governance. It emphasizes the importance of Home Rule, allowing municipalities to address unique local needs effectively. This policy advocates for empowering local officials, who are intimately aware of their community's challenges and opportunities, ensuring that decisions are made closest to the people they affect.

APPROVED by the Emporia City Commission, this 17th day of January 2024.

Danny Giefer, Mayor

Erren Harter, Vice-Mayor

Becky Smith, City Commissioner

Susan Brinkman, City Commissioner

Jamie Sauder, City Commissioner



Commission Action Report

Financials and Permits

Title: Financials and Permits
Agenda Date: January 17, 2024
Presented By: Trey Cocking, City Manager

Background:

This is a time for the City Manager to make comments and reports to the Public.

The following is general information for the month of December 2023 for the community:

Monthly Local Retail Sales Tax Receipts Update

	2022	2023	
	\$ 531,075.01	\$ 505,879.35	Decrease of \$25,195.66 for the month, and
YTD	\$6,085,193.91	\$6,414,856.71	Overall increase of 5.42% from year 2022.

City Share from County Tax

	2022	2023	
	\$ 274,113.35	\$ 260,195.21	Decrease of \$13,918.14 for the month, and
YTD	\$3,112,239.92	\$3,371,272.41	Overall increase of 8.32% from year 2022.

Building Permits issued from 12/1/2023 to 12/31/2023 for new construction, remodeling/repairs and demolition.

Total number of building permits issued through Code Services:	43
Total of valuations associated with those building permits:	\$1,490,746.00
Total number of dollars collected for Building Permit Fees:	\$ 9,111.38
Construct – Single-family dwellings	0
Demo – Single-family dwellings	0

Flint Hills Mall CID for December 2023	\$ 15,898.20
YTD	\$220,154.24

Pavilions CID for December 2023	\$ 13,161.73
CID #2	\$ 13,155.50
YTD	\$ 237,086.29

The Governing Body of the City of Emporia, Kansas, met in Regular Session, Wednesday, January 3, 2024, with Mayor Brinkman presiding and Commissioners Giefer, Harter, Sauder, and Smith present. Also present were City Manager Cocking, City Clerk Sull and City Attorney Montgomery. Assistant City Manager Detter was absent.

**CITY COMMISSION
(Public Comment)**

This is the time for the public to make comments.

The public is invited to make comments at this time. Please limit comments to two (2) minutes each. Please state your name and address prior to making comments.

No comments were made at this time.

**CITY COMMISSION
(Board Appointment)**

Emporia Human Relations Commission:

It was moved by Commissioner Smith seconded by Commissioner Sauder that Mandey Serig be appointed to the Emporia Human Relations Commission to fill an unexpired term that expires on June 1, 2025. The vote follows: Commissioner Smith, aye; Commissioner Sauder, aye; Commissioner Giefer, aye; Commissioner Harter aye; and Mayor Brinkman, aye.

**EMPORIA POLICE DEPARTMENT
(Remodel Lobby)
(Bids)**

Kevin Hanlin, Director of Public Lands and Facilities, was recognized and addressed the Governing Body. He stated at a previous meeting the Commission

reviewed the concept of design for the Police Department Remodel. The purpose of the remodel is to open more space for staff workers behind the counter and protect the area to a level 3 ballistic walls and service windows. He stated the work is similar in scope to the improvements made in the Municipal Court lobby and the Water Service lobby. The bidding of the project consisted of a base bid for installation of new walls, windows and counters for the police department reception area. There were also three alternate bids for the existing police department offices to receive new carpet and base; for the existing corridor to receive new epoxy and base and the existing court reception lobby to receive new epoxy and base to modernize the entire space. The bids are as follows:

Contractor	Base Bid	Alt #1	Alt #2	Alt #3	Total Bid
Evergreen Construction	\$264,369.	\$8,047.	\$12,620.	\$7,200.	\$292,236.
Mitchell-Markowitz Construction	\$320,165.	\$7,820.	\$11,760.	\$5,650.	\$345,395.
Vogts Construction	\$363,000	\$6,500.	\$ 9,000.	\$6,500.	\$385,000.
Ben Moore Studio Architecture & Planning					\$374,470.

He stated there could be an area of carpet that may have asbestos mastic under the carpet. Additional testing may be required during demolition and if asbestos mastic is found there may be additional cost incurred for removal. This project is funded through Civic ADA/Multi-Year and the budgeted amount of \$400,000. He stated the City is also eligible to participate in tax credits from the State Historic Office that could potentially be 23% to 24% back of the project costs after expenses are paid that could be used for selected items. He stated the Civic Building is not an historical site but is within the Historic District to qualify for tax credits. Staff is recommending awarding the Police Department remodel bid to Evergreen Construction in the amount of \$292,236.

Commissioner Smith made a motion to award the Emporia Police Department remodel bid to Evergreen Construction in the amount of \$292,236. Commissioner Giefer seconded the motion.

Commissioner Harter asked when the project is scheduled to start and finish.

Mr. Hanlin stated approximately July 20, 2024, with a 90-day completion time, with no unforeseen additional projects.

Following further discussion, there was a call for the vote as follows:
Commissioner Smith, aye; Commissioner Giefer, aye; Commissioner Harter aye;
Commissioner Sauder, aye; and Mayor Brinkman, aye.

Consent Agenda

It was moved by Commissioner Harter, seconded by Commissioner Sauder that
the Consent Agenda listed below be ratified as a whole:

- a. Minutes of Regular Commission Meeting Held on December 23, 2023.
- b. License Agreement for 305 W. 18th Avenue.

The vote follows: Commissioner Harter, aye; Commissioner Sauder, aye;
Commissioner Giefer, aye; Commissioner Smith, aye; and Mayor Brinkman, aye.

CITY COMMISSION (City Manager's Report)

This is an opportunity for the City Manager to present information to the public that
may not be reported in other news accounts or City activities or to highlight
accomplishments of the organization.

At the time this Agenda was prepared, the following items were in the works:

TENTATIVE AGENDA FOR JANUARY 17, 2024, MEETING.

- Award Sunset Lake Stormwater Pond Improvement.

STUDY SESSION

- Discuss the Update of City Park Rules.
- Discuss Approval of the New Bandstand in Fremont Park.
- Discuss the Implementation of Rental Registration and Revisions of the
current Vacant Property Ordinance.

**CITY COMMISSION
(Public Comment)**

This is the time for the Mayor and City Commissioners to make comments and reports to the public.

EXECUTIVE SESSION

Commissioner Harter made a motion to recess into Executive Session to discuss confidential matters of a third party for a potential development project resuming the open meeting in the City Commission Meeting Room, this same date, at 11:28 a.m. and invite Dean Grant, Public Works Director and Tayler Wash, Director of Special Projects. Commissioner Smith seconded the motion. The vote follows: Commissioner Harter, aye; Commissioner Smith, aye; Commissioner Giefer, aye; Commissioner Sauder, aye; and Mayor Brinkman, aye.

Upon reconvening the meeting in Regular Session, at 11:28 a.m., this same date in the City Commission Meeting Room, Mayor Brinkman stated they had discussed confidential matters of a third party for a potential development project and no action was taken.

EXECUTIVE SESSION

Commissioner Harter made a motion to recess into Executive Session for consultation with the City Attorney regarding a legal matter resuming the open meeting in the City Commission Meeting Room, this same date, at 11:45 a.m. and invite Tayler Wash, Special Projects Director. Commissioner Sauder seconded the motion. The vote follows: Commissioner Harter, aye; Commissioner Sauder, aye; and Mayor Brinkman, aye. Commissioner Giefer and Commissioner Smith were not present at the time of the vote.

Upon reconvening the meeting in Regular Session, at 11:45 a.m., this same date in the City Commission Meeting Room, Mayor Brinkman stated they had consultation with the City Attorney regarding a legal matter, and no action was taken.

**2023 CITY COMMISSION
(State of the City Speech)
(Mayor Susan Brinkman)**

As we close out the business of the City of Emporia for 2023, it is customary for the Mayor to offer an annual update and assessment of the state-of-the-city. Our accomplishments and challenges over the previous twelve months have been numerous.

Of all city business, none is more important than our personnel. No city can claim a high degree of functioning, provide 24/7 365 services, or make progress on economic, safety, recreation, and fiscal goals, without fully dedicated employees whose compensation and quality of work life are adequately addressed. I am pleased we were able to implement and fund a comprehensive compensation study this year to attract and retain a diverse and talented family of employees.

Well-balanced economic development in 2023 continues to keep our city revenues stable during the year, we welcomed three new tenants to the Pavilions, received \$5 million from the state for Emporia industries, made progress on housing development with two new subdivisions bringing 82 single family homes online in the coming year in addition to 32 new infill housing units. Additionally, construction is underway for a new hotel and 200-guest event center.

Small business is the heart and soul of every community and 2023 brought us 2.5 million dollars in alternative funding for our small business owners. Additionally, we hosted the State's first ever Makers Space Summit and E-Tech Start-up camp focused on product-based entrepreneurship. Finally, Emporia was the first city in Kansas to successfully complete an upper story RHID project.

Financial matters are often where city conversations begin. The commission was thoughtful in the budgeting process this year to ensure appropriate levels of reserve while allocating spending into the community for growth and common good. Our city retained a AA credit rating in 2023 while lowering the mill levy rate to rate a 2024 budget.

Aging infrastructure continues to be a challenge for the commission and remarkably frustrating to our residents and businesses. No city wants to be in the news for setting a water main break record but we hold this dubious distinction with 41 breaks over five days in September; an event of such significance we activated the Incident Command System to identify mitigation strategies. I am grateful to the many city employees and the underground utilities crew who spent far more time repairing our infrastructure this fall than they spent with their families. If there is a silver lining it would be our knowledge of how better to plan for improvements going forward so that we do not leave our city in a deteriorating state for future generations. The rehabilitation of our 12th Ave water tower in 2023 is the first of many improvements and when considered with our successful negotiation with the State for water rights at Council Grove Reservoir, I feel confident of a continuous supply of efficiently delivered clean water to Emporians for decades to come.

The City of Emporia has a long and solid history of supporting our parks and rec amenities. 2023 continued this tradition with significant upgrades to our municipal ball golf course, the creation of a parks superintendent to maintain our numerous disc golf facilities, and the movement of our skatepark from idea to design. Additionally, the commission spent many hours of engagement with our school district and recreation commission to move forward on a next generation recreation facility in our community. 2024 is looking quite promising for rec enthusiasts of all demographics.

Community engagement is paramount for Emporia's continued growth. For the commission, conducting city business, it is critical to know the demographics and psychographics of our community. This cannot be handled with surveys but requires elected leaders to be present. Our community is 30% Hispanic and Latino and in our schools, 52% of the students identify as multi-racial including Hispanic. As such, I was pleased to see much progress in full community engagement with our Latino/Hispanic citizens. Multiple welcome speeches from the city were delivered in the Spanish language including the first ever by a Mayor at the Dia de la Independencia celebration, and from our Visit Emporia director at the League of Latin Legends softball tournament. Another first, 100% of the organizations participated in the To Your Health fair created Spanish language materials, and finally, our Emporia Spanish Speakers were selected as a Kansas Health Foundation Building Power and Equity partner. We are well on our way to becoming a bilingual city that celebrates and respects the importance of inclusion.

"La participacion de la comunidad es fundamental para que Emporia siga creciendo. Para hacer negocios en nuestra ciudad, es importante conocer la demografia y la forma de pensar de nuestra comunidad. Esto no se puede solucionar solo con encuestas, necesitamos la presencia de lideres elehidos. En nuestra comunidad, el treinta por ciento es de origen Latino, y en nuestras escuelas, el cincuenta y dos por ciento de los estudiantes se identifican como multirraciales, incluyendo Latinos. Me alegra ver que ha habido un gran progreso en la participacion de nuestros

habitantes Latinos. Hubo varios discursos de bienvenida en español por parte de líderes de la ciudad, incluso el alcalde en el Día de la Independencia y nuestro director de Visit Emporia en el torneo de softbol Latin Legends. Otro primer que tuvimos Emporia Spanish Speakers fue seleccionado como socio de Kansas Health Foundation Building Power and Equity. Estamos en camino de convertirnos en una ciudad bilingüe que celebra y respeta la importancia de la inclusión.

And finally, I want to recognize our strides in continuing to make Emporia a safe, engaging, and healthy community for all of our residents. Among the accomplishments in 2023, we allocated dollars to improved safety equipment for our EPD, we established a Homeless Advisory Board to proactively address housing insecurity, we've started the process for a new 21st century fire station, and we revamped the entire process for engaging all citizens in public service on our boards and commissions.

Este año ha sido muy ocupado para nuestra comunidad, la trabajadores de la ciudad y esta comisión. Ha sido un honor servir como alcalde. Estamos en un buen y emocionante momento mientras seguimos hacia Veinte Veinte Cuatro, y no puedo pensar en ningún otro lugar donde quiero estar que aquí en Emporia, Kansas."

This year, that we now draw to a close, was a busy one for our community, our city staff, and this commission. It has been an honor to serve as your mayor. We are on solid and exciting ground as we move into 2024 and I cannot think of anywhere else I would rather be than right here in Emporia, Kansas.

Commissioner Giefer then made a motion to adjourn sine die. Commissioner Smith seconded the motion. The vote follows: Commissioner Giefer, aye; Commissioner Smith, aye; Commissioner Harter aye; Commissioner Sauder, aye; and Mayor Brinkman, aye.

Susan Brinkman, Mayor

ATTEST:

Kerry Sull, City Clerk

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Commissioners Brinkman, Giefer, Harter, Sauder and Smith convened as the Governing Body.

Commissioner Brinkman made a motion nominating Danny Giefer to serve as Mayor for the coming year. Commissioner Smith seconded the motion. The vote follows: Commissioner Brinkman, aye; Commissioner Smith, aye; Commissioner Harter, aye; Commissioner Sauder, aye; and Mayor Giefer, aye.

Commissioner Smith made a motion nominating Erren Harter to serve as Vice-Mayor for the coming year. Commissioner Brinkman seconded the motion. The vote follows: Commissioner Smith, aye; Commissioner Brinkman, aye; Commissioner Harter, aye; Commissioner Sauder, aye; and Mayor Giefer, aye.

**CITY COMMISSION
(Approve Surety Bonds)**

Commissioner Smith made a motion to approve Surety Bonds for the City Manager Cocking, City Clerk Sull and City Treasurer Harrouff. The City has obtained Surety Bonds from Cincinnati Insurance Co. for the 2024 fiscal year. Commissioner Sauder seconded the motion. The vote follows: Commissioner Smith, aye; Commissioner Sauder, aye; Commissioner Brinkman, aye; Commissioner Harter, aye; and Mayor Giefer, aye.

**CITY COMMISSION
(Designate Official City Newspaper)**

Commissioner Smith made a motion to designate The Emporia Gazette to be the official City newspaper, as per K.S.A. 12-1420. The City is required by State law to designate an official newspaper, which must have a general circulation in the City. All public hearing and meeting notices, emergency orders and other official notices must be published in the official newspaper. Commissioner Harter seconded the motion. The vote follows: Commissioner Smith, aye; Commissioner Harter, aye; Commissioner Brinkman, aye; Commissioner Sauder, aye; and Mayor Giefer, aye.

**CITY COMMISSION
(Designate Financial Institutions)**

Commissioner Harter made a motion to designate the following financial institutions to serve as depositories of funds of the City of Emporia, per K.S.A. 9-1401: Citizens State Bank; Community National Bank & Trust; ESB Financial; Lyon County State Bank and Capital Federal. Commissioner Smith seconded the motion. The vote follows: Commissioner Harter, aye; Commissioner Smith, aye; Commissioner Brinkman, aye; Commissioner Sauder, aye; and Mayor Giefer, aye.

Commissioner Smith made a motion to recess the meeting until 12:15 p.m. to Conference Room 1AB. Commissioner Harter seconded the motion. The vote follows: Commissioner Smith, aye; Commissioner Harter, aye; Commissioner Brinkman, aye; Commissioner Sauder, aye; and Mayor Giefer, aye.

STUDY SESSION:

1. Discuss Neighborhood Revitalization Program Map Amendments.
2. Discuss Wastewater Rates.

3. Appoint Commission Members to Regional Development Associate of East-Central Kansas Board; Joint Economic Development Advisory Council; Recreation Commission; Recreation Commission Steering Committee; Fire Station Projects Steering Committee; William Allen White Community Partnership; Emporia Enterprises, Transient Guest Tax Advisory Board; Emporia Public Library Board; and Emporia Main Street.
4. Joint Legislative Statement.

Study Session Discussion:

**City Commission
Regional Development Association of East-Central Kansas Board
Appoint Governing Body Representative**

Commissioner Sauder made a motion to appoint Commissioner Sauder as the representative of the Governing Body to participate in the activities of the Regional Development Association of East-Central Kansas Board. Commissioner Brinkman seconded the motion. The vote follows: Commissioner Sauder, aye; Commissioner Brinkman, aye; Commissioner Harter, aye; Commissioner Smith, aye; and Mayor Giefer, aye.

**City Commission
Joint Economic Development Advisory Council
Appoint Governing Body Representative**

Commissioner Sauder made a motion to appoint Commissioner Sauder as the representative of the Governing Body to participate in the activities of the Joint Economic Development Advisory Council. Commissioner Brinkman seconded the motion. The vote follows: Commissioner Sauder, aye; Commissioner Brinkman, aye; Commissioner Harter, aye; Commissioner Smith, aye; and Mayor Giefer, aye.

**City Commission
Recreation Commission
Appoint Governing Body Representative**

Commissioner Sauder made a motion to appoint Commissioner Harter as the representative of the Governing Body to participate in the activities of the Recreation Commission. Commissioner Brinkman seconded the motion. The vote follows: Commissioner Sauder, aye; Commissioner Brinkman, aye; Commissioner Harter, aye; Commissioner Smith, aye and Mayor Giefer, aye.

**City Commission
Transient Guest Tax Advisory Board
Appoint Governing Body Representative**

Commissioner Sauder made a motion to appoint Commissioner Harter as the representative of the Governing Body to participate in the activities of the Transient Guest Tax Advisory Board. Commissioner Brinkman seconded the motion. The vote follows: Commissioner Sauder, aye; Commissioner Brinkman, aye; Commissioner Harter, aye; Commissioner Smith, aye; and Mayor Giefer, aye.

**City Commission
Emporia Enterprises Board
Appoint Governing Body Representative**

Commissioner Sauder made a motion to appoint Mayor Giefer as the representative of the Governing Body to participate in the activities of the Emporia Enterprises Board. Commissioner Brinkman seconded the motion. The vote follows: Commissioner Sauder, aye; Commissioner Brinkman, aye; Commissioner Harter, aye; Commissioner Smith, aye; and Mayor Giefer, aye.

**City Commission
William Allen White Community Partnership
Appoint Governing Body Representative**

Commissioner Sauder made a motion to appoint Mayor Giefer as the representative of the Governing Body to participate in the activities of the William Allen White Community Partnership. Commissioner Brinkman seconded the motion. The vote follows: Commissioner Sauder, aye; Commissioner Brinkman, aye; Commissioner Harter, aye; Commissioner Smith, aye; and Mayor Giefer, aye.

**City Commission
Emporia Main Street
Appoint Governing Body Representative**

Commissioner Sauder made a motion to appoint Commissioner Smith as the representative of the Governing Body to participate in the activities of the Emporia Main Street. Commissioner Brinkman seconded the motion. The vote follows: Commissioner Sauder, aye; Commissioner Brinkman, aye; Commissioner Harter, aye; Commissioner Smith, aye; and Mayor Giefer, aye.

**City Commission
Fire Department Steering Task Force
Appoint Governing Body Representative**

Commissioner Sauder made a motion to appoint Commissioner Smith as the representative of the Governing Body to participate in the activities of the Fire Department

Steering Task Force. Commissioner Brinkman seconded the motion. The vote follows: Commissioner Sauder, aye; Commissioner Brinkman, aye; Commissioner Harter, aye; Commissioner Smith, aye; and Mayor Giefer, aye.

**City Commission
Emporia Public Library Board
Appoint Governing Body Representative**

Commissioner Sauder made a motion to appoint Commissioner Brinkman as the representative of the Governing Body to participate in the activities of the Emporia Public Library Board. Commissioner Brinkman seconded the motion. The vote follows: Commissioner Sauder, aye; Commissioner Brinkman, aye; Commissioner Harter, aye; Commissioner Smith, aye; and Mayor Giefer, aye.

**City Commission
Recreation Center Steering Task Force
Appoint Governing Body Representative**

Commissioner Sauder made a motion to appoint Commissioner Brinkman as the representative of the Governing Body to participate in the activities of the Recreation Center Steering Task Force. Commissioner Brinkman seconded the motion. The vote follows: Commissioner Sauder, aye; Commissioner Brinkman, aye; Commissioner Harter, aye; Commissioner Smith, aye; and Mayor Giefer, aye.

Commissioner Smith then made a motion to adjourn. Commissioner Brinkman seconded the motion. The vote follows: Commissioner Smith, aye; Commissioner Brinkman, aye; Commissioner Harter, aye; Commissioner Smith, aye; and Mayor Giefer, aye.

Danny Giefer, Mayor

ATTEST:

Kerry Sull, City Clerk



Commission Action Report

Informational Items

Title: Informational Items

Agenda Date: January 17, 2024

Presented By: Trey Cocking, City Manager

Background:

This is an opportunity for the City Manager to present information to the public that may not be reported in other news accounts or City activities or to highlight the organization's accomplishments.

Discussion:

At the time this Agenda was prepared, the following items were in the works for the tentative Agendas of the upcoming meetings on February 7, 2024.

Commission Meeting :

- Ordinance for Update of City Park Rules.
- Resolution to Adopt the Revised Compensation Plan.
- Development Agreement with Fairview Hotels.
- Award Road F Paving.

Study Session:

- Wastewater Rates.-Janet H./Tayler W.
- Discuss 2024 Street Rehab.-Jim U.
- Discuss Event Fencing.



Commission Action Report

Executive Session

Title: Executive Session

Agenda Date: January 17, 2024

Background:

An Executive Session for discussions relating to data related to financial affairs or trade secrets of corporations, partnerships, trusts, and individuals related to potential economic development projects. K.S.A. 75-4319(B)(4) is the authority for this recess into Executive Session.

Recommended action:

Recess into Executive Session to discuss confidential matters of a third party for a potential development project for 40 minutes and to invite Dean Grant, Public Works Director; and Tayler Wash, Director of Special Projects, and stating at which time the open meeting will resume.

Title: Updates to City Code Chapter 18 Parks and Recreation

Agenda Date: January 17, 2024

Presented By: Christina Montgomery, City Attorney

Background:

City staff proposes several updates to the Parks and Recreation chapter of City Code.

Discussion:

Chapter 18 of Emporia City Code pertains to Parks and Recreation. Over time, this chapter has become less useful and difficult to implement with changes to regulations as well as park property. The proposed updates include the following changes:

- Re-organize sections to apply to all sections to all parks, including closing hours of 11:00 p.m. to 6:00 a.m.;
- Empower the city manager or designee to approve after hours camping or private events in city parks;
- Include the David Traylor Zoo in locations where people may not use tobacco products or electronic cigarettes; and
- Add subsection 18-10 pertaining to dogs in city parks.

The proposed updates included in the attachment includes all provisions of Chapter 18, even those sections that have no updates proposed.

Attachments:

Proposed Updates to City Code Chapter 18 Parks and Recreation

Proposed Updates 1-17-24

Chapter 18 PARKS AND RECREATION

Sec. 18-1. Application of city ordinances.

All ordinances of the city shall be in full force and effect in and over all the parks and public grounds of the city, whether such parks and public grounds are situated within the city or are located beyond the boundaries of the city. All persons upon the grounds of any city park shall obey all posted rules.

Sec. 18-2. Recreation commission.

There is hereby created a recreation commission. The members of the commission shall serve without pay.

Sec. 18-3. Fires.

It shall be unlawful to build any fire within any park or public grounds except within stoves, ovens, furnaces or other places provided for that purpose. It shall be unlawful for any person, after having kindled and started a fire, to leave the vicinity thereof, until the same is extinguished.

Sec. 18-4. Traffic generally.

It shall be unlawful to drive or park any vehicle within city parks and public grounds contrary to any signs or other directions posted and established by the city.

Sec. 18-5. Trucks.

It shall be unlawful for any person to operate a truck, track tractor or any other vehicle having a gross weight when loaded or unloaded exceeding eight thousand (8,000) pounds in any public park having roadways surfaced with any material other than gravel or dirt.

Sec. 18-6. Reserved.

Sec. 18-7. Closing hours.

All city parks shall be closed to the public between the hours of 11:00 p.m. and 6:00 a.m. The city manager or designee may authorize camping or private events to be held in city parks during the hours in which the parks are closed to the public. Any unauthorized person who shall be within any of the foregoing parks and public grounds when the same are closed to the public, shall be guilty of a misdemeanor.

Secs. 18-8. Tobacco And Smoking:

(a) It shall be unlawful for any person to use any form of tobacco product or electronic cigarette **in the David Traylor Zoo, in** any playground in any city park, or within twenty (20) feet of such playgrounds. The distance of twenty (20) feet shall be measured from any clearly defined perimeter of such area, including but not limited to nets, fencing, play surface edge, and mulch bed edging.

(b) Any person found to be in violation of this section shall be subject to immediate ejection from the city park or zoo.

(c) "Playground" shall be defined as any section of a city park having children's play equipment, sports courts, ball diamonds, pools, or splash pads. Golf courses and disc golf courses are not included within the definition of playground under this section.

(d) "Tobacco product" shall be defined as any product containing, made, or derived from tobacco or containing nicotine.

(e) "Electronic cigarette" shall be defined as any device that produces a smoke, mist, vapor, or aerosol whether or not it is a tobacco product, with the exception of medical devices, such as nebulizers.

Sec. 18-9. Firearms And Hunting:

It shall be unlawful to discharge firearms or to hunt in any city park.

Sec. 18-10. Dogs.

Owners and handlers of dogs remain subject to all city ordinances while in city parks, including the prohibition against nuisance animals and animals running at large. Owners and handlers of dogs at dog parks are subject to additional rules as posted at dog parks.

Sec. 18-11. Boats:

It shall be unlawful to keep, have, maintain, or operate any boat or raft upon any body of water in a city park.

Sec. 18-12. Swimming:

It shall be unlawful for any person to swim in or upon any body of water in a city park.

Sec. 18-13. Contamination Of Water:

It shall be unlawful for any person to do any act upon any body of water located in a city park which act would tend to contaminate the water.

Title: Rehabilitation Bandstand Freemont Park

Agenda Date: January 17, 2024

Presented By: Mark Detter, Assistant City Manager
David Foster, Foster & Associates
Kevin Hanlin, Director of Public Lands and Facilities

Background:

The City staff has determined a major rehabilitation of the Bandstand in Fremont Park is overdue for improvements. The Band has grown over the 30 years since the Bandstand was refurbished by donation from ESB. At this time ESB cannot donate money to this project, but staff feels the Bandstand refurbishment includes needed maintenance and expanded accessibility.

Discussion:

The roofing and siding will improve the structure. Additionally, the bandstand will be closer to the grade, allowing band members to access the area where the band plays on throughout their summer concert series. Two concepts were presented to the Band and concept A was chosen.

Financial considerations:

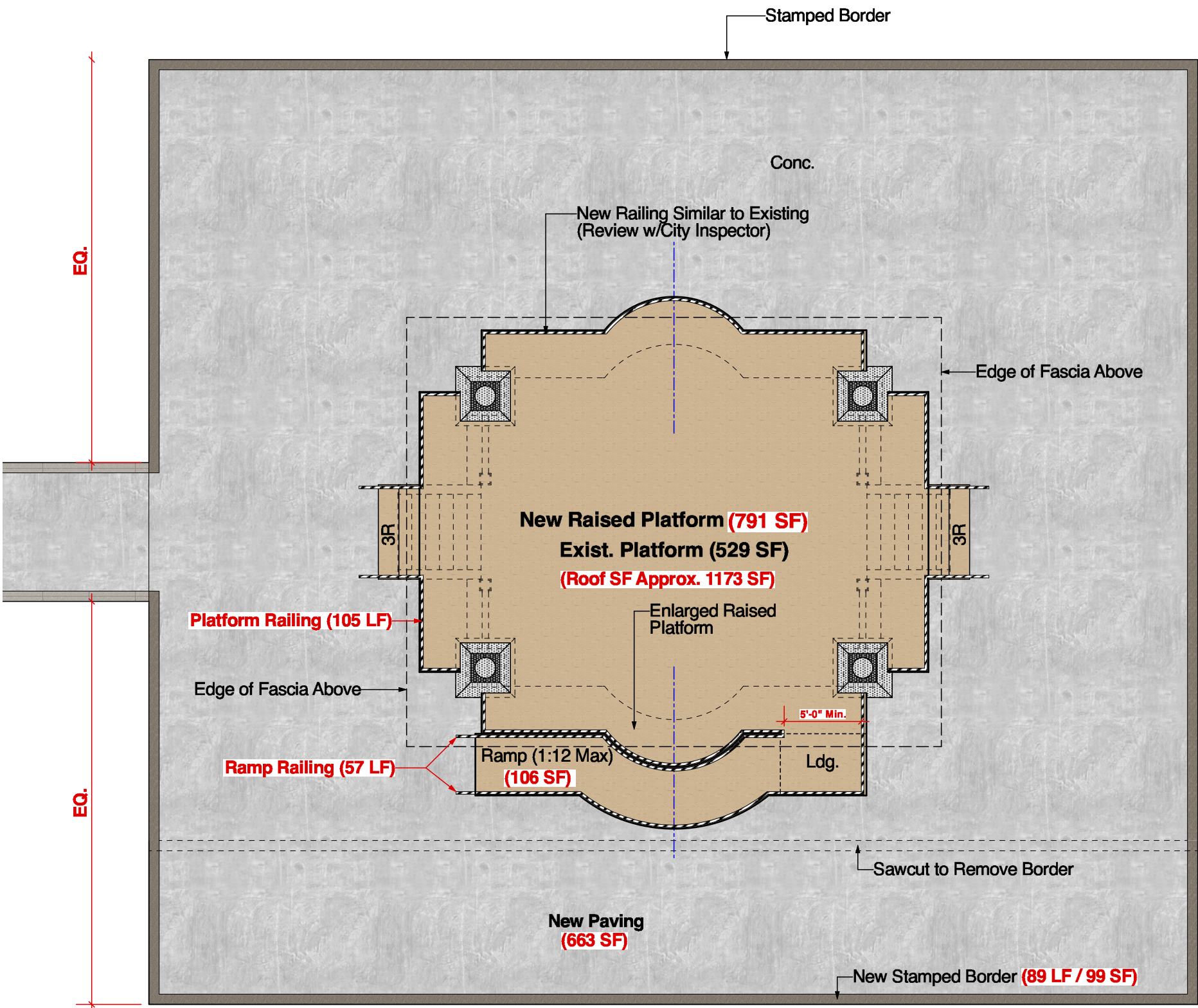
The 2024 Budget lists the Kahola Fund as the sponsoring fund of the Rehab of the Bandstand at Fremont Park. However, the policy creating the Kahola Fund only allows for the utilization of 3% of the total deposits of the fund in any single year (unless previous years non-usage has accumulated totals available for usage) The project will cost approximately \$150,000. About half or \$75,000 can come from existing Kahola Funds. The City Commission could look at changes to the existing policy or wait one more year and funds should be close to covering the costs of the rehabilitation.

Suggested changes to the Kahola Fund Policy are included in this Study Session item with conceptual drawings.

ESB elected not to fund the improvements in 2024 because they are working on improvements to the Farmer's Market.

Attachments:

Design Concepts for Bandstand
Existing Kahola Fund Policy
Suggested changes to Kahola Fund Policy



*Verify Tree Location. Notch Paving if Req'd.



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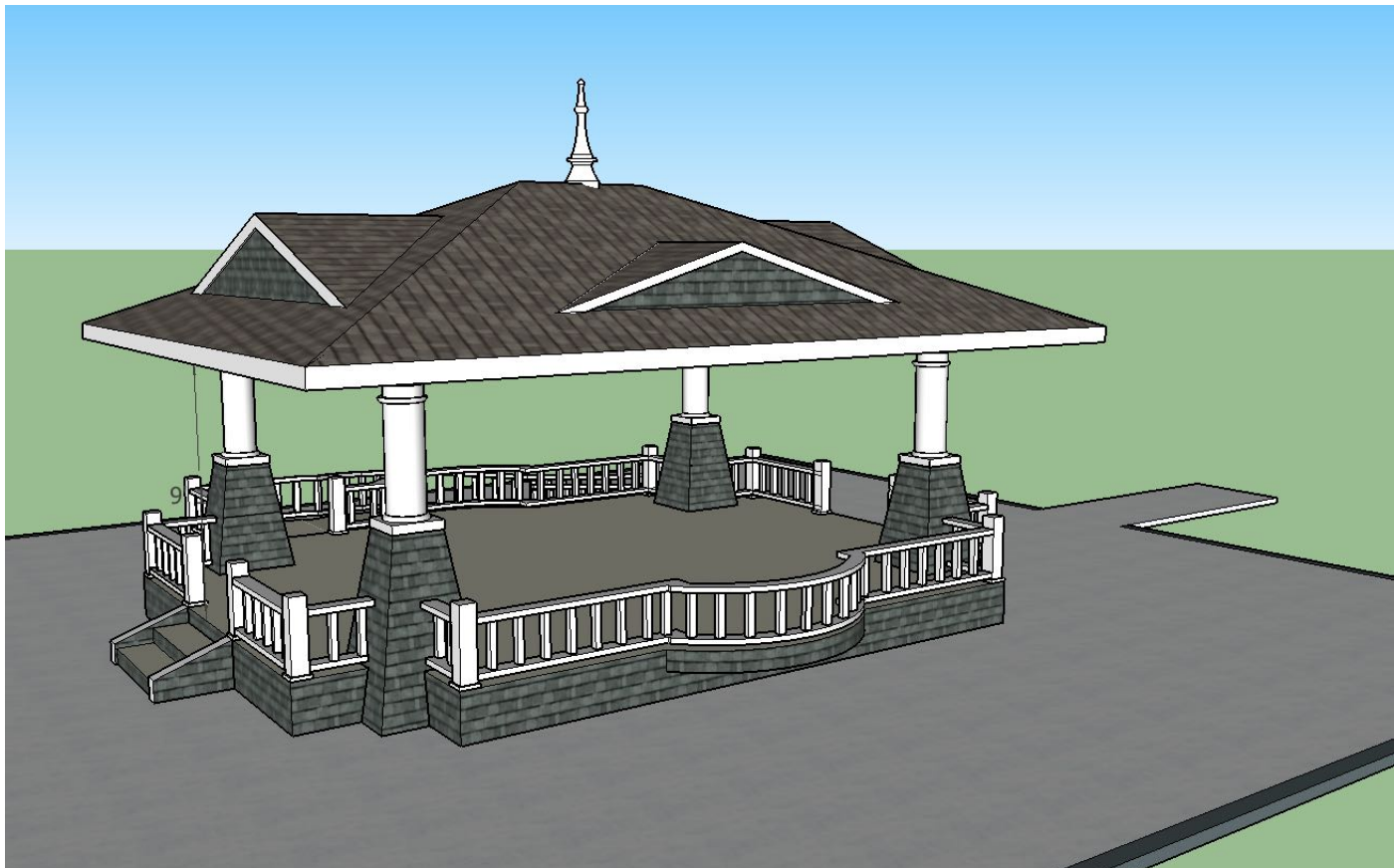
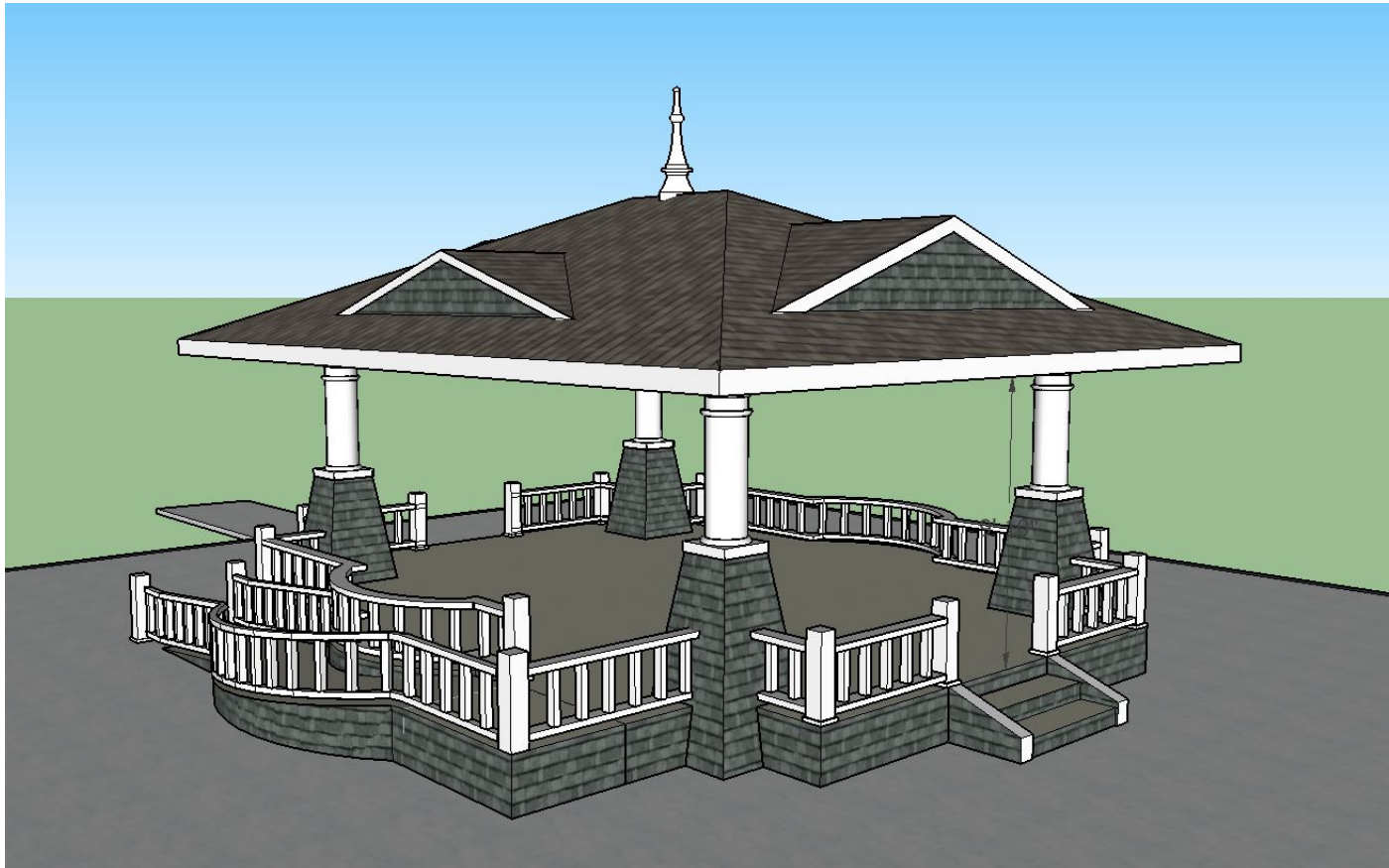
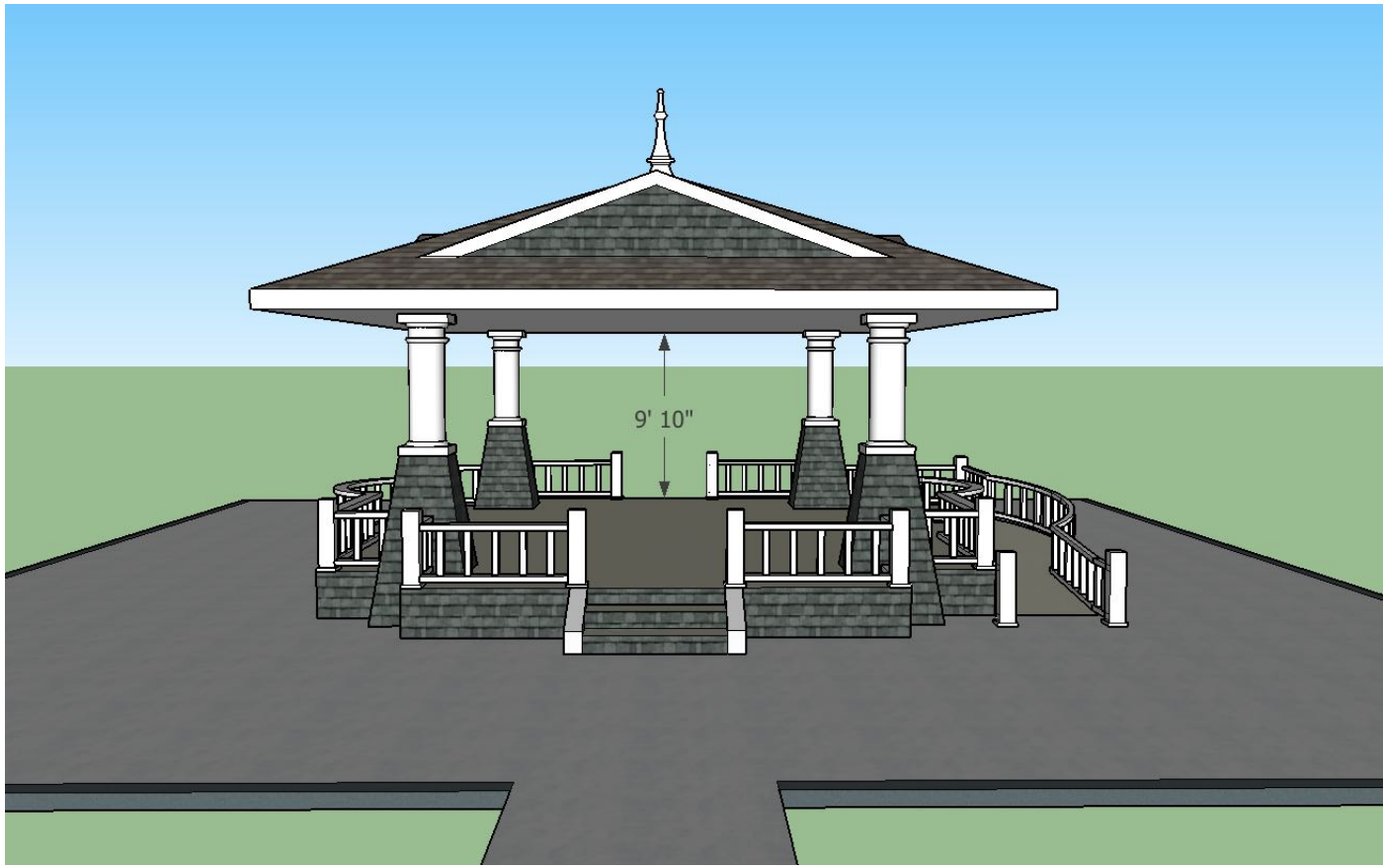
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Improvement Concept Plan Emporia Bandstand - Fremont Park

E 4th Ave and Union St - Emporia, KS

sheet: 1 of 1 scale 1/8"=1'-0"

date: 9/25/2023 project: #23034



Option A

Improvement Concept Plan
Emporia Bandstand - Fremont Park

E 4th Ave and Union St - Emporia, KS

sheet: **2** of 4 scale 1/8"=1'-0"

date: 8/30/2023 project: **#23**___



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1415 E. 2nd Street N. Wichita, KS — 316-262-4525 — www.fosterdesignassociates.com

Mark

Commissioner Longbine made a motion to approve the contract with Lyon County for ambulance service. Commissioner Johnson seconded the motion. The vote follows: Commissioner Longbine, aye; Commissioner Johnson, aye; Commissioner Agler, aye; Commissioner Nelson, aye; and Mayor Kessler, aye.

LAKE KAHOLA
(Kahola Fund Expenditures)
(Resolution Number 3475)

City Attorney Plummer stated this proposed resolution would amend the Kahola Lake Spending Policy and allow for 3% of the Kahola Fund to be budgeted for expenditure in Emporia parks each year. The resolution places a floor under the Kahola Fund of \$1,632,864.50, plus any additional lot sales. He stated should the draws cause the fund to dip below the floor, then it would have to be authorized by a 4/5ths vote of the City Commission. He stated the City Commission will have the option to lower the draw in the event the fund fluctuates downwards to the extent that it would no longer be prudent to draw the 3% in which case the City Commission could revise the budget downwards.

Following further discussion, Commissioner Agler made a motion approving Resolution Number 3475, a resolution amending the Kahola Lake Spending Policy as presented. Commissioner Johnson seconded the motion. Commissioner Agler, aye; Commissioner Johnson, aye; Commissioner Longbine, aye; Commissioner Nelson, aye; and Mayor Kessler, aye.

BUDGET
(Proposed 2011 Budget)
(Public Hearing)

City Manager Zimmerman stated municipalities are required by State Law to hold a public hearing regarding the proposed budget, following notice being published in the newspaper. He stated staff has published the notice and the Commission may adopt a budget lower than the published amount, but not higher. The hearing notice was based on the third draft of the proposed 2011 budget plus 10%.

C

RESOLUTION NO. 3475

A RESOLUTION AUTHORIZING AND ESTABLISHING GUIDELINES FOR THE KAHOLA PARK FUND AT THE EMPORIA COMMUNITY FOUNDATION, ESTABLISHING GUIDELINES FOR EXPENDITURES FROM THE KAHOLA PARK FUND AND REPEALING RESOLUTION NO. 3330

WHEREAS, pursuant to Article 12, Section 5 of the Kansas Constitution the governing body of the City of Emporia, Kansas (the "City") has been granted maximum authority over local affairs; and

WHEREAS, the Governing Body of the City of Emporia sold Lake Kahola and its environs to the members of the Lake Kahola Cabin Owners Association in 2006; and

WHEREAS, the Governing Body of the City of Emporia desires to establish the Kahola Park Fund at the Emporia Community Foundation and invest the principal from the sale of Lake Kahola and its environs; and

WHEREAS, the Governing Body of the City of Emporia desires to amend the guidelines for the expenditures from the Kahola Park Fund established within Resolution No. 3330;

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EMPORIA, KANSAS:

SECTION 1. The governing body of the City hereby finds and establishes the Kahola Lake Fund at the Emporia Community Foundation for the benefit of current and future citizens of the City of Emporia, Kansas.

SECTION 2. The governing body of the City hereby establishes the following guidelines for the expenditure of funds from the Kahola Park Fund:

POLICY

1. The Emporia City Commission (or their designee) will work with the Emporia Community Foundation (or their designee) on the management of the Donor Advised Kahola Park Fund at the Emporia Community Foundation. The primary investment strategy for the Kahola Park Fund shall be long-term investment.
2. The Emporia City Commission shall plan projects for the upcoming budget year on a regular basis during the budgetary cycle. The Emporia City Commission will budget from the Kahola Park Donor Advised Fund (similar to the Special Park Fund).

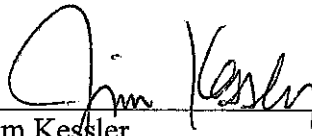
3. The Emporia City Commission may budget up to 3% of the Kahola Park Fund's balance as of December thirty-first (31) of each year to be used for capital investments within the City of Emporia Parks. The withdrawal of funds shall not result in a reduction of the Kahola Fund below \$1,632,864.50, plus any remaining lots sold to date, unless approved by a 4/5 majority vote of the five City Commissioners. If, prior to adopting a final budget, the Kahola Fund balance fluctuates to the extent that it would no longer be prudent to draw the full 3%; the City Commission may revise the budgeted amount downwards.

4. It is the intent of the Emporia City Commission that priority for these funds will be given to projects that utilize grant funds or for cooperative projects with other entities to help the earnings make the most impact. The Emporia City Commission shall not use the funds to reduce ongoing operating expenses.

SECTION 3. Resolution No. 3330 is hereby repealed.

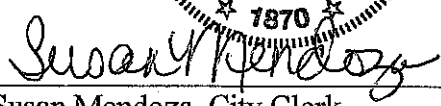
SECTION 4. This Resolution shall be in full force and effect from and after its adoption by the governing body of the City.

APPROVED AND ADOPTED BY THE GOVERNING BODY OF THE CITY OF EMPORIA, KANSAS, this 18th day of August, 2010.



Jim Kessler
Mayor

ATTEST:

Susan Mendoza, City Clerk

RESOLUTION _____

A RESOLUTION AUTHORIZING AND REVISING GUIDELINES FOR THE KAHOLA PARK FUND AT THE EMPORIA COMMUNITY FOUNDATION, REVISING GUIDELINES FOR EXPENDITURES FROM THE KAHOLA PARK FUND AND REPEALING RESOLUTION 3745.

WHEREAS, pursuant to Article 12, Section 5 of the Kansas Constitution the governing body of the City of Emporia, Kansas (the “City”) has been granted maximum authority over local affairs; and

WHEREAS, the Governing Body of the City of Emporia sold Lake Kahola and its environs the member of the Lake Kahola Cabin Owners Association in 2006; and

WHEREAS, the Governing Body of the City of Emporia desires to establish the Kahola Paek Fund at the Emporia Community Foundation and invest principal from the sale of Lake Kahola and its environs; and

WHEREAS, the Governing Body of the City of Emporia desires to amend the guidelines for the expenditures from the Kahola Park Fund established with Resolution 3475;

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EMPORIA, KANSAS

SECTION 1. The governing body of the City hereby confirms the establishment of the Kahola Lake Fund at the Emporia Community Foundation for the benefit of current and future citizens of the City of Emporia, Kansas.

SECTION 2. The governing body of the City hereby amends the following guidelines for the expenditure of funds from the Kahola Park Fund:

POLICY

1. The Emporia City Commission (or their designee) will work with the Emporia Community Foundation (or their designee) on the management of the Donor Advised Kahola Park Fund at the Emporia Community Foundation. The primary investment strategy for the Kahola Park Fund shall be long-term investment.
2. The Emporia City Commission shall plan projects for the upcoming budget year on a regular basis during the budgetary cycle. The Emporia City Commission will budget from the Kahola Park Donor Advised Fund (in resemblance of the Special Park Fund).
3. The Emporia City Commission may budget up to 3% of the Kahola Parks Fund’s balance as of December 31st of each year to be used for capital investments within the City of Emporia Parks. The Emporia City Commission may only budget more than 3% of the Kahola Park Fund if 4/5 of the City Commission shall approve by Resolution such appropriation in excess of 3% of the Kahola Park Fund as detailed in the Emporia Community Fund.
4. The withdrawal of any funds shall not result in a reduction of the Kahola Park Fund below \$1,632,864.50, plus any remaining lots sold to date, unless approved by a 4/5 majority vote of the five City Commissioners. If, prior to adopting a final budget, the Kahola Fund balances fluctuates to the extent that it would no longer be prudent to draw the full 3% (or in excess of the 3% with 4/5 majority of the City Commission) the City Commission may revise the budget amount downwards.

5. It is the intent of the Emporia City Commission that priority for these funds will be given to go projects that utilize grant funds or cooperative projects with other entities to help earnings make the most impact. The Emporia City Commission shall not use the funds to reduce ongoing operating expenses.

SECTION 3. Resolution 3745 is hereby repealed.

SECTION 4. This Resolution shall be in full force and effect from and after its adoption by the governing body of the City.

APPROVED AND ADOPTED BY THE GOVERNING BODY OF THE CITY OF EMPORIA, KANSAS, this
_____ Day of _____, 2024

Mayor

, City Clerk

Title: Homelessness Advisory Board Update

Agenda Date: January 17th, 2024

Presented By: Tayler Wash, Director of Special Projects

Background:

In July, the Homelessness Advisory Board was established to address the issue of homelessness in a compassionate and effective manner. The goal of the Homelessness Advisory Board is to build upon the work of the Taskforce on Homelessness. We held our first meeting as a board on September 13, 2023.

Discussion:

The attached materials outline the progress of the Homelessness Advisory Board and discussion points that the board would like to present to the Commission.

Attachments:

Homelessness Advisory Board Updates

Homelessness Advisory Board Updates

Progress

- Researching shelter models and best practices from other cities
 - Visited the Manhattan Emergency Homeless Shelter
 - Met with Josh Henges from KCMO to discuss the impacts of homelessness on communities and opportunities for intervention.
- Developing a definition of homelessness to guide our work.
 - “Homelessness describes the situation of an individual, family or community without stable, safe, permanent, appropriate housing, or the immediate prospect, means and ability of acquiring it.”
- Developing a partnership with the 7th Regional District of the Continuum of Care via the Kansas Homeless Coalition

Next Steps

- Gathering Data
 - Community Needs Assessment/Survey
 - Point In Time count via HUD.
- Bringing together service providers who typically interact with the unhoused population.

Requests

- Six-month extension of hold on Urbanside Park
 - Other locations in the City that may be available.
- Consideration for the development of permanent position
 - Grant funded position.
 - Intern position
 - Without a dedicated person, progress may take longer